

MEETING:	GERMANTOWN COMMUNITY LIBRARY BOARD
DATE AND TIME:	Wednesday, June 26, 2024 6:00 PM
LOCATION:	Germantown Community Library N112W16957 Mequon Road

AGENDA

- I. **CALL TO ORDER:** *This meeting has been given public notice in accordance with Section 19.83 and 19.84, Wis. Stats, in such form that will apprise the general public and news media of subject matter that is intended for consideration and action.*
- II. **ROLL CALL:**
- III. **APPROVAL OF AGENDA:**
- IV. **APPROVAL OF MINUTES:**
 - A. May 22, 2024, Meeting Minutes
- V. **CITIZEN INPUT:** *(Please be advised per 19.84(2) that information and comment will be received from the public. It is the policy of this municipality that public input be limited to a three (3) minute period per person with a time extension granted at the discretion of the Chairperson. Be advised that there may be limited discussion of the information received but no action will be taken under public comments.)*
- VI. **FINANCIAL MATTERS:**
 - A. Treasurer's Report
 - B. Accounts Payable
 - C. Budget Reports
- VII. **REPORTS:**
 - A. Correspondence
 - B. Village Reports
 - C. County Reports
 - D. System Reports
 - E. President's Report
 - F. Director's Report
- VIII. **UNFINISHED BUSINESS**
 - A. 2024 FFP Grant for Library Expansion
 - B. Patio Project
- IX. **NEW BUSINESS:**
- X. **ADJOURNMENT:**

The next regular meeting of the Germantown Community Library Board will be on Wednesday, July 24, 2023 at 6:00 p.m.

LIBRARY BOARD AGENDA

June 26, 2024

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UPON REASONABLE NOTICE, efforts will be made to accommodate the needs of disabled individuals through appropriate aids and services. For additional information or to request this service, please contact the Assistant Director at (262) 253-7760, ext. 2002 or clloyd@germantownlibrarywi.org at least 48 hours prior to the meeting.

BUSINESS OF THE LIBRARY BOARD

MEETING DATE: June 26, 2024

PLACEMENT: Action Item

ITEM TITLE: May 22, 2024, Meeting Minutes

SUBMITTED BY: Connie Lloyd, Asst. Director

SUMMARY EXPLANATION:

Review enclosed Library Board meeting minutes from May 22, 2024.

ATTACHMENT:

1. Library Board Meeting Minutes 05-22-24 DRAFT

STAFF RECOMMENDATION:

Approve as presented.

ACTION BY Committee:

MEETING:	GERMANTOWN COMMUNITY OF THE LIBRARY BOARD
DATE AND TIME:	Wednesday, May 22, 2024 6:00 PM
LOCATION:	Germantown Community Library N112W16957 Mequon Road

MINUTES

- I. **CALL TO ORDER:** *This meeting has been given public notice in accordance with Section 19.83 and 19.84, Wis. Stats, in such form that will apprise the general public and news media of subject matter that is intended for consideration and action.*

The regular meeting of the Germantown Community Library was called to order by President Joyce Nelson at 6:00 p.m.

II. **ROLL CALL:**

Present: Library Board President Joyce Nelson, Trustee Meg Cutts, Library Board Member Charlene Brady, Library Board Member Joletta Kerpan, Library Board Member Darlene Vosen, Library Board Member Jacob Misiak, Library Board Member Sarah Larson

Absent:

Excused:

Also present: Library Director Trisha Smith, Assistant Library Director Connie Lloyd

III. **APPROVAL OF AGENDA:**

Motion: Approve as presented

Motioned By: Charlene Brady

Seconded By: Darlene Vosen

Yes: Joyce Nelson, Darlene Vosen, Charlene Brady, Joletta Kerpan, Jacob Misiak, Meg Cutts, Sarah Larson

No: None

Abstain: None

Motion Passed (Yes 7, No 0, Abstained 0)

IV. **APPROVAL OF MINUTES:**

A. April 24, 2024, Meeting Minutes

Motion: Approve as presented

Motioned By: Meg Cutts

Seconded By: Charlene Brady

Yes: Joyce Nelson, Darlene Vosen, Charlene Brady, Joletta Kerpan, Jacob Misiak, Meg Cutts

No: None

Abstain: Sarah Larson

Motion Passed (Yes 6, No 0, Abstained 1)

- V. **CITIZEN INPUT:** *(Please be advised per 19.84(2) that information and comment will be received from the public. It is the policy of this municipality that public input be limited to a three (3) minute period per person with a time extension granted at the discretion of the Chairperson. Be advised that there may be limited discussion of the information received but no action will be taken under public comments.)*

None.

VI. **FINANCIAL MATTERS:**

A. Treasurer's Report

Vosen review the submitted Treasurer's Report. She also provided an update on trying to find a vendor to create and engrave the leaves the carved wooden donor tree for the lobby. She pursuing a couple of options. Larson also suggested checking with the Germantown High School Tech Ed Department.

Motion: Approve as presented

Motioned By: Joyce Nelson

Seconded By: Charlene Brady

Yes: Joyce Nelson, Darlene Vosen, Charlene Brady, Joletta Kerpan, Jacob Misiak, Meg Cutts, Sarah Larson

No: None

Abstain: None

Motion Passed (Yes 7, No 0, Abstained 0)

B. Accounts Payable

Smith reviewed the submitted Accounts Payable report.

Motion: Approve as presented

Motioned By: Joyce Nelson

Seconded By: Darlene Vosen

Yes: Joyce Nelson, Darlene Vosen, Charlene Brady, Joletta Kerpan, Jacob Misiak, Meg Cutts, Sarah Larson

No: None

Abstain: None

Motion Passed (Yes 7, No 0, Abstained 0)

C. Budget Reports

Smith reviewed the submitted monthly budget reports. She indicated the Regular and PT Salary line items are low due to the changes of the payroll module in the new Financial System. Smith is monitoring these until the systems are updated appropriately. The Library Board asked that Smith provide current balances at the June meeting for the Impact Fee Fund and the County Capital Fund.

VII. REPORTS:

A. Correspondence

Nelson sent thank you letters to the following donors:

1. Bank Five Nine - \$2,000 - Patio
2. Emily Blanchard - \$100 - Patio
3. Judith Fleiss - \$500 - Patio
4. Kiwanis Community Foundation - \$3,000 - Patio
5. Stantec - \$500 - Patio

B. Village Reports

Cutts provided an update on the Village Impact Fee Suit Settlement. The library Impact Fees fund was not impacted by the settlement. Smith noted the past library Impact Fees were used for the library's new building debt reduction from 2002-2022. She also noted the fees collected starting in 2022 are to be used for capital expenses to expand library space. Nelson, asked if it could be used for the Patio Project. Smith will check into this.

C. County Reports

None.

D. System Reports

Smith attended the Monarch Library System Directors meeting on May 9 at the Mead Public Library in Sheboygan. Implementation updates were provided for the Vega Program and Discover applications. Technology and patron notification updates were also covered.

E. President's Report

None.

F. Director's Report

Smith reviewed her submitted Director's Report. Smith noted the new patio will have a "soft" groundbreaking the week of May 27th. The goal is to have the main grand opening on June 8 for the 'Summer Reading Kickoff Party' if weather conditions allow construction to stay on track. The Summer Reading Challenge runs from June 3 - August 3.

VIII. UNFINISHED BUSINESS

None.

IX. NEW BUSINESS:

A. 2024 FFP Grant for Library Expansion

Smith reviewed the information regarding the 2024 Flexible Facilities Program (FFP) Grant provided by the U.S. Department of Treasury's Capital Projects Fund, established through the American Rescue Plan of 2021. The grant program provides \$107 million in awards of up to \$4.25 million per library or community center for new construction, expansion, or renovation related to broadband services for education, healthcare monitoring, and job services. Smith reviewed the requirements of the grant and requested the Library Board to decide if the library should apply for the grant. If approved, the next step would be to present to the Village Board for funding and approval to apply for the grant.

Motion: Approve submitting the 2024 FFP Grant application and presenting to the Village Board for approval.

Motioned By: Darlene Vosen

Seconded By: Joletta Kerpan

Yes: Joyce Nelson, Darlene Vosen, Charlene Brady, Joletta Kerpan, Jacob Misiak, Meg Cutts, Sarah Larson

No: None

Abstain: None

Motion Passed (Yes 7, No 0, Abstained 0)

X. ADJOURNMENT:

Nelson announced the next Library Board meeting will be held on June 26, 2024, at 6:00 p.m.

Nelson adjourned the meeting at 07:03 PM.

BUSINESS OF THE LIBRARY BOARD

MEETING DATE: June 26, 2024

PLACEMENT: Action Item

ITEM TITLE: Treasurer's Report

SUBMITTED BY: Darlene Vosen, Library Board Member

SUMMARY EXPLANATION:

Review the submitted Treasurer's Report

ATTACHMENT:

1. Treasurer's Report

STAFF RECOMMENDATION:

Approve the report as submitted.

