

**MEETING: REGULAR MEETING OF THE VILLAGE BOARD -
AMENDED**

DATE & TIME: Monday, July 15, 2024 at 7:00 PM

**LOCATION: Germantown Village Hall Board Room
N112 W17001 Mequon Road**

Any member of the body and/or citizen may attend the meeting virtually through the WebEx platform, Meeting #:2551 746 8900 Password: RGfHMePh684 which can be accessed by phone at 408-418-9388 or by clicking the link below:
<https://villageofgermantown.my.webex.com/villageofgermantown.my/j.php?MTID=mbac09c1bf900c82b3d4fd86d044402dc>

Citizens not wishing to attend the meeting personally or virtually may submit any public comments by sending an email to comments@germantownwi.gov by 4 p.m. on the day of the meeting so that it can be provided to the members of the body for their consideration. Previously recorded VillageBoard Meeting Videos can be viewed at:
https://www.youtube.com/channel/UCOYp0EgELzTCa9X_iCohyhQ

AGENDA

- I. **CALL TO ORDER:** *This meeting has been given public notice in accordance with Section 19.83 and 19.84, Wis. Stats, in such form that will apprise the general public and news media of subject matter that is intended for consideration and action.*
- II. **ROLL CALL:**
- III. **PLEDGE OF ALLEGIANCE:**
- IV. **PRESIDENT'S REPORT:**
- V. **ANNOUNCEMENTS OF FORTHCOMING EVENTS OF PUBLIC INTEREST**
COMMITTEE AND DEPARTMENT REPORTS:
- VI. **CITIZEN INPUT:** *(Please be advised per 19.84(2) that information and comment will be received from the public. It is the policy of this municipality that public input be limited to a three (3) minute period per person with a time extension granted at the discretion of the Chairperson. Be advised that there may be limited discussion of the information received but no action will be taken under public comments.)*
- VII. **CONSENT AGENDA:**
 - A. Minutes: July 1, 2024
 - B. 5-Year Capital Improvement Plan
 - C. Award Contract to Relay Water Main in Various Locations to Vinton Construction of Manitowoc, Wisconsin, in the amount of \$444,983.
 - D. Award a Contract for Final Design & Bid Services of the High Point Pass Road Construction to raSmith in the amount not to exceed \$82,000
 - E. *Purchase of New GFD Ambulance*
 - F. *Squad Changeover*
 - G. *Approval of Grant Resolution*
 - H. *Hiring 2 new fulltime FF/Medics*
 - I. *Purchase of Portable Radios for the Fire Dept*
- VIII. **UNFINISHED BUSINESS**
- IX. **PUBLIC HEARINGS:**

X. NEW BUSINESS:

- A. Agreement with Command Central for the Rental of Election Tabulator Machines for the August & November Elections
- B. Retention Bonus for Communication Officers
- C. Contract for Completion of Impact Fee Studies
- D. Germantown Police Union Contract Negotiations. The Village Board may convene into closed session pursuant to Wis. Stat. § 19.85(1)(e) for the purposes of deliberating or negotiating the purchasing of public properties, the investing of public funds, or conducting other specified public business, whenever competitive or bargaining reasons require a closed session, and then may reconvene into open session to take such action as it deems appropriate.
- E. Administrator Setting 2024 Performance Goals Update. The Village Board May Enter into Closed Session per Wis Stat § 19.85(1)(c) Considering employment, promotion, compensation or performance evaluation data of any public employee over which the governmental body has jurisdiction or exercises responsibility, and then may reconvene into open session to take such action as it deems appropriate.

XI. ADJOURNMENT:

UPON REASONABLE NOTICE, efforts will be made to accommodate the needs of disabled individuals through appropriate aids and services. For additional information or to request this service, please contact the Village Clerk at (262)250-4745 at least 2 days prior to the meeting.

MEETING:	REGULAR MEETING OF THE VILLAGE BOARD
DATE AND TIME:	Monday, July 1, 2024 7:00 PM
LOCATION:	Germantown Village Hall Board Room N112 W17001 Mequon Road

MINUTES

- I. **CALL TO ORDER:** *This meeting has been given public notice in accordance with Section 19.83 and 19.84, Wis. Stats, in such form that will apprise the general public and news media of subject matter that is intended for consideration and action.*

Village President Wolter called the Village Board Meeting to order at 7:00 PM.

- II. **ROLL CALL:**

Present: Trustee David Baum, Trustee Terri Kaminski, Trustee Rick Miller, Trustee Robert Warren, Trustee Jolene Pieper, Trustee Jan Miller, Trustee Phil Hudson, President Dean Wolter, Trustee Meg Cutts

Absent:

Excused: Village Administrator Steve Kreklow

Also Present: Village Clerk Donna Ott, Village Attorney Brian Sajdak

- III. **PLEDGE OF ALLEGIANCE:**

- IV. **PRESIDENT'S REPORT:**

Village President Wolter provided dates for upcoming concerts in the park, discussed the upcoming 4th of July events, and announced upcoming Germantown Historical Society and Taste of Germantown events.

- V. **ANNOUNCEMENTS OF FORTHCOMING EVENTS OF PUBLIC INTEREST
COMMITTEE AND DEPARTMENT REPORTS:**

- VI. **CITIZEN INPUT:** *(Please be advised per 19.84(2) that information and comment will be received from the public. It is the policy of this municipality that public input be limited to a three (3) minute period per person with a time extension granted at the discretion of the Chairperson. Be advised that there may be limited discussion of the information received but no action will be taken under public comments.)*

Bette VonGunten (1671 County Rd K, Hartford) spoke in favor of Unfinished Business Item A.

Jo Schneider (1915 Woodsfield Dr, Richfield) spoke in favor of Unfinished Business Item A.

Anthony Jackson (N89W16337 Main St, Menomonee Falls) spoke in favor of Unfinished Business Item A.

Chuck Benedon (W160N10518 Brook Hollow Dr, Germantown) spoke in favor of Unfinished Business Item A.

James Grieger (N115W16215 Saxony Sq, Germantown) spoke in favor of Unfinished Business Item A.

Sarah Larson (W159N9737 Butternut Rd, Germantown) spoke on various items.

Melanie Smythe (N140W17938 Cedar Ln, Germantown) spoke on various items.

Scott Hefle (W159N10514 Old Farm Rd, Germantown) spoke on various items.

Jeff Jung (W184N8267 Tours Dr, Menomonee Falls) spoke in favor of Unfinished Business Item A.

Jason Giguere (W202N10462 Appleton Ave, Germantown) spoke in opposition of Unfinished Business Item A.

Mark Brooks (N52W14018 Aberdeen Dr, Menomonee Falls), owner of Das Barrell Room, responded to comments regarding Unfinished Business Item A.

Daniel Wing (W162N11656 Park Ave, Germantown) spoke in favor of Unfinished Business Item A.

Casey Lochowitz (N51W14327 Lancaster Ave, Menomonee Falls) spoke on adjacent parking lot of Das Barrell Room.

VII. CONSENT AGENDA:

Motion: Approve Items A-C as presented

Motioned By: Trustee Baum

Seconded By: Trustee Pieper

Yes: Trustee Baum, Trustee Kaminski, Trustee Rick Miller, Trustee Warren, Trustee Pieper, Trustee Jan Miller, Trustee Hudson, President Wolter, Trustee Cutts

No: None

Abstain: None

Motion Carried by Roll Call Vote (Yes 9, No 0, Abstained 0)

A. Minutes: June 17, 2024 Village Board Meeting

- B. Minutes: June 24, 2024 Special Village Board Meeting
- C. Gordon Flesch Copier Contract Amendment

VIII. UNFINISHED BUSINESS

- A. 2024-2025 Application for Renewal of Annual Outside Premise Extension License - Das Barrel Room

Motion 1: Approve 2024-2025 Application for Renewal of Annual Outside Premise Extension License for Das Barrel Room with the Following Conditions:

1. No band or musician shall play in the current orientation of the stage. All outdoor music shall be oriented generally to the east (toward Lannon Road). The physical stage re-orientation project, as shown on the Exhibit, shall be completed within 30 days.
2. Outdoor music shall be limited to Thursday through Sunday, except where additional special temporary approval is granted by the Village Board.
3. Outdoor music shall not be played after 9:30 p.m. on Thursday, 10:00 p.m. on Friday and Saturday, and 5:00 p.m. on Sunday.
4. All music shall be played from the stage area adjacent to the main licensed premises, except that music may be played from another location on site once per license year when done in conjunction with a bona fide fundraiser event. Such music shall be limited to the date and hour restrictions above except where additional special temporary approval is granted by the Village Board. Music played at such an event shall generally be oriented to the south and/or east.

Motioned By: Trustee Pieper

Seconded By: Trustee Rick Miller

Discussion ensued.

Village Attorney Sajdak swore in the applicant, Mark Brooks of Das Barrel Room, for a public hearing.

Motion 2: Call the Question

Motioned By: Trustee Pieper

Seconded By: Trustee Kaminski

Motion 2:

Yes: Trustee Kaminski, Trustee Rick Miller, Trustee Warren, Trustee Pieper, President Wolter, Trustee Cutts

No: Trustee Baum, Trustee Hudson, Trustee Jan Miller

Abstain: None

Motion to Call the Question Carried by Voice Vote (Yes 6, No 3, Abstained 0)

Motion 1:

Yes: Trustee Baum, Trustee Kaminski, Trustee Rick Miller, Trustee Warren, Trustee Pieper, President Wolter, Trustee Cutts

No: Trustee Hudson, Trustee Jan Miller

Abstain: None

Motion to Approve Carried by Roll Call Vote (Yes 7, No 2, Abstained 0)

IX. PUBLIC HEARINGS:

X. NEW BUSINESS:

- A. Application for a Temporary Class "B" Beer and "Class B" Wine Retailer's License: Annual Germantown Historical Society's Oktoberfest on September 28 and 29, 2024 at Dheinsville Historic Park

Motion: Approve as presented

Motioned By: Trustee Kaminski

Seconded By: Trustee Hudson

Yes: Trustee Baum, Trustee Kaminski, Trustee Rick Miller, Trustee Warren, Trustee Hudson, President Wolter, Trustee Cutts

No: None

Abstain: None

Absent from Vote: Trustee Jan Miller, Trustee Pieper

Motion Carried by Voice Vote (Yes 7, No 0, Abstained 0)

- B. Producer Full-Service Retail Sales Application: Old Germantown for Germantown Historical Society's 50th Anniversary event July 13, 2024, at Dheinsville Historical Park

Motion: Approve as presented

Motioned By: Trustee Hudson

Seconded By: Trustee Baum

Yes: Trustee Baum, Trustee Kaminski, Trustee Rick Miller, Trustee Warren, Trustee Hudson, President Wolter, Trustee Cutts

No: None

Abstain: None

Absent from Vote: Trustee Jan Miller, Trustee Pieper

Motion Carried by Voice Vote (Yes 7, No 0, Abstained 0)

- C. Producer Full-Service Retail Sales Application: Old Germantown for Music at the Pavilion, 07/11/24, 07/18/24, 08/01/24, and 08/15/24, at Firemen's Park

Motion: Approve as presented

Motioned By: Trustee Hudson

Seconded By: Trustee Warren

Yes: Trustee Baum, Trustee Kaminski, Trustee Rick Miller, Trustee Warren, Trustee Hudson, Trustee Pieper, President Wolter, Trustee Cutts

No: None

Abstain: None

Absent from Vote: Trustee Jan Miller

Motion Carried by Voice Vote (Yes 8, No 0, Abstained 0)

D. Application for a One Time Outside Premise Extension License - Big Sky Country

Motion: Approve as presented

Motioned By: Trustee Hudson

Seconded By: Trustee Pieper

Yes: Trustee Baum, Trustee Kaminski, Trustee Rick Miller, Trustee Warren, Trustee Pieper, Trustee Jan Miller, Trustee Hudson, President Wolter, Trustee Cutts

No: None

Abstain: None

Motion Carried by Voice Vote (Yes 9, No 0, Abstained 0)

E. Potential Tax Increment District and Alternatives for Sterling Pharma Expansion

Motion: Direct staff to proceed with the process of amending TID 9

Motioned By: Trustee Rick Miller

Seconded By: Trustee Kaminski

Yes: Trustee Baum, Trustee Kaminski, Trustee Rick Miller, Trustee Warren, Trustee Hudson, President Wolter

No: Trustee Jan Miller, Trustee Pieper, Trustee Cutts

Abstain: None

Motion Carried by Roll Call Vote (Yes 6, No 3, Abstained 0)

F. Change of Polling Location - District 1

Motion: Change District 1 Polling Location as presented

Motioned By: Trustee Jan Miller

Seconded By: Trustee Warren

Yes: Trustee Baum, Trustee Kaminski, Trustee Rick Miller, Trustee Warren, Trustee

Pieper, Trustee Jan Miller, Trustee Hudson, President Wolter, Trustee Cutts

No: None

Abstain: None

Motion Carried by Voice Vote (Yes 9, No 0, Abstained 0)

Motion: Enter into Closed Session with Attorney Sajdak, Community Development Director Retzlaff, Ehlers Representative Cosson, Associate Planner Yanke, and Bailey Copeland in attendance

Motioned By: Trustee Pieper

Seconded By: Trustee Baum

Yes: Trustee Baum, Trustee Kaminski, Trustee Rick Miller, Trustee Warren, Trustee Pieper, Trustee Jan Miller, Trustee Hudson, President Wolter, Trustee Cutts

No: None

Abstain: None

Motion Carried by Roll Call Vote (Yes 9, No 0, Abstained 0)

- G. Strategy Concerning Acquisition of Properties in the Village's Village Center District (in the general area of Mequon Road and Pilgrim Road). The Village Board may convene into Closed Session per Wis. Stat. § 19.85(1)(e) for the purpose of deliberating or negotiating the purchasing of public properties, the investing of public funds, or conducting other specified public business, whenever competitive or bargaining reasons require a closed session, and then may reconvene into open session to take such action as it deems appropriate.

Motion: Return to Open Session

Motioned By: Trustee Pieper

Seconded By: Trustee Kaminski

Yes: Trustee Baum, Trustee Kaminski, Trustee Rick Miller, Trustee Warren, Trustee Pieper, Trustee Jan Miller, Trustee Hudson, President Wolter, Trustee Cutts

No: None

Abstain: None

Motion Carried (Yes 9, No 0, Abstained 0)

Motion: Direct Staff and Consults to Proceed as Directed in Closed Session

Motioned By: Trustee Pieper

Seconded By: Trustee Rick Miller

Yes: Direct Staff and Consults to Proceed as Directed in Closed Session

No: Trustee Jan Miller, Trustee Cutts

Abstain: Trustee Baum

Motion Carried by Roll Call Vote (Yes 6, No 2, Abstained 1)

XI. ADJOURNMENT:

President Wolter adjourned the meeting at 11:02 PM.

