

**MEETING: REGULAR MEETING OF THE PUBLIC WORKS &
HIGHWAYS COMMITTEE**

DATE & TIME: Tuesday, October 1, 2024 at 5:30 PM

**LOCATION: Germantown Village Hall Board Room
N112 W17001 Mequon Road**

Any member of the body and/or citizen may attend the meeting virtually through the WebEx platform, Meeting #: **2555 672 0428** Password: **ZNmFyjsD343** which can be accessed by phone at 408-418-9388 or by logging on at: <https://villageofgermantown.my.webex.com/villageofgermantown.my/j.php?MTID=mc28ed9f85300bb8f63267a15d2f40b55>

Citizens not wishing to attend the meeting personally or virtually may submit any public comments by sending an email to comments@germantownwi.gov by 4 p.m. on the day of the meeting so that it can be provided to the members of the body for their consideration.

Previously recorded Village Board Meeting Videos can be viewed at https://www.youtube.com/channel/UCOYp0EgELzTCa9X_iCohyhQ.

AGENDA

- I. **CALL TO ORDER:** *This meeting has been given public notice in accordance with Section 19.83 and 19.84, Wis. Stats, in such form that will apprise the general public and news media of subject matter that is intended for consideration and action.*
- II. **ROLL CALL:**
- III. **APPROVAL OF MINUTES:**
 - A. September 4, 2024
- IV. **PUBLIC COMMENT:** *Please be advised per State Statute Section 19.84(2), information will be received from the public. It is the policy of this municipality that there be a three-minute time period, per person, with time extensions per the Chief Presiding Officer's discretion; be further advised that there may be limited discussion on the information received, however, NO ACTION will be taken under public comments.*
- V. **UNFINISHED BUSINESS**
- VI. **NEW BUSINESS:**
 - A. Approval of a change order to Ruekert & Mielke for modifications to the Sewer Facilities Plan for \$12,800.00.
 - B. Award of the Old Farm and Main St Lift Station study professional services agreement to Ruekert & Mielke for \$50,000.00.
 - C. Award of the 2025 sewer lining contract to VisuSewer for \$140,633.50.
 - D. Award of the Village Hall access control system installation contract to O&W Communications for \$54,455.00.
 - E. Award of the Village Hall security system replacement project to O&W Communications for \$9,300.00.
 - F. Approval of an agreement with MLG for a sanitary sewer easement and land transfer for High Point Pass right-of-way.
- VII. **DIRECTORS'S REPORT:**
 - A. October Director's Report

PUBLIC WORKS & HIGHWAYS COMMITTEE AGENDA

October 1, 2024

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VIII. NEXT MEETING DATE:

IX. ANNOUNCEMENTS:

X. ADJOURNMENT:

UPON REASONABLE NOTICE, efforts will be made to accommodate the needs of disabled individuals through appropriate aids and services. For additional information or to request this service, please contact the Village Clerk at (262)250-4745 at least 2 days prior to the meeting.

MEETING:	REGULAR MEETING OF THE PUBLIC WORKS & HIGHWAYS COMMITTEE
DATE AND TIME:	Wednesday, September 4, 2024 5:30 PM
LOCATION:	Germantown Village Hall Board Room N112 W17001 Mequon Road

MINUTES

I. CALL TO ORDER:

Chairperson Kaminski called the Public Works and Highways Committee meeting to order at 5:30 PM.

II. ROLL CALL:

Present: Trustee Terri Kaminski, Trustee Rick Miller, Trustee Phil Hudson, Trustee Robert Warren

Absent: None

Excused: None

III. APPROVAL OF MINUTES:

A. August 14, 2024

Motion: Approve as presented

Motioned By: Phil Hudson

Seconded By: Robert Warren

Yes: Terri Kaminski, Rick Miller, Phil Hudson, Robert Warren

No: None

Abstain: None

Motion Passed (Yes 4, No 0, Abstained 0)

IV. PUBLIC COMMENT:

Two citizens spoke:

Steve Wesolowski (W169N10427 Pheasant Run)

Sarah Larson (W159N9737 Butternut Rd)

V. UNFINISHED BUSINESS

A. Approval of the Public Works Engineering Division Development Handbook Update

Director of Public Works Matthew Mortwedt requested approval of the Development Handbook Updates. The update was previously brought before the committee as a discussion item. Trustee's Bob Warren and Phil Hudson discussed the update with Village Engineer Kevin Driscoll.

Motion: Approve as presented

Motioned By: Rick Miller

Seconded By: Robert Warren

Yes: Terri Kaminski, Rick Miller, Phil Hudson, Robert Warren

No: None

Abstain: None

Motion Passed (Yes 4, No 0, Abstained 0)

VI. NEW BUSINESS:

A. Ruekert & Mielke Sewer Facilities Plan Review and Discussion

The Village of Germantown has contracted with Ruekert & Mielke, Inc. (R/M) to complete an analysis of the existing sanitary sewer system facilities and plan for future development needs within the sanitary system facilities. The most recent Sanitary Sewer Service Plan report for the Village of Germantown was published in 1983 by the Southeastern Wisconsin Regional Planning Commission (SEWRPC), with multiple subsequent amendments to the refined Sanitary Sewer Service Area (SSSA) defined in the original 1983 report. The original report was planned for the year 2000.

Discussion item only

B. Recommendation of the Sanitary Sewer System Facilities Plan Update

Motion: Approve as presented

Motioned By: Robert Warren

Seconded By: Rick Miller

Yes: Terri Kaminski, Rick Miller, Phil Hudson, Robert Warren

No: None

Abstain: None

Motion Passed (Yes 4, No 0, Abstained 0)

C. Approval of the Development Agreement between the Village and Truck Country

Public Works Director Matthew Mortwedt indicated the Truck Country development does not involve Truck Country building and contributing public infrastructure, so the development is substantially private. The development also no longer involves cooperation with the Richfield utilities extension.

In the same vicinity of this project, the Village has committed, through previously approved TID projects, to:

- Construct High Point Pass over the existing private road south of Holy Hill Rd to the railroad.

- Extend utilities to the main driveway of Truck Country

Additional items that will come before the PWHC and Village Board regarding the related projects could include:

- Award of the construction contract for High Point Pass and utility extensions.

- Agreements with MLG for acquiring right of way and an easement for utilities.

Motion: Approve as presented

Motioned By: Rick Miller

Seconded By: Robert Warren

Yes: Terri Kaminski, Rick Miller, Phil Hudson, Robert Warren

No: None

Abstain: None

Motion Passed (Yes 4, No 0, Abstained 0)

D. Division Road Conceptual Design Public Information Meeting

Director of Public Works Matt Mortwedt discussed the public information gathering process and results. Director Mortwedt presented three general directions that the committee could select when considering design, cost, lifecycle, and timeline for Division Road reconstruction.

Trustee Kaminski discussed funding options for the road. Trustee Hudson inquired about moving the path away from the road. Trustee Warren inquired about acquiring right-of-way and his lack of support for the mill and overlay approach. Speed on the road was discussed by Trustee's and Village Engineer Kevin Driscoll.

Motion: Approve "middle of the road" (option 2) approach to reconstruction

Motioned By: Rick Miller

Seconded By: Phil Hudson

Yes: Terri Kaminski, Rick Miller, Phil Hudson, Robert Warren

No: None

Abstain: None

Motion Passed (Yes 4, No 0, Abstained 0)

E. Approval of Grant Application for Agricultural Road Improvement Program

Director of Public Works Matt Mortwedt discussed WISDOT's Agricultural Road Improvement program to address Rockfield Road and Pleasant View Road. The program is a 90/10 cost share. The Village's share would be approximately \$255,700. Village Engineer Kevin Driscoll discussed outreach and letters of support that were required as part of the application. The 10 percent cost share would be funded out of the annual road program allotment.

Motion: Approve as presented

Motioned By: Rick Miller

Seconded By: Robert Warren

Yes: Terri Kaminski, Rick Miller, Phil Hudson, Robert Warren

No: None

Abstain: None

Motion Passed (Yes 4, No 0, Abstained 0)

F. Award of the fall tree planting contract to Dan Larsen Landscaping for an amount not to exceed \$9,120.00.

Director of Public Works Matt Mortwedt discussed the plan to plant approximately 30 trees. The planting will fill vacant planting sites across the Village. Trustee Hudson inquired about progress being made on vacant sites and the number of trees that need to be added to the list on an annual basis. Trustee Warren inquired about how this contract was related to the Comprehensive Tree Plan.

Motion: Approve as presented

Motioned By: Robert Warren

Seconded By: Rick Miller

Yes: Terri Kaminski, Rick Miller, Phil Hudson, Robert Warren

No: None

Abstain: None

Motion Passed (Yes 4, No 0, Abstained 0)

G. Award of Public Works Engineering Division system furniture contract to Emmons Business Interiors (EBI) for an amount not to exceed \$35,338.11.

Director Matt Mortwedt discussed the furniture proposal for the DPW-Engineering division. The Public Works engineering division has some of the oldest furniture in the Village. The furniture had been largely unused for the last 5-7 years because staffing levels were at a minimum. Now that the engineering division is fully staffed, and the furniture is used on a daily basis, it is clear it has reached the end of its useful life. The proposal would create 4 cubicles and enhance storage and filing options. The fourth cubicle space will allow some room for future growth.

Motion: Approve as presented

Motioned By: Rick Miller

Seconded By: Robert Warren

Yes: Terri Kaminski, Rick Miller, Phil Hudson, Robert Warren

No: None

Abstain: None

Motion Passed (Yes 4, No 0, Abstained 0)

H. Award of a 3-year building cleaning services contract to Vanguard Cleaning Systems for a total of \$562,752.00.

The Village is currently under contract with Cleanpower LLC to perform cleaning services as necessary throughout various buildings within the village. The existing contract is set to expire December 31st, 2024. During the review process, each building manager has an opportunity to comment on the task frequency sheet specific to each building for changes that may be necessary.

Staff solicited area cleaning contractors who have toured each facility and have returned proposals for the services as outlined by the village. The contract will be a 3-year term. Director Matt Mortwedt discussed difficulties with the current contract and the bid from Vanguard Cleaning Systems. Trustee Kaminski indicated she was happy to see the services being bid.

Motion: Approve as presented

Motioned By: Phil Hudson

Seconded By: Robert Warren

Yes: Terri Kaminski, Rick Miller, Phil Hudson, Robert Warren

No: None

Abstain: None

Motion Passed (Yes 4, No 0, Abstained 0)

- I. Award of a 4-year contracted towel and mat service contract to ITU AbsorbTech for a total of \$49,206.83.

Director Matt Mortwedt discussed how the Village is currently in an agreement with ITU AbsorbTech to provide towels, mop heads, and floor mats as necessary throughout various buildings. The existing agreement is set to expire September 30th, 2024, however staff has extended the agreement at the current monthly rate through the end of this year. Staff has solicited pricing from area vendors who specialize in providing this type of service. The agreement will be a 4-year term. The results are listed below.