ACTION BY Committee:

Germantown Community Library Board

Financial Report June 17, 2024

By Darlene Vosen

Bank Five Nine GCL Board Checking Account (7928) (*included in, but accounted for separately)

Balance 5/15/24 per online statement		\$12,188.11
5/24 Deposit Mom's Club/Patio	+\$2,554.20	
5/28 Deposit Patio/Early Lit/Patio/Prog	+\$212.73	
6/3 Transfer from Building/Patio	+\$7,937.06	
6/3 Check #1595 Plaque/Fleiss	-\$9.50	
6/4 Check #1596 Patio Project	-\$10,940.00	
6/11 Deposit Patio3 bricks/1 plaque	+\$1,128.00	
6/13 Transfer from Building/Patio	+\$6,445.50	
6/14 Check #1597 Patio Project	-\$6,564.00	
Balance 6/17/24 per bank statement		\$12,952.10*

***GCL Usborne Book Sale SRP Funds: \$1,845.01**

***Early Literacy Fund: \$604.07 + \$14.71 (donation jar) = \$618.78**

***Programming Supplies: \$3,173.34 + \$20.00 donation = \$3,193.34**

***2023/24 Funds for Books &/or Materials**

Glunz Donation (10/03/22): \$1,000/\$15.98 (left)

Cash anonymous donation (10/03/22): \$50.00 (left)

Pagliaro/Handley (1/4/24) \$5,225.00

2/12 Plaque Schultz \$490.50

2/12 Brick Edgar \$194.17

Total = \$5,975.65

***Patio Expansion 2023/24**

5/24 Mom's Club: \$2554.20

5/26 donation jar/Chick: \$178.02

6/11 Chick-fil-A: \$82.00

6/11 Wilson brick: \$100.00 - (brick cost)

6/11 Schultz plaque: \$700.00 - (plaque cost)

6/11 Kettle Moraine: \$46.00

6/11 Cowan 2 bricks: \$200.00 - (bricks cost)

Total \$270.72 + \$2,554.20 + \$178.02 + \$7,937.06 - \$9.50 (Fleiss) - \$10,940.00 + \$1,128.00 + \$6445.00 - \$6,564.00 = \$1,000.00 +/- (left)

***Building Expansion 2023/24 = 0**

Bank Five Nine GCL Board Savings Account (4029)

Balance 5/15/24 per on-line statement		\$5,075.02
Interest May	+\$.43	
Balance 6/17/24 per on-line statement		\$5,075.45

Bank Five Nine GCL Building Account (7962) (**included in, but accounted for separately)

Balance 5/15/24 per on-line statement		\$28,594.26
Interest May`	+\$3.64	
5/28 Deposit Ish/Zarling /Undesignated	+\$100.00	
6/3 Transfer to Checking/Patio	-\$7,937.06	
6/13 Transfer to Checking/Patio	-\$6,445.50	
Balance 6/17/24 per on-line statement		\$14,315.34**

****Penny Jug Fund/Book & Materials = \$2,300.74 (total)**

****RAO Account (technology) = \$2,752.45 (total)**

****Expansion \$2,317.98 + \$3.64 = \$2,321.62 (total)**

****Patio Expansion \$18,406.51 - \$7,937.06 - \$6,445.50 = \$4,023.95 (total)**

****Un-designated \$2,816.58 + \$100.00 = \$2,916.58 (total)**

2.

Bank Five Nine Furniture/Building Fund CD Accounts:

CD #1 Furniture (5708) Balance 2/5/24 per bank statement 5.29%/5.40% Interest 15 months (mature 5/5/25)	\$15,000.00
CD #2 Furniture (4025) Balance 12/4/23 per bank statement 5.29/5.40% Interest 15 months (mature 3/4/25)	\$15,000.00
CD #3 Furniture (5608) Balance 11/8/23 per bank statement 5.29/5.4% Interest 15 months (mature 2/6/25)	\$15,000.00
CD #4 Furniture (3991) Balance 4/4/23 per bank statement 4.57/4.65% Interest 15 months (mature 7/4/24)	\$15,000.00
CD #5 Furniture (8801) Balance 11/30/23 per bank statement 5.39/5.50% Interest 23 months (mature 10/31/25)	\$10,000.00
CD #6 Expansion (8989) Balance 4/27/23 per bank statement 4.57%/4.65% Interest 15 months (mature 7/27/24)	\$10,000.00
Furniture & Equipment (\$70,000.00) + Expansion (\$10,000.00) = \$80,000.00	

BUSINESS OF THE LIBRARY BOARD

MEETING DATE: June 26, 2024

PLACEMENT: Action Item

ITEM TITLE: Accounts Payable

SUBMITTED BY: Trisha Smith, Library Director

SUMMARY EXPLANATION:

Review the submitted Accounts Payable report.

ATTACHMENT:

1. Accounts Payable

STAFF RECOMMENDATION:

Approve the submitted Accounts Payables items.

ACTION BY Committee:

Village of Germantown, WI - PRODUCTION



INVOICE LIST BY GL ACCOUNT

YEAR/PERIOD: 2024/5 TO 2024/5											
ACCOUNT/VENDOR		INVOICE	PO	YEAR/PR	TYP	S	CHECK	RUN	CHECK	DESCRIPTION	
10570000										Library	
10570000	462900									Library Fines & Fees	
100365	FRIENDS OF	0509FCGL	0	2024	5	INV P	387.05	24-06-03	2935		
100365	FRIENDS OF	0509FGCL	0	2024	5	INV P	280.10	24-06-03	2935		
							667.15				
							ACCOUNT TOTAL		667.15		
10570000	521400									Library Life Insurance	
100933	SECURIAN FINANCIAL G	057302	0	2024	5	INV P	110.47	24-06-03	2991		
							ACCOUNT TOTAL		110.47		
10570000	531010									Library Office Supplies	
100201	COMPLETE OFFICE	704929	0	2024	5	INV P	53.94	24-06-03	2923		
100201	COMPLETE OFFICE	704930	0	2024	5	INV P	225.15	24-06-03	2923		
							279.09				
							ACCOUNT TOTAL		279.09		
10570000	531100									Library Books	
100092	BAKER & TAYLOR	2038256929	0	2024	5	INV P	366.17	24-05-17	2817		
100092	BAKER & TAYLOR	2038259817	0	2024	5	INV P	332.36	24-05-17	2817		
100092	BAKER & TAYLOR	2038270651	0	2024	5	INV P	331.20	24-05-17	2817		
100092	BAKER & TAYLOR	2038275290	0	2024	5	INV P	306.88	24-05-17	2817		
100092	BAKER & TAYLOR	2038282537	0	2024	5	INV P	318.21	24-06-03	2918		
100092	BAKER & TAYLOR	2038291032	0	2024	5	INV P	722.76	24-06-03	2918		
100092	BAKER & TAYLOR	2038302652	0	2024	5	INV P	510.87	24-06-03	2918		
							2,888.45				
101039	PENWORTHY CO	0599786-IN	0	2024	5	INV P	994.17	24-06-03	2984		
101039	PENWORTHY CO	0599873-IN	0	2024	5	INV P	321.86	24-06-03	2984		
101039	PENWORTHY CO	0599882-IN	0	2024	5	INV P	71.92	24-06-03	2984		
101039	PENWORTHY CO	0599897-IN	0	2024	5	INV P	286.44	24-06-03	2984		
101039	PENWORTHY CO	0599898-IN	0	2024	5	INV P	374.10	24-06-03	2984		
							2,048.49				
							ACCOUNT TOTAL		4,936.94		
10570000	531430									Library Book Processing	
100246	DEMCO	7478940	0	2024	5	INV P	239.46	24-05-17	2821		
100246	DEMCO	7487272	0	2024	5	INV P	286.69	24-05-30	2893	Book Processing Sup	
							526.15				
							ACCOUNT TOTAL		526.15		
10570000	531460									Library Audio Visual	

Village of Germantown, WI - PRODUCTION



INVOICE LIST BY GL ACCOUNT

YEAR/PERIOD: 2024/5 TO 2024/5													
ACCOUNT/VENDOR			INVOICE		PO	YEAR/PR		TYP	S	CHECK RUN		CHECK DESCRIPTION	
100032	AMAZON	CAPITAL	SERVI	1WCP-DW1N-FD9K	0	2024	5	INV	P	1,465.56	24-05-17	2816	
100032	AMAZON	CAPITAL	SERVI	1Y6W-GJM3-LHMQ	0	2024	5	INV	P	19.96	24-05-17	2816	
										1,485.52			
101265	PLAYAWAY			461298	0	2024	5	INV	P	67.49	24-06-03	2985	
101265	PLAYAWAY			461990	0	2024	5	INV	P	202.47	24-06-03	2985	
										269.96			
ACCOUNT TOTAL										1,755.48			
10570000	531470	Library Computer Service											
100032	AMAZON	CAPITAL	SERVI	19TV-64XR-G6MD	0	2024	5	INV	P	451.45	24-05-17	2816	
100391	GFC	LEASING		I00862443	0	2024	5	INV	P	752.86	24-05-27	2871	
100391	GFC	LEASING		I00870243	0	2024	5	INV	P	752.86	24-05-27	2871	
100391	GFC	LEASING		I00878177	0	2024	5	INV	P	752.86	24-05-27	2871	
100391	GFC	LEASING		I00886012	0	2024	5	INV	P	752.86	24-05-27	2871	
										3,011.44			
ACCOUNT TOTAL										3,462.89			
10570000	531490	Library Program Supplies & Exp											
100032	AMAZON	CAPITAL	SERVI	1WCP-DW1N-JX3Y	0	2024	5	INV	P	1,579.36	24-05-17	2816	
999998	KEVIN J	WOOD		0307WOOD	0	2024	5	INV	P	375.00	24-05-17	2830 POLITICAL LINCOLN P	
ACCOUNT TOTAL										1,954.36			
10570000	571000	Library Insurance & Bonds											
101523	ALLIANT	INSURANCE		2605222	0	2024	5	INV	P	222.97	24-05-09	2745 Annual Liability In	
ACCOUNT TOTAL										222.97			
ORG 10570000 TOTAL										13,915.50			
FUND 10 General Fund										TOTAL:	13,915.50		

** END OF REPORT - Generated by Trisha Smith **

BUSINESS OF THE LIBRARY BOARD

MEETING DATE: June 26, 2024

PLACEMENT: Presentation

ITEM TITLE: Budget Reports

SUBMITTED BY: Trisha Smith, Library Director

SUMMARY EXPLANATION:

Review the submitted Budget Report.