DRAFT

BUSINESS OF THE VILLAGE BOARD

MEETING DATE: July 15, 2024

PLACEMENT: Action Item

ITEM TITLE: 5-Year Capital Improvement Plan

SUBMITTED BY: Matthew Mortwedt, Public Works Director

SUMMARY EXPLANATION:

The attached 5-Year Capital Improvement Plan will serve as a starting point for establishing the 2025 budget. The document projects the needs of the Village that will need to be evaluated and considered for funding in 2025.

ATTACHMENT:

1. 2024-2029 5 Year Capital Plan

STAFF RECOMMENDATION:

Staff recommends approving the 5-Year CIP and referring it to the Village Board.

ACTION BY Committee:

Village of Germantown SUMMARY OF C.I.P. EXPENDITURES (years 2024 - 2029) by Department									
REVISED 06/27/24									
Department- Project Category	2024	2025	2026	2027	2028	2029	Total Cost		
Data Processing									
Technology Hardware	\$ 85,000	\$ 50,000	\$ 50,000	\$ 50,000			\$	235,000	
	\$ 85,000	\$ 50,000	\$ 50,000	\$ 50,000	\$ -	\$ -	\$	235,000	
Police Department									
Patrol Squads (24 total in Fleet/replace 3/yr; add 2%/yr)	\$ 180,000	\$ 180,000	\$ 183,600	\$ 187,272	\$ 191,017	\$ 194,838	\$	1,116,727	
ProPhoenix Upgrade							\$	-	
Department Lap Tops		\$ 50,000					\$	50,000	
New Police Department Campus							\$	-	
Design (in 2023 into 2024)		\$ 2,500,000					\$	2,500,000	
Building (estimate build 2024/2025 @ \$17 mil)			\$ 40,000,000				\$	40,000,000	
Replace Handguns (New \$26,000 - sell existing(30%) = \$18,200)	\$ 18,200						\$	18,200	
	\$ 198,200	\$ 2,730,000	\$ 40,183,600	\$ 187,272	\$ 191,017	\$ 194,838	\$	43,684,927	
Fire Department							\$	-	
Equipment Replacement							\$	-	
Replace Pumper Truck (#1764; yr mnfr 2012) replace in 2032			\$ 1,300,000				\$	1,300,000	
Replace Tender Truck (#1790; yr mnfr 1995)							\$	-	
Replace SCBA's and Bottle Replacement							\$	-	
Replace Ambulance (#1751; yrr mnfr 2021) replace in 2031						\$ 600,000	\$	600,000	
Replace Ambulance (#1754 yr mnfr 2011)	\$ 60,000		\$ 455,000				\$	515,000	
Replace Staff Vehicle (#1785; yr mnfr 2013)							\$	-	
Replace Pumper Truck (#1762; yr mnfr 2015) replace in 2035							\$	-	
Replace Ladder Truck (#1771; yr mnfr 2001) replace in 2028					\$ 3,000,000		\$	3,000,000	
Replace Ambulance (#1752; yr mnfr 2022) replace in 2034							\$	-	
Replace Staff Vehicle (#1741; yr mnfr 2016)							\$	-	
Add UTV							\$	-	
Firefighting Water Tender Truck							\$	-	
Other Equipment (Fuel Tank / Station #2)							\$	-	
Fire Extinguisher Training Prop							\$	-	
	\$ 60,000	\$ -	\$ 1,755,000	\$ -	\$ 3,000,000	\$ 600,000	\$	5,415,000	
Library									
Design Second Floor Addition			\$ 800,000				\$	800,000	
Concept Drawings (determine estimated cost for Second Floor)							\$	-	
Construct Second Floor				\$ 8,000,000			\$	8,000,000	
	\$ -	\$ -	\$ 800,000	\$ 8,000,000	\$ -	\$ -	\$	8,800,000	
Street & Highway									
Single Axle Patrol Truck		\$ 300,000		\$ 312,000	\$ 321,360		\$	933,360	
Tandem Axle Patrol Truck			\$ 315,000			\$ 340,200	\$	655,200	
Pick-up w/ Plow Package (replaced 421)				\$ 65,000			\$	65,000	
Tractor Loader Parks							\$	-	
F-450 Truck Body							\$	-	
Asphalt Paving (Annual Road Program)	\$ 1,500,000	\$ 1,560,000	\$ 1,622,400	\$ 1,687,296	\$ 1,754,788	\$ 1,824,979	\$	9,949,463	
Salt/Brine Insetet							\$	-	
Zero Turn Mower (2)				\$ 40,000			\$	40,000	
Pick-up/w liftgate (Replace 437)	\$ 57,000		\$ 62,000				\$	119,000	
Tandem Patrol Truck	\$ 276,000						\$	276,000	
Compact loader/Skid loader	\$ 120,000						\$	120,000	
Road Paint sprayer			\$ 10,000				\$	10,000	
Ditch Mower Tractor				\$ 180,000			\$	180,000	
MV/Trackless			\$ 245,000				\$	245,000	
Air compressor/ pull behind				\$ 30,000			\$	30,000	
1 Ton Dump Truck (replace 420)					\$ 80,000		\$	80,000	
Crackfiller and router					\$ 70,000		\$	70,000	
Forklift					\$ 35,000		\$	35,000	
Mini Excavator						\$ 150,000	\$	150,000	
Pick-up with liftgate (replaced 422)						\$ 70,000	\$	70,000	
	\$ 1,953,000	\$ 1,860,000	\$ 2,254,400	\$ 2,314,296	\$ 2,261,148	\$ 2,385,179	\$	13,028,023	
Wastewater Utility (Wastewater typically does not borrow)									
Relining & Manhole Maint sewer lines	\$ 70,000	\$ 70,000	\$ 70,000	\$ 70,000	\$ 70,000	\$ 70,000	\$	420,000	
CIPP waterway crossings	\$ 200,000						\$	200,000	
Truck (557) 2020 Jet Vac Replacement	\$ 35,000	\$ 35,000	\$ 35,000	\$ 35,000	\$ 35,000	\$ 35,000	\$	210,000	
Service Truck w/ crane, west side			\$ 140,000				\$	140,000	
Lift 3 eleim.lift 6 recon, 18" interceptor						\$ 5,010,000	\$	5,010,000	
Main St. paralell F.M., pumps, crane	\$ 25,000			\$ 2,116,000			\$	2,141,000	
Old Farm paralell force main 24" W/ pumps, crane			\$ 5,100,000				\$	5,100,000	
Truck (555) 2009 GMC 2500 4X4 liftgate Replacement		\$ 75,000					\$	75,000	
Lift 6 land purchase							\$	-	
Field Mobile Work Stations						\$ 3,500	\$	3,500	
Telemetry Equipment		\$ 25,000					\$	25,000	
Truck (553) 2001 GMC G3500 Hi cube w/CCTV Equipment	\$ 3,500						\$	3,500	
Auto bar screen Main Street Lift				\$ 180,000			\$	180,000	
Electric Pumping Equipment lift 7 pump replacement	\$ 340,000						\$	340,000	
Auto bar screen Old Farm			\$ 180,000				\$	180,000	
Kuhn's Sub. Relay					\$ 2,200,000		\$	2,200,000	
Lift 6 Land Purchase	\$ 1,000,000						\$	1,000,000	
Electric Pumping Equipment Lift 7 pump replacement	\$ 25,000						\$	25,000	
	\$ 1,698,500	\$ 205,000	\$ 5,525,000	\$ 2,401,000	\$ 2,305,000	\$ 5,118,500	\$	17,253,000	
Water Utility									
Well House and Tower Security Upgrades (all)					\$ 125,000		\$	125,000	
Water Utility Facilities Plan		\$ 100,000					\$	100,000	
Tower and Well Fiber SCADA network						\$ 50,000	\$	50,000	
WELLS									
Well House Shingle Replacement (all)					\$ 70,000		\$	70,000	
Well Antenna System	\$ 150,000						\$	150,000	
							\$	-	
Well 2							\$	-	
Well 2 Rehab (2016)			\$ 200,000				\$	200,000	
Well 2 Generator and VFD Replacement	\$ 300,000						\$	300,000	
							\$	-	
Well 3							\$	-	
Well #3 (2018) Rehab					\$ 275,000		\$	275,000	
Well 3 VFD Replacement				\$ 45,000			\$	45,000	
							\$	-	
Well 4							\$	-	
Well #4 (2015) Rehab						\$ 275,000	\$	275,000	
Well 4 Generator, Standpipe, Prelube Line, VFD, Transfer Switch			\$ 350,000				\$	350,000	
Well #4 Pump Replacement			\$ 85,000				\$	85,000	
							\$	-	
Well 5							\$	-	
Well #5 (2013) (2018 motor) Rehab							\$	-	
							\$	-	
Well 7							\$	-	
Well #7 (2014) Rehab		\$ 200,000					\$	200,000	
Well 7 Generator Replacement	\$ 300,000						\$	300,000	
							\$	-	
Well 11							\$	-	
Well #11 (2009) (2013 pump)							\$	-	
							\$	-	
Well 12							\$	-	
	\$ 2,500,000						\$	2,500,000	
TOWERS									
Tower 1							\$	-	
Interior/Exterior Blast and Paint				\$ 600,000			\$	600,000	
Tower 2							\$	-	
Interior/Exterior Blast and Paint			\$ 450,000				\$	450,000	
Tower 3							\$	-	
Tower #3 Rehab	\$ 1,130,000						\$	1,130,000	
Tower 4							\$	-	
							\$	-	
DISTRIBUTION									
Replace Curbstops (Mayflower, North Way, Colonial Dr, Concord)		\$ 150,000	\$ 150,000				\$	300,000	
Loop Sunny View, Daniels, Kurt, Williams & Roberts					\$ 550,000		\$	550,000	
Hydrant and Valve Work Due to Road Construction	\$ 75,000	\$ 75,000	\$ 75,000	\$ 75,000	\$ 75,000	\$ 75,000	\$	375,000	
Replay main from Weaver Ct to Vienna Ct	\$ 100,000						\$	100,000	

Village of Germantown								
SUMMARY OF C.I.P. EXPENDITURES (years 2024 - 2029)								
by Department								
Department- Project Category	2024	2025	2026	2027	2028	2029	Total Cost	
EQUIPMENT								
Trailer Mounted 250KW Generator			\$ 100,000				\$	100,000
Trailer Mounted Load Bank Test			\$ 35,000				\$	35,000
Electric Valve Turner		\$ 12,000					\$	12,000
Vacuum/Valve Turner		\$ 125,000					\$	125,000
Utility Pickup Truck Replacement				\$ 60,000	\$ 63,000	\$ 65,000	\$	188,000
2006 Freightliner Quad Axle Refurb					\$ 50,000		\$	50,000
	\$ 4,380,000	\$ 762,000	\$ 1,445,000	\$ 780,000	\$ 1,208,000	\$ 465,000	\$	9,040,000
Recycling Center								
Wheel Loader	\$ -	\$ -	\$ -				\$	-
	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	-
Parks and Recreation								
Kinderberg Park – resurface tennis courts							\$	-
Alt Bauer Tennis	\$ 70,000	\$ -					\$	70,000
Community Center	\$ -	\$ 30,000					\$	30,000
Kinderberg Park Playground							\$	-
Community Park Master Plan & Phase 1 Development	\$ -						\$	-
Trail/Pathway System Implementation (4 annual Phases)	\$ -	\$ 30,000	\$ 100,000	\$ 100,000	\$ 100,000	\$ 10,000	\$	340,000
Community Park Development – Phase 2 Development		\$ -					\$	-
Community Splashpad & All-Inclusive Playground	\$ -	\$ 30,000	\$ 1,500,000				\$	1,530,000
Community Park Development – Phase 3 Development			\$ -				\$	-
Friedenfeld Park Master & Design Development Plans							\$	-
Friedenfeld Park Utilities & Restroom/shelter Building			\$ -			\$ 1,500,000	\$	1,500,000
Pick-up Truck w/ Lift Gate	\$ 62,000						\$	62,000
	\$ 132,000	\$ 90,000	\$ 1,600,000	\$ 100,000	\$ 100,000	\$ 1,510,000	\$	3,532,000
Engineering								
Roads Program - Local Mill/Overlay and Pulv/Reconst	\$ 1,500,000	\$ 1,560,000	\$ 1,622,400	\$ 1,687,296	\$ 1,754,788	\$ 1,824,979	\$	9,949,463
Roads Program - Sealcoating	\$ 250,000	\$ 350,000	\$ 350,000	\$ 375,000	\$ 375,000	\$ 400,000	\$	2,100,000
Roads Program - GIS - PASER rating layer		\$ 7,500					\$	7,500
Roads Program - GIS - Signs, Traffic signals, etc.		\$ 7,500					\$	7,500
Roads - WisDOT (HSIP) Lannon Rd & Maple Rd Intersection Improvements (HSIP funded)	\$ 500,000						\$	500,000
Roads - WisDOT (HSIP) - Construction - Pleasant View Road Bridge Railing over Menomonee River			\$ 50,000				\$	50,000
Roads - WisDOT (ARIP) - Construction - Pleasant View Rd - Bonniwell to Freistadt, 10,500LF				\$ 1,102,500			\$	1,102,500
Roads - WisDOT (ARIP) - Construction - Rockfield Rd - Pleasant View to Division, 8000 LF					\$ 840,000		\$	840,000
Roads - WisDOT STH 145 - FDL / Main St Intersection Improvement - Easement/Land Acquisition		\$ 10,000					\$	10,000
Roads - WisDOT STH 145 - FDL / Main St Intersection Improvement - Construction			\$ 200,000				\$	200,000
Roads - Project - Future Frontage Road Layout/Design (Rockfield Rd to Shady Ln)						\$ 125,000	\$	125,000
Roads - Division Road Survey & Design (Following Summer PIMs)		\$ 300,000					\$	300,000
Roads - Division Road Reconstruction (South Leg - Phase 1)		\$ 1,250,000					\$	1,250,000
Roads - Division Road Reconstruction (North Leg - Phase 2)			\$ 1,500,000				\$	1,500,000
Sidewalk Program (condition based replacements and/or improvements)		\$ 25,000		\$ 25,000		\$ 25,000	\$	75,000
Sidewalk Project - Design and Construction Church Street to Fond du Lac Ave			\$ 50,000				\$	50,000
Sidewalk Project - Fond du Lac Ave/ STH 145 Firemen's Park to Pilgrim				\$ 50,000			\$	50,000
Sidewalk Project - Design and Construction - Pilgrim Rd / FDL Int. Curb Ramp Improvements		\$ 10,000	\$ 50,000				\$	60,000
Sidewalk & Pathway Project - Menomonee River Pathway - Design Study Report						\$ 150,000	\$	150,000
Sidewalk & Pathway Project - Menomonee River Pathway - Design and Construction						\$ 2,000,000	\$	2,000,000
Stormwater - System Inventory, Condition Assessment (CCTV), and GIS updates		\$ 60,000					\$	60,000
Stormwater - Utility Feasibility Analysis		\$ 75,000					\$	75,000
Stormwater - Village Owned Ponds - Improvement Projects		\$ 25,000		\$ 25,000		\$ 25,000	\$	75,000
Stormwater - Drainage Improvements			\$ 30,000		\$ 30,000		\$	60,000
Stormwater - Raingarden Project - Library Bioswale (WPDES Permit Requirement)				\$ 20,000			\$	20,000
Stormwater - Raingarden Project - Fire Dept Parking Lot Bioswale (WPDES Permit Requirement)					\$ 20,000		\$	20,000
Equipment - DPW-Engineering (Pole camera, inspection/survey equip upgrades)		\$ 10,000					\$	10,000
Equipment - DPW-Engineering Office Furniture/Cubicle		\$ 30,000					\$	30,000
Village Owned Pond Survey and Restoration (Jefferson Ponds-2027)	\$ 35,000	\$ 25,000	\$ 25,000	\$ 75,000			\$	160,000
	\$ 2,285,000	\$ 3,745,000	\$ 3,877,400	\$ 3,359,796	\$ 3,019,788	\$ 4,549,979	\$	20,836,963