Trustee Warren inquired about proposed increases in the contract over the 4-year term. Director Matt Mortwedt explained how the total for the contract was calculated.

Motion: Approve as presented

Motioned By: Phil Hudson

Seconded By: Rick Miller

Yes: Terri Kaminski, Rick Miller, Phil Hudson, Robert Warren

No: None

Abstain: None

Motion Passed (Yes 4, No 0, Abstained 0)

VII. DIRECTORS'S REPORT:

- A. September Director's Report

Public Works Director Mortwedt presented the September Director's Report. Mortwedt indicated that Maple Road construction had started and that it would be an approximately 3 week progress. Progress on the road program was also discussed, including complications with the schedule for paving School Rd and the start of school at County Line Elementary. Mortwedt reported that the seal coating program had been substantially completed. Mortwedt discussed staffing, and a new permit processing policy. Mortwedt also discussed the move to the new DPW as well as the ribbon cutting ceremony and open house.

VIII. NEXT MEETING DATE:

The next Public Works and Highway Committee Meeting will be held October 1, 2024 at 5:30 PM.

IX. ANNOUNCEMENTS:

There were no announcements.

X. ADJOURNMENT:

Chairperson Kaminski adjourned the meeting at 7:05 PM.

BUSINESS OF THE PUBLIC WORKS & HIGHWAYS COMMITTEE

MEETING DATE: October 1, 2024

PLACEMENT: Action Item

ITEM TITLE: Approval of a change order to Ruekert & Mielke for modifications to the Sewer Facilities Plan for \$12,800.00.

SUBMITTED BY: Timothy Zimmerman, Superintendent

SUMMARY EXPLANATION:

I am presenting an amendment to the professional services agreement between the Village and Ruekert and Mielke for completion of revisions to the Facilities Plan as it relates to comments from MMSD, SEWRPC, and WDNR. The requested revisions exceeded the original budget scope of services. Please see the attached document for a detailed description of the tasks to be performed.

ATTACHMENT:

1. Germantown Facilities Plan Review Comment Revisions Amendment-20240924-JPL signed

STAFF RECOMMENDATION:

Approval of the amendment to the professional services agreement between the Village and Reukert & Mielke as it pertains to the sewer facilities plan update for \$12,800.00 from account 60740000-541000.

ACTION BY Committee:

This is **ATTACHMENT A**, consisting of 2 page(s), made part of the **Agreement between Client and Consultant for Professional Services** dated March 3rd, 2023.

This document will modify the following agreement between Ruekert & Mielke, Inc (R/M) and Village of Germantown as defined above:

Amendment To Agreement

Background Data:

Effective Date of Agreement:	April 17th, 2023
Client:	Village of Germantown
Consultant:	Ruekert & Mielke, Inc.
Specific Project:	Village of Germantown Sanitary Sewerage Facilities Plan Update

Description of Services:

Completion of revisions to the Facilities Plan Update Report to address comments received by SEWRPC, including significant changes in the proposed future Sanitary Sewer Service Area.

SCOPE OF SERVICES:

Consultant proposes to perform the following Additional Services as necessary to complete a revised report and as directed by the Village of Germantown:

1. Meet with Village Staff to identify and confirm updated SSSA Map revisions in detail.
2. Make appropriate revisions to Future Land Use Map including assignment of land use types.
3. Make appropriate revisions to Analysis Basin Map.
4. Recalculate land use areas and future theoretical flows based on updated SSSA map changes.
5. Revision of applicable tables and narrative in report.
6. Updating of effected Figures and Appendices in report.
7. Re-Submittal of finalized report to SEWRPC, WDNR, and MMSD.
8. Correspondence and minor revisions resulting from secondary SEWRPC, WDNR, and MMSD review.

CLIENT RESPONSIBILITY:

The responsibilities of Client with respect to the Agreement are modified as follows:

1. Client will be responsible for timely response to Engineer or Contractor requests for information or requested input on resolution of conflicts or changes encountered during construction.
2. Client will be responsible for identifying and confirming all changes to the updated SSSA map per comments from SEWRPC, prior to R/M revisions beginning.

COMPENSATION:

For the Additional Services or the modifications to services set forth above, Client shall pay Consultant the following additional or modified compensation:

1. The fee to provide services within the above scope will be on a time and materials basis at our standard hourly rates, with an estimated budget cost of **\$12,800** which includes labor, miscellaneous and reimbursable costs including travel time and mileage. Fees for the additional services may vary based upon additional comments received from SEWRPC, WDNR, and MMSD.

SCHEDULE:

The schedule for rendering services under this Agreement is modified as follows:

1. Engineering work will begin immediately following approval of this amendment and completion of Village coordination meeting to identify all changes to the updated SSSA.
2. It is anticipated the revised report can be ready for review submittal within one month of completion of the initial meeting with the Village. Final completion and delivery of the final report to the Village will depend upon SEWRPC, WDNR, and MMSD review timing and subsequent comments.

ITEMS EXCLUDED FROM AMENDMENT:

Exclusions per those outlined in the original agreement.

Village of Germantown Sanitary Sewerage Facilities Plan Update
Between the Village of Germantown
and
Ruekert & Mielke, Inc.
Dated September 24, 2024

Client and Consultant hereby agree to modify the above-referenced Agreement as set forth in this Amendment. All provisions of the Agreement not modified by this or previous Amendments remain in effect. The Effective Date of this Amendment is October 1st, 2024.

CLIENT:

CONSULTANT:

Ruekert & Mielke, Inc.

Signature: _____

Signature: _____

Jason P. Lietha, P.E.

Title: _____

Title: _____

Vice President

Date Signed: _____

Date Signed: _____

September 24, 2024

BUSINESS OF THE PUBLIC WORKS & HIGHWAYS COMMITTEE

MEETING DATE: October 1, 2024

PLACEMENT: Action Item

ITEM TITLE: Award of the Old Farm and Main St Lift Station study professional services agreement to Ruekert & Mielke for \$50,000.00.

SUBMITTED BY: Timothy Zimmerman, Superintendent

SUMMARY EXPLANATION:

I am presenting a Professional Services Agreement between the Village and Ruekert and Mielke for completion of the detailed needs analysis for the Main St. and Old Farm lift stations and force mains. This study builds on the lift station capacities study and the draft facilities plan already presented to the PWHC and Village Board. The needs analysis study will identify what upgrades need to happen at each location based on anticipated development in the Village. It will serve as a guide for future capital improvement budgeting and project design and bidding. Please see the attached document for a detailed description of the tasks to be performed.

ATTACHMENT:

1. Zimmerman 20240910-Main and Old Farm LS Analyses Proposal (002)

STAFF RECOMMENDATION:

Award of a professional services agreement to Ruekert & Mielke for a detailed needs analysis of future Old Farm and Main St Lift Station improvements for \$50,000.00.

ACTION BY Committee:

September 10, 2024

Mr. Tim Zimmerman
Superintendent of Wastewater Utility/Recycling Coordinator
Village of Germantown
N122W17177 Fond du Lac Avenue
Germantown, WI 53022

Re: Main Street and Old Farm Lift Station and Force Main Study Proposal

Dear Mr. Zimmerman:

Thank you for the opportunity to provide this proposal for a detailed study of the upgrades needed at the Main Street and Old Farm lift stations and force mains.

Both lift stations are the wet well/dry well type with three pumps in the lower level of the structure adjacent to an in-ground concrete wet well. The generator and MCC are in separate rooms at the finished floor level. The lower level of the stations are constructed of reinforced concrete with the upper level having the brick and block type construction. Both stations were constructed in 1986. The Main Street lift station has a firm capacity of 6,250 gpm and the Old Farm lift station has a firm capacity of 7,400 gpm.

The force mains are both ductile iron with exterior polyethylene wrap. The Main Street lift station force main is 16-inch diameter and the Old Farm lift station force main is 20-inch diameter. The force mains were constructed in 1986.

This study will build on the Sanitary Sewer Lift Station Capacity and Upgrade Analysis report the Village completed in 2022 adding components and context from the draft Collection System Facilities Plan.

The recently completed Facilities Plan identified that the Old Farm lift station needs additional hydraulic capacity for the condition of Germantown full build out and with the addition of development in the Village of Richfield. One way to accomplish this is with the addition of a second force main that would either replace the original force main or be used in parallel with the original force main. If the original force main will continue to be used, the Village is interested in the cost of lining the pipe to protect it from the corrosive soils in the Village and to extend the pipe life another 40-50 years.

The Facilities Plan showed that the Main Street lift station does have adequate hydraulic capacity for the condition of Germantown full build out and with the addition of development in the Village of Richfield. However, similar to the Old Farm lift station, the Village is interested in lining the force main pipe to extend the life another 40-50 years. The Village may also want a second force main for redundancy.

In the 2022 Sanitary Sewer Lift Station Capacity and Upgrade Analysis, it was identified that the firm capacity at each lift station is based on a force main velocity in excess of 6 feet per second. This velocity is the common conventional upper-level limit in a force main to not have to consider the water hammer affect upon a sudden loss of power at the upstream lift station. With a sudden loss of power and potential separation of water column due to cessation of pumping at a high flow rate, the water column in the force main can separate and cause severe damage to the force main in multiple areas. The 2022 study recommended that a detailed transient analysis be conducted to identify if water hammer is a concern and if so, what measures can be provided to mitigate this potential condition. This analysis will be done as part of this project.

This project will:

1. Determine the best way to provide additional hydraulic capacity at the Old Farm lift station including force main considerations.
2. Determine the best way to provide redundancy and/or extend the force main life at the Main Street lift station.
3. Identify other needed lift station upgrades such as HVAC, plumbing, electrical, controls and pump upgrades.
4. Have alternates for a transient analysis at each lift station if it is deemed necessary.

The detailed Ruekert & Mielke, Inc. (R/M) scope of services includes:

1. Have a kickoff meeting. Discuss and confirm project objectives.
2. Review drawings set of the current lift stations and force mains.
3. Conduct a site visit at each lift station to inspect and assess the pumps, mechanical, electrical, controls, HVAC and plumbing conditions at each station. A preliminary assessment was conducted at each station in 2022, but that was mostly focused on hydraulic capacity.
4. Perform a hydraulic analysis at each station with a second force main, single larger force main or single smaller or replacement force main. The hydraulics with a reduced force main diameter due to a liner will be also assessed.
5. Coordinate with pump and pipe manufacturers and lining contractors.
6. Perform a transient analysis and identify measures to mitigate pressure surges in the pipeline upon a sudden loss of pumping. This will be an alternate item for the analysis at each lift station/force main.
7. Determine if the pump room at each lift station is large enough for larger pumps and/or motors.
8. Incorporate study items needed in the report to make the design and construction project eligible for Wisconsin Department of Natural Resources (WDNR) Clean Water Funding. This program provides a low-interest rate loan (as low as 55% of market rate) for the project and potentially principal forgiveness. Required study items include lift station upgrade alternates if applicable, a parallel cost estimate, and the project financial impact to rate payers.
9. Write a draft letter report of findings with a cost estimate. Include Clean Water Fund components of environmental assessment, parallel cost analysis and cost impact to rate payers.
10. Meet with the Village to discuss the draft report.
11. Make changes to the report based on Village feedback.
12. Submit the report to the WDNR.
13. Answer WDNR questions on the report and achieve WDNR approval.