ATTACHMENT:

1. Budget Report

STAFF RECOMMENDATION:

ACTION BY Committee:

Village of Germantown, WI - PRODUCTION



YEAR-TO-DATE BUDGET REPORT

FOR 2024 05									
ACCOUNTS 10	FOR: General	Fund	ORIGINAL APPROP	TRANFRS/ ADJSTMTS	REVISED BUDGET	YTD ACTUAL	ENCUMBRANCES	AVAILABLE BUDGET	PCT USE/COL
10570000 Library									
10570000 432600	County Library		350,000	-701,000	-351,000	-170,423.97	.00	-180,576.03	48.6%*
10570000 462900	Library Fines &		10,000	-20,000	-10,000	-4,593.93	.00	-5,406.07	45.9%*
10570000 463000	Library System		0	0	0	-1,215.00	.00	1,215.00	100.0%
10570000 511000	Library Reg Sal		219,980	20,260	240,240	99,893.60	.00	140,346.40	41.6%
10570000 511100	Library PT Sala		327,906	-13,846	314,060	115,633.73	.00	198,426.27	36.8%
10570000 511200	Library Board		1,200	0	1,200	530.00	.00	670.00	44.2%
10570000 521000	Library Social		41,913	490	42,403	15,861.41	.00	26,541.59	37.4%
10570000 521100	Library State R		27,875	1,957	29,832	13,244.06	.00	16,587.94	44.4%
10570000 521200	Library Health		99,202	0	99,202	47,555.44	.00	51,646.56	47.9%
10570000 521300	Library Dental		4,825	0	4,825	2,359.21	.00	2,465.79	48.9%
10570000 521400	Library Life In		1,241	0	1,241	901.19	.00	339.81	72.6%
10570000 531000	Library Gen Sup		10,000	0	10,000	1,210.00	.00	8,790.00	12.1%
10570000 531010	Library Office		6,000	0	6,000	1,596.27	.00	4,403.73	26.6%
10570000 531080	Library Profess		2,000	0	2,000	.00	.00	2,000.00	.0%
10570000 531100	Library Books		56,000	0	56,000	22,524.20	.00	33,475.80	40.2%
10570000 531190	Marketing & Pro		5,000	0	5,000	750.00	.00	4,250.00	15.0%
10570000 531240	Library Travel		1,000	0	1,000	161.27	.00	838.73	16.1%
10570000 531430	Library Book Pr		10,000	0	10,000	2,007.30	.00	7,992.70	20.1%
10570000 531440	Library Periodi		5,000	0	5,000	.00	.00	5,000.00	.0%
10570000 531460	Library Audio V		20,000	0	20,000	4,830.33	.00	15,169.67	24.2%
10570000 531470	Library Compute		30,000	-7,861	22,139	8,500.30	.00	13,638.70	38.4%
10570000 531490	Library Program		20,000	0	20,000	5,068.70	.00	14,931.30	25.3%
10570000 532080	Library Outreac		0	0	0	135.00	.00	-135.00	100.0%*
10570000 552300	Library System		24,000	0	24,000	.00	.00	24,000.00	.0%
10570000 561000	Library Buildin		65,000	0	65,000	24,534.75	.00	40,465.25	37.7%
10570000 561400	Library Telepho		4,000	0	4,000	.00	.00	4,000.00	.0%
10570000 571000	Library Insuran		6,348	0	6,348	5,421.10	1,576.41	-649.51	110.2%*
TOTAL Library			1,348,490	-720,000	628,490	196,484.96	1,576.41	430,428.63	31.5%
TOTAL General Fund			1,348,490	-720,000	628,490	196,484.96	1,576.41	430,428.63	31.5%
TOTAL REVENUES			360,000	-721,000	-361,000	-176,232.90	.00	-184,767.10	
TOTAL EXPENSES			988,490	1,000	989,490	372,717.86	1,576.41	615,195.73	



YEAR-TO-DATE BUDGET REPORT

FOR 2024 05							
	ORIGINAL APPROP	TRANFRS/ ADJSTMTS	REVISED BUDGET	YTD ACTUAL	ENCUMBRANCES	AVAILABLE BUDGET	PCT USE/COL
GRAND TOTAL	1,348,490	-720,000	628,490	196,484.96	1,576.41	430,428.63	31.5%
** END OF REPORT - Generated by Trisha Smith **							

BUSINESS OF THE LIBRARY BOARD

MEETING DATE: June 26, 2024

PLACEMENT: Presentation

ITEM TITLE: Director's Report

SUBMITTED BY: Trisha Smith, Library Director

SUMMARY EXPLANATION:

Review the submitted Director's Report and attachments.

ATTACHMENT:

1. Director's Report
2. Director's Report - Resolution 19-2024
3. Director's Report - Wash. Co. Daily, 5-18
4. Director's Report - Express News, 6-8
5. Director's Report - Germantown Park & Rec, Summer
6. Director's Report - Jackson Park & Rec, Spring-Summer
7. Director's Report - Richfield Happenings, May-June

STAFF RECOMMENDATION:

None

ACTION BY Committee:

Director's Report: June 2024

STATE OF WISCONSIN

MONARCH LIBRARY SYSTEM

- The Monarch Library System Directors met on Thursday, June 13 in Juneau. Topic included Vega Program & Discover, LX Starter (new notifications and newsletter coming soon), Summer Reading coupons, creating of a Youth Services workgroup, database cleanup projects and Monarch2Go App updates. Over 20 library websites (including Germantown) were down for several weeks due to data corruption and outdated websites and plug-ins. The Monarch tech staff walked through several problems that occurred and how they were going to be handled going forward.
- Agendas and minutes: <https://monarchlibraries.org/library-director-meetings/>

WASHINGTON COUNTY

VILLAGE OF GERMANTOWN:

- The Village of Germantown Board met on Monday, June 3 & Monday, June 17.
 - Village Board (6/3): A Resolution in Support of and Committing Match Funds Not to Exceed \$4,250,000 for Germantown Community Library's 2024 Flexible Facilities Program (FFP) Grant Application for the Library's Second Floor Expansion (Motion Carried)
 - Government & Finance (6/17): A Resolution in Support of Approve Commitment and Assignment of Special Revenue Fund Balance, Specific to the Library Capital Fund (Motion Carried) (attached)
- Agendas and minutes: <https://germantownwi.portal.civicclerk.com/>
- Recordings: <https://www.youtube.com/@villageofgermantownwiscons871/streams>

FRIENDS OF THE GERMANTOWN COMMUNITY LIBRARY

- The Friends of the Germantown Community Library met on Monday, May 27. The next meeting will be held in September.
- The Youth & Teen sale will run Saturday, June 22 – Saturday, August 17 and be part of the incentives for the Summer Reading Challenge.

DONATIONS:

Donor	Amount	Department	Brick/Plaque	Address
Cervantes Concrete Services LLC (Jake Cervantes)	\$1,000 (off work)	Patio Project	Brick (3 lines)	N120W13537 Freistadt Rd Germantown, WI 53022
Chick-fil-A Fundraiser (May 2024)	\$250	Patio Project	None (part of patio sign)	W185N9590 Bancroft Dr Menomonee Falls, WI 53051
Cowan, Kathy	\$200	Patio Project	2 Bricks (3 lines)	W164N10514 Timberline Ct Germantown, WI 53022
Degner, Erika & Neal	\$300	Patio Project	3 Bricks (3 lines)	N107W16009 Creed Terrace Germantown, WI 53022
Kettle Moraine Fine Arts Guild (art show commission)	\$46	Patio Project	None	147 N Rural St Hartford, WI 53027
Klowak Family Foundation (Marv & Michelle Klowak_	\$1,000	Patio Project	Plaque	W166 N10232 Calico Ln Germantown, WI 53022

Klowak, Michelle & Griffen, Marcy	\$100	Patio Project	Brick (3 lines)	W166 N10232 Calico Ln Germantown, WI 53022
MOMS Club of Germantown-West (in Memory of Alison Bruno)	\$2,554.20 donation + \$604.07 early lit = \$3,158.27	Patio Project / Donation of Harmony Flowers in Memorial)	None (part of patio sign on harmony flowers)	W158N10759 Catskill Ln Germantown, WI 53022
Schultz, Anne	\$700	Patio Project	Plaque	W156N11437 Red Oak Cir Germantown, WI 53022
Smith, Dan (in Memory of Carla Smith)	\$100	Patio Project	Brick (3 lines)	1436 Josephine St Waukesha, WI 53022
Smith, Trisha	\$100	Patio Project	Brick (3 lines)	W140 N10198 Fond du Lac Ave Germantown, WI 53022
Wilson, Susan (in Memory of Scott Wilson)	\$100	Patio Project	Brick (3 lines)	458 Whispering Ridge Ct Colgate, WI 53017
Zacker, Ron	\$500	Patio Project	Plaque	N98W14765 Elmwood Dr Germantown, WI 53022

- Donation Jars / Giving Tree:
 - Patio Expansion: \$36.78
 - Early Literacy: \$33.70
 - Programming Supplies: \$0.00

Monthly Donations Total: \$6,020.68

DEPOSITS:

- Monarch Library System (Ozaukee & Sheboygan 2023 ACT 420 reimbursement): \$1,679.49

REQUEST FOR FUNDING:

- Cervantes Concrete Services LLC (for patio concrete & brick install): \$22,880 - \$1,000 donation = \$21,880