Village of Germantown SUMMARY OF C.I.P. EXPENDITURES (years 2024 - 2029) by Department							
REVISED 06/27/24							
Department- Project Category	2024	2025	2026	2027	2028	2029	Total Cost
Buildings							
Historical Bell Museum							
Bell Museum Repairs		\$ 35,000					
Historical Wolf Haus							
Wolf Haus Repairs		\$ 55,000					
Fire Station #2							
Replace FA panel			\$ 150,000				
UPS for Radio Shed		\$ 50,000					
Replace cabinet heater		\$ 6,000					
Mill and overlay asphalt by burn tower, replace back driveway			\$ 70,000				
Mill and overlay asphalt in back lot						\$ 100,000	
Charting room remodel					\$ 145,000		
Replace generator						\$ 150,000	
Haupt Strausse Park							
Survive Alive House							
Roof Replacement		\$ 25,000					
Replace water heater		\$ 15,000					
Replace water softener		\$ 15,000					
Seal/caulk windwos			\$ 7,000				
Replace furnace and condensing unit		\$ 10,000					
Spassland Shelter							
Shelter Refurb					\$ 100,000		
Kinderberg Shelter							
Shelter Restrooms and Refurb	\$ 25,000		\$ 75,000				
Kinderberg Splash Pad	\$ 56,000						\$ 56,000
Recreation Building (Old Fire House #1)							
Exterior door replacement (3)		\$ 30,000					
Replace Generator							\$ 150,000
Replace Garage Heater						\$ 20,000	
Replace Electrical Panels						\$ 15,000	
Replace water heater		\$ 20,000					
Fireman's Park							
Shelter (old) Refurb				\$ 50,000			
Fire Company Building							
Replace water heater					\$ 15,000		
Flooring Replacement				\$ 35,000			
Add Exhaust Fans in restrooms (code compliance)		\$ 15,000					
Replace baseboard heaters			\$ 10,000				
Replace FA system					\$ 80,000		
Furnace and AC replacement				\$ 50,000			
Senior Center							
Replace water heaters (2)		\$ 35,000					
HVAC Replacements and upgrades			\$ 80,000				
Crackseal parking lot				\$ 25,000			
Village Hall							
Village Hall Access Control Upgrade	\$ 52,000						
Connect EM lighting to EM generator circuit		\$ 6,000					
Replace Humidifiers			\$ 50,000				
Replace water heater and recirc pumps			\$ 20,000				
Replace Generator					\$ 150,000		
Replace FA panel and wiring			\$ 50,000				
Replace water softener						\$ 10,000	
Replace cabinet heater							
Rear parknig lot reconstruct, repair curb and gutter joints						\$ 150,000	
Front parking lot mill and overlay					\$ 70,000		
Library							
Replace water heater and recirc pumps		\$ 20,000					
AHU 1 and 2 Damper and Coil repl, Controls Upgrade		\$ 300,000					
Fire panel replacement		\$ 125,000					
Replace Emergency Generator							
Replace Vestibule Cabinet Heaters					\$ 10,000		
Mill and overlay parking lot					\$ 100,000		
Police Department							
Replace Sump Pump				\$ 20,000			
Replace Furnaces				\$ 20,000		\$ 30,000	
Replace South Parking Lot Light Fixtures						\$ 15,000	
Mill and overlay staff parking lot				\$ 150,000			
Police Annex							\$-
Replace Fire Alarm Panel				\$ 8,000			
Replace Furnances					\$ 50,000		
	\$ 133,000	\$ 762,000	\$ 512,000	\$ 358,000	\$ 720,000	\$ 490,000	\$ 206,000
TOTAL (INCLUDES WATER AND WASTE WATER UTILITIES)	\$ 10,924,700	\$ 10,204,000	\$ 58,002,400	\$ 17,550,364	\$ 12,804,953	\$ 15,313,496	\$ 122,030,913
TOTAL 2023 LESS WATER AND WASTE WATER UTILITES	\$ 4,846,200	\$ 9,237,000	\$ 51,032,400	\$ 14,369,364	\$ 9,291,953	\$ 9,729,996	\$ 95,737,913

Well Rehab		
Well #2		\$ 150,000
Well #3		
Well #4		
Well #5		
Well #7	\$ 150,000	
Well #11		
	\$ 150,000	\$ 150,000
Well Roof Shingling-new access hatch & Fence		
Well #2 (shingles)		
Well #4 (shingles)		
Well #5 (shingles)		
Well #7 (shingles)		
Boundary Fence at Well #5 & Well #7		
	\$ -	\$ -
Well House & Tower Door Lock Upgrade		
Keyless Access (22 well houae & tower door locks)		
Camera All Wells (keys and cameras maybe moved up a year or two)		
	\$ -	\$ -
Well House VFD		
Well #2		
Well #3		
Well #4		\$ 45,000
Well #11		
	\$ -	\$ 45,000
Water Tower Painting		
Tower #3	\$ 809,050	
	\$ 809,050	\$ -
Trucks-Equipment		
Vac/Valve Turner-2007 (possible move this out 2-4 years)		
New Truck and Crane	\$ 105,000	
	\$ 105,000	\$ -
Well Generators		
Well #2	\$ 300,000	
Well #4		\$ 300,000
Well #7	\$ 300,000	
250 kw Load Bank		
	\$ 600,000	\$ 300,000
Well Antenna System-this is half sewercovers the other half		
Well Antenna System (50% water & 50% sewer)	\$ 150,000	
	\$ 150,000	\$ -
Water Main Relay		
Well #4-Prelube line & new outlet piping		\$ 75,000
School Road Interconnect	\$ 158,250	

Santa Fe, Apache, Indianwood Dr, Cherokee, Commanche, Pawnee,
Council Bluffs- (13) Hydrants Replacments

Shagbark Ln	\$	668,500	
Loop Sunny View, Daniels, Kurt, Williams & Roberts?			
275' 12" main upsize Hilbert Ln Utlity road work	\$	173,750	
Hydrant and Valve Work Due to Road Construction	\$	60,000	\$ 75,000
215' River crossing at county line	\$	95,000	
	\$	1,060,500	\$ 150,000

			\$ 150,000	
			\$ -	
			\$ -	
			\$ -	
			\$ 150,000	Not seen in FY24 Budget
			\$ -	
\$ -	\$ -		\$ 300,000	
	\$ 15,000		\$ 15,000	
	\$ 15,000		\$ 15,000	
	\$ 25,000		\$ 25,000	
	\$ 15,000		\$ 15,000	
			\$ -	
\$ -	\$ 70,000		\$ 70,000	
	\$ 55,000		\$ 55,000	
	\$ 56,000		\$ 56,000	
\$ -	\$ 111,000		\$ 111,000	
\$ 45,000			\$ 45,000	
	\$ 45,000		\$ 45,000	
			\$ 45,000	
			\$ -	
\$ 45,000	\$ 45,000		\$ 135,000	
			\$ 809,050	
			\$ -	
\$ -	\$ -		\$ 809,050	
	\$ 145,000		\$ 145,000	
			\$ 105,000	I do not see in FY24 Budget
\$ -	\$ 145,000		\$ 250,000	
			\$ 300,000	
			\$ 300,000	
			\$ 300,000	
	\$ 30,000		\$ 30,000	
\$ -	\$ 30,000		\$ 930,000	
			\$ 150,000	
\$ -	\$ -		\$ 150,000	
			\$ 75,000	
			\$ 158,250	I added to Capital Plan

	\$ 150,000		\$ 150,000	
			\$ 668,500	I added to Capital Plan
\$ 550,000			\$ 550,000	
			\$ 173,750	I added to Capital Plan
\$ 75,000	\$ 75,000		\$ 285,000	
			\$ 95,000	I added to Capital Plan
<u>\$ 625,000</u>	<u>\$ 225,000</u>		<u>\$ 2,155,500</u>	I do not see in FY24 Budget

BUSINESS OF THE VILLAGE BOARD

MEETING DATE: July 15, 2024

PLACEMENT: Action Item

ITEM TITLE: Award Contract to Relay Water Main in Various Locations to Vinton Construction of Manitowoc, Wisconsin, in the amount of \$444,983.

SUBMITTED BY: Kevin Driscoll, Village Engineer

SUMMARY EXPLANATION:

This Water Utility improvement project (#2402) is located within two areas: the Glenwood Park Subdivision and the Hilbert Lane at Sylvan Circle intersection, as shown in the attached maps. The existing water mains are 6-inch dia. ductile iron and have experienced breaks. Relay projects were approved in the 2024 budget and this work is essential to upsize mains to 8-inch dia. and 12-inch dia. for fire flow pressures and to replace deteriorated pipe material that has resulted in leaks and required repairs. This project was advertised in June, and the Village received 5 bids.

Contractor	Amount
Vinton	\$444,982.80
Advance	\$467,288.00
MJ	\$487,980.00
Mid City	\$588,690.00
Globe	\$623,936.00

The lowest qualified bidder was below the \$590,310 construction estimate. The schedule for the work is to begin this summer. Once the water main contractor is completed later this summer, then the Road Program contractor will complete paving work in Glenwood Park Subdivision this fall. The water main alignment impacts a number of driveway culverts, so these culverts will be replaced as part of the project. Additional ditching is planned within the project limits to address drainage complaints. Staff has transmitted notification letters to property owners within the project limits regarding both the water work and the road work with a link to the project webpage: <https://www.germantownwi.gov/176/Construction-Projects> .

ATTACHMENT:

1. Ex A - Map of Glenwood
2. Ex B - Map of Hilbert Ln
3. Ex C - Map of Road Work

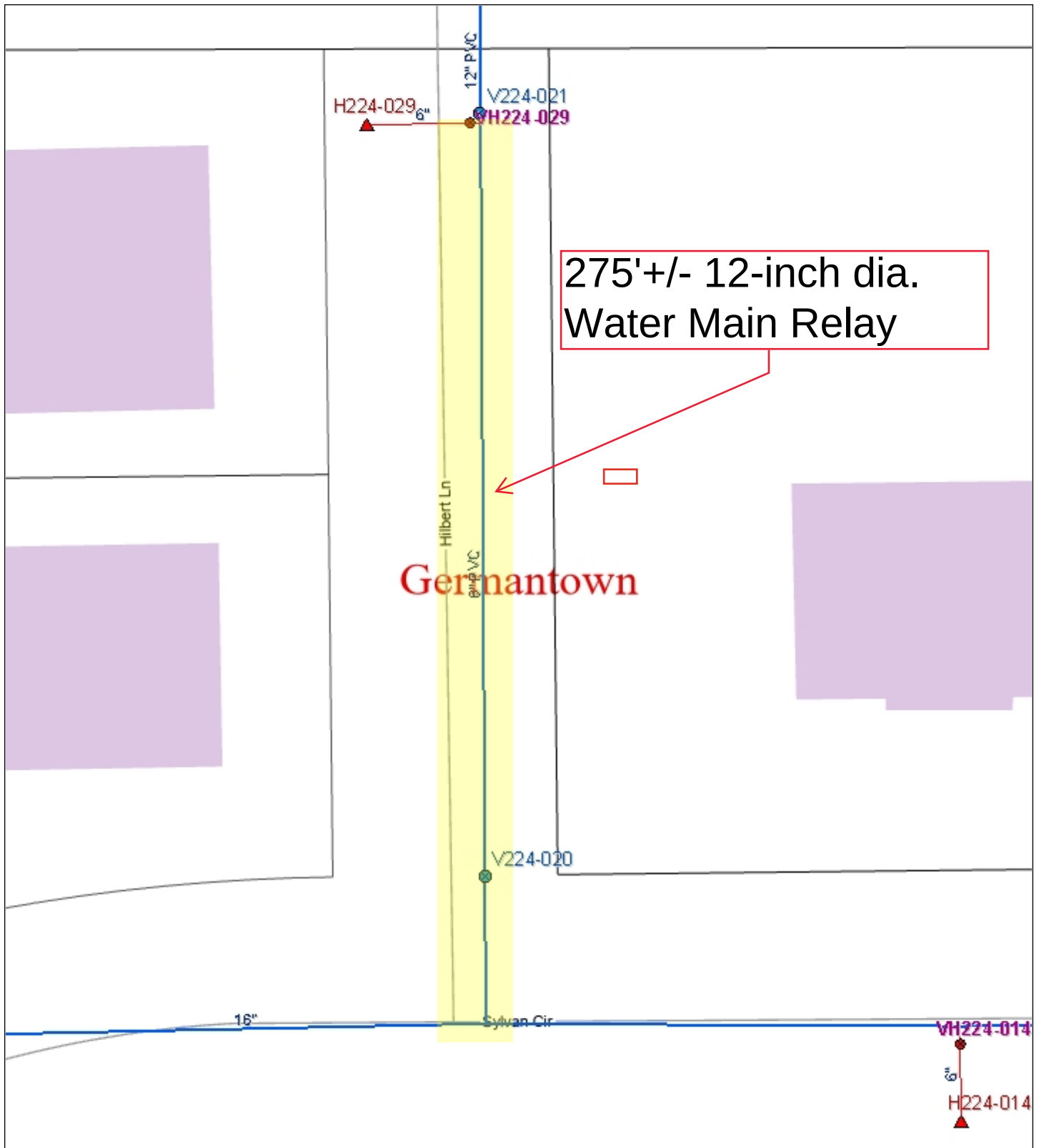
4. Ex D - Kapur's Recommendation (#2402)
5. Ex E - Bid Item Details

STAFF RECOMMENDATION:

Staff requests the Public Works and Highways Committee recommend to the Village Board, approval of a contract to Relay Water Main in Various Locations to Vinton Construction, the lowest qualified bidder, and include a 10% contingency, in the amount of \$44,498, for a total authorization of \$489,480.80 in account 50-000000-182210.