Items Excluded:

1. Detailed design or bidding.
2. Structural analysis.

Subconsultants:

R/M will partner with a subconsultant for the plumbing and HVAC assessment at each lift station.

Mr. Tim Zimmerman
Village of Germantown
September 10, 2024
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Schedule:

Assuming Village approval by October 31, 2024, R/M proposes the following schedule:

Complete draft of report	December 27, 2024
Meet with Village to discuss draft report	January 17, 2025
Send report to WDNR	February 7, 2025
Answer WDNR questions and achieve WDNR approval	March 31, 2025.

Fee:

R/M proposes a lump sum fee of \$50,000 for this project. The cost for the transient analysis at each lift station is approximately \$3,500. If it is determined that a transient analysis is not required for one or both stations, this cost will be deducted from the total contract amount.

The above-described professional services will be provided to you in accordance with the attached three-page **RM Standard Terms & Conditions (Consulting Services)** dated January 1, 2024, which are made part of this agreement by reference. Please indicate your acceptance of this agreement by having the appropriate authorized official(s) affix their signature(s) where indicated and returning one fully executed copy to our office.

We look forward to working with you on this project.

Respectfully,

RUEKERT & MIELKE, INC.

David W. Arnott, P.E. (WI, IL)
Team Leader/Senior Project Manager
darnott@ruekert-mielke.com

DWA:sjs

Enclosures

cc: Jared Wegner, P.E., Ruekert & Mielke, Inc.

MAIN STREET AND OLD FARM LIFT STATION AND FORCE MAIN STUDY PROPOSAL
Village of Germantown
and
Ruekert & Mielke, Inc.
Dated September 10, 2024

CLIENT NAME:

Village of Germantown

ENGINEER:

Ruekert & Mielke, Inc.

By: _____

By: _____
Steven C. Wurster, P.E.

Title: _____

Title: Senior Vice President/COO

Date: _____

Date: September 10, 2024

Designated Representative:

Name: _____

Designated Representative:

Name: David W. Arnott, P.E.

Title: _____

Title: Team Leader / Senior Project Manager

Phone Number: _____

Phone Number: (262) 953-3086

A. Standards of Performance

The standard of care for all Consultant services performed or furnished Consultant under this Agreement will be the care and skill ordinarily used by members of the subject profession practicing under similar circumstances at the same time and in the same locality. Consultant makes no warranties, express or implied, under this Agreement or otherwise, in connection with Consultant's services.

B. Designated Representatives

With the execution of this Agreement, Consultant and Client shall designate specific individuals to act as Consultant's and Client's representatives with respect to the services to be performed or furnished by Consultant and duties and responsibilities of Client under this Agreement. Such individuals shall have authority to transmit instructions, receive information, and render decisions relative to the Assignment on behalf of the respective party whom the individual represents.

C. Payments to Consultant

Invoices will be prepared in accordance with Consultant's standard invoicing practices and will be submitted to Client by Consultant monthly, unless otherwise agreed. Invoices are due and payable within 30 days of receipt. If Client fails to make any payment due Consultant for services and expenses within 30 days after receipt of Consultant's invoice therefore, the amounts due Consultant will be increased at the rate of 1.0% per month (or the maximum rate of interest permitted by law, if less) from said thirtieth day. In addition, Consultant may, after giving seven days written notice to Client, suspend services under this Agreement until Consultant has been paid in full all amounts due for services, expenses, and other related charges. Consultant's standard hourly rates are subject to annual adjustment.

D. Ownership and Reuse of Documents

All documents and services prepared or furnished by Consultant pursuant to this Agreement are instruments of service, and Consultant shall retain an ownership and property interest therein (including the copyright and the right of reuse) whether or not the Project is completed. Consultant grants Client a limited license to use the deliverable documents on the Project, extensions of the Project, and for related uses of the Client, subject to receipt by Consultant of full payment due and owing for all services relating to preparation of the documents. Such limited license shall not create any rights in third parties. Reuse of any documents pertaining to this Agreement by Client shall be at Client's sole risk; and Client agrees to indemnify, defend, and hold Consultant harmless from all claims, damages, and expenses including reasonable attorney's fees arising out of such reuse of documents by Client or by others acting through Client.

E. Permits and Approvals

It is the responsibility of the Client to obtain all necessary permits and approvals for the Project. Consultant will assist the Client in obtaining permits and approvals as mutually agreed to in writing.

F. Opinions of Probable Cost

Consultant's opinions of probable construction cost (if any) are to be made on the basis of Consultant's experience, qualifications, and general familiarity with the construction industry. However, because Consultant has no control over the cost of labor, materials, equipment, or services furnished by others, or over contractors' methods of determining prices, or over competitive bidding or market conditions, Consultant cannot and does not guarantee that proposals, bids, or actual construction costs will not vary from opinions of probable construction cost prepared by Consultant. If Client requires greater assurance as to probable construction costs, then Client agrees to obtain an independent cost estimate.

G. Client and Third Party Provided Information

Consultant shall have the right to rely on the accuracy of any information provided by Client and third parties. Consultant will not review this information for accuracy.

H. Access

Client shall arrange for safe access to and make all provisions for Consultant and Consultant's subconsultants to enter upon public and private property as required for Consultant to perform services under this Agreement.

I. Construction Observation

Consultant will observe the work as agreed to for general compliance with the construction documents. Consultant shall not at any time supervise, direct, control, or have authority over any contractor's work, nor shall Consultant have authority over or be responsible for the means, methods, techniques, sequences, or procedures of construction selected or used by any contractor, or the safety precautions and programs incident thereto, for security or safety at the Project site, nor for any failure of a contractor to comply with laws and regulations applicable to that contractor's furnishing and performing of its work. Consultant shall not be responsible for the acts or omissions of any contractor. Consultant has no stop work authority. Consultant shall not be responsible for any decision made regarding the construction contract requirements, or any application, interpretation, clarification, or modification of the construction contract documents, other than those made by Consultant.

J. Environmental

The parties acknowledge that Consultant's services do not include any services related to unknown or undisclosed Constituents of Concern. Consultant assumes no liability for the detection or removal of any hazardous substances found at or adjacent to the Project site.

K. Termination of Contract

1. Either party may at any time terminate this Agreement with 7 days written notice for cause in the event of substantial failure by the other party to perform in accordance with the terms hereof through no fault of the terminating party.
2. Client may terminate this Agreement for convenience with 30 days written notice, or the Project may be suspended by Client with 30 days written notice.
3. Consultant may terminate this Agreement for cause with 7 days written notice (a) if Consultant is requested to furnish or perform services contrary to Consultant's responsibilities as a licensed professional, (b) if Consultant's services are delayed or suspended for more than 90 days for reasons beyond Consultant's control, (c) if payment due Consultant remains unpaid for 90 days, or (d) as the result of the presence of undisclosed Constituents of Concern. Consultant will have no liability to Client on account of any termination by Consultant for cause.
4. In the event of any termination, Client shall pay to Consultant all amounts owing to Consultant under this Agreement, for all work performed up to the effective date of notice.

L. Insurance

Consultant will maintain insurance at a minimum in the amounts following. Insurance certificates will be provided if requested by Client.

- General Liability \$1,000,000 Each Occurrence / \$2,000,000 General Aggregate
- Auto Liability \$1,000,000 Combined Single Limit
- Workers Compensation Statutory
- Employers Liability \$1,000,000 Each Accident / \$1,000,000 Each Employee / \$1,000,000 Policy Limit
- Umbrella \$1,000,000 Occurrence / Aggregate
- Professional Liability \$1,000,000 Per Claim / Aggregate

M. Indemnification and Allocation of Risk

1. To the fullest extent permitted by law, Consultant shall indemnify and hold harmless Client, Client's officers, directors, partners, and employees from damages and judgments (including reasonable fees), but only to the extent caused by any negligent act or omission of Consultant or Consultant's officers, directors, partners, employees, and subconsultants in the performance of Consultant's services under this Agreement.
2. To the fullest extent permitted by law, Client shall indemnify and hold harmless Consultant, Consultant's officers, directors, partners, employees, and subconsultants from damages and judgments (including reasonable fees), but only to the extent caused by any negligent act or omission of Client or Client's officers, directors, partners, employees, and consultants with respect to this Agreement.
3. To the fullest extent permitted by law, a party's total liability to the other party and anyone claiming by, through, or under the other party for any cost, loss, or damages caused in part by the negligence of the party and in part by the negligence of the other party or any other negligent entity or individual, will not exceed the percentage share that the party's negligence bears to the total negligence of Client, Consultant, and all other negligent entities and individuals.
4. The indemnification provision of paragraph M.1. is subject to and limited by the provisions agreed to by Client and Consultant in paragraph N. "Limit of Liability," of this Agreement.

N. Limit of Liability

To the fullest extent permitted by law, the total liability, in the aggregate, of Consultant and Consultant's officers, directors, partners, employees, agents, and subconsultants, or any of them to Client and anyone claiming by, through, or under Client, for any and all injuries, losses, damages and expenses, whatsoever arising out of, resulting from, or in any way related to this Agreement from any cause or causes including but not limited to the negligence, professional errors or omissions, strict liability or breach of contract or warranty, express or implied, of Consultant or Consultant's officers, directors, partners, employees, agents, and subconsultants, or any of them, shall not exceed the total amount of \$1,000,000, or the Consultant's total fee for services rendered on this project, whichever is greater. It is intended that this limitation apply to any and all liability or cause of action, including without limitation active and passive negligence, however alleged or arising, unless otherwise prohibited by law. In no event shall the Consultant's liability exceed the amount of available insurance proceeds.

O. Consequential Damages

To the fullest extent permitted by law, Client and Consultant waive against each other, and the other's employees, officers, directors, members, agents, insurers, partners, consultants and subconsultants, any and all claims for or entitlement to special, incidental, indirect, or consequential damages arising out of, resulting from, or in any way related to this Agreement, any Task Order, or a Specific Project, from any cause or causes. Such excluded damages include but are not limited to loss of profits or revenue; loss of use or opportunity; loss of good will; cost of substitute facilities, goods, or services; and cost of capital.

P. Third Party Beneficiaries

All duties and responsibilities undertaken pursuant to this Agreement will be for the sole and exclusive benefit of Client and Consultant and not for the benefit of any other party. Nothing contained in this Agreement shall create a contractual relationship with or a cause of action in favor of a third party against either Client or the Consultant. Consultant's services under this Agreement are being performed solely for the Client's benefit, and no other entity shall have any claim against Consultant because of this Agreement or the performance or nonperformance of services hereunder. Client agrees to include a provision in all contracts with contractors and other entities involved in this Project to carry out the intent of this paragraph.