STATISTICS:

- Previous Month & Annual Circulation (see attached)
 - Physical: **22,970** (-2.6% from 2023 / -2.1% YTD)
 - Digital: **5,547** (17.9% from 2023 / 16.6% YTD)
 - Total: **28,517** (0.8% from 2023 / 1.0% YTD)

PROGRAMMING:

- Ongoing Programs (monthly):
 - Youth: Storytime (8), Performers, Thursday Evening Programs & Saturday Programs
 - Teen: Teen Advisory Board, Make It Crafts (3) & Evening Programs
 - Adult: Book Groups (6), Make It Crafts (3), Puzzle Days, Stitch with Me, Cook with a Book, Job Center & Special Programs
 - Outreach: Senior Living Facility Visits (6), Home Delivery, Book Drop-Offs, Enchanted Library Events, Kid's Klub Enchanted Library Visits, Preschool Readings & Special Events
- Upcoming Programs & Outreach Calendar: <https://germantownlibrarywi.events.mylibrary.digital/>

IN THE NEWS (ATTACHED):

- 'Germantown Community Library raising funds for patio expansion' (Wash. Co. Daily, 5/18)
- 'Germantown to apply for grant for potential library addition (Express News, 6/8)
- Germantown Community Library (Germantown Park & Rec, Summer)
- Germantown Community Library (Jackson Park & Rec, Spring/Summer)
- Germantown Community (Richfield Happenings, May/June)

DIRECTOR CONTINUING EDUCATION HOURS (100 HOURS EVERY 5 YEARS – EXPIRES IN 12/2027)**DIRECTOR MEETINGS, PROGRAMS & OUTREACH (PAST):**

- Mon, June 3 – Highways, Building & Grounds Superintendent & Village Engineer
- Mon, June 3 – Patio Ground Breaking
- Mon, June 3 – Village Board
- Tues, June 4 – Village Administrator
- Sat, June 8 – Summer Reading Kick-Off Party
- Wed, June 12 - Highways, Building & Grounds Superintendent
- Wed, June 12 – Library Board Member
- Thurs, June 13 – Monarch Directors (Juneau)
- Fri, June 14 – MOMS Club of Germantown
- Mon, June 17 – Village GGF & Village Board
- Wed, June 19 – Library Board President
- Wed, June 19 – Engberg Anderson
- Wed, June 26 – Library Board
- Fri, June 28 – Patio Ribbon Cutting

DEPARTMENT UPDATES**ADMIN & ALL STAFF**

- Work continues on completing the application process to apply for a Flexible Facilities Program Grant (see Old Business: VIII. A. 2024 Grant for Library Expansion),

YOUTH, ADULT & OUTREACH SERVICES

- The Summer Reading program began on Monday, June 3. Over 700 kids have signed up so far and adults have begun turning in their raffle tickets.
- The Summer Kick Off Party was held on Saturday, June 8 with 175+ people in attendance.
- The Little Free Library Passport to Adventure program was June 10-15.
- The Enchanted Library season continued with events in Richfield, Jackson, Kinderberg Park and Kid's Klub.

CIRCULATION & TECHNICAL SERVICES

- Interviewed and approved a State of Wisconsin 90-day work experience position through the GHS and Transitions Coaching, LLC. to work July-September, 2024.

TECHNOLOGY, BUILDING & GROUNDS

- Work for the library's outdoor patio project has been finalized (see Old Business: VIII. B. Patio Project).
- DPW coordinated with Integrity Roofing to repair the roof water leak at the cupola above the Large Community Room.

RESOLUTION 19-24

**APPROVE COMMITMENT AND ASSIGNMENT OF SPECIAL
REVENUE FUND BALANCE, SPECIFIC TO THE LIBRARY CAPITAL
FUND**

WHEREAS, the Governmental Accounting Standards Board (GASB) issued Statement No. 54, which changes the terminology used for fund balance reporting on balance sheets of Governmental Funds; and,

WHEREAS, the Village Board had previously adopted Resolution 30-2010 and Resolution 14-2021, designating special revenue fund accounts to the Historic Preservation Special Revenue Fund, the Asset Forfeiture Special Revenue Fund, the Canine Special Revenue Fund, the Senior Van Special Revenue Fund, the Fire Explorer Program Fund, and the ARPA Fund; and,

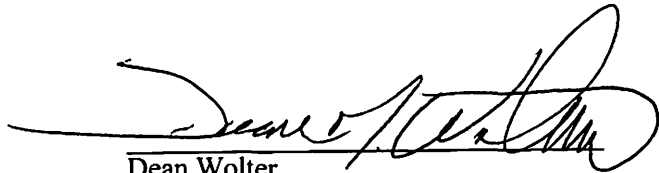
WHEREAS, the Village will receive additional funding from Washington County to offset capital library costs; and,

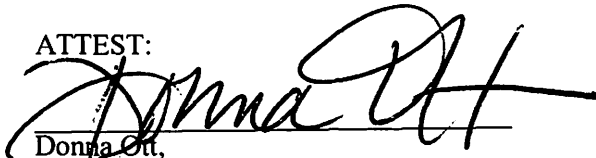
WHEREAS, the General Government and Finance Committee recommends that the revenues to Library Capital Funds be committed for services, equipment and supplies pursuant to the county-wide library service agreement;

NOW, THEREFORE, BE IT RESOLVED by the Village Board of the Village of Germantown, Wisconsin that a Library Capital Funds account be created with funds therein being committed for services, equipment and identified in the county-wide library service agreement.

BE IT FURTHER RESOLVED that the Finance Director is authorized and directed to establish such fund.

Adopted this 17th day of June, 2024


Dean Wolter,
Village President

ATTEST:

Donna Ott,
Village Clerk

Germantown Community Library raising funds for patio expansion

GERMANTOWN — The Germantown Community Library, N112-W16957 Mequon Road, announced recently that it is collecting donations and raising funds for upgrades for its outdoor patio area.

According to the project description on the GCL website, the project is meant to create a welcoming and functional outdoor space for visitors to connect with neighbors and fellow community members as well as provide a space for young residents to learn and inspire one another.

Some highlights of the project include: ADA-compliant pathways, a partial fence to separate parking lot, a youth play space, a butterfly garden and updated landscaping.

Donations can be made with cash or check by filling out the bottom of the form available to print on the GCL website. Forms can be turned into the Circulation Desk or mailed to the library. For credit card or 501(C)(3) donations citizens can contact Trisha Smith, library director, at smithp@germantownlibrary-wi.org. Those who donate different amounts can receive special donor recognition features based on the donation amount, from a small leaf in the children's area to bricks in the patio and more.

For more information about the project and other library resources, visit the GCL website at germantownlibrarywi.org.

**QUESTION
OF THE WEEK**

What are your
Father's Day
Weekend Plans?
• Grilling out • Golfing
• Camping • Fishing
• Hiking • Other

Go to discoverhometown.com
to answer the question



**SPORTS HIGHLIGHTS
PAGE 16**

**STATE
CHAMPION**



SUBMITTED PHOTO
Germantown's Cody Schmidt is pictured
after winning the WIAA Division I boys
state golf title on June 3-4. See story on
page 16.

Germantown to apply for grant for potential library addition

BY THOMAS J. MCKILLEN
MANAGING EDITOR

The Germantown Village Board approved a resolution to apply for a grant that could help in funding construction of second floor space at the Germantown Community Library.

The grant and the timeline for work was explained by Library Director Trisha Smith during the June 3 Germantown Village Board meeting. Smith said a few weeks earlier the library was made aware of the opportunity to apply for a grant which — if approved — could be used to fund a second floor addition and first floor renovation at the library.

According to Smith, the Flexible Facilities Program (FFP) grant is funded through the US Department of the Treasury Capital Projects Fund program, which was established as part of the American Rescue Plan Act (ARPA) in 2021. Smith said the grant focuses on projects that enable work, education and healthcare monitoring in public libraries, community centers and multi-purpose facilities. Smith said the grant application scoring prioritizes libraries and facilities that provide services to all members of the community.

According to information from Smith, there is \$107 million eligible for projects in Wisconsin under the grant, with the top \$20

million going to top-rated library projects. Smith said libraries could be eligible for up to \$4.25 million for construction of new facilities or renovation and expansion of an existing facility.

Smith said the grant application is due by July 11, and grants will be awarded by Oct. 1. Under the grant timeline, pre-construction contracts are due by Dec. 30, construction must begin by July 1, 2025 and must be completed by Sept. 30, 2026. In addition, an annual report is required for five years after completion.

Smith said the current library building was constructed in 2022 with plans to add a second level five to 10 years later, which hasn't happened. Smith said the proposed second level would add 18,000 square feet to the building. Smith said current building challenges include noise from activity in the building and the high ceilings. Smith said the building needs quiet and confidential space for tasks such as reading, working, studying and applying for jobs or government services. Smith added the library needs additional space for meeting and study rooms and programming and study areas, and staff and workspace areas.

See **'GRANT' PAGE 7**

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**IN THIS
ISSUE...**

Father's Day PAGE 4
Visit Slinger PAGES 8-9
Classifieds PAGES 21-23



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Candidates for local races in fall election

Candidates for statewide and county offices submitted nomination papers to the Wisconsin Elections Commission and county clerks offices on June 3.

The primary election for fall elections is on Aug. 13 while the general election is on Nov. 5.

In the 24th Assembly District, Janel Brandtjen and Dan Knodl submitted nomination papers, setting up a GOP primary. Brandtjen submitted 285 valid signatures on May 29 while Knodl submitted 280 valid signatures on May 23.