ACTION BY Committee:

A motion to support authorizes staff and a vote "Aye" is in the affirmative to support the contract award.



Village of Germantown GIS

Hilbert Ln and Sylvan Circle - Water Main Relay

DISCLAIMER:

This map is not a survey of the actual boundary of any property this map depicts.

The Village of Germantown Does not guarantee the accuracy of the material contained here in and is not responsible for any misuse or misrepresentation of this information or its derivatives.



Village Of Germantown

N112 W17001 Mequon Road
Germantown, WI 53022
262-250-4700



SCALE: 1 = 50'

Print Date: 6/27/2024

2024 ROAD PROGRAM PROJECT AREAS

**WILLOW
CREEK
HEIGHTS**



HILBERT LN



MAPLE RD



**GLENWOOD
PARK PH 2**



June 27, 2024

Mr. Kevin Driscoll
Village Engineer
Village of Germantown
N112 W17001 Mequon Rd
Germantown, Wisconsin 53022

Re: 2024 Watermain Improvements Project #2402
City of Greenfield

Dear Mr. Driscoll:

Bids were received from five (5) contractors to complete the 2024 Watermain Improvements Project #2402 as detailed in the plans and specifications prepared by our office. After review of the bids, it has been determined that Vinton Construction Co. is the low bidder for the Base Bid with a total cost of \$444,982.80. Our engineers estimate for the Base Bid was \$590,310.00. The low bid is 24.6% less than the engineer's estimate.

Kapur has worked with Vinton Construction Co in the past and they completed the work in an acceptable manner. Therefore, we recommend that the Village of Germantown award the Base Bid for the 2024 Watermain Improvements Project #2402 to Vinton Construction Co. for the amount of \$444,982.80

I have included a bid tabulation of all bidders and engineers estimate for your records. Should you have any comments or need additional information, please feel free to call me at (414) 751-7200.

Sincerely,

A handwritten signature in dark ink that reads "Chris Sberna". The signature is written in a cursive, flowing style.

Chris Sberna, P.E.
Associate/Project Engineer
Enclosure(s)



2024 Water Main Improvements Project #2402 (#9163200)

Owner: Village of Germantown

Solicitor: Kapur

06/27/2024 11:00 AM CDT

				Engineer Estimate			Vinton Construction Company		Advance Construction Inc.		MJ Construction, Inc.		Mid City Corporation		Globe Contractors, Inc.		
Section Title	Line Item	Item Code	Item Description	UofM	Quantity	Unit Price	Extension	Unit Price	Extension	Unit Price	Extension	Unit Price	Extension	Unit Price	Extension	Unit Price	Extension
Base Bid - Shagbark Road & Glenwood Road Watermain Relay							\$380,350.00		\$255,879.80		\$278,402.50		\$286,910.00		\$362,800.00		\$374,110.00
	1-		1 Slope Interruption Device	LF	20	\$20.00	\$400.00	\$35.00	\$700.00	\$10.00	\$200.00	\$15.00	\$300.00	\$10.00	\$200.00	\$90.00	\$1,800.00
	2-		2 Traffic Control	EA	1	\$1,000.00	\$1,000.00	\$21,450.00	\$21,450.00	\$22,250.00	\$22,250.00	\$100.00	\$100.00	\$2,500.00	\$2,500.00	\$5,000.00	\$5,000.00
	3-		3 8-Inch Dia Watermain	LF	1215	\$130.00	\$157,950.00	\$112.37	\$136,529.55	\$129.00	\$156,735.00	\$130.00	\$157,950.00	\$185.00	\$224,775.00	\$155.00	\$188,325.00
	4-		4 Hydrant Assembly	EA	1	\$12,000.00	\$12,000.00	\$7,387.00	\$7,387.00	\$7,264.00	\$7,264.00	\$8,300.00	\$8,300.00	\$9,250.00	\$9,250.00	\$14,000.00	\$14,000.00
	5-		5 Hydrant Lead Replacement	LF	35	\$140.00	\$4,900.00	\$85.00	\$2,975.00	\$112.00	\$3,920.00	\$175.00	\$6,125.00	\$170.00	\$5,950.00	\$320.00	\$11,200.00
	6-		6 8-Inch Gate Valve	EA	2	\$2,600.00	\$5,200.00	\$2,775.00	\$5,550.00	\$2,600.00	\$5,200.00	\$3,000.00	\$6,000.00	\$3,000.00	\$6,000.00	\$3,500.00	\$7,000.00
	7-		7 1 ¼-Inch Dia Water Service	LF	655	\$100.00	\$65,500.00	\$70.75	\$46,341.25	\$64.50	\$42,247.50	\$117.00	\$76,635.00	\$65.00	\$42,575.00	\$147.00	\$96,285.00
	8-		8 Corporation Stop, Curb Stop Boxes and Connection to Original Service	EA	17	\$2,000.00	\$34,000.00	\$191.00	\$3,247.00	\$1,158.00	\$19,686.00	\$750.00	\$12,750.00	\$2,500.00	\$42,500.00	\$1,200.00	\$20,400.00
	9-		9 Hot Mix Asphaltic Pavement Patching (4LT 58-28S, 12mm), Undistributed	TON	20	\$140.00	\$2,800.00	\$340.00	\$6,800.00	\$417.50	\$8,350.00	\$160.00	\$3,200.00	\$250.00	\$5,000.00	\$340.00	\$6,800.00
	10-		10 Concrete Driveway Approach, Undistributed	SY	30	\$80.00	\$2,400.00	\$90.00	\$2,700.00	\$100.00	\$3,000.00	\$95.00	\$2,850.00	\$250.00	\$7,500.00	\$350.00	\$10,500.00
	11-		11 Lawn Surface Restoration, Topsoil, Seed, E-Mat & Watering	SY	900	\$100.00	\$90,000.00	\$20.00	\$18,000.00	\$7.50	\$6,750.00	\$11.00	\$9,900.00	\$7.50	\$6,750.00	\$8.00	\$7,200.00
	12-		12 Ditch Re-Grading	LF	280	\$15.00	\$4,200.00	\$15.00	\$4,200.00	\$10.00	\$2,800.00	\$10.00	\$2,800.00	\$35.00	\$9,800.00	\$20.00	\$5,600.00
Base Bid - School Road Watermain Installation & Drainage Improvements							\$143,850.00		\$89,786.00		\$94,287.50		\$112,375.00		\$125,100.00		\$139,210.00
	20-		20 Slope Interruption Device	LF	10	\$20.00	\$200.00	\$35.00	\$350.00	\$10.00	\$100.00	\$15.00	\$150.00	\$10.00	\$100.00	\$90.00	\$900.00
	21-		21 Traffic Control	EA	1	\$1,000.00	\$1,000.00	\$7,150.00	\$7,150.00	\$10,750.00	\$10,750.00	\$100.00	\$100.00	\$1,500.00	\$1,500.00	\$4,000.00	\$4,000.00
	22-		22 8-Inch Dia Watermain	LF	330	\$130.00	\$42,900.00	\$108.70	\$35,871.00	\$125.00	\$41,250.00	\$145.00	\$47,850.00	\$185.00	\$61,050.00	\$186.00	\$61,380.00
	23-		23 Hydrant Assembly	EA	1	\$12,000.00	\$12,000.00	\$9,920.00	\$9,920.00	\$11,761.00	\$11,761.00	\$10,750.00	\$10,750.00	\$14,500.00	\$14,500.00	\$14,000.00	\$14,000.00
	24-		24 1 ¼-Inch Dia Water Service	LF	180	\$100.00	\$18,000.00	\$70.75	\$12,735.00	\$64.50	\$11,610.00	\$165.00	\$29,700.00	\$65.00	\$11,700.00	\$166.00	\$29,880.00
	25-		25 Corporation Stop, Curb Stop Boxes and Connection to Original Service	EA	6	\$2,000.00	\$12,000.00	\$1,910.00	\$11,460.00	\$1,159.00	\$6,954.00	\$750.00	\$4,500.00	\$2,500.00	\$15,000.00	\$1,200.00	\$7,200.00
	26-		26 15-Inch Dia CMP Culvert with 2 Steel Flared End Sections	LF	75	\$100.00	\$7,500.00	\$82.00	\$6,150.00	\$66.50	\$4,987.50	\$145.00	\$10,875.00	\$75.00	\$5,625.00	\$150.00	\$11,250.00
	27-		27 Ditch Re-Grading	LF	350	\$15.00	\$5,250.00	\$15.00	\$5,250.00	\$10.00	\$3,500.00	\$10.00	\$3,500.00	\$35.00	\$12,250.00	\$20.00	\$7,000.00
	28		28 Lawn Surface Restoration, Topsoil, Seed, E-Mat & Watering	SY	450	\$100.00	\$45,000.00	\$2.00	\$900.00	\$7.50	\$3,375.00	\$11.00	\$4,950.00	\$7.50	\$3,375.00	\$8.00	\$3,600.00
Base Bid - Hilbert Lane							\$66,110.00		\$99,317.00		\$94,598.00		\$88,695.00		\$100,790.00		\$110,616.00
	30-		30 Inlet Protection	EA	4	\$80.00	\$320.00	\$80.00	\$320.00	\$75.00	\$300.00	\$100.00	\$400.00	\$100.00	\$400.00	\$90.00	\$360.00
	31-		31 Traffic Control	EA	1	\$1,000.00	\$1,000.00	\$7,150.00	\$7,150.00	\$10,750.00	\$10,750.00	\$100.00	\$100.00	\$1,500.00	\$1,500.00	\$4,000.00	\$4,000.00
	32-		32 12-Inch Dia Watermain	LF	275	\$140.00	\$38,500.00	\$242.00	\$66,550.00	\$178.50	\$49,087.50	\$238.00	\$65,450.00	\$245.00	\$67,375.00	\$234.00	\$64,350.00
	33-		33 16-Inch Dia Watermain	LF	8	\$160.00	\$1,280.00	\$330.00	\$2,640.00	\$1,872.00	\$14,976.00	\$200.00	\$1,600.00	\$1,500.00	\$12,000.00	\$1,400.00	\$11,200.00
	34-		34 Hydrant Assembly	EA	1	\$12,000.00	\$12,000.00	\$9,068.00	\$9,068.00	\$9,009.00	\$9,009.00	\$8,100.00	\$8,100.00	\$9,250.00	\$9,250.00	\$14,000.00	\$14,000.00
	35-		35 12-Inch Gate Valve	EA	1	\$4,000.00	\$4,000.00	\$4,967.00	\$4,967.00	\$4,587.00	\$4,587.00	\$5,000.00	\$5,000.00	\$4,500.00	\$4,500.00	\$10,000.00	\$10,000.00
	36-		36 Verification and Installation of Water Service	LF	21	\$110.00	\$2,310.00	\$97.00	\$2,037.00	\$64.50	\$1,354.50	\$205.00	\$4,305.00	\$65.00	\$1,365.00	\$166.00	\$3,486.00
	37-		37 Corporation Stop, Curb Stop Boxes and Connection to Original Service	EA	1	\$2,000.00	\$2,000.00	\$2,485.00	\$2,485.00	\$1,159.00	\$1,159.00	\$750.00	\$750.00	\$2,500.00	\$2,500.00	\$1,200.00	\$1,200.00
	38-		38 Hot Mix Asphaltic Pavement Patching (4LT 58-28S, 12mm), Undistributed	TON	5	\$140.00	\$700.00	\$340.00	\$1,700.00	\$595.00	\$2,975.00	\$510.00	\$2,550.00	\$300.00	\$1,500.00	\$340.00	\$1,700.00
	39-		39 Lawn Surface Restoration, Topsoil, Seed, E-Mat & Watering	SY	40	\$100.00	\$4,000.00	\$60.00	\$2,400.00	\$10.00	\$400.00	\$11.00	\$440.00	\$10.00	\$400.00	\$8.00	\$320.00
Base Bid Total:							\$590,310.00		\$444,982.80		\$467,288.00		\$487,980.00		\$588,690.00		\$623,936.00

BUSINESS OF THE VILLAGE BOARD

MEETING DATE: July 15, 2024

PLACEMENT: Action Item

ITEM TITLE: Award a Contract for Final Design & Bid Services of the High Point Pass Road Construction to raSmith in the amount not to exceed \$82,000

SUBMITTED BY: Kevin Driscoll, Village Engineer

SUMMARY EXPLANATION:

The consulting firm, raSmith, has been instrumental as the Design Engineer for Village on the Holy Hill Road, Gateway Crossing, Richfield Utility Extension, Glenwood Park projects, and the preliminary Design for High Point Pass and the railroad crossing. In addition, consultants with raSmith have provided various construction inspection services and staking for these projects, and continue to provide engineering services for ongoing project work.

Staff requested raSmith to provide a scope of services to complete the Final Design of High Point Pass Construction project, including the railroad crossing design. This project includes the intersection improvements at Holy Hill Road and extends 1400 south to the Railroad Crossing. This request was made in conjunction with the TID amendment for the project approval process with the Public Works and Highways Committee, the Village Board and the Joint Review Board. This final design work is anticipated to begin in summer 2024, with construction anticipated in 2025.

ATTACHMENT:

1. Ex A - Scope Budget Terms and Conditions

STAFF RECOMMENDATION:

Staff requests the Public Works and Highways Committee recommend to the Village Board, approval of a contract for Final Design of High Point Pass Construction to raSmith of Cedarburg, Wisconsin, on a time and materials basis in the amount not to exceed \$82,000 against TID#8 Accounts 454408000 Admin, 45408440 Street Improvements, 45408460 Water Utility Improvements.

ACTION BY Committee:

A motion to support authorize staff and a vote "Aye" is in the affirmative to support the contract award.



CREATIVITY BEYOND ENGINEERING

R.A. Smith, Inc.

W62 N588 Washington Avenue, Suite 201

Cedarburg, WI 53012-2074

(262) 781-1000 | rasmith.com

May 31, 2024

Kevin Driscoll, P.E.
Village Engineer
Village of Germantown
N112 W117001 Mequon Road
Germantown, WI 53022

Re: Proposal for Engineering: **High Point Pass—Holy Hill Road to the RR Crossing**
raSmith Project No.: 2235621

Dear Mr. Driscoll:

Thank you for allowing raSmith to provide you with a proposal for professional services. We appreciate your trust in helping with the planning and preliminary engineering for the Holy Hill Gateway District, notably the planned infrastructure, and look forward to continuing the engineering with the final plans for extending High Point Pass from Holy Hill Road to the RR crossing.