Q. Severability and Waiver of Provisions

Any provision or part of the Agreement held to be void or unenforceable under any Laws or Regulations shall be deemed stricken, and all remaining provisions shall continue to be valid and binding upon Client and Consultant, who agree that the Agreement shall be reformed to replace such stricken provision or part thereof with a valid and enforceable provision that comes as close as possible to expressing the intention of the stricken provision. Non-enforcement of any provision by either party shall not constitute a waiver of that provision, nor shall it affect the enforceability of that provision or of the remainder of this Agreement.

R. Hold Harmless

Consultant's commitments as set forth in this Agreement are based on the expectation that all of the services described in this Agreement will be provided. In the event Client later elects to reduce the Consultant's scope of services, Client hereby agrees to release, hold harmless, defend and indemnify Consultant from any and all claims, damages, losses, or costs associated with or arising out of such reduction in services.

S. Consultant's Services

Consultant's Services do not include: (1) serving as a "municipal advisor" for purposes of the registration requirements of Section 975 of the Dodd-Frank Wall Street Reform and Consumer Protection Act (2010) or the municipal advisor registration rules issued by the Securities and Exchange Commission; (2) advising Client, or any municipal entity or other person or entity, regarding municipal financial products or the issuance of municipal securities, including advice with respect to the structure, timing, terms, or other similar matters concerning such products or issuances; (3) providing surety bonding or insurance-related advice, recommendations, counseling, or research, or enforcement of construction insurance or surety bonding requirements; or (4) providing legal advice or representation.

T. Changed Conditions

If, during the term of this Agreement, circumstances or conditions that were not originally contemplated by or known to the Consultant are revealed, to the extent that they affect the scope of services, compensation, schedule, allocation of risks or other material terms of this Agreement, the Consultant may call for renegotiation of appropriate portions of this Agreement. The Consultant shall notify the Client of the changed conditions necessitating renegotiation, and the Consultant and the Client shall promptly and in good faith enter into renegotiation of this Agreement to address the changed conditions. If terms cannot be agreed to, the parties agree that either party has the right to terminate this Agreement in accordance with the Termination provision hereof.

U. Delays

Consultant shall not be liable for any loss or damage arising directly or indirectly from any delays for causes beyond the Consultant's control. For purposes of this Agreement, such causes include, but are not limited to, strikes or other labor disputes; severe weather disruptions or other natural disasters or acts of God; fires, riots, war or other emergencies; pandemics, failure of any government agency to act in timely manner; failure of performance by the Client or the Client's contractors or consultants; or discovery of any hazardous substances or differing site conditions. If the delays resulting from any such causes increase the cost or time required by the Consultant to perform its services in an orderly and efficient manner, the Consultant shall be entitled to a reasonable adjustment in schedule and compensation.

V. Entire Agreement

This Agreement is the entire Agreement between the Client and the Consultant. It supersedes all prior communications, understandings and agreements, whether oral or written. Amendments to this Agreement must be in writing and signed by both the Client and the Consultant.

W. Assignment

Neither party to this Agreement shall transfer, sublet, or assign any rights or duties under or interest in this Agreement, including but not limited to monies that are due or monies that may be due, without the prior written consent of the other party. Subcontracting to subconsultants normally contemplated by the Consultant as a generally accepted business practice shall not be considered an assignment for purposes of this Agreement.

X. Dispute Resolution

Client and Consultant agree to negotiate all disputes between them in good faith for a period of 60 days from the date of notice, prior to invoking mediation. Subsequent to negotiation, Client and Consultant agree to submit any and all unsettled claims, counterclaims, disputes, and other matters in questions between them arising out or relating to this Agreement or the breach thereof ("disputes") to mediation as a condition precedent to litigation. Client and Consultant agree to participate in the mediation process in good faith and on a confidential basis.

Y. Governing Law

This Agreement will be governed by the laws of the state in which the project is located.

Z. Definitions

1. Contractor - Any person or entity (not including the Consultant, its employees, agents, representatives, subcontractors, and subconsultants), performing or supporting construction activities relating to the Project, including but not limited to contractors, subcontractors, suppliers, Client's work forces, utility companies, construction managers, testing firms, shippers, and truckers, and the employees, agents, and representatives of any or all of them.

2. Constituent of Concern – any substances, including without limitation asbestos, asbestos-containing materials, toxic or hazardous substances, PFASs, PCBs, combustible gases and materials, petroleum or radioactive materials (as each of these is defined in applicable state, provincial or federal statutes), pollutants, viruses, bacteria or pathogens of any kind, or any other substances under any conditions and in such quantities as would pose a substantial danger to persons or property exposed to such substances at or near the Project site.

END OF DOCUMENT

Page 3 of 3 pages

(Ruekert & Mielke, Inc. Standard Terms and Conditions)

BUSINESS OF THE PUBLIC WORKS & HIGHWAYS COMMITTEE

MEETING DATE: October 1, 2024

PLACEMENT: Action Item

ITEM TITLE: Award of the 2025 sewer lining contract to VisuSewer for \$140,633.50.

SUBMITTED BY: Timothy Zimmerman, Superintendent

SUMMARY EXPLANATION:

I am presenting the bid for the 2024 water crossing cured in place pipe (CIPP) bids for an area in the Germantown Business Park and the Northeast Interceptor Sewer. As discussed at last year's budget meeting, this project is being undertaken to minimize or eliminate potential damage to the sewer line and the downstream appurtenances associated with it should the existing pipe become compromised. The sewer line runs underneath the pond which stores millions of gallons of water, and as such, if it were compromised, would quickly overwhelm down stream facilities which would end up resulting in a SSO (sanitary sewer overflow) which is prohibited by the State and EPA. This project was bid, and we obtained bid pricing from one qualified contractor for the work as follows:

Visu-Sewer	Pewaukee, WI	\$133,633.50
------------	--------------	--------------

ATTACHMENT:

- 1.
2. 2024 Water Crossing CIPP

STAFF RECOMMENDATION:

Award the 2024 Water Crossing CIPP contract to Visu-Sewer in the amount of \$133,633.50 with a ten percent contingency of \$7,000.00 for a grand total of \$140,633.50 from wastewater utility account 60-180-183-3140.

ACTION BY Committee:



Village of Germantown GIS

DISCLAIMER:

This map is not a survey of the actual boundary of any property this map depicts.

The Village of Germantown Does not guarantee the accuracy of the material contained here in and is not responsible for any misuse or misrepresentation of this information or its derivatives.



Village Of Germantown
N112 W17001 Mequon Road
Germantown, WI 53022
262-250-4700



SCALE: 1 = 151'

Print Date: 7/16/2024

	Line Segment	Length (l.f.)	Diameter	Condition	Access Location	Material	Video Number		
1	SA252-001-SA252-002	279.4	24	GOOD	NE Interceptor Easementnt	PVC - SDR-35			
2	SA252-002 - SA252-003	405.9	24	GOOD	NE Interceptor Easementnt	PVC - SDR-35			
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BUSINESS OF THE PUBLIC WORKS & HIGHWAYS COMMITTEE

MEETING DATE: October 1, 2024

PLACEMENT: Action Item

ITEM TITLE: Award of the Village Hall access control system installation contract to O&W Communications for \$54,455.00.

SUBMITTED BY: Scott Anderson, Superintendent

SUMMARY EXPLANATION:

As reflected in the 2024 Buildings & Grounds capital budget, \$52,000.00 was allocated to install an access control system at Village Hall. The proposed system would match the access control installed at the new DPW facility.

This access system will begin to replace the antiquated key systems currently used within village buildings. The system will offer far greater security benefits to Village Hall, while monitoring and recording access to sensitive areas within the building. System users will be identified and allowed access by using their smart phones, or other technology. The remote access system can be conveniently updated to grant and remove access within the system software. This will eliminate future expenditures related to missing keys.

During the DPW construction process, great discussion took place around using the Bosch system that was specified. The Police and Fire departments were included in these discussions to ensure that the needs of those facilities were considered as the Village develops the system to other facilities. As part of the 2025 budget, the Village Board will see a similar request to expand the system to the library facility.

Due to a minor overage in cost, compared to the budget, outlined below are the recommendations to cover the remaining costs.

Buildings & Grounds project capital budget:	\$52,000.00	40563000-591200
Parks Department capital budget:	\$2455.00	40564000-592300

O&W Communications worked with the Village on several projects, including the building monitoring upgrade and the DPW access control system installation. They are an authorized Bosch vendor, and we recommend maintaining our relationship as the primary vendor to install and service our access control system. There are several reasons working with one vendor is preferred for security systems:

1. It limits the number of people involved with and familiar with the workings of our system.
2. It allows for the systems to be installed by the same technicians across all facilities, providing consistency across the buildings.
3. They often maintain remote access to the system for troubleshooting.
4. There is a single point of contact for resolving issues.

ATTACHMENT:

1. Germantown Village Hall AC Proposal 9.26.24

STAFF RECOMMENDATION:

Award of the contract for Village Hall access control system installation to O&W Communications for an amount not to exceed \$54,455.00 from accounts 40565000-591200 and 405640000-592300.

ACTION BY Committee:

Date: 9/26/2024

To: Scott Anderson
Katie Rodger
Village of Germantown Highways, Parks, Buildings and Grounds.
N112W17001 Mequon Rd,
Germantown, WI 53022

RE: Village Hall Keyless Entry Add

Scope:

Access Control/Keyless Entry System:

Based on the recommendations, we are proposing extending the Bosch Mobile Access system as installed at DPW. The controllers will be housed in an enclosure located in either the Computer/Data Room (Room 121) or the Mechanical Room (Room 150). Bluetooth readers will be mounted on the side of the door handle. The readers will recognize authorized credentials from a smartphone (or a fob if desired). One of the readers (located at **Door 145B**) will have a **built-in keypad** for an alternate means of activation.

Electric Strikes will be installed on all doors except for two locations where it's not possible.

- Double Door 101B & 103 (no mullion or door hardware to install a strike) will require a magnetic lock. Maglock doors will need to have a Request to Exit Motion (REX) so that it releases the maglock as you approach the door, as well as a Push to Egress Button (in case the REX fails to release the door). In addition to this, it will need to interface with the EST1 fire alarm panel to release the maglock upon a fire alarm (code required).



The system will be interfaced with the Bosch Intrusion System (Upgrade Included within this proposal) so that exterior doors as well as interior doors with Door Position Switch (DPS) will monitor left opens as well as forced opens. Additional integration will need to be defined, such as automatic disarming with a card read (after hours) - **this scope will need to be developed and would be billed on a T & M Basis.**

The system will be connected to your network (necessary switch/ports to be provided by Germantown), allowing for easy credential management and tracking for outside contractors, service providers and suppliers.

Exterior Door – Magnetic Locks & ARD-Select-BOM Bosch Bluetooth Reader. Add REX and Emergency Push to Exit with Pneumatic Timer as well as interface with FA to automatically release the maglock upon a fire alarm. Utilize the existing DPS/Cable (monitor forced and left opens)

1. Door 100 (Exterior vestibule – double door)

Provided an option to install an Electric Latch – this would eliminate the need for the Emergency Push Button and the Fire Alarm Interface.