The 24th Assembly District covers Menomonee Falls, Butler, Lannon, and a portion of Germantown.

In the 98th Assembly District, Jim Piowarczyk and Don Pridemore turned in nomination papers to run as

Republicans while Del Schmechel turned in papers to run as a Democrat. Piowarczyk of Hubertus submitted 319 valid signatures from district residents on May 23 while Pridemore of Hartford submitted 378 valid signatures from district residents on May 31. Schmechel submitted 288 valid signatures on June 3. The 98th Assembly District includes portions of Hartford, Richfield, Germantown, Erin, Merton, Lisbon, and Sussex.

Barry Bratz and Mandy A. Schepper are seeking to succeed Mark D. Bensen at Washington County District Attorney. Bensen announced earlier this year he would not be seeking re-election to the post, and Bratz and Schepper have submitted nomination papers to run in

the GOP primary. Bratz submitted 1,000 signatures on May 29 while Schepper submitted 675 signatures on May 28.

Washington County Clerk Ashley Reichert is seeking re-election while Sue True of West Bend is seeking election to the post. Reichert submitted papers to Washington County on May 31 while True submitted papers the previous day.

Washington County Treasurer Scott Henke faces no opposition on the ballot while Register of Deeds candidate Lisa Budish faces no opposition on the ballot to succeed Sharon Martin, who submitted a notification of non-candidacy on April 15.

Germantown receives strong bond rating on recent bond issuance

Moody's Investors Service recently affirmed the current credit rating for the village of Germantown.

The Germantown Village Board approved a motion at its April 15 meeting issuing debt to finance the village's 2024 capital improvement program, including the road

reconstruction program, the village share of a DOT project to improve the Maple and Lannon intersection, a patrol truck replacement, ambulance replacement and park improvements.

In a May 8 credit opinion, Moody's assigned the vil-

lage an Aa2 rating. According to the Moody's credit opinion, "Germantown, WI benefits from a very strong financial position with ample liquidity across governmental and business-type activities. The economy will

See 'BOND RATING' PAGE 18

Grant From Page 1

Smith explained that the library obtained conceptual design proposals last year. Since learning about the grant, the library worked with Engberg Anderson Architects and Harwood Engineering to gain information regarding building estimates and building and mechanical needs. According to Smith, the current space is 23,550 square feet and the second floor would add 18,060 square feet to the library. She added the second floor could be used for quiet study areas, study and meetings, rooms, a conference room, computer areas, staff workspace and storage and expanded collections for adult fiction, nonfiction and large print.

Smith said the grant timeline is a challenge and design work would have to start right away if the village were awarded the grant on Oct. 1. She said the estimated cost of the project is \$8.5 million total, with \$4.25 million from the grant and match funding from the village, \$877,000 from the Washington County Capital library fund, while impact faces would cover \$72,000.

"If received, the FFP grant would cover half of the \$4.25 million cost. We are asking the village cover the

remainder \$4.25 million only if the grant is received," Smith said. She added the village's \$4.25 million would include the Washington County capital funding and impact fees to cover half of the cost of construction. She added that future impact fees and future Washington County capital funding could cover a portion of the village's debt service on the project.

Smith said after reviewing grant application, the library decided to bring the item to the Village Board due to the potential ability to save the taxpayers money through the grant.

Trustee Meg Cutts said she supported applying for the grant. She asked if the village's receives less and \$4.25 million, would the library be seeking more from the village for the project? Smith said library has 30 days once grant money is received to review options.

Trustee Terri Kaminski noted the village is in planning for a new police station or public safety facility, with preliminary design during this year and full design and bid documents in 2025 and construction in 2026.

Kaminski said she had concerns with the grant timeline for the library work and the project would overlap work on the police/public safety building.

"I wish this grant would have come up two or three

years from now," Kaminski said the FFP grant for the library project.

Trustee Jan Miller said she supported applying for the FFP grant.

"It's not every day that you get a potential for \$4.25 million to come out of ARPA funds to even be a consideration (for a project)," Miller said. She later added "when these opportunities come up, you've got to take them."

Trustee David Baum, who is an architect, said the library would need to be shut down and services moved during the remodeling.

"It is very complicated, very challenging, it is not a simple project," Baum said. "I am concerned about the timeline. If you can get \$4.25 million, I'd be willing to commit to it — but I want to be able to back out in a heartbeat if (the village doesn't get) get \$4.25 million."

Smith said the village has 30 days to back out of the project if it not satisfied with the grant amount. Smith said if the village got the grant and remodeling occurred, the library services would have to move to a different location during the reconstruction project.

The board approved applying for the grant, with Kaminski voting against the resolution.



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2024 Library Hours: Mon-Thurs: 9:30 a.m. - 7:30 p.m. / Fri: 9:30 a.m. - 5:00 p.m. / Sat: 9:30 a.m. - 3:00 p.m.

See our website for our new Events Calendar starting May 1! germantownlibrarywi.org

*Programs requiring registration

SUMMER READING CHALLENGE (FOR ALL AGES): ADVENTURE BEGINS AT YOUR LIBRARY!

Monday, June 3 – Saturday, Aug 3

REGULAR YOUTH & FAMILY PROGRAMS

Tuesdays, 10am

Preschool Storytime
(meets June 11 – July 30)

Wednesdays, 10am

Baby/Toddler Storytime
(meets June 12 – July 31)

Thursdays, 4:00pm & 6:00pm

Family Fun Nights (June 13, July 11, Aug 8)

SELECT YOUTH SPECIAL PROGRAMS

Sat, June 8, 11:30am – 1:00pm

Summer Reading Kick-off Party

Sat, June 22, 10:30am – 12:00pm

Star Wars Takeover

Thurs, June 27, 10:30am or 1:30pm

Smarty Pants Balloon Show

Sat, Aug 10, 12:30-2:30

Interactive Shrek Movie

Tues, Aug 13, 1:00pm – 3:00pm

Zoozort Mini Zoo

REGULAR TEEN & TWEEN PROGRAMS

Mondays, 6pm

Teen/Tween Nights
(June 17, July 22, Aug 19)

SELECT TEEN & TWEEN SPECIAL PROGRAMS

Fri, May 24, 6:00pm

Quarter Quell IRL

REGULAR ADULT PROGRAMS

Dates & Times Vary

Mondays, 9:30am – 3:00pm

Adult Book Groups (see website for details)

Adult Puzzle Days

(May 13, Jun 10, Jul 8, Aug 12)

Mondays, 1-3pm, 3-5pm & 5-7pm

*Craft Workshop (dates)
(ages 11+ & adults)

Wednesdays, 2:00pm

*Adult Crafts (Jun 5, Aug 7)

Thursdays, 1:00pm

*Cook with a Book

(May 16, Jun 20, Jul 18, Aug 15)

SELECT ADULT SPECIAL PROGRAMS

Sat, May 4, 10:00-2:00

Puzzle Challenge

Wed, May 15, 6:00pm

The UW MIA Recovery and Identification Project

Tue, May 21, 6:00

Lincoln: Honest Abe on Campaigns & Elections

Thu, June 6, 6:00pm

Raising Monarch Butterflies

Wed, Jun 12, 6:00pm

Alzheimer's Communication Strategies

Tue, Jun 18, 6:00pm

Hiking the Ice Age Trail

Wed, Aug 14, 6:00pm

Frank Lloyd Wright's Wisconsin
with Kristine Hansen

Tue, Aug 20, 1:00pm

Decluttering and Downsizing:
You Can't Take It With You

OUTREACH PROGRAMS

June 10-15

Passport to Adventure Little Free Library

Friday, June 14 – 9:00am

Picnic & Storytime with Miss Katie

Hickory Park Jackson

Picnic & Storytime with Miss Katie

Friday, June 14 - 11:00am

Picnic & Storytime with Miss Katie

Richfield Village Hall

Storytime with Amber and Derek

Saturday, June 15 – 1:00pm

Storytime with Amber and Derek

Kinderberg Park

A Dog Party & Storytime with Miss Jackie

Saturday, July 6 – 10:00am

A Dog Party & Storytime with Miss Jackie

Fireman's Park

A Dog Party & Storytime with Miss Jackie

Friday, Aug 2 – 9:00am

Favorite Book Character Day

Hickory Park Jackson

Favorite Book Character Day

Friday, Aug 2 – 11:00am

Favorite Book Character Day

Richfield Village Hall

Favorite Book Character Day

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Library Hours:
Mon-Thurs 9:30am-7:30pm
Fri 9:30am-5pm
Sat 9:30am - 3pm



SAVE THE DATE!
Summer Reading Challenge
June 3 - August 3

Fundraiser @ Robert's
Mon, July 15 @ 4-8pm

Youth & Teen Book Sale
June 22 - August 3

View Our Full
Events Calendar
& Register
(new calendar!)