Scope of Services

As the Village of Germantown continues planning within the Holy Hill Gateway District, which would include expanding sanitary sewer and municipal water service to the Village of Richfield, various other areas within the district are being discussed. These areas are within the various TIF districts and the planning and design of the surrounding facilities are needed so they can either work in conjunction with the Richfield Sewer and Watermain extensions or be built separately due to other demands in the area. We have already laid out the potential roadway for High Point Pass, between the RR and Holy Hill Road, and now a final design is required. This final design would extend from the intersection with Holy Hill Road and end in a cul-de-sac either north of the RR crossing (if the owner or the OCR does not allow a new roadway crossing) or extend south of the RR (if the crossing is approved). Either way our design would include a cul-de-sac terminus and our scope and costs would include the RR crossing improvements needed (assuming at grade crossing). We know the intersection is being improved at Holy Hill road as well, with potential signals, and those are also included. We will confirm the final geometric layout at Holy Hill Road based on the adjacent developments before doing the final design and signal design. Lastly, as part of the roadway extension, a multi-use path and/or sidewalk will also be incorporated into the design, extending the Goldendale Creek Trail from the proposed park to Holy Hill Road. No sewer or water are anticipated within the final design over this portion of roadway extension. However, if during the design process it is determined the future property owner on the east side of High Point Pass does need sanitary sewer, we would extend the sanitary sewer south to this development as part of our roadway design. In order to build this infrastructure, we will provide the following services.

1. Complete a topographic survey, from Holy Hill Road past the RR tracks. The survey would extend from the future right of way to right of way and be able to be used for the final design of the roadway.
2. We will utilize the past conceptual drawings, connections at Holy Hill Road and designs from the adjacent developments to finalize the desired roadway alignment, signals and geometrics (we are assuming a divided boulevard at this point, with curb and gutter).
3. We will work with the Village to determine the final terminus of the roadway. Any exhibits and needed plans to help with the RR crossing will be provided under a separate contract.
4. Prepare plan and profile sheets (20 scale) for the proposed roadway improvements including the required items at the crossing. Plans will include a traffic control plan, erosion control, typical sections and roadway cross-sections. We assume no right of way plat or easements are needed as this will be completed as part of other projects and developments in the area.



High Point Pass—Holy Hill Road to the RR Crossing

Page 2 / May 31, 2024

5. Submit plan reviews at the 50% and 90% plans and meet with the Village to review and update the plans.
6. Prepare quantity take-offs and estimates at each of the reviews and a final cost estimate prior to bidding.
7. Submit a DNR NOI (assumed needed at this point). We assume no environmental permit would be needed (waterway or wetland).
8. Prepare construction contract specifications.
9. Complete final bid documents based on the final review.
10. Assist with bidding, which includes the advertisement (utilizing Quest for bidding), answering contractors questions, issuing addendum as necessary, attend the bid opening and prepare a letter of recommendation.

Completion Schedule

We will work with you to meet the project deadline and to establish an acceptable schedule that will be mutually agreed upon prior to beginning work. However, we assume this project should commence immediately and we are prepared to begin this summer and complete the evaluations and final designs this fall and winter. We assume a 2025 construction schedule, but we are aware developments adjacent to the site, along with RR coordination efforts, might require adjustments to the schedule.

Professional Fees

The above services will be provided on a time and expense, not to exceed fee, estimated between \$79,000 and \$97,000. An estimated fee is provided as we determine the exact limits of the terminus and the requirements for the RR crossing (if it crosses the RR) and the need for sanitary sewer. These items will greatly impact the budget. In addition, if this project moves forward with other sections of sewer and water extensions at the same time, there will be duplication of effort that will provide a cost savings. We will notify the Village if tasks and costs are out of scope and fees will extend beyond the estimated fee. Services will be billed each month based on the work completed.

If you would like to authorize raSmith to proceed with your project, please contact me and I will provide the appropriate Professional Services Agreement for execution. We are available to answer any questions you may have about your project. Thank you again for your consideration of raSmith to work on your project.

Sincerely,
raSmith

A handwritten signature in black ink, appearing to read 'T. Hartjes', with a stylized flourish at the end.

Troy Hartjes, P.E.
Senior Project Manager

bth:J:\2235621\Contract\rockfield and freistadt additional requests\EP 240524 High Point Pass HH Road to RR, final design.docx

PROFESSIONAL SERVICES AGREEMENT BETWEEN CLIENT AND PROFESSIONAL

THIS IS AN AGREEMENT effective as of _____ ("Effective Date") between _____ ("Client") and R.A. Smith, Inc. ("Professional").

Client's Project, of which Professional's services under this Agreement are a part, is generally identified as follows:

("Project").

Professional's services under this Agreement are generally identified as follows:

("Services").

Client and Professional further agree as follows:

1.01 *Basic Agreement and Period of Service*

- A. Professional shall provide or furnish the Services solely for the benefit of Client as set forth in this Agreement and in the attached proposal. If authorized by Client, or if required because of changes in the Project, Professional shall furnish services in addition to those set forth above ("Additional Services").

2.01 *Payment Procedures*

- A. *Invoices:* Professional shall prepare invoices in accordance with its standard invoicing practices and submit the invoices to Client on a monthly basis. Invoices are due and payable within 30 days of invoice date. If Client fails to make any payment due Professional for Services, Additional Services, and expenses within 30 days after receipt of Professional's invoice, then (1) the amounts due Professional will be increased at the rate of 1.0% per month (or the maximum rate of interest permitted by law, if less) from said thirtieth day, and (2) in addition Professional may, after giving seven days written notice to Client, suspend Services under this Agreement until Professional has been paid in full all amounts due for Services, Additional Services, expenses, and other related charges. Client waives any and all claims against Professional for any such suspension.
- B. *Payment:* As compensation for Professional providing or furnishing Services and Additional Services, Client shall pay Professional as set forth in this agreement. If Client disputes an invoice, either as to amount or entitlement, then Client shall promptly advise Professional in writing of the specific basis for doing so, may withhold only that portion so disputed, and must pay the undisputed portion.

2.02 *Basis of Payment*

- A. Client shall pay Professional for Services in the amount and manner provided in the attached proposal.
- B. *Additional Services:* Unless specified in the attached proposal, for Additional Services, Client shall pay Professional an amount equal to the cumulative hours charged in providing the Additional Services by each class of Professional's employees, times standard hourly rates for each applicable billing class; plus reimbursement of expenses incurred in connection with providing the Additional Services and Professional's consultants' charges, if any.

3.01 *Suspension and Termination*

- A. The obligation to continue performance under this Agreement may be suspended:
 - 1. *By Client:* Client may suspend the Project for up to 90 days upon seven days written notice to Professional.
 - 2. *By Professional:* Professional may, after giving seven days written notice to Client, suspend services under this Agreement if Client has failed to pay Professional for invoiced services and expenses, as set forth in this Agreement.
- B. The obligation to continue performance under this Agreement may be terminated:
 - 1. For cause,
 - a. By either party upon 14 days written notice in the event of substantial failure by the other party to perform in accordance with the Agreement's terms through no fault of the terminating party. Failure to pay Professional for its services is a substantial failure to perform and a basis for termination.
 - b. By Professional:
 - 1) upon seven days written notice if Client demands that Professional furnish or perform services contrary to Professional's responsibilities as a licensed professional; or
 - 2) upon seven days written notice if the Professional's Services are delayed for more than 90 days for reasons beyond Professional's control, or as the result of the presence at the Site of undisclosed Constituents of Concern.
 - c. By Client, for convenience, effective upon Professional's receipt of written notice from Client

- d. Professional shall have no liability to Client on account of a termination for cause by Professional.
 - e. Notwithstanding the foregoing, this Agreement will not terminate as a result of a substantial failure under this section if the party receiving such notice begins, within seven days of receipt of such notice, to correct its substantial failure to perform and proceeds diligently to cure such failure within no more than 30 days of receipt of notice; provided, however, that if and to the extent such substantial failure cannot be reasonably cured within such 30 day period, and if such party has diligently attempted to cure the same and thereafter continues diligently to cure the same, then the cure period provided for herein shall extend up to, but in no case more than, 60 days after the date of receipt of the notice.
 - C. In the event of any termination under this section, Professional will be entitled to invoice Client and to receive full payment for all Services and Additional Services performed or furnished in accordance with this Agreement, plus reimbursement of expenses incurred through the effective date of termination in connection with providing the Services and Additional Services, and Professional's consultants' charges, if any.
- 4.01 *Successors, Assigns, and Beneficiaries*
- A. Client and Professional are hereby bound and the successors, executors, administrators, and legal representatives of Client and Professional are hereby bound to the other party to this Agreement and to the successors, executors, administrators, and legal representatives (and said assigns) of such other party, in respect of all covenants, agreements, and obligations of this Agreement.
 - B. Neither Client nor Professional may assign, sublet, or transfer any rights under or interest (including, but without limitation, money that is due or may become due) in this Agreement without the written consent of the other party, except to the extent that any assignment, subletting, or transfer is mandated by law. Unless specifically stated to the contrary in any written consent to an assignment, no assignment will release or discharge the assignor from any duty or responsibility under this Agreement.
 - C. Unless expressly provided otherwise, nothing in this Agreement shall be construed to create, impose, or give rise to any duty owed by Client or Professional to any Constructor, other third-party individual or entity, or to any surety for or employee of any of them. All duties and responsibilities undertaken pursuant to this Agreement will be for the sole and exclusive benefit of Client and Professional and not for the benefit of any other party.
- 5.01 *General Considerations*
- A. *Standard of Care*

The standard of care for all professional engineering and related services performed or furnished by Professional under this Agreement will be the care and skill ordinarily used by members of the subject profession practicing under similar circumstances at the same time and in the same locality. Professional makes no warranties, express or implied, under this Agreement or otherwise, in connection with any services performed or furnished by Professional. Subject to the foregoing standard of care, Professional and its consultants may use or rely upon design elements and information ordinarily or customarily furnished by others, including, but not limited to, specialty contractors, manufacturers, suppliers, and the publishers of technical standards.
 - B. *Design Without Construction Phase Services*

Professional shall not at any time supervise, direct, control, or have authority over any Constructor's work, nor shall Professional have authority over or be responsible for the means, methods, techniques, sequences, or procedures of construction selected or used by any Constructor, or the safety precautions and programs incident thereto, for security or safety at the Project site, nor for any failure of a Constructor to comply with laws and regulations applicable to such Constructor's furnishing and performing of its work. Professional shall not be responsible for the acts or omissions of any Constructor. Professional neither guarantees the performance of any Constructor nor assumes responsibility for any Constructor's failure to furnish and perform its work.
 - C. *Opinions of Cost*

Professional's opinions (if any) of probable construction cost are to be made on the basis of Professional's experience, qualifications, and general familiarity with the construction industry. However, because Professional has no control over the cost of labor, materials, equipment, or services furnished by others, or over contractors' methods of determining prices, or over competitive bidding or market conditions, Professional cannot and does not guarantee that proposals, bids, or actual construction cost will not vary from opinions of probable construction cost prepared by Professional. If Client requires greater assurance as to probable construction cost, then Client agrees to obtain an independent cost estimate. Professional shall not be responsible for any decision made regarding the construction contract requirements, or any application, interpretation, clarification, or modification of the construction contract documents other than those made by Professional or its consultants.
 - D. *Use of Documents*

All documents prepared or furnished by Professional are instruments of service, and Professional retains an ownership and property interest (including the copyright and the right of reuse) in such documents, whether or not the Project is completed. Client shall have a limited license to use the documents on the Project, extensions of the Project, and for related uses of the Client, subject to receipt by Professional of full payment due and owing for all Services and Additional Services relating to preparation of the documents and subject to the following limitations:

 - 1. Client acknowledges that such documents are not intended or represented to be suitable for use on the Project unless completed by Professional, or for use or reuse by Client or others on extensions of the Project, on any other project, or for any other use or purpose, without written verification or adaptation by Professional;

2. Any such use or reuse, or any modification of the documents, without written verification, completion, or adaptation by Professional, as appropriate for the specific purpose intended, will be at Client's sole risk and without liability or legal exposure to Professional or to its officers, directors, members, partners, agents, employees, and consultants;
3. Client shall indemnify and hold harmless Professional and its officers, directors, members, partners, agents, employees, and consultants from all claims, damages, losses, and expenses, including attorneys' fees, arising out of or resulting from any use, reuse, or modification of the documents without written verification, completion, or adaptation by Professional; and
4. Such limited license to Client shall not create any rights in third parties.

~~E. Liability~~ **Intentionally Deleted**

~~To the fullest extent permitted by Laws and Regulations, and notwithstanding any other provision of this Agreement, the total liability, in the aggregate, of Professional and Professional's officers, directors, employees, and Consultants, to Client and anyone claiming by, through, or under Client for any and all injuries, claims, losses, expenses, costs, or damages whatsoever arising out of, resulting from, or in any way related to the Project, Professional's or its Consultants services or this Agreement from any cause or causes whatsoever, including but not limited to the negligence, professional errors or omissions, strict liability, breach of contract, indemnity obligations, or warranty express or implied of Professional or Professional's officers, directors, employees, or Consultants shall not exceed the total amount of \$100,000 or the total compensation received by Professional under this Agreement, whichever is less.~~

~~F. Indemnification~~ **Intentionally Deleted**

~~To the fullest extent permitted by Laws and Regulations, Client shall indemnify and hold harmless Professional and Professional's officers, directors, employees, and Consultants from and against any and all claims, costs, losses and damages (including but not limited to all fees and charges of Professionals, architects, attorneys, and other professionals, and all court, arbitration, or other dispute resolution costs) arising out of or relating to the Project, provided that any such claim, cost, loss, or damage is attributable to bodily injury, sickness, disease, or death or to injury to or destruction of tangible property (other than the Work itself), including the loss of use resulting therefrom, but only to the extent caused by any negligent act or omission of the Client or Client's officers, directors, members, partners, agents, employees, consultants, or others retained by or under contract to the Client with respect to this Agreement or to the Project.~~

E. Indemnification and Liability

1. To the fullest extent permitted by law, Professional shall indemnify and hold harmless Client, Client's officers, directors, partners, and employees from and against costs, losses, and damages (including but not limited to reasonable fees and charges of engineers, architects, attorneys, and other professionals, and reasonable court or arbitration or other dispute resolution costs) caused solely by the negligent acts or omissions of Professional or Professional's officers, directors, partners, employees, and consultants in the performance of Professional's services under this Agreement.
2. To the fullest extent permitted by law, Client shall indemnify and hold harmless Professional, Professional's officers, directors, partners, employees, and consultants from and against costs, losses, and damages (including but not limited to reasonable fees and charges of engineers, architects, attorneys, and other professionals, and reasonable court or arbitration or other dispute resolution costs) caused solely by the negligent acts or omissions of Client or Client's officers, directors, partners, employees, and consultants with respect to this Agreement.
3. To the fullest extent permitted by law, Professional's total liability to Client and anyone claiming by, through, or under Client for any injuries, losses, damages and expenses caused in part by the negligence of Professional and in part by the negligence of Client or any other negligent entity or individual, shall not exceed the percentage share that Professional's negligence bears to the total negligence of Client and all other negligent entities and individuals.
4. Nothing contained within this Agreement is intended to be a waiver or estoppel of the contracting municipality Client or its insurer to rely upon the limitations, defenses, and immunities contained within Wisconsin law, including those contained within Wisconsin Statutes §§ 893.80, 895.52, and 345.05. To the extent that indemnification is available and enforceable, the municipality Client or its insurer shall not be liable in indemnity or contribution for an amount greater than the limits of liability for municipal claims established by Wisconsin Law.