Exterior Doors - Electric Strike & ARD-Select-BOM Bosch Bluetooth Reader, Add REX and Utilize the existing DPS/Cable (monitor forced and left opens)

2. Door 145B (Employee Entrance, Exterior Vestibule -- Use the BOMK Reader w/Keypad for this door) *mechanical push button lockset*
3. Door 165

Interior Door - Magnetic Locks & ARD-Select-BOM Bosch Bluetooth Reader. Add REX and Emergency Push to Exit with Pneumatic Timer as well as interface with FA to automatically release the maglock upon a fire alarm. No Door Position Switches.

4. Door 103 (double door)

Interior Doors – Electric Strike, ARD-Select-BOM Bosch Bluetooth Reader, Door Position Switch (DPS) & REX (REX will bypass the DPS when exiting the room, monitor forced and left opens on AC System only – will not cause a burglar alarm)

5. Door 121 (Computer)
6. Door 124 (Vault)
7. Door 101 (interior office entrance) *(mechanical push button lockset)*
8. Door 163 (interior office entrance) *(mechanical push button lockset)*

Interior Doors – Electric Strike & ARD-Select-BOM Bosch Bluetooth Reader (keyless entry)

- | | |
|--------------|--------------|
| 9. Door 102 | 21. Door 129 |
| 10. Door 104 | 22. Door 132 |
| 11. Door 107 | 23. Door 133 |
| 12. Door 108 | 24. Door 134 |
| 13. Door 109 | 25. Door 135 |
| 14. Door 115 | 26. Door 138 |
| 15. Door 117 | 27. Door 139 |
| 16. Door 118 | 28. Door 140 |
| 17. Door 123 | 29. Door 150 |
| 18. Door 125 | 30. Door 155 |
| 19. Door 126 | 31. Door 158 |
| 20. Door 128 | 32. Door 159 |

Adding on to the DPW Software "Plus" License – Building must be on the same network to be able to utilize the DPW License. Please note that we did not include the (2) 32-Door Expansion Software – this will be required in order to add these (38) access doors.

Bill of Materials:

Quantity	Manufacturer	PART #	EQUIPMENT DESCRIPTION
4	Bosch	APC-AMC2-4R4CF	Bosch RS485 Controller 8 Door
31	Bosch	ARD-Select-BOM	Bosch Bluetooth Reader
1	Bosch	ARD-Select-BOKMK	Bosch Bluetooth Reader w/Keypad
1	Altronix	AX-TROVE1BL1	Trove1 Wall mount cabinet blank
1	Altronix	AX-TROVE3BL3	Trove3 Wall mount cabinet blank
3	Altronix	AX-AL1024ULXB2	Altronix 10A 24 V Power supply
4	Altronix	AX-ACM8	Access Power Controller, 8 Fused Relay Outputs Board
6	Power Sonic	BAT-1270F1	Battery 7AH for Cell Communicator
2	HES	HE-800010403	HES 8000C-12/24D-630 8000C Series Complete Pac Electric Strike Kit for Latch Bolt Locks, Includes 801 and 801A Faceplates, Satin Stainless Steel
28	HES	HE-850010401	HES 8500-12/24D-630 Electric Strike Body, Fire-Rated, Compact, 12/24VDC, 0.24/0.12A, 5/16" Depth, Satin Stainless Steel, for 8500 Series Electric Strike
4	Assa Abloy	AC-600S	Alarm Controls 600S Single Magnetic Lock, 600lbs., Clear Anodized
8	Bosch	DS-DS150I	High Performance Request-to-Exit Motion Sensor Sounder, Light Gray
4	GI	GI-1841WGB	Door Position Switch 1" WG
2	Alarm Controls	TS-14N	Request to Exit Button with Pneumatic Timer on Narrow 1-3/4" Wall Plate, 1-1/2" Green Push Button, Single Gang, 302 Stainless Steel
Lot			Necessary Plenum Cable

Our proposal includes materials, installation, programming, check-out and training

Clarifications:

- Door Expansion Software (quoted separately) will need to be purchased in order to expand the software beyond DPW (Booster Station, Well #12 & Village Hall software need).
- If Mechanical Push Button Locksets are no longer desired for Doors 101, 163 and/or 145B, then Germantown will need to work with a locksmith to replace the door hardware.
- Network Switch or (6) IP Addresses to be provided by Germantown (located in Computer Room)
- Relay for Fire Alarm Interface to be provided by Germantown for Door 103 & Door 101B. Door 101B would not need this, if the option is chosen. Please contact Guetzke & Associates (Edwards Dealer) to provide this service/pricing.

- 120 Volts to be provided by Germantown for our power supplies – locations needed: Computer 121, Mechanical Rm 150, above the ceiling in the main vestibule 100b.
- The scope of work for this project includes reusing existing wiring/devices (Exterior Doors DPS). If any problems are exposed or identified and devices and/or cabling needs to be replaced, then this would be extra. Work completed during normal business hours 8AM to 5PM, Monday through Friday.
- Quotation does not include tax. If tax exempt, please provide tax exempt certificate with purchase order
- Quotation is valid for (30) days.
- One-Year Warranty Included
- Fire Stopping: Fire rated caulking to be provided and installed by others.
- Demo Work, including patching and painting.

Total Cost: \$51,905.00 plus tax

Option:

Door 101B (no mullion available) -- in lieu of magnetic locks, install a Quiet Motorized Latch Retraction Kit, Power Supply, and Power Transfer Cord. Please know this is much cleaner solution that requires less integration, thus less parts to fail.

Additional: \$2,550.00 plus tax

Overall Clarifications:

Please reference the following supporting documents that will be sent with this proposal:

- Germantown Print indicating the doors to have Keyless Entry

If you have any questions, please call me.

Sincerely,

Natalie Cyr

Sales Director
O & W Communications
ncyr@owcommunications.com
Office: 920-457-8640 x330
Mobile: 920-371-1220

If approved, please sign below and e-mail or fax back the entire quote. If required, please forward a purchase order with the signed quote. Purchase Orders must reference our quote.

Signature:

This proposal is hereby accepted, and O & W is authorized to proceed with the work.

2040 North Avenue
Sheboygan, WI 53083
Phoned: 920-457-8640
Fax: 920-457-8645

www.owcommunications.com



Signature

Date

Name of Company

PO #

TERMS & CONDITIONS: This proposal is issued under and governed by [O & W Terms and Conditions of Sale](#)

BUSINESS OF THE PUBLIC WORKS & HIGHWAYS COMMITTEE

MEETING DATE: October 1, 2024

PLACEMENT: Action Item

ITEM TITLE: Award of the Village Hall security system replacement project to O&W Communications for \$9,300.00.

SUBMITTED BY: Scott Anderson, Superintendent

SUMMARY EXPLANATION:

Earlier this year, the security system at the Village Hall suffered a catastrophic failure. This project was not specifically part of the 2024 budget. The previously approved and completed alarm monitoring project came in under budget. Staff would recommend shifting the remaining funds to help cover the cost of replacing the failed Village Hall security system.

Staff is recommending installation of Bosch equipment, which was introduced at the new DPW facility and previously discussed this evening regarding access control for Village Hall. There are significant benefits to utilizing the same manufacturer as these systems begin to integrate across our facilities. Staff is also recommending continuing the relationship with O&W Communication for this project for the same reasons discussed in the previous item. The project price and GL account numbers are listed below to cover the cost of the project.

Remaining alarm monitoring budget:	\$7740.00	10563000-591000
Village hall operating budget:	\$1560.00	10563000-551100

ATTACHMENT:

1. Germantown Village Hall Sec Upgrade Proposal 9.26.24

STAFF RECOMMENDATION:

Award of the Village Hall security system replacement contract to O&W Communications for \$9,300.00 from accounts 10563000-591000 and 10563000-551100.

ACTION BY Committee:

Date: 9/26/2024

To: Scott Anderson
Katie Rodger
Village of Germantown Highways, Parks, Buildings and Grounds.
N112W17001 Mequon Rd,
Germantown, WI 53022

RE: Village Hall Intrusion System Upgrade

Scope:

Upgrade Intrusion System:

The B8512G Control Panel is the new premier commercial control panel from Bosch. B8512G control panels integrate intrusion, fire, and access control providing one simple user interface for all systems. With the ability to adapt to large and small applications, the B8512G provides up to 99 individually identified points that can be split into 8 areas.

Upgrade the Security Panel at Village Hall.

- Provide a Bosch B8512 GSeries Control Panel. Include an 8-output board to connect to the existing CLSS Communicator (Central Station Monitoring).
- Remove the obsolete DSC Control Panel (currently not working) and move the zones over to the Bosch GSeries Panel
- Provide the necessary zone expansion modules. Connect/Monitor both Edward Fire Panels
- Provide (1) Fire Keypad (mounted on the panel) and replace the (4) remote keypads with Alpha Numeric type (employee entrances)
- **Reconnect (4) Door Position Switch Locations (104B, 100B, 165B, 145B), Motion Detectors & (7) Panic Switches**
- Provide Installation, Programming, Checkout and Training
- Owner to provide the passcodes to be programmed for the different users (arm/disarm system).
- Bosch GSeries Panel is capable of integrating with the Bosch Access System – budgeted time for integration.

Bill of Materials:

Quantity	Manufacturer	PART #	EQUIPMENT DESCRIPTION
1.00	Bosch	B8512G-BP	G Series IP Fire Kit, 99 Points w/D8109/D1640/B430
1.00	Bosch	B208	Expansion Module SD12, 8-Input
1.00	Bosch	B925F	Expansion Module SD12, 8-Output
2.00	Power Sonic	PS-1270F1	Battery 7AH
1.00	Bosch	B925F	Fire & Intrusion Keypad
4.00	Bosch	B920	2 Line Alpha Numeric Keypad

Clarifications:

- Work completed during normal business hours 8AM to 5PM, Monday through Friday.
- Quotation does not include tax. If tax exempt, please provide tax exempt certificate with purchase order
- Quotation is valid for (30) days.
- One-Year Warranty Included
- Fire Stopping: Fire rated caulking to be provided and installed by others.
- Demo Work, including patching and painting.
- The scope of work for this project includes reusing existing wiring/devices. If any problems are exposed or identified and devices and/or cabling needs to be replaced, then this would be extra.

Total Cost: \$9,300.00 plus tax

If you have any questions, please call me.

Sincerely,

Natalie Cyr

Sales Director
O & W Communications
ncyr@owcommunications.com
Office: 920-457-8640 x330
Mobile: 920-371-1220

If approved, please sign below and e-mail or fax back the entire quote. If required, please forward a purchase order with the signed quote. Purchase Orders must reference our quote.

Signature:

This proposal is hereby accepted, and O & W is authorized to proceed with the work.