Youth Programs

Weekly Storytimes

June 11 - July 31

Preschool: Tues @ 10am

Baby/Toddler: Wed @ 10am

Performers:

10:30am & 1:30pm

Thurs, June 27:

Smarty Pants Balloon Show

Thurs, July 25:

Miller & Mike Comedy Show

Tues, Aug 13: Mini Zoo
(drop in from 1pm to 3pm)

Sat, Aug 17:

The Mammoth Hunter

Evening Programs

Thurs @ 4pm or 6pm

June 13: Fakemon Creations

July 11: Library Olympics

Aug 8: Just Dance Glow Party

Saturday Programs

June 8 @ 11:30am-1pm

Summer Kick-Off Party

June 22 @ 10:30am-12:30pm

Star Wars Takeover

June 29 @ 10am-2pm

Play in a Day

Aug 10 @ 12:30-2:30pm

Interactive Shrek Movie

Teen Programs

Monthly Programs

Fri, May 24 @ 6pm

Quarter Quell IRL

Mon, June 17 @ 6pm

Teen Game Night

Sat, July 13 @ 10am

Lord of the Rings Watch
Party

Mon, July 22 @ 6pm

Teen Olympiad

Mon, Aug 19 @ 6pm

College Q & A

All Ages

**Make It @ the
Library**

Ages 11+ & Adults

@1:00, 3:00 or 5:00pm

May 6: Spring Daisy Jars

July: 15: Mod Podge
Coasters

Sept 23: Pallet Pumpkins

Puzzle Race

Race against other teams
to finish a
500-piece puzzle!
All ages welcome

Sat, May 4 @ 10:30am

Adult Programs

Regular Programs

Mon, Jun 10, Jul 8, Aug

12 @ 9:30am-3pm

Puzzle Days

Book Groups

See website for details.

Special Events

Tues, May 21 @ 6pm:

Lincoln: Honest Abe on
Campaigns & Elections

Thurs, June 6 @ 6pm

Monarch Butterflies

Wed, June 12 @ 6pm

Alzheimer's
Communication

Tues, June 18 @ 6pm

Hiking the Ice Age Trail

Wed, July 10 @ 1pm

Gardening at Any Age

Wed, Aug 14 @ 6pm

Frank Lloyd Wright's
Wisconsin with Kristine
Hansen

Tues, Aug 20 @ 1pm

Decluttering and
Downsizing



Visit the mobile trailer for
on-the-go book checkout &
activities!

Fri, June 14

9am: Jackson /
11am: Richfield
Picnic & Storytime

Sat, June 15

1pm: Kinderberg Park
Storytime with Amber &
Derek the Racehorse

Sat, July 6

10am: Fireman's Park
It's a Dog Party Storytime

Fri, Aug 2

9am: Jackson /
11am: Richfield
Favorite Book Character Day
with Character Visits

Learn
More:



An Invitation...

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FRI, JUNE 14 @ 9AM (JACKSON)

FRI, JUNE 14 @ 11AM (RICHFIELD)

SAT, JUNE 15 @ 1PM

(KINDERBURG PARK)

SAT, JULY 6 @ 10AM

(FIREMAN'S PARK)

FRI, AUG 2 @ 9AM (JACKSON)

FRI, AUG 2 @ 11AM (RICHFIELD)

FUNDRAISERS

THURS, MAY 2 @ 4-8PM
CHICK-FIL-A

MON, JULY 15 @ 4-8PM
ROBERTS



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- MAGAZINES
- DVDS
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- BOARD GAMES
- PUZZLES
- CRAFT KITS
- EARLY LITERACY KITS
- ADVENTURE PASSES TO LOCAL ATTRACTIONS SUCH AS BETTY BRINN, MITCHELL PARK DOMES, SCHLITZ AUDUBON, WI STATE PARKS, YMCA & MORE!

GERMANTOWN
COMMUNITY LIBRARY



BUILD CONNECTIONS
ENRICH LIVES

N112 W16957 Mequon Rd (262) 253-7760
www.germantownlibrarywi.org

Mon-Thur: 9:30am-7:30pm /
Fri: 9:30am-5pm / Sat: 9:30am-3pm

STORYTIME

June 11 - July 31

Preschool:

Tues @ 10am

Baby/Toddler

Wed @ 10am

THURSDAY PROGRAMS

Fakemon Creations

Thurs, June 13

@ 4pm or 6pm

Library Olympics

Thurs, July 11

@ 4pm or 6pm

SUMMER PERFORMERS

Smarty Pants Balloon Show

Thurs, June 27

@ 10:30am or 1:30pm

Miller & Mike Comedy

Thurs, July 25

@ 10:30am or 1:30pm

Zoozort Mini Zoo

Tues, Aug 13 @ 1-3pm

The Mammoth Hunter

Sat, Aug 17

@ 10:30am or 1:30pm

YOUTH & ALL AGES

Puzzle Race

(registration required)

Sat, May 4 @ 10:30am

Summer Kick-Off Party

Sat, June 8 @ 11:30am-1pm

Star Wars Takeover

Sat, June 22

@ 10:30am-12:30pm

Play in a Day

Sat, June 29 @ 10am-2pm

Interactive Shrek Movie

Sat, Aug 10 @ 12:30-2:30pm

ADULT PROGRAMS

MIA Recovery Project

Wed, May 15 @ 6pm

Abe Lincoln

Tues, May 21 @ 6pm

Monarch Butterflies

Thurs, June 6 @ 6pm

Alzheimer's

Communication

Wed, June 12 @ 6pm

Hiking the Ice Age Trail

Tues, June 18 @ 6pm

Gardening at Any Age

Wed, July 10 @ 1pm

ADULT SERIES

Puzzle Day

Mon @ 9:30am-3pm

May 13, June 10 & July 8

Make it Crafts

(registration required)

Mon @ 1, 3 or 5pm

May 6 & July 15

Adult Crafts

(registration required)

Wed @ 2pm

June 5 & Aug 7

Cook with a Book

(registration required)

Thurs @ 1pm

May 16, June 20

& July 18

ADULT BOOK GROUPS

The library has many book groups
for adults. Stop by the library or
visit our website to learn more:

[https://germantownlibrarywi.org/
book-groups/](https://germantownlibrarywi.org/book-groups/)

TEENS

Quarter Quell

Fri, May 24 @ 6pm

Teen Game Night

Mon, Jun 17 @ 6pm

Teen Olympiad

Mon, July 22 @ 6pm



Digital books,
audiobooks &
magazines:
wplc.overdrive.com
or on the Libby App



Available Now

Scan the QR code to register and
view all upcoming library events!
[https://germantownlibrarywi.events.
mylibrary.digital/](https://germantownlibrarywi.events.mylibrary.digital/)



TIME FOR
an
adventure
AT THE LIBRARY!

Summer Reading Challenge (all ages!):

June 3 - August 3

Read books --> Win Prizes!

BUSINESS OF THE LIBRARY BOARD

MEETING DATE: June 26, 2024

PLACEMENT: Presentation

ITEM TITLE: 2024 FFP Grant for Library Expansion

SUBMITTED BY: Trisha Smith, Library Director

SUMMARY EXPLANATION:

The library is currently in the process of applying for a Flexible Facilities Program Grant (FFP) funded through the U.S. Department of Treasury's Capital Projects Fund (CPF) program. The library is submitting an application for \$4,250,000 for the library's second floor expansion and remodel of the first floor. The application is due on Thursday, July 11, 2024.

Listed below are updates since the last Library Board meeting on Wednesday, May 22, 2024:

- Library Director presented the FFP grant to the Village Board on Monday, June 3, 2024 (attached).
- Resolution No. 17-2024 was passed 8-1 at the Village Board meeting on Monday, June 3, 2024 (A Resolution in Support of and Committing Match Funds Not to Exceed \$4,250,000 for Germantown Community Library's 2024 Flexible Facilities Program (FFP) Grant Application for the Library's Second Floor Expansion) (attached).
- Library Director and Assistant Director met with Engberg Anderson Architects to obtain needed information for the grant application regarding project design and budget.

ATTACHMENT:

1. 2024 FFP Grant for Library Expansion Presentation
2. 2024 FFP Grant for Library Expansion Resolution 17-2024

STAFF RECOMMENDATION:

None

ACTION BY Committee:

State of Wisconsin Flexible Facilities Program (FFP) Grant

Village Board: June 3, 2024

Trisha Smith, Library Director
smithp@germantownlibrarywi.org

What is the Flexible Facilities Program (FFP) Grant?

- ▶ Funded through the U.S. Department of Treasury's Capital Projects Fund (CPF) program, which was established through the American Rescue Plan of 2021
- ▶ Projects that enable work, education & healthcare monitoring in:
 - ▶ Public Libraries
 - ▶ Community Centers
 - ▶ Multi-purpose Community Facilities

What is the Flexible Facilities Program (FFP) Grant?

- ▶ Eligible Applications: Local or Tribal Government

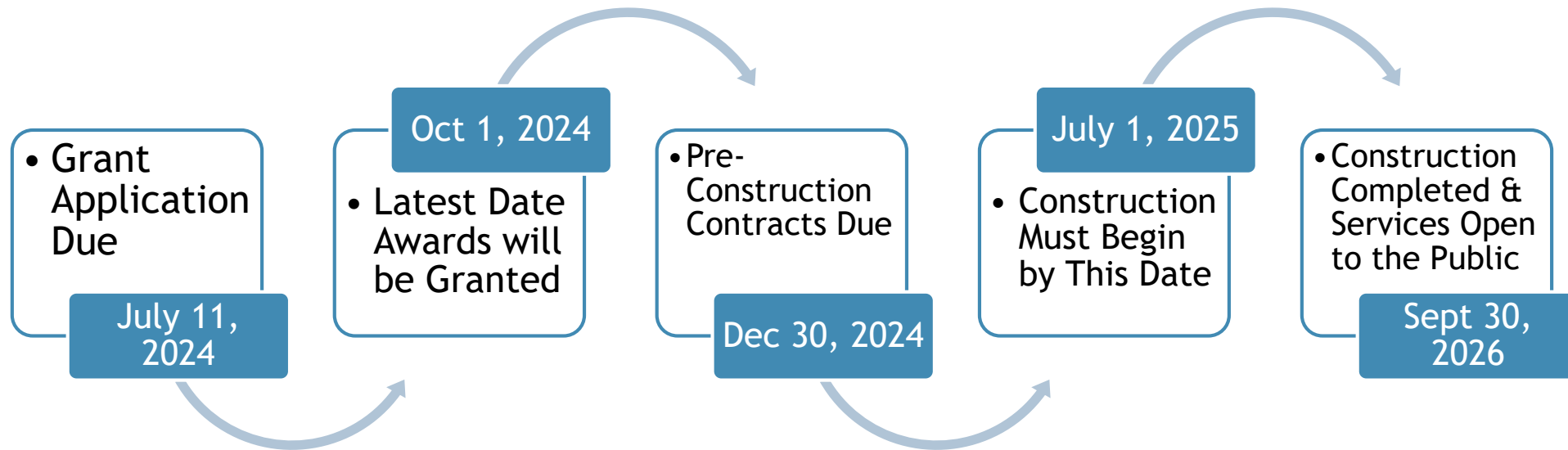
- ▶ Minimum Criteria

- ▶ Construction, renovating or expansion of an existing library, community center or multi-purpose community facility
- ▶ Purpose and/or installation of broadband and/or other digital connectivity technology that provides public access to high speed internet
- ▶ Directly enable work, education & healthcare monitoring

What is the Flexible Facilities Program (FFP) Grant?