F. Dispute Resolution

Client and Professional agree to negotiate each dispute between them in good faith during the 30 days after written notice of dispute. If negotiations are unsuccessful in resolving the dispute, then the dispute shall be mediated. If mediation is unsuccessful, then the parties may exercise their rights at law. The venue for all disputes shall be the state of Wisconsin. Attorney fees will be borne by the non-prevailing party.

G. Governing Law

This Agreement is to be governed by the law of the state of Wisconsin.

6.01 *Agreement*

- A. This Agreement (including any expressly incorporated attachments), constitutes the entire agreement between Client and Professional and supersedes all prior written or oral understandings. This Agreement may only be amended, supplemented, modified, or canceled by a duly executed written instrument. Nothing in this Agreement between Professional and Client shall create a contractual relationship between either Professional and Client and an outside third party.

7.01 *Lien Notice*

- A. As required by the Wisconsin construction lien law, Professional hereby notifies Client that persons or companies performing, furnishing, or procuring labor, services, materials, plans, or specifications for the construction on Client's land may have lien rights on Client's land and buildings if not paid. Those entitled to lien rights, in addition to the undersigned Professional, are those who contract directly with the Client or those who give the Client notice within 60 days after they first perform, furnish, or procure labor, services, materials, plans or specifications for the construction. Accordingly, Client probably will receive notices from those who perform, furnish, or procure labor, services, materials, plans, or specifications for the construction, and should give a copy of each notice received to the mortgage lender, if any. Professional agrees to cooperate with the Client and the Client's lender, if any, to see that all potential lien Professionals are duly paid.



IN WITNESS WHEREOF, the parties hereto have executed this Agreement, the Effective Date of which is indicated on page 1.

Project Name: _____

Client: _____

Professional: _____

By: _____

By: _____

Print name: _____

Print name: _____

Title: _____

Title: _____

Date Signed: _____

Date Signed: _____

Address for Client's receipt of notices:

Address for Professional's receipt of notices:

R.A. Smith, Inc.

16745 West Bluemound Road

Brookfield, WI 53005

Client's Phone: _____

Professional's Phone: _____

Client's Email: _____

Professional's Email: _____

	High Point Pass Holy Hill to RR, with signals Final Design Village of Germantown	Project Manager - Ranjes, P.E.	Lead Engineer- Gasper, P.E.	Design/Tech, Gebhart	Signals Bruggeman	Survey Lead: Ratzburg	Survey 2 man crew or robotics	QA/QC- Contractability, Schaffer, P.E.	Clerical	Permit Fees	TOTAL
	Hourly Rate	\$178	\$163	\$146	\$172	\$172	\$210	\$172	\$110		
	Planning and Design Scope/Tasks up to Bidding										
	Final Design										
	Field Survey, 1,500'	2				8	27				37
	Horizontal Alignment-Finalize	2	24								26
	Vertical Plans with x-sections	4	40	20							64
	Plan and Profile Sheets, thru 90%	2	12	16							30
	Details, with typical section and erosion control	2	20	20							42
	Cost Estimates/Quantities (50/90%)	2	4	12							18
	Traffic Signals	2	2		80						84
	Review and Updates to Plan	4	16	16							36
	RR Crossing Exhibits/details (non OCR required items)		24	12							36
	Permitting/NOI	2		12							14
	Specifications	2	24						4		30
	Sanitary Design (for adjacent lots)	2	8	16							26
	Meetings/PM/QC	24						16			40
	Final Bid Documents/Advertise	4	8						4		16
	Bidding/Opening/Recommendation	4	2						2		8
	Task 1 Subtotals	58	184	124	80	8	27	16	10		507
		\$10,324	\$29,992	\$18,104	\$13,760	\$1,376	\$5,670	\$2,752	\$1,100		\$83,078
	Total Expenses	\$50	\$50							\$250	\$350
	Total Fee and Expenses	\$10,374	\$30,042	\$18,104	\$13,760	\$1,376	\$5,670	\$2,752	\$1,100	\$250	\$83,428

Total Lump Sum **\$83,428**

BUSINESS OF THE VILLAGE BOARD

MEETING DATE: July 15, 2024

PLACEMENT: Action Item

ITEM TITLE: *Purchase of New GFD Ambulance*

SUBMITTED BY: Ryker Holms

SUMMARY EXPLANATION:

Seeking approval to purchase an ambulance from Foster Coach Sales Inc. at an amount not to exceed \$400,000. This ambulance was budgeted in the 2024 budget. The amount does not include loose supplies and equipment that will be purchased on a later date. See attached summary, and quote for further details.

ATTACHMENT:

1. Horton Quote for 070124
2. GFD Ambulance Purchase Proposal for 070124

STAFF RECOMMENDATION:

Recommending the purchase of the Horton ambulance through Foster Coach Sales Inc of Sterling, Illinois in an amount not to exceed \$400,000. This is the quoted amount of \$389,877.00 plus \$10,123 for unforeseen expenses.

ACTION BY Committee:

FOSTER COACH SALES, INC.

903 Prosperity Drive Street P.O. Box 700
Sterling, Illinois 61081

Phone: (815) 625-3276
(800) 369-4215
Fax: (815) 625-7222
Web site: www.fostercoach.com

SF00838**QUOTATION**

TO: GERMANTOWN FIRE DEPARTMENT
N115W18752 EDISON DRIVE
GERMANTOWN, WI 53022

DATE: 06/14/24

ATTN: RYKER HOLMS

REFERENCE: HORTON 623 CUSTOM

We are pleased to submit the following quotation in accordance with your request and subject to the Terms and Conditions listed below and on the reverse side hereof.

QTY.	DESCRIPTION	EACH	NET PRICE
1	25 FORD F550 4X4 DIESEL ON A CUSTOM HORTON CONVERSION MODEL 623 PER ATTACHED SPEC	\$ 376,756.00	\$ 376,756.00
1	DELIVERY AND DEALER PREP	\$ 2,550.00	\$ 2,550.00
1	INSTALLATION OF FERNO FLOOR PLATE	\$ 1,700.00	\$ 1,700.00
2	FLOWMETERS DIAL TYPE	\$ 180.00	\$ 360.00
2	HAVIS ARM RESTS SUPPLY AND INSTALL	\$ 168.00	\$ 336.00
1	INSTALL CUSTOMER SUPPLIED RADIO CABLES	\$ 758.00	\$ 758.00
1	WAYPOINT SPOT LIGHT FOR CAB	\$ 189.00	\$ 189.00
1	LETTERING W/SIGN GOLD, STRIPING W/ GOLD REFLECTIVE CHEVRONS FULL BACK AND INSIDE DOORS	\$ 9,228.00	\$ 9,228.00
1	FOSTER COACH DISCOUNT	\$ -2,000.00	\$ -2,000.00
		\$ Total	\$ 389,877.00
	ACCEPTED BY: _____ TITLE: _____ Date: _____		

ESTIMATED DELIVERY:
2-2.5 YEARS PENDING CHASSIS

PROPOSED BY: _____
SHAWN FOSTER, REGIONAL SALES MANAGER



Germantown Fire Department

N115W18752 Edison Drive
Germantown, WI 53022
Phone: (262) 502-4701
Fax: (262) 502-4744

Germantown Fire Department Ambulance Purchase

The Germantown Fire Department and Village Board budgeted for the purchase of a 4th ambulance in 2024. Germantown has had 4 ambulances for almost 20 years, except the last few years due to space constraints. This ambulance will be an addition to the fleet and not replacing an ambulance. Currently our oldest ambulance is 13 years old, 3 years past its expected lifespan.

Bids were requested and two proposals were received.

- Horton Ambulance through Foster Coach Sales Inc in the amount of \$389,877.00
- Lifeline Ambulance through Jefferson Fire & Safety in the amount of \$432,963.00

The committee which put together the proposal and reviewed the responses is **Recommending the purchase of the Horton ambulance through Foster Coach Sales Inc of Sterling, Illinois in an amount not to exceed \$400,000. This is the quoted amount of \$389,877.00 plus \$10,123 for unforeseen expenses.** This amount does not include loose equipment that will need to be purchased separately at a later date.

Several area departments utilize Horton Ambulances and have worked with Foster Coach Sales and have given positive recommendations. Menomonee Falls, Milwaukee, Wauwatosa, Western Lakes, and more. Additionally, our representative has been helpful and very responsive during the process, giving reassurance for quality continuing customer service.

Horton Ambulance has given an anticipated delivery to occur in late 2026 or early 2027. This is similar to other ambulance manufacturers who are quoting 2–3-year lead times due to a backlog created during the pandemic.

Ryker Holms
Battalion Chief

BUSINESS OF THE VILLAGE BOARD

MEETING DATE: July 15, 2024

PLACEMENT: Action Item

ITEM TITLE: *Squad Changeover*

SUBMITTED BY: Mike Snow, Police Chief

SUMMARY EXPLANATION:

The Police Department is requesting funds to complete the set-up of the recently purchased Ford Interceptor SUVs. A detailed quote of the equipment to be installed has been attached.

The total request is not to exceed \$44,000. This is a budgeted item under approved capital funds.

ATTACHMENT:

1. Squad 15 - 2024(1) (002)
2. Squad 17 - 2024(1)

STAFF RECOMMENDATION:

ACTION BY Committee:



General Fire Equipment Co., Inc

975 North Hawley Rd
Milwaukee, WI 53213

Phone: 414/475-0959

Order Number B22004-A

Order Date 03/26/24

Bid Expiration Date 06/26/24

Required Date 03/26/24

Bill To:

Germantown Police Department
P.O. Box 96
N112 W16877 Mequon Road
Germantown, WI 53022

Ship To:

Germantown Police Department
P.O. Box 96
N112 W16877 Mequon Road
Germantown, WI 53022

THIS IS A BID/ESTIMATE

Customer	Ship Via	F.O.B.	Terms	Purchase Order Number	Salesperson	Reference No.
GERM02	Install	Origin	Net 25 Days		BW03	
Qty. Ordered	Qty. Shipped	Item Number	Unit of Measure	Unit Price		Extended Price
	Back Ordered	Item Description (Customer Part No.)		Discount %	Tax	
1	0	SQD		0.00		0.00
		Squad 15 2025 PI Utility		N		
1	0	MISC		0.00		0.00
		Items added from invoice #150673		N		
		2-speakers				
		2-4x2 Lights w/ brackets for under mirror				
		2-side window lights				
		1-Unity Spotlight				
		1-200 watt siren etsa482rsr				
		1-Central Controller				
		3-Remote Nodes				
		1-Underhood bracket				
		1-Input Node				
		1-Link				
		1-Sync				
		1-handheld controller				
		1-Adapter cable & strain relief				
		1-911 Harness				
		1-Spoiler Light kit				
		Ford Explorer/PI Utility (2020-22) 8 Mod Split Rear				
		(DRV) T18 T18 T18 T18 T18 T18 T18 T18 (PAS)				
		RAW RAW RAW RBA X X RBA BAW BAW BAW				
		Accessories: PNFLBSPLT1				
		DSC w/ Breakout Box (Included)				



General Fire Equipment Co., Inc

975 North Hawley Rd
Milwaukee, WI 53213

Phone: 414/475-0959

Order Number B22004-A

Order Date 03/26/24

Bid Expiration Date 06/26/24

Required Date 03/26/24

Bill To:

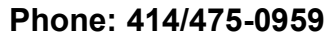
Germantown Police Department
P.O. Box 96
N112 W16877 Mequon Road
Germantown, WI 53022

Ship To:

Germantown Police Department
P.O. Box 96
N112 W16877 Mequon Road
Germantown, WI 53022

THIS IS A BID/ESTIMATE

Customer	Ship Via	F.O.B.	Terms	Purchase Order Number	Salesperson	Reference No.
GERM02	Install	Origin	Net 25 Days		BW03	
Qty. Ordered	Qty. Shipped	Item Number	Unit of Measure	Unit Price		Extended Price
	Back Ordered	Item Description (Customer Part No.)		Discount %	Tax	
1	0	HAVSBX-1004		1006.40		1006.40
		Havis Large Modular Service Drawer w/ Medium Duty Lock	N			
1	0	HAVSBX-3003		212.80		212.80
		Havis Open Storage Topper	N			
1	0	004		400.00		400.00
		Shipping & Handling	N			
1	0	SET-TK/XL		419.00		419.00
		Setina XL Partition Transfer Kit,	N			
1	0	SET-WBSUV		296.10		296.10
		Setina Window Barrier, SUV Style	N			
1	0	SET-QK0635-		1518.00		1518.00
		Setina Full Replacement Seat w/Center Pull Belts & Screen	N			
1	0	001		400.00		400.00
		Labor Charges To Strip Old Squad for Auction	N			
1	0	001		3600.00		3600.00
		Labor Charges For Installation Of Equipment Into Squad	N			
Non Taxable Subtotal						16298.46
Taxable Subtotal						0.00
Tax						0.00
Total Order						16298.46



Required Date 05/31/24

Germantown Police Department
P.O. Box 96
N112 W16877 Mequon Road
Germantown, WI 53022



General Fire Equipment Co., Inc

975 North Hawley Rd
Milwaukee, WI 53213

Phone: 414/475-0959

Order Number B22228-A

Order Date 05/31/24

Bid Expiration Date 08/31/24

Required Date 05/31/24

Bill To:

Germantown Police Department
P.O. Box 96
N112 W16877 Mequon Road
Germantown, WI 53022

Ship To:

Germantown Police Department
P.O. Box 96
N112 W16877 Mequon Road
Germantown, WI 53022