Signature

Date

Name of Company

PO #

TERMS & CONDITIONS: This proposal is issued under and governed by [O & W Terms and Conditions of Sale](#)

BUSINESS OF THE PUBLIC WORKS & HIGHWAYS COMMITTEE

MEETING DATE: October 1, 2024

PLACEMENT: Action Item

ITEM TITLE: Approval of an agreement with MLG for a sanitary sewer easement and land transfer for High Point Pass right-of-way.

SUBMITTED BY: Kevin Driscoll, Village Engineer

SUMMARY EXPLANATION:

In July, the Public Works and Highways Committee recommended and the Village Board approved a design to extend High Point Pass south of Holy Hill Road to the railroad tracks. This road design for High Point Pass includes sanitary sewer and water main work, and fulfills requirements of the Development Agreement with the Truck Country. The Truck Country site is adjacent to the MLG property, where the new road, High Point Pass, will bisect the two site developments. Truck Country is west of High Point Pass, and MLG is east of High Point Pass. See attached map.

Following a series of correspondence between Village Staff and MLG representatives, the attached agreement has been drafted by the Village Attorney for MLG's consideration. The MLG agreement includes a land transfer that accommodates the construction of High Point Pass from Holy Hill Rd to the railroad. The agreement also creates an easement for public sanitary sewer on the MLG parcel. The draft agreement is attached.

High Point Pass road construction includes water main and sanitary sewer. Water will be extended through High Point Pass. Sanitary sewer will be extended through the MLG property. Exhibits identifying the proposed sanitary sewer alignment are in the agreement. Water alignment is independent of the MLG agreement.

This agreement does not include direct compensation to either party, but does allow MLG or its successors the right to freely connect to the sanitary sewer on their property and allow them driveway access to High Point Pass.

The schedule for this work is to finalize the sanitary sewer design this fall, advertise for bid this winter, construct utilities this winter, and construct the road in spring 2025.

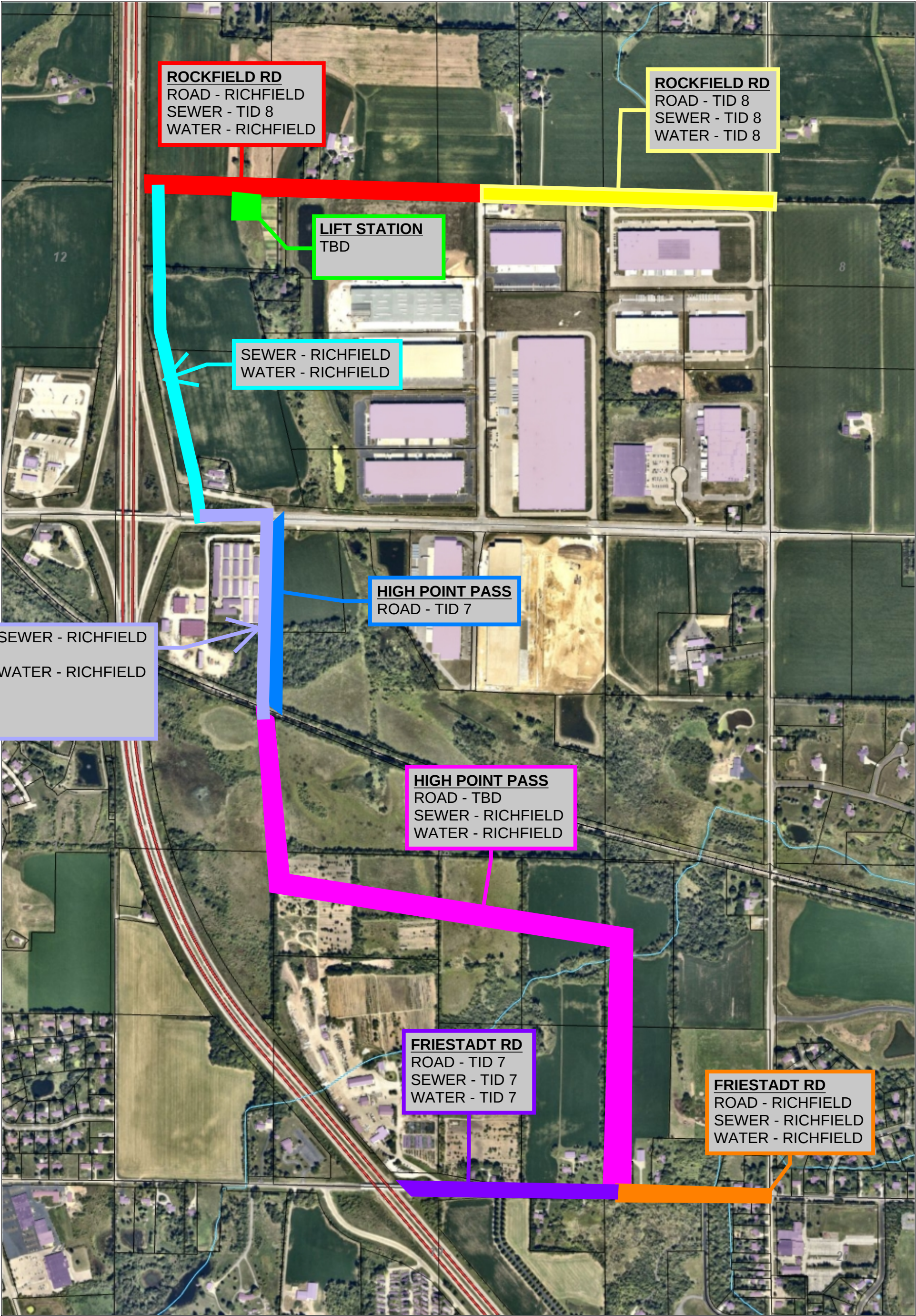
ATTACHMENT:

1. Ex. A - HOLY HILL FRIESTADT AREA - Updated MAP
2. Ex. B - High Point Pass - MLG Utility Easement and Dedication

STAFF RECOMMENDATION:

Approval of the agreement with MLG for a sanitary sewer easement and land transfer for High Point Pass right-of-way.

ACTION BY Committee:



Village of Germantown GIS

DISCLAIMER:

This map is not a survey of the actual boundary of any property this map depicts.

The Village of Germantown Does not guarantee the accuracy of the material contained here in and is not responsible for any misuse or misrepresentation of this information or its derivatives.



Village Of Germantown
N112 W17001 Mequon Road
Germantown, WI 53022
262-250-4700



SCALE: 1 = 1000'

Print Date: 1/31/2024

Document Number	SANITARY SEWER MAIN EASEMENT AND ROW DEDICATION Document Name
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THIS SANITARY SEWER MAIN EASEMENT AGREEMENT AND ROW DEDICATION ("Easement Agreement") is granted by MLG/RMS LIMITED PARTNERSHIP, a Wisconsin limited liability partnership ("Grantor"), and the Village of Germantown, a Wisconsin municipal corporation ("Grantee").

RECITALS

A. Grantor is the owner of certain real property in the Village of Germantown, Washington County, State of Wisconsin, as more particularly described on the attached and incorporated Exhibit A (the "Property").

B. Grantee has requested that the Grantor grant a perpetual easement (the "Easement") over certain portions of the Property as such portions are described and illustrated on the attached and incorporated Exhibit B (the "Easement Area").

C. Grantee has further requested that the Grantor dedicate certain lands on the western edge of the Property for the purposes of the establishment of a new public road as described and illustrated on the attached and incorporated Exhibit C (the "ROW Dedication").

Recording Data

Name and Return Address

Village of Germantown
ATTN: Kevin Driscoll
PO Box 337
Germantown, WI 53022

Parcel Identification Number

GTNV 182-984

**THIS TRANSFER IS EXEMPT FROM FEE
UNDER WIS. STAT. § 77.25(2g).**

AGREEMENT

IN CONSIDERATION of the foregoing recitals, the mutual covenants and agreements with this Easement Agreement, and other good and valuable consideration, the receipt and sufficiency of which is hereby acknowledged, the Grantor and Grantee agree as follows:

1. **Grant of Easement.** Grantor grants to Grantee a perpetual non-exclusive easement with the right, permission, and authority to construct, reconstruct, install, maintain, operate, supplement, enlarge, replace, relocate, inspect and/or remove a public sanitary sewer main and related fixtures, equipment, and appurtenances that may be required, together with the right of ingress and egress for the purpose of this grant over the Easement Area.

2. **Dedication to Right of Way.** Grantor hereby quit claims and dedicates to the Grantee the lands contained in the ROW Dedication, together with the rents, profits, fixtures and other appurtenant interests therein, for public roadway purposes. Grantee hereby accepts such dedication, to the extent such acceptance is required pursuant to Wis. Stat. § 236.29.

3. **Indemnification.** Grantee shall indemnify Grantor from and against all loss, costs (including reasonable attorney fees), injury, death, or damage to persons or property that at any time during the term of this Easement Agreement may be suffered or sustained by any person or entity in connection with Grantee's physical presence on the Property, regardless of the cause of the injury, except to the extent caused intentionally or by the negligence or misconduct of Grantor or its agents or employees. This indemnification does not extend to any claims related to or stemming from the existence of the sewer facilities on the property including, but not limited to, sewer backups and the like. In the event of an injury caused by Grantor, its agents or employees, Grantor shall indemnify Grantee from and against all loss, costs (including reasonable attorney fees), injury, death, or damage to persons or property that at any time during the term of this Easement Agreement may be suffered or sustained by any person or entity in connection with such actions. However, nothing contained within

this Easement Agreement is intended to be a waiver or estoppel of the Grantee or its insurer to rely upon the limitations, defenses, and immunities contained within Wisconsin law, including but not limited to those contained within Wis. Stat. §§ 893.80, 895.52, and 345.05. To the extent that indemnification is available and enforceable, the Grantee or its insurer shall not be liable in indemnity or contribution for an amount greater than the limits of liability for municipal claims established by Wisconsin Law.

4. **Duty to Defend.** Grantor hereby warrants that it has legal title to the Property and the lands which are subject to this Easement Agreement, and that the undersigned has lawful authority to grant this Easement on Grantor's behalf. Grantor shall defend Grantee in its exercise of rights granted under this Easement Agreement against any defect in title to the Property and the lands which are subject to this Easement Agreement, or the right of Grantor to make the grant contained herein.

5. **Consistent Uses Allowed.** Grantor reserves the right to use the Easement for purposes that will not interfere with the Grantee's full enjoyment of the easement rights granted in this Easement Agreement except that Grantor agrees to restrict the use of the land in the Easement Area as follows:

a. The Easement Area will only be put to uses consistent with this Easement such as lawn areas, planting and harvesting crops, driveways and small, easily removable structures that will not interfere with access to the sewer main and related facilities or appurtenances.

b. No obstruction of access to the sewer or water main and related facilities or appurtenances shall be created in the future and that no building, trees or other structures or items that may interfere with inspection, maintenance or repair shall be located in the space over and within vertical planes located on both sides of the Easement Area.

c. The surface grade elevation of the Easement Area shall not be raised or lowered more than four (4) inches without the prior written approval of the Village of Germantown Village Engineer.