- ▶ \$107 million available for Wisconsin projects
 - ▶ Top \$20 million will go to top rated library projects
 - ▶ Remaining amount of funds will go to top rated library, community or multi-purpose projects
 - ▶ 25+ grants awarded
- ▶ Up to \$4.25 million available per project
 - ▶ Category A: Construction of new facilities
 - ▶ Category B: Renovation or expansion of an existing facility

Timeline



Also Required:

Quarterly reporting required through construction
Annual reporting required for 5 years after completion

Building History

- ▶ Current building built in 2002
 - ▶ 23,550 square feet
 - ▶ Built with the intention to add a second (Mezzanine) level 5-10 years later
- ▶ Building is now 22+ years old
- ▶ Mezzanine level would add an additional 18,000 square feet



Building Challenges

- ▶ No available quiet and confidential spaces for work, study or personal use
- ▶ In need of additional spaces for:
 - ▶ Study & meeting rooms
 - ▶ Programming & interactive activities
 - ▶ Materials
 - ▶ Technology & computer center
 - ▶ Staff workspace & storage



Building Challenges

- ▶ Community members' top priority for improving the physical space of the library is the creation of a designated quiet space to read, work, or study (Strategic Plan, 2022)

Physical Space Change - Priorities	Weighted Score
#1 - Create a designated quiet space to read, work, or study.	4.23
#2 - Create a Makerspace area.	3.95
#3 - Create more interactive activities in the Children's Area.	3.65
#4 - Create more collaborative spaces and group study rooms.	3.26
#5 - Create a space for teens.	3.07
#6 - Provide options for pick up of material.	3.05

Related Projects



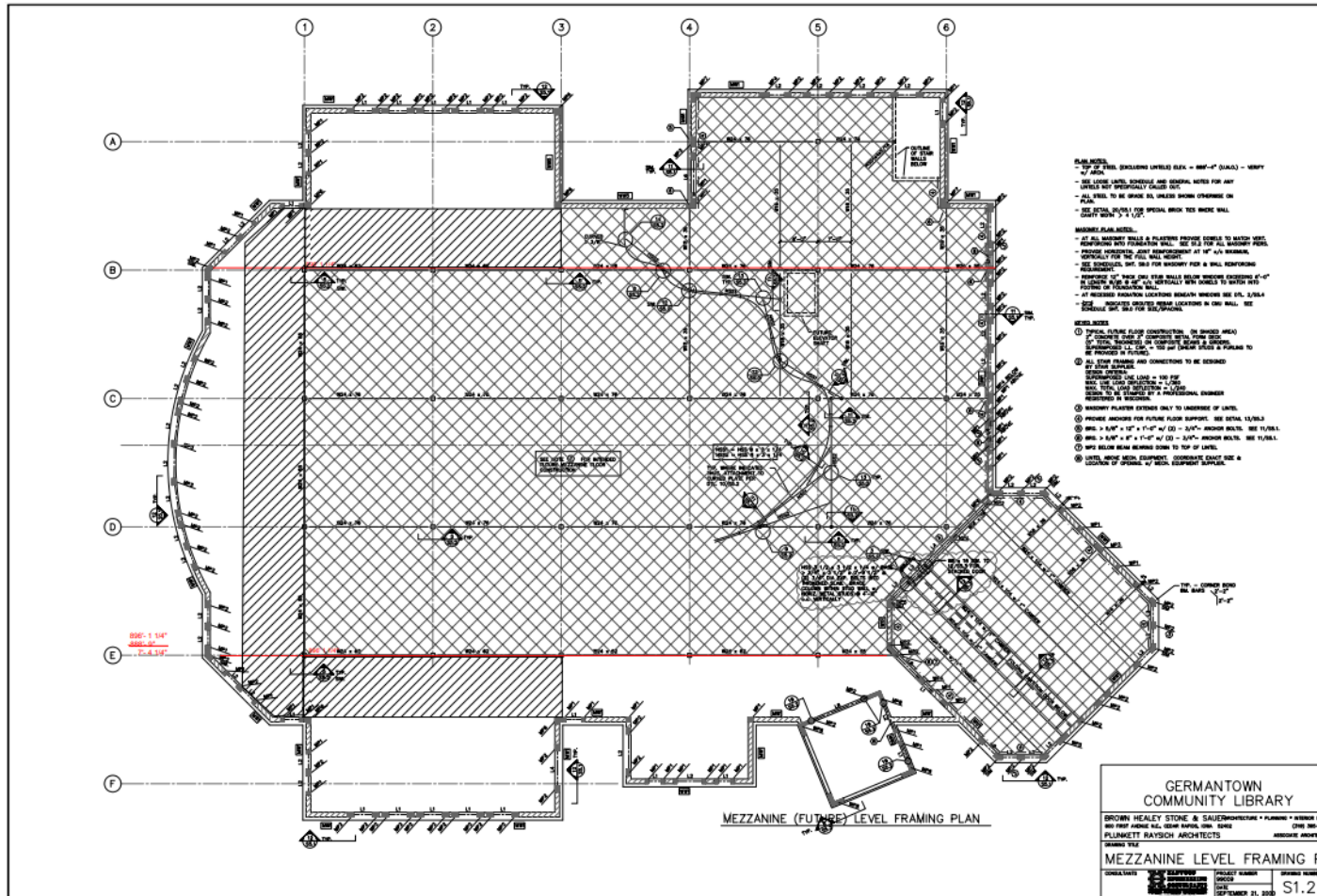
Germantown Community Library **STRATEGIC PLAN 2023-2027**

- ▶ Work completed to-date:
 - ▶ 2018: Expanded services & volume caused staff & library board to look into options of expanding the building
 - ▶ 2021: Walk-throughs & estimations from 4 architecture firms
 - ▶ 2022: Strategic Plan Completed
 - ▶ 2023: Conceptual Design Proposals
- ▶ May 2024: Updated estimated & feedback from Engberg Anderson Architects & Harwood Engineering



**Building connections, enriching lives
& growing our community.**

Expansion Plan



Space:

Current: 23,550 sq ft

Expansion: 18,060 sq ft

Total: 41,610 sq ft

76.7% increase

Expansion Plan

▶ 1st Floor Improvements

- ▶ Enclosed Dedicated Programming Space
- ▶ Enclosed Teen Area
- ▶ Expanded Children's Area & Play Space
- ▶ Expanded Collections: Youth, Teen, Media, Library of Things & New Items
- ▶ Open Community Room backup to more public uses

▶ 2nd Floor Expansion

- ▶ Quiet Study Areas
- ▶ Study & Meeting Rooms
- ▶ Conference Room
- ▶ Computer Areas
- ▶ Staff Workspace & Storage
- ▶ Expanded Collections: Adult Fiction, Nonfiction & Large Print

How Will the Expansion Meet Grant Requirements?

Work

- Enhanced partnership with workforce development
- Individual & group meeting rooms
- Quiet & private areas
- Computer area for internet, printing, etc.
- Meet the needs of workers in today's virtual environment

Education

- Space for quiet & group activities
- Individual & group meeting rooms
- Additional access to online courses, test proctoring, and technology assistance
- Additional spaces to offer library and community programs for patrons of all ages