THIS IS A BID/ESTIMATE

Customer	Ship Via	F.O.B.	Terms	Purchase Order Number	Salesperson	Reference No.
GERM02	Best way	Origin	Net 25 Days		BW03	
Qty. Ordered	Qty. Shipped	Item Number	Unit of Measure	Unit Price		Extended Price
	Back Ordered	Item Description (Customer Part No.)		Discount %	Tax	
1	0	UNI218016-0002		389.79		389.79
		Unity 6" Std LED Post Mount Spotlight assy w/ Black Head	N			
2	0	SOUESLRL6105-		374.40		748.80
		Sound-Off 61.4" 5 Section Rocker Panel Lights Per Side	N			
		(1-RW 1-BW)				
2	0	SOUESPSLVBK01		28.20		56.40
		Sound-Off Vehicle Specific Mtg Kit 20+ PI Utility Per Side	N			
1	0	SOUENFLB-54		2821.20		2821.20
		Sound-Off 53" nForce Lightbar With The Following:	N			
		54"/137cm 12 VOLT NFORCE LED LIGHTBAR W/ LIN DSC TECHNOLOGY				
		/D24/ D12 D12 D12 S09 D12 D12 D12\D24\				
		/R_W/ R_W R_W R_W WHT B_W B_W B_W \B_W\				
		A --GRT-- --GRT--- GRT --GRT--- O--GRT-- A				
		A --CLR-- --CLR--- CLR --CLR--- O--CLR-- A				
		\D24\ S09 S09 S09 T18 S09 S09 S09 /D24/				
		\R_W\RED RED RED RBA BLU BLU BLU/B_W/				
		Material - Lexan [12 6 12]				
		Accessories - PNFLBSPLT1, AUTO-DIM				
		Mount - Standard Fixed Height Mount (PNFLBK08)				
		Hook - PNFLBF44				
		Vehicle - Ford Explorer/PI SUV w/o Roof Rack (2020-23)				
		QSF025654 - ENFLB01CAB-49D				
		2024 List \$ 4702.00				



Required Date 05/31/24

Germantown Police Department
P.O. Box 96
N112 W16877 Mequon Road
Germantown, WI 53022

(Continued) Customer Original Page 3
Page 45 of 69

Phone: 414/475-0959

Order Number B22228-A

Order Date 05/31/24

Bid Expiration Date **08/31/24**

Required Date 05/31/24

Bill To:

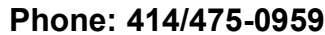
Germantown Police Department
P.O. Box 96
N112 W16877 Mequon Road
Germantown, WI 53022

Ship To:

Germantown Police Department
P.O. Box 96
N112 W16877 Mequon Road
Germantown, WI 53022

THIS IS A BID/ESTIMATE

Customer	Ship Via	F.O.B.	Terms	Purchase Order Number	Salesperson	Reference No.	
GERM02	Best way	Origin	Net 25 Days		BW03		
Qty. Ordered	Qty. Shipped	Item Number	Unit of Measure		Unit Price		Extended Price
	Back Ordered	Item Description (Customer Part No.)			Discount %	Tax	
1	0	SOUENGSA582RSR			1137.60		1137.60
		Sound-Off 500 Series BluePrint System w/ Rotary Knob			N		
4	0	SOUENGND04101			272.40		1089.60
		Sound-Off BluePrint Remote Node			N		
1	0	SOUENGLNK00-			374.40		374.40
		Sound-Off OBD2 Interface Module for Blue Print Options			N		
1	0	SOUENGSYMD01			304.20		304.20
		Sound-Off Blue Print Vehicle Sync System w/ Antenna			N		
1	0	SOUENGCP15001			252.70		252.70
		Sound-Off BluePrint Handheld Control Panel			N		
1	0	INS-MISC			0.00		0.00
		RJ45 Waterproof Strain Relief Connector			N		
1	0	SOUPSRN5HDK3			60.00		60.00
		Sound-Off Siren Remote Mic Conversion Adapter			N		
1	0	HINTA-2505AP-UN			1036.96		1036.96
		Universal Laptop Mount System w/ Adapter Plate			N		
1	0	SOUECVDMLTAL00			94.20		94.20
		Sound-Off 6" Dome Light ALL LED R/W, Universal Mount			N		
1	0	JOTC-6508			768.08		768.08
		Jottodesk Contour Console w/ Printer Box, 2020 PIU 14"			N		
1	0	JOT-6682			39.00		0.00
		Face Plate 4", Sound-Off SA500 Remote Siren w/ Rotary Knob			100.000	N	



Required Date 05/31/24

Germantown Police Department
P.O. Box 96
N112 W16877 Mequon Road
Germantown, WI 53022

Phone: 414/475-0959

Order Number B22228-A

Order Date 05/31/24

Bid Expiration Date **08/31/24**

Required Date 05/31/24

Bill To:

Germantown Police Department
P.O. Box 96
N112 W16877 Mequon Road
Germantown, WI 53022

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Customer	Ship Via	F.O.B.	Terms	Purchase Order Number	Salesperson	Reference No.	
GERM02	Best way	Origin	Net 25 Days		BW03		
Qty. Ordered	Qty. Shipped	Item Number	Unit of Measure		Unit Price		Extended Price
	Back Ordered	Item Description (Customer Part No.)			Discount %	Tax	
1	0	INS-R75A			62.98		62.98
		75amp Heavy Duty Relay, Solid State w/ Heat Sink			N		
1	0	MOT-5-IN-1			295.00		295.00
		RBDM-G55WW-17-SSSRR-B 5-In-1 Black Ant			N		
		2-wifi,2-lte,1-gps					
1	0	MOT-BMFFME			33.00		33.00
		17' Antenna Cable assy, NMO mount & FME (FM)			N		
1	0	MOT-RFE-6108			15.00		15.00
		FME (M) x TNC(M) Adapter			N		
1	0	STI-CO			80.00		80.00
		#roof-ft-niti-m 1/4 Wave VHF Flexible Mast Only			N		
2	0	TECE20-WCOR-1			90.00		180.00
		Orion Surface Mt. 6" Round Red/White LED Light w/Chrome			N		
		Trim					
4	0	DEL-SLRR			9.00		36.00
		Lighted Round Rocker Switch			N		
1	0	SET-TK			339.00		339.00
		Setina Partition Transfer Kit			N		
1	0	SET-WBSUV			296.10		296.10
		Setina Window Barrier, SUV Style			N		
1	0	EIG-STX1-			20.30		20.30
		6" Waterproof LED Utility Light, Color: red/white 3 wire			N		
		(PRISONER AREA)					



General Fire Equipment Co., Inc

975 North Hawley Rd
Milwaukee, WI 53213

Phone: 414/475-0959

Order Number B22228-A

Order Date 05/31/24

Bid Expiration Date 08/31/24

Required Date 05/31/24

Bill To:

Germantown Police Department
P.O. Box 96
N112 W16877 Mequon Road
Germantown, WI 53022

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Customer	Ship Via	F.O.B.	Terms	Purchase Order Number	Salesperson	Reference No.
GERM02	Best way	Origin	Net 25 Days		BW03	
Qty. Ordered	Qty. Shipped	Item Number	Unit of Measure	Unit Price		Extended Price
	Back Ordered	Item Description (Customer Part No.)		Discount %	Tax	
1	0	SET-QK0635-		1518.00		1518.00
		Setina Full Replacement Seat w/Center Pull Belts & Screen	N			
1	0	HAVSBX-5004		714.85		714.85
		Havis Mount Kit for SBX Series in 20+ Ford PI Utility	N			
1	0	HAVSBX-1001		962.40		962.40
		Havis Medium Storage Drawer w/ Medium Duty Lock	N			
1	0	HAVSBX-4010		76.00		76.00
		Havis Drawer Connector Kit	N			
1	0	HAVSBX-1004		1006.40		1006.40
		Havis Large Modular Service Drawer w/ Medium Duty Lock	N			
1	0	HAVSBX-3003		212.80		212.80
		Havis Open Storage Topper	N			
1	0	004		400.00		400.00
		Shipping & Handling	N			
1	0	001		400.00		400.00
		Labor Charges to strip old squad for auction	N			
1	0	001		3600.00		3600.00
		Labor Charges For Installation Of Equipment Into Squad	N			
					Non Taxable Subtotal	26755.90
					Taxable Subtotal	0.00
					Tax	0.00
					Total Order	26755.90

BUSINESS OF THE VILLAGE BOARD

MEETING DATE: July 15, 2024

PLACEMENT: Action Item

ITEM TITLE: *Approval of Grant Resolution*

SUBMITTED BY:

SUMMARY EXPLANATION:

ATTACHMENT:

1. EMS and Fire Grants
2. Village of Germantown
3. Village of Germantown Resolution

STAFF RECOMMENDATION:

ACTION BY Committee:



Emergency Medical Services (EMS) & Fire Grant Program

The mission of Washington County is to create an environment for residents and businesses to enjoy our authentic quality of life through a well-governed and administered County dedicated to safe and secure communities, economic growth and vitality, effective mobility and reliable infrastructure, and access to basic needs.

Washington County has designated \$1,000,000 of one-time funding in 2024 to support Fire/EMS efforts at the local level. Specifically, this grant provides financial assistance directly to the local units of government that fund eligible fire departments and fire/EMS organizations to assist in the provision of critical staffing, training, and equipment. All Washington County municipalities are eligible to receive the funds, except for the City of West Bend, who is receiving funds via the lead lateral grant program.

Process:

- Each municipal entity shall receive an award letter outlining the award amount, as well as any requirements for approval and use of the funds.
- The elected body of the municipality must act to approve/accept the grant via the model resolution provided by the county. Municipalities should approve the resolution via their normal process and communicate that acceptance to the County.
- Upon receiving confirmation of acceptance, the County will remit the grant payment to the municipality.

Eligible Use:

- **Hiring and Staffing:**
 - Hiring fire and emergency response personnel.
 - Incentives for volunteer recruitment and retention.
- **Operations & Safety:**
 - Contract cost increases in excess of net new construction.
 - EMS/Fire equipment, including personal protective equipment and specialty access vehicles (ex. all-terrain vehicles).
 - EMS training.
 - Updates to stations and facilities.
 - Wellness and fitness.

Grants will be distributed using the following formula:

- 25% of annual funds proportionally allocated by population as a percent of the total population of participating municipalities.
- 25% of annual funds proportionally allocated by equalized value as a percent of the total equalized value of participating municipalities.
- 25% of annual funds proportionally allocated by percentage of total EMS calls as a percentage of the total EMS calls of participating municipalities.
- 25% of annual funds allocated equally across all participating municipalities.



To: Village of Germantown
From: Washington County
Date: May 3, 2024
Subject: Washington County Emergency Medical Services (EMS) & Fire Grant Program

The purpose of this communication is to inform you that the County has approved an EMS & Fire Grant of: \$177,000 for your municipality. This program and process has previously been communicated to your chief elected official.

The next steps in the process are for you to:

- Have your elected body approve the grant award (using the included resolution language included in the attachment).
- Send a signed/approved copy of the resolution.

Once we receive the information, the County will send a check for the approved amount. Included in this communication is a copy of the program information and a template for you to use for getting approval by the elected body of your municipality (typically done via resolution).

The resolution attachment is in Word, so it can be pasted into the format used by your municipality. Please do not significantly modify or add to the language.

Please contact Aaron Daul (aaron.daul@washcowisco.gov or 262-335-4330) if you have questions.

Thank you for your partnership.

1 **Resolution: Accept Funds from the Washington County Emergency Medical Service (EMS)**
2 **& Fire Grant Program**

3
4 **WHEREAS**, Washington County has allocated a pool of dollars to create a grant program
5 to provide direct assistance to partner fire and Emergency Medical Services (EMS) agencies in the
6 County; and

7
8 **WHEREAS**, the County has created a distribution formula and has calculated the award
9 amounts for each eligible municipality; and

10
11 **WHEREAS**, Washington County has awarded \$ 177,000 to Village of Germantown for
12 this purpose; and

13
14 **WHEREAS**, Village of Germantown has reviewed the terms and conditions of the grant
15 program, as described in the program description; and

16
17 **NOW, THEREFORE, BE IT RESOLVED** by the Village of Germantown Board that
18 the Village Board does hereby accept the grant award in accordance with the Washington County
19 Emergency Medical Service (EMS) & Fire Grant Program.

BUSINESS OF THE VILLAGE BOARD

MEETING DATE: July 15, 2024

PLACEMENT: Action Item

ITEM TITLE: *Hiring 2 new fulltime FF/Medics*

SUBMITTED BY:

SUMMARY EXPLANATION:

ATTACHMENT:

1. Wash-Co Grant hiring

STAFF RECOMMENDATION:

ACTION BY Committee:



Germantown Fire Department

N115W18752 Edison Drive
Germantown, WI 53022
Phone: (262) 502-4701
Fax: (262) 502-4744

6/27/2024

The Germantown Fire Department has learned of a grant for \$177,000. Offer by Washington County for fire and EMS departments. GFD would like to utilize this funding to hire 2 of the 10 referendum positions. The approximate cost for the remainder of the year will be \$50,000.

Respectfully,

John A. Delain

Fire Chief, Germantown Fire Department

BUSINESS OF THE VILLAGE BOARD

MEETING DATE: July 15, 2024

PLACEMENT: Action Item

ITEM TITLE: *Purchase of Portable Radios for the Fire Dept*

SUBMITTED BY: John Delain, Fire Chief

SUMMARY EXPLANATION:

Purchase of 10 portable radios to outfit new full-time members in 2025. Of full cost \$73,726.42, \$64,000 will be paid for by the Washington County Radio Grant.

ATTACHMENT:

1. Purchase portable radios washco grant 070124
2. washco report radio grant and quote 070124

STAFF RECOMMENDATION:

Motion to pay full amount of radio purchase, with noted grant monies then being applied back to GFD Capital account.

ACTION BY Committee:

BUSINESS OF THE PUBLIC SAFETY COMMITTEE

MEETING DATE:

July 1, 2024

PLACEMENT:

Action Item

ITEM TITLE:

Purchase of Portable Radios for the Fire Dept

SUBMITTED BY:

John Delain, Fire Chief

SUMMARY EXPLANATION:

Purchase of 10 portable radios to outfit new full-time members in 2025. Of the full cost \$73,726.42, \$64,000 will be paid for by the Washington County Radio Grant. Remaining amount of \$9,726.42 will come from Capital account ending in -592200.

ATTACHMENT:

06/19/24 WashCo Committee Report
06/04/24 Grant Request and Price Quote

RECOMMENDATION:

Motion to pay full amount of radio purchase, with noted grant monies then being applied back to GFD Capital account.

ACTION BY Committee:



COMMITTEE REPORT

To: Public Safety Committee
From: Aaron Daul – Chief Administrative Officer
Meeting Date: June 19th, 2024
Re: Request for Municipal Public Safety Radio Grant – Village of Germantown Fire Department

DECISION:

Consider a grant request from the Village of Germantown under the Municipal Public Safety Radio Grant Program.