6. **Restoration of Surface.** Grantee shall perform such maintenance, repairs or replacement to the sewer main as it shall deem necessary and appropriate in the course of regular and customary operations or as may be necessitated by an extraordinary or emergency situation. Upon completion of any such work, Grantee shall backfill to the approximate pre-existing grade. Grantor, its successors and assigns (including tenants) shall be responsible for the restoration of any and all topsoil, turf, other landscaping and/or surface pavement that is disturbed as a result of such work undertaken by Grantee.

7. **Removal of Obstructions.** Unless immediate removal is necessitated by extraordinary or emergency circumstances, Grantee shall notify Grantor in writing of any obstructions within the Easement Area that need to be removed due to such obstruction's interference with the rights granted herein, including any interference with the structure and operations of the sewer main facilities installed in the Easement Area. Upon receipt of such written notice, Grantor shall have seven (7) days to remove such obstruction at Grantor's sole expense. In the event such obstruction is not removed, Grantee may remove such obstruction and charge the cost for removal of the same to the Grantor. Any unpaid costs shall be assessed against the real estate as a special charge pursuant Wis. Stat. § 66.0627.

8. **Connection to Sewer Main Facilities.** In consideration of the grant of the sanitary sewer main easement, the dedication of right-of-way, and the covenants herein contained, Grantor and Grantee agree that Grantor, in and upon developing the Property, may freely install laterals and connections to and utilize all improvements installed by Grantee pursuant to this Easement Agreement in accordance with the Municipal Code of the Village of Germantown. In hooking-up or connecting to the municipal sanitary sewer system, Grantee shall levy upon Grantor only charges of general applicability to and for utilization of the Village of Germantown sanitary sewer main facilities and improvements. No special or unique tax, special assessment, tap fee, connection charge, capitalization, recovery fee, reclamation charge or any other charge not generally levied upon one connecting to the municipal sanitary sewer systems shall be assessed to or against Grantor or the Property in connection with such hook-ups.

9. **Public Roadway Access.** In consideration of the grant of the sanitary sewer main easement, the dedication of right-of-way, and the covenants herein contained, Grantor and Grantee agree that Grantor, in and upon developing the

Property, shall be allowed access point/driveway to the public roadway installed in the ROW Dedication. No access to the Property will be allowed to/from Holy Hill Road.

10. **Covenants Run with Land.** All terms and conditions in this Easement Agreement, including the benefits and burdens, shall run with the land and shall be binding upon, inure to the benefit of, and be enforceable by Grantor and Grantee and their respective successors and assigns. The parties named as Grantor in this Easement Agreement and any successor or assign to the Grantor as fee simple owner of the Property shall cease to have any liability under this Easement Agreement with respect to facts or circumstances arising after the party has transferred its fee simple interest in the Property. Grantor shall cooperate with Grantee in recording any instrument deemed necessary by Grantee to address the provisions of Wis. Stat. § 893.33(6).

11. **Non-Use.** Non-use or limited use of the easement rights granted in this Easement Agreement shall not prevent the benefiting party from later use of the easement rights to the fullest extent authorized in this Easement Agreement.

12. **Governing Law.** This Easement Agreement shall be construed and enforced in accordance with the laws of the State of Wisconsin.

13. **Entire Agreement.** This Easement Agreement sets forth the entire understanding of the parties and may not be changed except by a written document executed and acknowledged by all parties to this Easement Agreement and duly recorded in the office of the Register of Deeds of Washington County, Wisconsin.

14. **Notices.** All notices to either party to this Easement Agreement shall be delivered in person or sent by certified mail, postage prepaid, return receipt requested, to the other party at that party's last known address. If the other party's address is not known to the party desiring to send a notice, the party sending the notice may use the address to which the other party's property tax bills are sent. Either party may change its address for notice by providing written notice to the other party.

15. **Invalidity.** If any term or condition of this Easement Agreement, or the application of this Easement Agreement to any person or circumstance, shall be deemed invalid or unenforceable, the remainder of this Easement Agreement, or the application of the term or condition to persons or circumstances other than those to which it is held invalid or unenforceable, shall not be affected thereby, and each term and condition shall be valid and enforceable to the fullest extent permitted by law.

16. **Waiver.** No delay or omission by any party in exercising any right or power arising out of any default under any of the terms or conditions of this Easement Agreement shall be construed to be a waiver of the right or power. A waiver by a party of any of the obligations of the other party shall not be construed to be a waiver of any breach of any other terms or conditions of this Easement Agreement.

17. **Enforcement.** Enforcement of this Easement Agreement may be by proceedings at law or in equity against any person or persons violating or attempting or threatening to violate any term or condition in this Easement Agreement, either to restrain or prevent the violation or to obtain any other relief. If a suit is brought to enforce this Easement Agreement, the prevailing party shall be entitled to recover its costs, including reasonable attorney fees, from the non-prevailing party.

[SIGNATURE PAGES FOLLOW]

MLG/RMS LIMITED PARTNERSHIP

Its: _____

COUNTY OF _____)

My commission: _____

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ACCEPTANCE BY VILLAGE OF GERMANTOWN AS GRANTEE,

Dated this _____ day of _____, 2017.

VILLAGE OF GERMANTOWN

Dean M. Wolter, Village President

ATTEST:

Donna Ott, Village Clerk

STATE OF WISCONSIN)
) ss.
WASHINGTON COUNTY)

Personally came before me this _____ day of _____, 2024, the above-named Dean M. Wolter and Donna Ott, to me know to be the persons who executed the foregoing instrument and acknowledged the same.

Notary Public, State of Wisconsin

My commission: _____

[THIS SPACE INTENTIONALLY BLANK]

CONSENT OF MORTGAGEE

I, _____ of _____, mortgagee of Tax Key # GTNV 182-984, do hereby consent to the Easement by MLG/RMS Limited Partnership, owner of a portion of said land, to the Village of Germantown, Washington County, Wisconsin, and hereby subordinates its mortgage described above to the Easement.

WITNESS the hand and seal of said mortgagee this _____ day of _____, 2017.

By: _____

Its: _____

STATE OF _____)
) ss.
COUNTY OF _____)

On this the _____ day of _____, 2024, personally appeared, before me, the undersigned officer, _____, signer and sealer of the foregoing instrument, who acknowledged that he/she executed the same for the purposes therein contained as his/her free act and deed.

Notary Public, State of _____

My commission: _____

EXHIBIT A

LEGAL DESCRIPTION OF THE LAND

Lot 1 of Certified Survey Map No. 6506 as recorded in the Washington County Register of Deeds office as Document No. 1335168, in the Northeast 1/4 of the Northwest 1/4 of Section 18, Town 9 North, Range 20 East, in the Village of Germantown, Washington County, State of Wisconsin.

Tax Key #GTNV 182-984

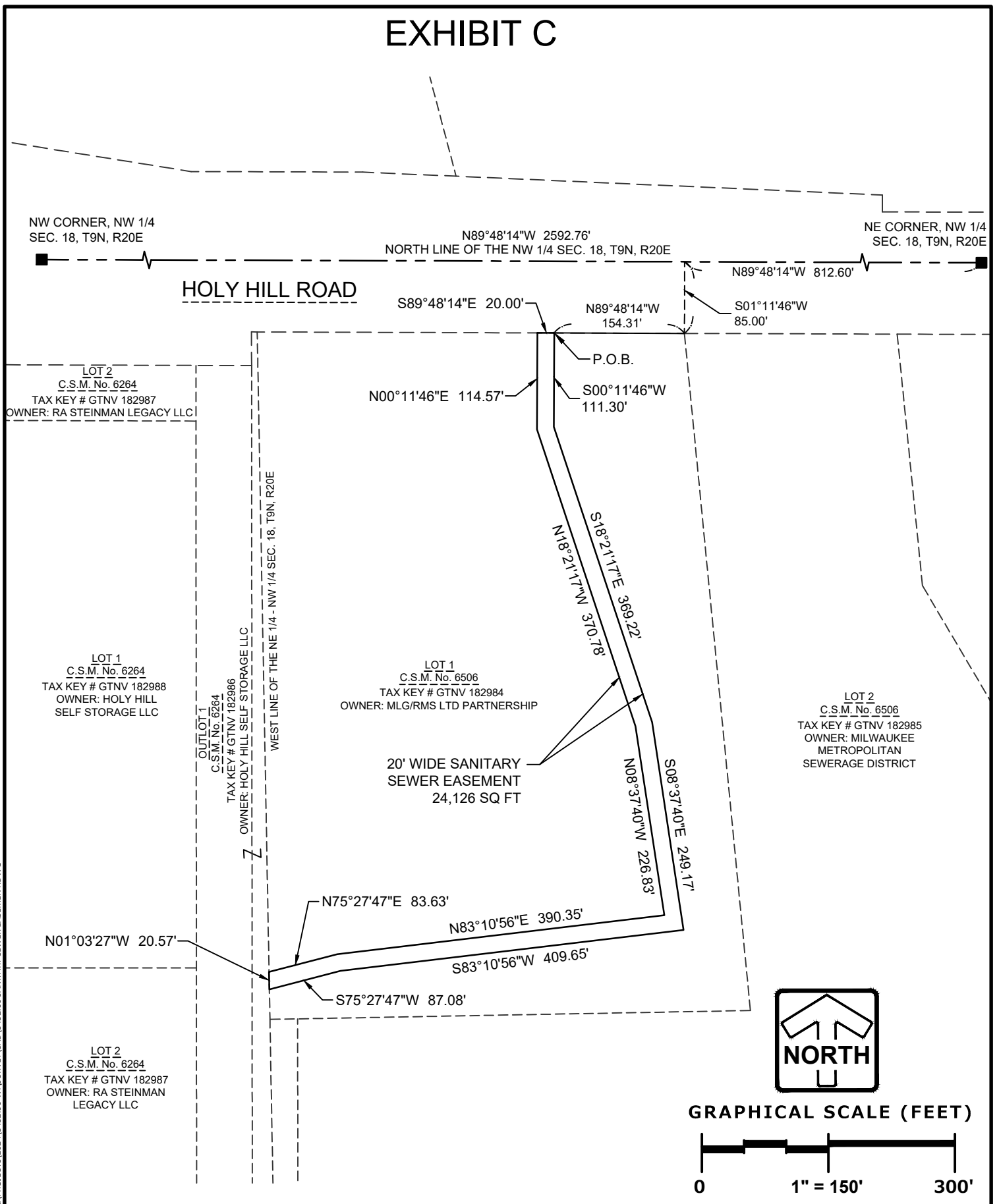
EXHIBIT B

THE EASEMENT AREA

Being a part of Lot 1 of Certified Survey Map No. 6506 as recorded in the Washington County Register of Deeds office as Document No. 1335168, in the Northeast 1/4 of the Northwest 1/4 of Section 18, Town 9 North, Range 20 East, in the Village of Germantown, Washington County, State of Wisconsin, described as follows:

Commencing at the northeast corner of said Northwest 1/4; thence North 89°48'14" West along the north line of said Northwest 1/4, 812.60 feet; thence South 01°11'46" West, 85.00 feet to the south right-of-way line of Holy Hill Road; thence North 89°48'14" West along said south right-of-way line, 154.31 feet to the Point of Beginning; thence South 00°11'46" West, 111.30 feet; thence South 18°21'17" East, 369.22 feet; thence South 08°37'40" East, 249.17 feet; thence South 83°10'56" West, 409.65 feet; thence South 75°27'47" West, 87.08 feet to the west line of the Northeast 1/4 of said Northwest 1/4; thence North 01°03'27" West along said west line, 20.57 feet; thence North 75°27'47" East, 83.63 feet; thence North 83°10'56" East, 390.35 feet; thence North 08°37'40" West, 226.83 feet; thence North 18°21'17" West, 370.78 feet; thence North 00°11'46" East, 114.57 feet to the south right-of-way line of Holy Hill Road; thence South 89°48'14" East along said south right-of-way line, 20.00 feet to the Point of Beginning. Containing 24,126 square feet.