Health Monitoring

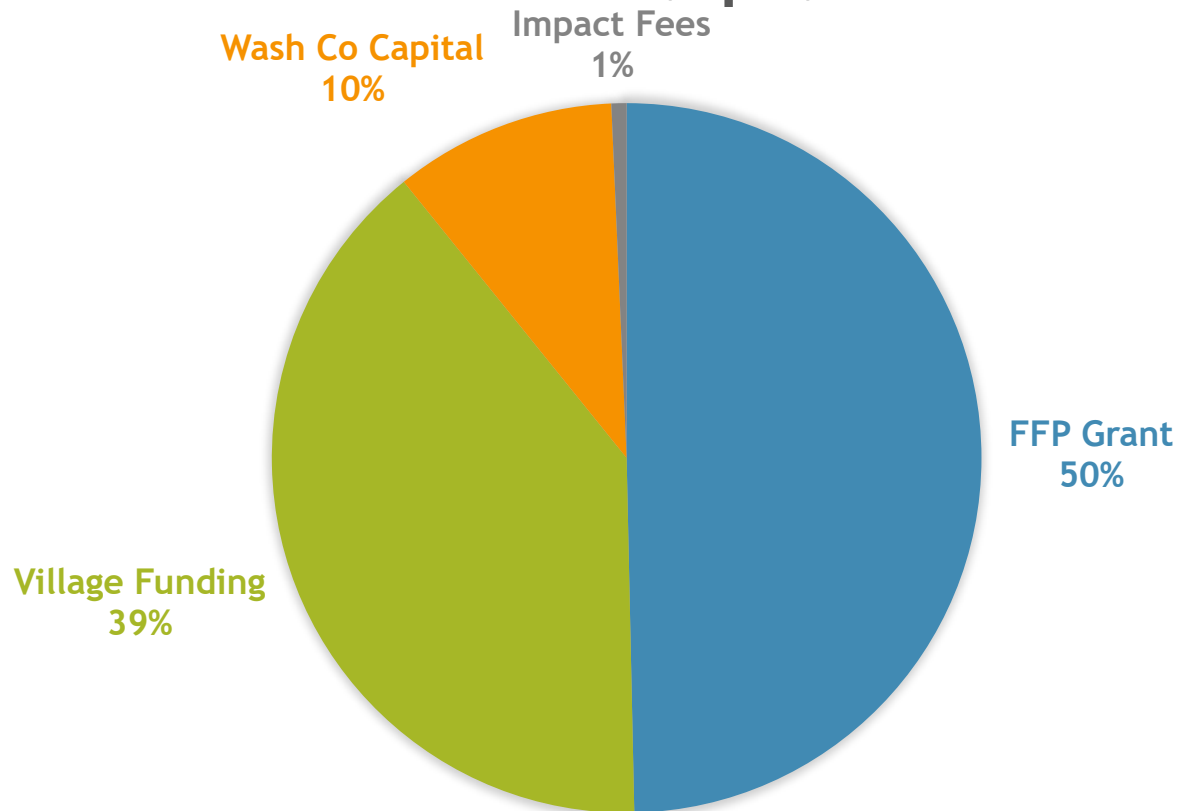
- Individual meeting rooms
- Quiet & private areas
- Availability of internet connection & technology for patrons to conduct virtual health appointments

Grant Challenges

- ▶ Quick timeline of application & construction
- ▶ Library staff & operations would need to relocate during construction
- ▶ Increased cost of operations
 - ▶ Increased staffing levels
 - ▶ Increased operation budget for materials & programs
 - ▶ Increase annual mechanical costs (utilities, elevator, etc.)
- ▶ Commitment of additional Village funding if grant is received

Cost Estimates

ESTIMATED COST: \$8.5 MILLION



FFP Grant: \$4.25 million

Village Funding: \$4.25 million

Wash. Co. Capital: \$877,000

Impact Fees: \$72,000

*General Obligation Debt: \$3,301,000

*Potential Contribution to Debt Service

- Future Impact Fee = \$10,000+ per year
- Future Wash. Co. Capital = \$23,000 per year

Resolution

If the Germantown Community Library is award an FFP grant in the amount of \$4,250,000...

The Village does hereby authorize the grant application and the commitment of match funds to be used as outlined in the FFP Grant application, for the match amount of \$4,250,000, from the following secured sources:

1. Germantown Community Library Capital Funds of \$877,000
2. Impact Fees of \$72,000

and the remainder (\$3,301,000) would be funded by:

3. General Obligation Debt

RESOLUTION NO. 17 -2024

A Resolution in Support of and Committing Match Funds Not to Exceed \$4,250,000 for Germantown Community Library's 2024 Flexible Facilities Program (FFP) Grant Application for the Library's Second Floor Expansion

WHEREAS, federal monies are available under the 2024 Flexible Facilities Program (FFP) Grant, administered by the State of Wisconsin Department of Administration, for the purpose of COVID-19 recovery support to strengthen and improve the infrastructure necessary for community participation in work, education, and healthcare monitoring; and

WHEREAS, the Germantown Community Library's planned second floor expansion qualifies for the FFP Grant; and

WHEREAS, construction must commence by July 1, 2025 and be completed by September 1, 2026; and

WHEREAS, under the FFP Grant, a maximum of \$4,250,000 may be awarded for each approved project, and the award of such funds requires a local financial match for the project cost above the award must be provided; and

WHEREAS, the Germantown Community Library Board has approved submission of the grant application and committed use of the Library Capital Funds of \$866,000 for the project; and

WHEREAS, the Village Board desires to support the expansion project and the Library's application for the 2024 FFP Grant; and

WHEREAS, based on current estimated project costs of \$8,500,000, a local financial match of \$4,250,000, if the full award is granted, must be provided for the project by the Village;

NOW THEREFORE, BE IT RESOLVED by the Village Board of the Village of Germantown, Wisconsin that the Village of Germantown does hereby authorize and support the 2024 FFP application and the commitment of match funds outlined in the 2024 FFP grant application.

BE IT FURTHER RESOLVED that if the Village receives the maximum grant award of \$4,250,000, and the match funds needed do not to exceed \$4,250,000, the Village does hereby authorize and commit match funds to be used as outlined in the FFP Grant application as follows:

1. Germantown Community Library Capital Funds of \$877,000
2. Impact Fees of \$72,000
3. The remainder funded with General Obligation Debt

Introduced by: Trustee Jan Miller

Vote: Ayes: 8 Nays: 1

Date Adopted: June 3, 2024


Dean M. Wolter, Village President

ATTEST:


Donna Ott, Village Clerk

BUSINESS OF THE LIBRARY BOARD

MEETING DATE: June 26, 2024

PLACEMENT: Presentation

ITEM TITLE: Patio Project

SUBMITTED BY: Trisha Smith, Library Director

SUMMARY EXPLANATION:

The library's Patio Project is almost complete! The library and the Germantown Area Chamber of Commerce will be having a short ribbon cutting on Friday, June 28 at 11:00am followed by a Patio Party until 1:00pm. Both events are open to the public and Library Board members are welcome to attend.

A press release went out on Wednesday, June 19 (attached).

This project has been 100% fundraised by local businesses and community members. We have raised over \$31,000 so far and also have several donations that have been committed.

Early literacy items will be put out on Friday, June 28. Musical garden items are still on order and will be added to the patio area in late summer/early fall. These items are being fundraised by the MOMS club of Germantown in memory of Alison Bruno. Fundraising is ongoing for these items.

We have also contacted all patrons that have purchased bricks from 2000-2024 to let them know that we have updated the patio and that their bricks have been reinstalled along the perimeter of the new patio.

ATTACHMENT:

1. 2024 Patio Project Press Release

STAFF RECOMMENDATION:

None

ACTION BY Committee:



GERMANTOWN COMMUNITY LIBRARY

N112 W16957 Mequon Rd Germantown, WI (262) 253-7760

New Hours Starting Jan 2: Mon-Thurs 9:30am-7:30pm / Fri 9:30am-5pm / Sat 9:30am-3pm

Like us on Facebook and sign-up for our newsletter for information on library services & upcoming programs!

FOR IMMEDIATE RELEASE

Wednesday, June 19, 2024

For further information contact: Trisha Smith, Library Director, at (262) 253-7760 or smithp@germantownlibrarywi.org

Grand Opening for Library Project set for Friday, June 28

(Germantown, Wisconsin) The Germantown Community Library is excited to announce that work on the outdoor patio project has begun! A ground breaking ceremony was held on Monday, June 3, 2024.

A Patio Ribbon Cutting Ceremony and Picnic Party will be held on Friday, June 28 from 11:00am to 1:00pm. The patio is available to the public for viewing at this time, but play houses and other early literacy items will be added on this date. All are welcome to attend!

As the community continues to grow, so too does the need for the library and its services. The expanded patio area will provide additional outdoor space for patrons of all ages. The project includes concrete work by Cervantes Concrete Services LLC – which doubles the previous footprint and adds an ADA pathway and area for a bike rack. Additional items include two new picnic benches, play houses, a musical instrument area and other early literacy items.

The patio has been an important part of the library since the building was first constructed in 2002. The benches were purchased in loving memory of Inga Hargan by Charlie Hargan, family and friends and have been placed back on the patio area now that construction is complete. Over 250 bricks were also purchased from 2000-2024 in donation to the library. These have been moved along the outside of the patio area and are now available to view by the public.

The Germantown Community Library is proud to state that the project was 100% funded by donations. We have raised about \$35,000 – 70% of our total goal of \$50,000 for the project. The patio area has bricks left available to be engraved in recognition for donations starting at \$100. Don't miss your chance to be part of this project and leave a legacy for decades to come!

Items as part of the musical flower garden area will also be added later this summer and include harmony flowers, petal drums, liberty bells and a cavatina xylophone. The MOMS Club of Germantown is continuing to raise funding for this area in memory of Alison Bruno. Donations can be made visiting our website, filling out a form at the library or online through the MOMS Club GoFundMe page:

<https://www.gofundme.com/f/harmony-flower-project-in-memory-of-alison-bruno>

The library would like to thank Cervantes Concrete Services LLC, the Village of Germantown Public Works and Engineering departments and numerous businesses and community members that made this project possible. Corporate sponsors include:

\$5,000+ Donors:

- Bethlehem Lutheran Church & School
- Friends of the Germantown Community Library
- MOMS Club of Germantown (in Memory of Alison Bruno)

\$2,000+ Donors

- Bank FiveNine (Germantown)
- Kiwanis of Germantown

\$1,000+ Donors

- Cervantes Concrete Services LLC
- Deutschstadt Heritage Foundation
- Leadership Germantown & Germantown Area Chamber of Commerce
- Stantec

\$500+ Donors

- Chick-fil-A (Menomonee Falls)
- Germantown American Legion Post 1
- Germantown VFW Post 9292
- Robert's Frozen Custard

To learn more, please visit: <https://germantownlibrarywi.org/2023-patio-project/>