

Village of Germantown
General Government & Finance Committee
Meeting Minutes
January 23, 2023

CALL TO ORDER: The meeting was called to order at 6:00 pm by Chairperson R. Miller

ROLL CALL: Chairperson R Miller, Trustees: Kaminski, Myers and Neureuther (via Webex). Also present Administrator Kreklow, and Clerk/Treasurer Braunschweig.

APPROVAL OF MINUTES: December 19, 2022 – **MOTION (Kaminski/Myers) to approve the December 19, 2022, minutes. Motion carried unanimously.**

PUBLIC COMMENT:

Melanie Smythe of Cedar Lane came to the podium. She commented on her work experience with work processes and programs. She requests an additional Committee of the Whole meeting for the budget.

Scott Hefle of Old Farm Road came to the podium. He commented on the assessor contract and spoke against an assessment revaluation.

Jan Miller of Windsong Circle West came to the podium. She spoke against the assessor contract. She commented the audit and unaudited surplus. She questioned the ARPA items. She commented on the publication item and the Germantown School District published in the express news.

NEW BUSINESS:

- A. Resolution 01-2023, Germantown Municipal Employees Union Local 730 Contract Germantown Municipal Employees Union Local 730 Contract.**

Motion (Kaminski/Neureuther) to approve resolution 01-2023, Germantown Municipal Employees Union Local 730 Contract. This is a 2% increase. Motion carried. Myers voted no.

- B. Purchase of 48 picnic tables in an amount not to exceed \$49,5000 from Lee Recreation.**

Motion (Myers/Kaminski) to recommend Purchase of 48 picnic tables in an amount not to exceed \$49,5000 from Lee Recreation. This is to be consistent with current tables. The old tables would be put up for auction with the state. Additional quotes were reviewed. Motion carried unanimously.

- C. 3-year Copier Contract.**

Motion (Myers/Kaminski) to recommend Gordon Flesh in an amount not to exceed 15,766.32. Motion carried unanimously.

- D. Phone System Overview.**

Discussion ensued to go toward voice over IP. Manager Hirn commented that this will be a wash with the current budget or implement with 2024 budget. The item will go out for RFP. Motion (R. Miller/Myers) to RFP to voice over IP. Motion carried unanimously.

- E. Computer Purchase from Dell for Public Works in an amount not to exceed, \$12,891.80.**

Motion (Myers/Kaminski) to approve Computer Purchase from Dell for Public Works in an amount not to exceed, \$12,891.80. Motion carried. Neureuther voted no.

- F. Contract for Assessment Services for the 2023 – 2025 Assessment Years with Associated Appraisal Consultants, Inc. in an amount not exceed \$85,000 annually.

Motion (Kaminski/Myers) to recommend Contract for Assessment Services for the 2023 – 2025 Assessment Years with Associated Appraisal Consultants, Inc. in an amount not exceed \$85,000 annually. For Village Board include documentation of the past history. Requested to look at the market update within three years. Motion carried unanimously.

- G. 2021 Audit Update.

Additional documents were given to the auditors and it is on going this week.

- H. ARPA funding Update.

Manager Uselding came to the podium and reviewed the document in the packet of the expenditures of the approved items. Discussion ensued of the library condenser, in the amount of \$202,000. The building improvements included an RFP for a new public safety building.

- I. Publication of Notice Requirements and Quotes.

Discussion ensued of the use of the papers in print and the required notices to be published.

Publish the Budget notice in the express news. Steve could put something in the paper along with the budget.

Discussion ensued to look at at the beginning of of the budget process.

What is required under state statute was discussed.

UNFINISHED BUSINESS: None

REPORTS:

- A. Monthly Financial Summary

1. Accounts Payable– November 17, November 21, November 25, December 2, and December 9.
The reports were available for review.
2. Year to date Budget Comparisons.
The reports were available for review.
3. Contract Report.
The reports were available for review.

Tr. Kaminski commented to be cautious with the letters of credit.

SCHEDULE NEXT MEETING: Then next meeting will be on February 20, 2023 at 6:00 pm

ADJOURNMENT: Chairman Miller adjourned the meeting at 6:45 pm

Respectfully Submitted,

Deanna Braunschweig

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Village Clerk/Treasurer