EXHIBIT C



Z:\PROJECTS\2024\5432.00-WI\SURVEY\CAD\5432.00 SANITARY SEWER EASEMENT.DWG

EXHIBIT C

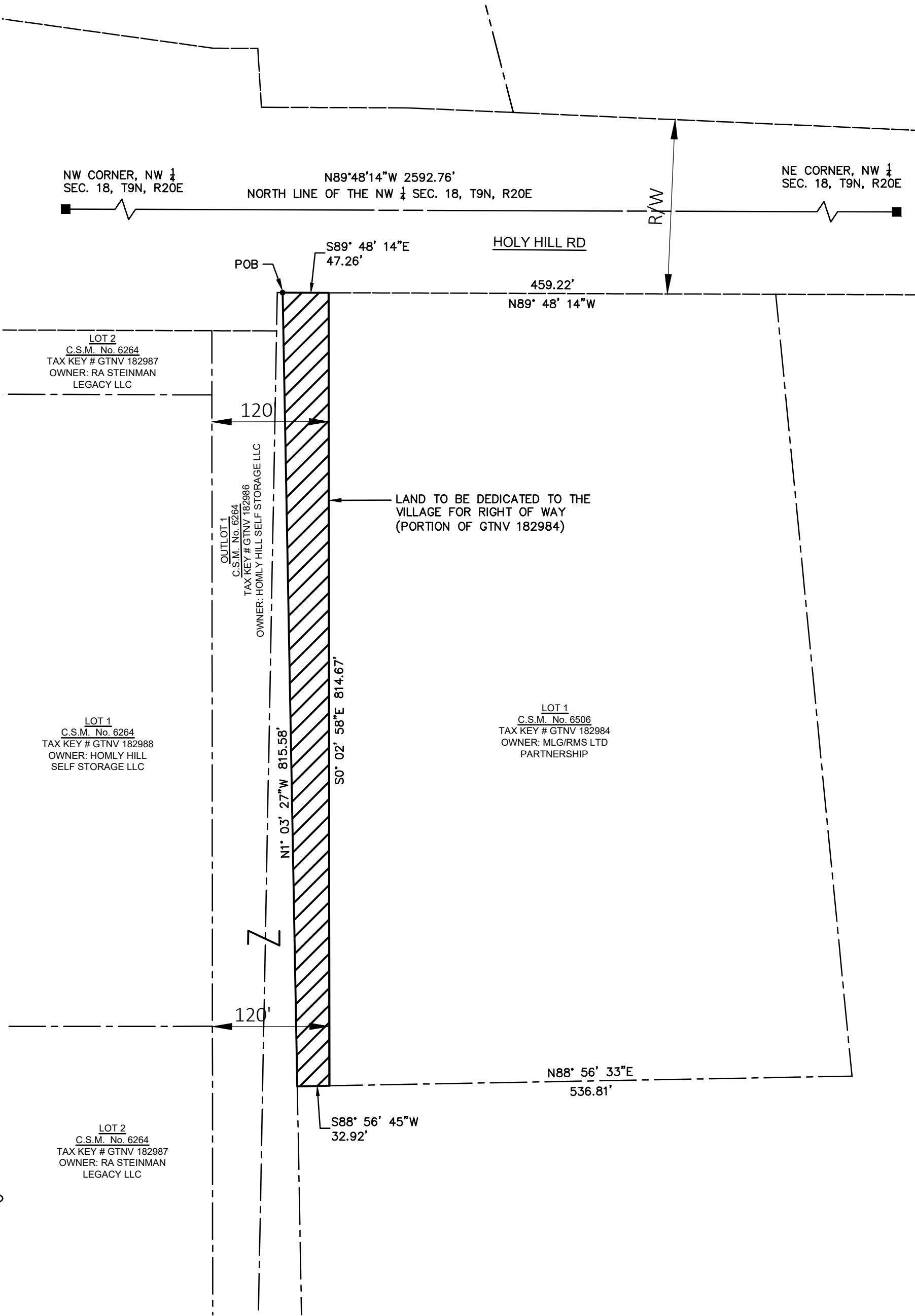
ROW DEDICATION

Being a part of Lot 1 of Certified Survey Map No. 6506 as recorded in the Washington County Register of Deeds office as Document No. 1335168, in the Northeast 1/4 of the Northwest 1/4 of Section 18, Town 9 North, Range 20 East, in the Village of Germantown, Washington County, State of Wisconsin, described as follows:

Commencing at the northwest corner of said lot 1 of Certified Survey Map No. 6506; thence South 89° 48' 14" East along the north lot line of said lot and the south right of way line of Holy Hill Road, 47.26 feet; thence South 00°02'58" East, 814.67 feet to a point on the south line of said lot 1; thence South 88° 56' 45" West, 32.92 feet along the south lot line of said lot to the west lot line of said lot 1; thence North 01° 03' 27" West, 815.58 feet along said west lot line to the Point of Beginning and the northwest corner of lot 1 of Certified Survey Map No. 6506 and the south right-of-way line of Holy Hill Road.

Containing 32,673 square feet.

VILLAGE OF GERMANTOWN
MLG LAND TRANSFER EXHIBIT



Director's Report - October 2024

Staff Top 3 Projects

Village Engineer

1	Road Program Coordination (2023 and 2024)	Majority of paving anticipated to be complete by 10/1.
2	Glenwood Park Water Main Relays	This project is substantially complete. Punchlist items remain and work is being coordinated.
3	Maple Rd Reconstruction	Binder layer of asphalt is down. Anticipate top course the week of 9/30.

Engineering Tech

1	2024 Road Program Inspection	Field work related to road program.
2	2024 Sealcoating Program	Follow-up with Farner regarding Park and River.
3	10 Year Road and 5 Year Seal Coat Plan	Final meeting with staff conducted for 10 year road program and 5 year seal coat program.

Water Superintendant

1	Well 7 and 2 generator replacement.	Specification developed, fall bid planned, construction in 2025.
2	Well 12 Construction / Well 12 Rehab	Anticipate a change order for the Well 12 Liner. Underground work in progress for well house construction.
3	Tower 4 Construction	Anticipate completion in November.

Wastewater Superintendant

1	Ruekert and Mielke Facilities Study amendment	10/1 PWHC Agenda
2	Utility adjustments for road program	Work substantially complete as of 9/27.
3	2024 Cured in Place Sewer Lining	10/1 PWHC Agenda

Highway, Parks , Buildings & Grounds Superintendant

1	Fall Tree Planting	Letters went out, social media post planned, preconstruction meeting held.
2	Village Hall security project	Preparations for Village Hall security projects.
3	Crackfilling, Road Painting, Octoberfest, Stumpgrinding.	In progress.

Director's Report - October 2024, cont.

Director

1	DPW Move	Last minute coordination with network, etc.
2	Public Safety Building Needs Assessment and Feasibility Study RFP	Draft report is complete, including sizing of facilities, conceptual design, site evaluations, an cost estimates.
3	Fire Department Station No 2 Remodel	Anticipating a proposal for remode of Fire Station No. 2.

Richfield IGA Update

Some coordination with Green Bay Packing to ease impact through Holy Hill Road and High Point Pass intersection in the future.

Work By Other Agencies

WISDOT - Lannon & Maple Intersection - In Progress
WE Energies - Various Locations - 2024
ANR Pipeline - Reline through Village - Spring/Summer 2025
WISDOT - 145 & Division Rd Roundabout - Summer 2026
WISDOT - 145 Resurfacing from Mequon Rd to Brown Deer Rd - 2028
WISDOT - Resurfacing Mequon Rd from Division to Pilgrim - 2028
WISDOT - US 167/Lannon/Mequon- 1-41 to US 145 - 2028

Compliance Milestones

1	PSC CPR Report Development - Anticipating additional scope from R-M for reporting capabilities.
2	DNR Storm Water Polution Prevention Plan (SWPPP) - overdue
3	MS4 Permit Application - Ready to submit

Department Update

1	Heidi Van Beek hired as DPW Administrative Assistant
2	Full staffing in Public Works (new hires in Water and Highway/Fleet)
3	Public Works Website Updates
4	Impact Fee Study led by Village Administrator
5	Political signs in the ROW.
6	DPW Open House 10/26 from 10-12
	Asset Manager position in budget
8	Water Rate Step II Increase and Sewer Rate Increase to be announced in Utility Bill flyer.

*Complaint Log - 9/10 - 9/27***

Engineering - Drainage	2
Engineering - Misc.	5
Garbage - Damaged Cart	1

Garbage - General Complaint	2
Garbage - Missed Recycling	1
Garbage - RequestNew Cart	3
Street - Dead Animal	1
Street -Miscellaneous	1
Street - Street Light Out	1
Tree - Branch Down Blocking	1
Tree - Miscellaneous	1
Water - Taste	1
Total	20

**Incomplete data without admin assistant staffed

7/1/2024	Tom Kranick
7/8/2024	Dave Skrober
7/9/2024	Mary Schultz
7/10/2024	Melaine Smythe
7/11/2024	James Scheppe
7/15/2024	Diane Jellison
7/24/2024	Craig Ostovich
7/29/2024	Lynn Mohr
7/29/2024	

W190N11350 Carnegie Drive	414-671-1255	Engineering - Drainage	1
N136W21815 Bonnie Well Road	414-732-5803	Engineering - Misc.	1
W140N10337 Fond du Lac Avenue	920-207-2275	Garbage - General Complaint	1
	262-247-6301	Garbage - Missed Garbage	1
W156N10531 Jefferfson Lane	414-702-5466	Water - Miscellaneous	1
N98W15826 School Road	262-844-0572	Street -Miscellaneous	5
W168N12340 Century Lane	414-380-9163	Street - Pothole	2
N100W16922 Revere Lane	262-305-5583	Street - Street Light Out	1
Pilgrim and Starlight		Water - Meter	1
Total			14