STRATEGIC PRIORITY/RESULT ACHIEVED:

Well-Governed and Administered County; Safe and Secure Community

DISCUSSION:

2022 Resolution 66 called for the creation of a grant program to assist our partner police and fire agencies in the County in funding new radios when the need arises for an additional radio in their inventory and allocated \$500,000 for that purpose.

The Village of Germantown Fire Department has submitted a request to utilize the grant program for 10 portable radios related to the hiring of 10 additional full-time Firefighter/EMT's.

Based on the grant parameters, the grant award for this request is: \$64,000.

Upon receipt of the signed model resolution and proof of purchase, the County will remit payment to the Village.

FISCAL EFFECT:

Currently, \$332,100 exists in the grant fund for this purpose. Dollars for this program were allocated on a one-time basis and the County Board will need to consider replenishing after the fund is exhausted.

ATTACHMENTS:

Grant request from the Village of Germantown.

RECOMMENDATION:

Motion to approve the grant request and award as described above.



Germantown Fire Department

N115W18752 Edison Drive
Germantown, WI 53022
Phone: (262) 502-4701
Fax: (262) 502-4744

To: Aaron Daul

Date: June 4th, 2024

Subject: Radio Grant Funding

The Germantown Fire Department is requesting funding for the following radio devices through 2022 Resolution 66.

10 XL-200P Portable Radios w/ Extreme Mic (9 yellow and 1 green)

With the passing of the Germantown Public Safety Referendum, the Germantown Fire Department will be hiring an additional 10 FF/EMT's in January 2025. Currently, Germantown Fire Department issues portable radios to all Full-Time members. With the additions, more portable radios will be needed to outfit the new hires.

Thank you for your time and consideration. If there are any further questions, please feel free to contact Fire Chief John Delain or Battalion Chief Robert Asmondy at 262-502-4701.



Fire Chief John Delain

Germantown Fire Department



06/04/2024

Sales Quote:

Germantown Fire Department
N115W18752 Edison Dr.
Germantown, WI 53022

Part Number	Description	Quantity	Price	Extended Price
XL-PFM2P	PORTABLE,XL-200P,FKP,GRN,NRB,NA	1	\$2,923.00	\$2,923.00
XL-PFM2Y	PORTABLE,XL-200P,FKP,YEL,NRB,NA	9	\$2,923.00	\$26,307.00
XL-PKGF3	FEATURE PACKAGE V, 7/800	10	\$925.00	\$9,250.00
XL-PA3V	BATTERY,LI-ION,3100 MAH	10	\$129.50	\$1,295.00
XL-NC5Z	ANTENNA,FLEX,HELICAL,136-870 MHZ	10	\$92.50	\$925.00
XL-PKGMR	OPTION,IMMERSIBLE RADIO OPERATION	10	\$185.00	\$1,850.00
XL-PKGPT	FEATURE PACKAGE,P25 TRUNKING	10	\$1,332.00	\$13,320.00
XL-PL4F	FEATURE,P25 PHASE 2 TDMA	10	\$185.00	\$1,850.00
XL-PL4U	FEATURE, SINGLE-KEY DES ENCRYPTION	10	\$0.01	\$0.07
XL-PL9E	FEATURE, SINGLE-KEY AES ENCRYPTION	10	\$0.01	\$0.07
XZ-PL8Y	FEATURE, ENCRYPTION LITE	10	\$0.01	\$0.07
XL-CH6A	CHARGER,DESKTOP,1-BAY,LI-BAT,XL-200P	10	\$185.00	\$1,850.00
XL-HC4R	CASE,LEATHER,PREMIUM,SHOULDER STRAP,LTE	10	\$148.00	\$1,480.00
14035-1948-30	KIT,GLOVE FRIENDLY KNOBS	10	\$20.72	\$207.20
XL-LLA	LINK LAYER AUTHENTICATION	10	\$103.60	\$1,036.00
XL-AE3H	SPEAKER MIC, XL XTRM, XL200P, GREEN	1	\$588.30	\$588.30
XL-AE3K	SPEAKER MIC, XL XTRM, XL200P, YELLOW	9	\$588.30	\$5,294.70
XL-Y3EWP	3 YEAR EXTENDED WARRANTY	10	\$480.00	\$4,800.00
LABOR	PROGRAMMING/SETUP	10	\$75.00	\$750.00
			TOTAL:	\$73,726.42

*Quote is valid for 30 days

Thanks,

John D. Tramburg
jdtramburg@gencomm.com

Office: 608-271-4848

2880 Commerce Park Dr., Madison, WI 53719

gencomm.com

Madison, WI • Milwaukee, WI • Eau Claire, WI • Wisconsin Rapids, WI • McHenry, IL

BUSINESS OF THE VILLAGE BOARD

MEETING DATE: July 15, 2024

PLACEMENT: Action Item

ITEM TITLE: Agreement with Command Central for the Rental of Election
Tabulator Machines for the August & November Elections

SUBMITTED BY:

SUMMARY EXPLANATION:

ATTACHMENT:

1. ICE RENTAL Agreement - Village of Germantown - August and November 2024
Elections

STAFF RECOMMENDATION:

ACTION BY Committee:

Command Central Quote to Rent an ICE Tabulator

Date: 06/26/2024

Municipality: Village of Germantown

County: Washington County

Municipality Contact: Kasie R Miller, Chief
Deputy Clerk

Address: N112 W17001 Mequon Road, Germantown, WI 53022

The below represents an agreement between the municipality named above and Command Central to rent one ImageCast Evolution (ICE) for the August 2024 Partisan Primary & three ICE for the November 2024 General Election.

August 2024 Rental Price Includes: • 1 ICE Tabulator and Ballot Box • 1 set of ICE keys • 21-Day Rental Period (\$250 per week after) • Shipping both ways (via SpeedDee – Wisconsin)	\$2,000
November 2024 Rental Price Includes: • 3 ICE Tabulator and Ballot Box • 3 set of ICE keys • 21-Day Rental Period (\$250 per week after) • Shipping both ways (via SpeedDee – Wisconsin)	\$6,000
Total Price Due Upon Invoice (after delivery)	\$8,000

This agreement assumes your municipality will be billed directly for the above transaction.

Signature: _____ Date: _____

Name (Printed): _____

Please return via email to sueann.heck@ccelections.com.

BUSINESS OF THE VILLAGE BOARD

MEETING DATE: July 15, 2024

PLACEMENT: Action Item

ITEM TITLE: Retention Bonus for Communication Officers

SUBMITTED BY:

SUMMARY EXPLANATION:

ATTACHMENT:

STAFF RECOMMENDATION:

ACTION BY Committee:

BUSINESS OF THE VILLAGE BOARD

MEETING DATE: July 15, 2024

PLACEMENT: Action Item

ITEM TITLE: Contract for Completion of Impact Fee Studies

SUBMITTED BY:

SUMMARY EXPLANATION:

One of the objectives set by the Village Board for 2024 is completion of new impact fee studies for all existing Village impact fees. I presented a draft RFP to the General Government & Finance Committee in May and sent copies of the RFP to twelve firms that provide this service in the Wisconsin market. We received four proposals in response, from Baker Tilly, Ehlers, McMahon and Ruekert Muelke.

An evaluation team consisting of the Finance Director, Public Works Director, Fire Chief and Police Chief evaluated all four proposals, scoring the proposal on the basis of the quality of the proposal, quality of services offered, team qualifications, experience with similar projects, project schedule, and project cost. The table below shows the overall evaluation score for each proposal along with the proposed cost from each vendor.

Vendor	Evaluation Score	Proposal Cost
Baker Tilly	99.5	\$100,000
Ehlers	115.5	\$39,500
McMahon	98	\$50,000
Ruekert Muelke	98.5	\$80,482

Based on the results of the evaluation scores and the proposal cost, staff is recommending award of the contract for complete impact fee studies for the Village to Ehlers. Since this contract is for more than \$15,000, approval from the Village Board will be necessary. The Village Board has previously set aside ARPA funds to pay the cost of this contract.

ATTACHMENT:

STAFF RECOMMENDATION:

Award contract for completion of impact fee studies to Ehlers for an amount not to exceed \$39,500

ACTION BY Committee:

BUSINESS OF THE VILLAGE BOARD

MEETING DATE: July 15, 2024

PLACEMENT: Contract

ITEM TITLE: Germantown Police Union Contract Negotiations. The Village Board may convene into closed session pursuant to Wis. Stat. § 19.85(1)(e) for the purposes of deliberating or negotiating the purchasing of public properties, the investing of public funds, or conducting other specified public business, whenever competitive or bargaining reasons require a closed session, and then may reconvene into open session to take such action as it deems appropriate.

SUBMITTED BY:

SUMMARY EXPLANATION:

ATTACHMENT:

STAFF RECOMMENDATION:

ACTION BY Committee:

BUSINESS OF THE VILLAGE BOARD

MEETING DATE: July 15, 2024

PLACEMENT: Action Item

ITEM TITLE: Administrator Setting 2024 Performance Goals Update. The Village Board May Enter into Closed Session per Wis Stat § 19.85(1)(c) Considering employment, promotion, compensation or performance evaluation data of any public employee over which the governmental body has jurisdiction or exercises responsibility, and then may reconvene into open session to take such action as it deems appropriate.

SUBMITTED BY:

SUMMARY EXPLANATION:

ATTACHMENT:

1. Administrator 2024 Performance Objectives - Final

STAFF RECOMMENDATION:

ACTION BY Committee:

Village Administrator: Steven Kreklow
2024 Performance Evaluation Standards

Part 1: Core Competencies (40%):

Competency	Description	Score
Leading Change	Assesses and adjusts to changing situations, identifying and implementing innovative solutions as appropriate. Balances change and continuity; continually strives to improve service delivery; creates a work environment that encourages creative thinking, collaboration and transparency, and maintains focus even in adversity.	
Leading People	Fosters and encourages a proactive, problem solving culture that maximizes creativity and collaboration and adheres to relevant laws, policies and procedures and common sense. Recruits, retains and develops talented employees who reflect the values of the community with the skills needed to accomplish organizational objectives while supporting workforce diversity, inclusion and equal opportunity.	
Coaching	Works to improve and reinforce performance of others. Facilitates their skill development by providing clear, behaviorally specific performance feedback and making or eliciting specific suggestions for improvement in a manner that builds confidence. Promotes and conducts developmental discussions. Demonstrates support for developmental goals and needs of organization and team members. Supports development system within the organization. Talks with others openly and directly about problems with their performance, providing necessary focus, guidance and direction.	
Business Acumen	Assesses, analyzes, acquires and administers human, financial, material and information resources in a manner that instills public trust and accomplishes the Village's mission.	

Definition of Scores

Score	Level	Definition
5	Outstanding	Far exceeds performance expectations; overcomes unanticipated barriers and unusual pressures and demands; delivers results of the highest quality.
4	Exceeds Expectations	Demonstrate unusual resourcefulness in dealing with challenges; accomplishments reflect successful completion beyond what is normally expected.
3	Meets Expectations	Solid, dependable performance that complies with established timelines and parameters for quality and quantity of work.
2	Needs Improvement	Shows basic ability necessary to be successful; contributions are acceptable in the short term; occasional lapses that impair operations or cause concern.
1	Unacceptable	Repeated instances where performance deficiencies detract from the Villages mission and objectives and impair operations.

Part 2: Performance Objectives (60%):

Objective 1: Timely completion of 2023 Audit and 2023 Annual Comprehensive Financial Report (ACFR) during 2024

Score	Level	Definition
5	Outstanding	Completion of Audit and ACFR by June 30 th with GFOA Certificate for ACFR
4	Exceeds Expectations	Completion of Audit and ACFR by June 30 th
3	Meets Expectations	Completion of Audit and ACFR by July 31 st
2	Needs Improvement	Completion of Audit and ACFR by August 31 st
1	Unacceptable	Completion of Audit and ACFR after August 31 st

Objective 2: Increase public engagement in the Village budget process during 2024

Score	Level	Definition
5	Outstanding	Hold four public meetings on the budget, generate four newspaper articles on the budget and develop and implement a survey tool to help identify citizen budget priorities.
4	Exceeds Expectations	Hold four public meetings on the budget and generate four newspaper articles on the budget.
3	Meets Expectations	Hold four public meetings on the budget.
2	Needs Improvement	Hold two public meetings on the budget.
1	Unacceptable	Hold fewer than two public meetings on the budget.

Objective 3: Develop and Implement a system for tracking and reporting employee turnover by department during 2024.

Score	Level	Definition
5	Outstanding	Complete implementation of system for tracking and reporting employee turnover by department by end of 2 nd quarter and begin reporting to GGF at the end of the 3 rd quarter.
4	Exceeds Expectations	Complete implementation of system for tracking and reporting employee turnover by department by end of 3 rd quarter and begin reporting to GGF at the end of the 4 th quarter.
3	Meets Expectations	Complete implementation of system for tracking and reporting employee turnover by department by end of 4 th quarter and begin reporting to GGF at the beginning of 2025.
2	Needs Improvement	Demonstrate significant progress toward completion of system for tracking and reporting employee turnover by department.
1	Unacceptable	Fail to make significant progress toward completion of system for tracking and reporting employee turnover by department.

Objective 4: Improve impact fee compliance during 2024 by updating impact fee studies and documenting impact fee processes.

Score	Level	Definition
5	Outstanding	Complete three Impact Fee Studies and document Impact Fee processes
4	Exceeds Expectations	Complete two Impact Fee Studies and document Impact Fee processes.
3	Meets Expectations	Complete two Impact Fee Studies
2	Needs Improvement	Complete on Impact Fee Study
1	Unacceptable	Fail to complete any Impact Fee Studies

Objective 5: Improve reporting and management of Village contracts and establish benchmarks and policies for competitive RFP process during 2024.

Score	Level	Definition
5	Outstanding	• Input at least 95% of new Village contracts over \$2,500 into Tyler/Munis • Demonstrate progress towards inputting existing contracts into Tyler Munis • Develop contract report to be presented quarterly to GGF • Update RFP Policies/Procedures • Establish baseline measure for percentage of contracts using RFP process.
4	Exceeds Expectations	• Input at least 95% of new Village contracts over \$2,500 into Tyler/Munis • Develop contract report to be presented quarterly to GGF • Update RFP Policies/Procedures
3	Meets Expectations	• Input more than 80% of new Village contracts over \$2,500 into Tyler/Munis • Develop contract report to be presented quarterly to GGF • Update RFP Policies/Procedures
2	Needs Improvement	• Input more than 50% of new Village contracts over \$2,500 into Tyler/Munis • Develop contract report to be presented quarterly to GGF
1	Unacceptable	• Fail to input at least 50% of new Village contracts over \$2,500 into Tyler Munis • Fail to develop contract report to be presented quarterly to GGF