

MEETING:	REGULAR MEETING OF THE HISTORIC PRESERVATION COMMISSION
DATE & TIME:	Monday, July 1, 2024 at 6:00 PM
LOCATION:	Germantown Village Hall Conference Room A N112 W17001 Mequon Road

NOTICE: Citizens not wishing to attend the meeting personally or virtually may submit any public comments by sending an email to comments@germantownwi.gov by 4 p.m. on the day of the meeting so that it can be provided to the members of the body for their consideration.

AGENDA

- I. **CALL TO ORDER:** *This meeting has been given public notice in accordance with Section 19.83 and 19.84, Wis. Stats, in such form that will apprise the general public and news media of subject matter that is intended for consideration and action.*
- II. **ROLL CALL:**
- III. **CITIZEN INPUT:** *(Please be advised per 19.84(2) that information and comment will be received from the public. It is the policy of this municipality that public input be limited to a three (3) minute period per person with a time extension granted at the discretion of the Chairperson. Be advised that there may be limited discussion of the information received but no action will be taken under public comments.)*
- IV. **APPROVAL OF MINUTES:**
 - A. March 4, 2024
 - B. May 6, 2024
- V. **UNFINISHED BUSINESS**
 - A. Schedule Schuster Property Plaque Presentation and Photos
 - B. Discussion on the driving brochure and web page update
 - C. Discussion on potential Historic Properties for consideration
- VI. **NEW BUSINESS:**
 - A. Foster Property Framing for Village Hall
- VII. **SET THE NEXT MEETING DATE AND TIME:**
- VIII. **ADJOURNMENT:**

UPON REASONABLE NOTICE, efforts will be made to accommodate the needs of disabled individuals through appropriate aids and services. For additional information or to request this service, please contact the Village Clerk at (262)250-4745 at least 2 days prior to the meeting.

HISTORIC PRESERVATION COMMISSION MEETING MINUTES
Monday, March 4th, 2024

CALL TO ORDER: Member Trustee Rick Miller called the meeting to order at 6:03 p.m.

I. **ROLL CALL:** Present were: Trustee Rick Miller, Members Christine Kauth, Mark Kauth, Barb Mendenhall and Katelyn LeTourneau.

PUBLIC INPUT: None.

APPROVAL OF PREVIOUS MINUTES: Last meeting minute approval. Barb makes motion to approve and Katelyn seconds. Everyone approves.

NEW BUSINESS:

- A. Brochure Update- QR code and redo to add new homes.
- B. Reimbursements for members of the board.

UNFINISHED BUSINESS:

- A. All mats are cut, wall coming together.
- B. Searching for scanned docs- Need to update website.
- C. Working on setting up times for plaque presentations for new designations.

SET THE NEXT MEETING DATE AND TIME: Next meeting date will be Monday, May 6th, 2024 at 6:00pm.

ADJOURNMENT: There being no further business, the meeting was adjourned at 6:28 p.m.

Respectfully Submitted,

Katelyn LeTourneau, Secretary
Historic Preservation Commission

HISTORIC PRESERVATION COMMISSION MEETING MINUTES
Monday, May 6th, 2024

CALL TO ORDER: Member Trustee Rick Miller called the meeting to order at 6:11 p.m.

- I. **ROLL CALL:** Present were: Trustee Rick Miller, Members Christine Kauth, Mark Kauth, Barb Mendenhall and Katelyn LeTourneau.

PUBLIC INPUT: None.

APPROVAL OF PREVIOUS MINUTES: Motion to table minutes. Barb makes motion and Mark seconds. Everyone approves.

NEW BUSINESS:

- A. Look into option to start a Facebook page for HPC.
- B. Discuss new potential historic properties for consideration.

UNFINISHED BUSINESS:

- A. Schuster property plaque presentation to be had in June/July- TBD
- B. Foster property plaque presentation to be had 6/15/24 @ 2pm.
- C. Brochure and webpage update.

SET THE NEXT MEETING DATE AND TIME: Next meeting date will be Monday, June 15th, 2024 at Foster property @ 2pm.

ADJOURNMENT: There being no further business, the meeting was adjourned at 6:36 p.m.

Respectfully Submitted,

Katelyn LeTourneau, Secretary
Historic Preservation Commission

BUSINESS OF THE HISTORIC PRESERVATION COMMISSION

MEETING DATE: July 1, 2024

PLACEMENT: Presentation

ITEM TITLE: Schedule Schuster Property Plaque Presentation and Photos

SUBMITTED BY:

SUMMARY EXPLANATION:

ATTACHMENT:

STAFF RECOMMENDATION:

ACTION BY Committee:

BUSINESS OF THE HISTORIC PRESERVATION COMMISSION

MEETING DATE: July 1, 2024

PLACEMENT: Presentation

ITEM TITLE: Discussion on the driving brochure and web page update

SUBMITTED BY:

SUMMARY EXPLANATION:

ATTACHMENT:

STAFF RECOMMENDATION:

ACTION BY Committee:

BUSINESS OF THE HISTORIC PRESERVATION COMMISSION

MEETING DATE: July 1, 2024

PLACEMENT: Presentation

ITEM TITLE: Discussion on potential Historic Properties for consideration

SUBMITTED BY:

SUMMARY EXPLANATION:

ATTACHMENT:

STAFF RECOMMENDATION:

ACTION BY Committee:

BUSINESS OF THE HISTORIC PRESERVATION COMMISSION

MEETING DATE: July 1, 2024

PLACEMENT: Presentation

ITEM TITLE: Foster Property Framing for Village Hall

SUBMITTED BY:

SUMMARY EXPLANATION:

ATTACHMENT:

STAFF RECOMMENDATION:

ACTION BY Committee: