

MEETING:	GERMANTOWN COMMUNITY OF THE LIBRARY BOARD
DATE AND TIME:	Wednesday, April 24, 2024 6:00 PM
LOCATION:	Germantown Community Library N112W16957 Mequon Road

MINUTES

- I. **CALL TO ORDER:** *This meeting has been given public notice in accordance with Section 19.83 and 19.84, Wis. Stats, in such form that will apprise the general public and news media of subject matter that is intended for consideration and action.*

The regular meeting of the Germantown Community Library was called to order by President Joyce Nelson at 06:01 PM.

II. **ROLL CALL:**

Present: Library Board President Joyce Nelson, Library Board Member Charlene Brady, Library Board Member Joletta Kerpan, Library Board Member Christa Potratz, Library Board Member Jacob Misiak, Library Board Member Darlene Vosen, Library Board Member Meg Cutts

Absent:

Excused:

Also present: Library Director Trisha Smith, Assistant Library Director Connie Lloyd

III. **APPROVAL OF AGENDA:**

Motion: Approve as presented

Motioned By: Darlene Vosen

Seconded By: Charlene Brady

Yes: Joyce Nelson, Darlene Vosen, Charlene Brady, Joletta Kerpan, Christa Potratz, Jacob Misiak, Meg Cutts

No: None

Abstain: None

Motion Passed (Yes 7, No 0, Abstained 0)

IV. **APPROVAL OF MINUTES:**

A. March 20, 2024, Meeting Minutes

Joletta Kerpan noted that she left the meeting early (Lloyd noted it was at 7:09 p.m.) and she did not vote on the last agenda item. Also, Steve Kreklow should be listed as an additional attendee.

Motion: Approve with two changes as noted

Motioned By: Joyce Nelson

Seconded By: Darlene Vosen

Yes: Joyce Nelson, Darlene Vosen, Charlene Brady, Joletta Kerpan, Christa Potratz, Jacob Misiak

No: None

Abstain: Meg Cutts

Motion Passed (Yes 6, No 0, Abstained 1)

- V. **CITIZEN INPUT:** *(Please be advised per 19.84(2) that information and comment will be received from the public. It is the policy of this municipality that public input be limited to a three (3) minute period per person with a time extension granted at the discretion of the Chairperson. Be advised that there may be limited discussion of the information received but no action will be taken under public comments.)*

None

VI. **FINANCIAL MATTERS:**

A. Treasurer's Report

Motion: Approve as presented

Motioned By: Joyce Nelson

Seconded By: Charlene Brady

Yes: Joyce Nelson, Darlene Vosen, Charlene Brady, Joletta Kerpan, Christa Potratz, Jacob Misiak, Meg Cutts

No: None

Abstain: None

Motion Passed (Yes 7, No 0, Abstained 0)

B. Accounts Payable

Motion: Approve as presented

Motioned By: Joyce Nelson

Seconded By: Darlene Vosen

Yes: Joyce Nelson, Darlene Vosen, Charlene Brady, Joletta Kerpan, Christa Potratz, Jacob Misiak, Meg Cutts

No: None

Abstain: None

Motion Passed (Yes 7, No 0, Abstained 0)

C. Budget Reports

Budget reports were reviewed.

VII. **REPORTS:**

A. Correspondence

Nelson sent thank-you letters to the following donors:

- American Legion Post #1 - \$500 (Patio Project)

- Kristi Bonnell - \$500 (Patio Project)

B. Village Reports

Nelson welcomed Meg Cutts as the new Library Board Member. She was elected as a new Village Trustee on April 2, 2024. On Monday, April 15, Village Board President Wolter appointed Cutts to the Library Board. This appointment replaces Jan Miller who served the Library Board for six years and was re-appointed to other village committees. Wolter also reappointed Kerpan and Potratz for another 3-year term that begins July 1, 2024.

The Village of Germantown passed the Public Safety Referendum on April 2. This funds 10 additional firefighters/paramedics and 4 police officers.

C. County Reports

None

D. System Reports

Smith attended the Monarch Library System Directors meeting on Thursday, April 11 at the Mayville Library new facility. The Monarch Annual Report was presented and is attached to the Director's Report. Vega Program & Discover implementation updates were provided. Germantown implemented Vega Program on Wednesday, April 17, which replaced our event calendar, room reservation, and curbside pickup appointment systems. Vega Discover is in the process of rolling out a 'soft' launch officially, May 1, 2024. The final official implementation will be August, 2024.

E. President's Report

Nelson volunteered at the library's 60th anniversary celebration on Monday, April 8. She noted it was a great event.

F. Director's Report

Smith reviewed highlights from the Director's Report and attachments.

- The Patio Project received all the necessary village approvals and the first phase is scheduled to be done the week of May 20, 2024. Weather permitting, this will allow the patio to be used for the Summer Reading Kick-off Party on Saturday, June 8. The 20% deposit was provided by Vosen and will be reflected in the May Treasurer's Report.
- Vega Program was implemented April 17, 2024.
- The library's 60th Anniversary Celebration was held on April 8, 2024.
- A new Library Page I started on April 1, 2024.

VIII. UNFINISHED BUSINESS

None.

IX. NEW BUSINESS:

None.

X. ADJOURNMENT:

Nelson announced the next Library Board meeting will be held on May 22, 2024, at 6:00 p.m.

Nelson adjourned the meeting at 6:40 p.m.

