

**HISTORIC PRESERVATION COMMISSION MEETING**  
**MINUTES**

**December 4<sup>th</sup>, 2023**

- I.**     **CALL TO ORDER:** Member Trustee Rick Miller called the meeting to order at 6:02 p.m.
- II.**     **ROLL CALL:** Present were Trustee Rick Miller, Members Christine Kauth, Mark Kauth, and Barb Mendenhall and Katelyn LeTourneau
- III.**    **CITIZEN INPUT:** None.
- IV.**     **APPROVAL OF PREVIOUS MINUTES:**  
A. Minutes of the September 18, 2023, Motion to approve by Barb Mendenhall, 2nd by Chris Kauth. Motion approved unanimous.  
B. The minutes of the November 13<sup>th</sup>, 2023, meeting were not available.
- V.**     **UNFINISHED BUSINESS:**
- A. Any new pictures new to be adjusted. The proper size is 8x10 with a 1 1/4 black border. The Hoinacki's have completed all the mattings for the new frames. Compensation for the Hoinacki's was discussed. Rick will investigate a gift card.  
B. The Paper/Digital files were discussed. No action taken.  
C. Schuster Property Plaque Presentation and photos was postponed until spring  
D. Foster Property Plaque Presentation and photos was postponed until spring.
- VI.**     **SET THE NEXT MEETING DATE AND TIME:** Next meeting date will be determined later.
- VII.**    **ADJOURNMENT:** There being no further business, the meeting was adjourned at 6:22 p.m.

Respectfully Submitted,

Rick Miller  
Chair  
Historic Preservation Commission