

MEETING:	REGULAR MEETING OF THE PARK & RECREATION COMMISSION
DATE AND TIME:	Wednesday, July 17, 2024 5:30 PM
LOCATION:	Germantown Village Hall Board Room N112 W17001 Mequon Road

MINUTES

- I. **CALL TO ORDER:** *This meeting has been given public notice in accordance with Section 19.83 and 19.84, Wis. Stats, in such form that will apprise the general public and news media of subject matter that is intended for consideration and action.*
The meeting was called to order at 5:30p.m. by Chair Depies.

- II. **ROLL CALL:**
Present: Chair Depies, Commissioners Eby, Smith, and Trustee Rep. Hudson.
Excused: Stapelman and School Board Rep. Pawlak
Guests: Program Supervisor Patti Heinen and Sandra Doss.

III. **INTRODUCTION OF NEW COMMISSION MEMBERS:**

A. Commissioner Virginia Smith
Virginia has lived in Germantown for 8 years, is married with 2 young boys.

B. School Board Representative Tracy Pawlak
Absent and excused

IV. **APPROVAL OF MINUTES:**

A. April 17, 2024

Motion: Approve the April 17, 2024, minutes as presented.

Motion by: Hudson

Seconded by: Eby

Yes: Depies, Hudson, Eby, Smith

No: None

Abstain: None

Motion Carried

B. June 5, 2024

Motion: Approve the June 5, 2024, minutes as presented.

Motion by: Hudson

Seconded by: Eby

Yes: Depies, Hudson, Eby, Smith

No: None

Abstain: None

Motion Carried

- V. **CITIZEN INPUT:** *(Please be advised per 19.84(2) that information and comment will be received from the public. It is the policy of this municipality that public input be limited to a three (3) minute period per person with a time extension granted at the discretion of the Chairperson. Be advised that there may be limited discussion of the information received but no action will be taken under public comments.)*

None

- VI. **OLD BUSINESS:**

- VII. **NEW BUSINESS:**

A. Fall/Winter 2024-25 Program Fees & Charges - Discussion & Action

Patti reiterated that the 2024 Park & Recreation budget was cut by \$125,000.00. We have made cuts in programming. However, we are increasing fees to meet the revenue goal that was set for our department. Patti went over the program changes. The highlighted lines are programs that have been cut due to budget reductions. Fee increases are minimal this season. There are classes we have the instructor and/or businesses that are able to process credit cards, so we have a "hold you spot" fee and then the individual pays the remaining balance to the instructor prior to the class. We are raising fees for programs that don't make between 120-130%.

Sandy stated Kids Klub is going up \$.50 per morning and afterschool. The early release fee has been cut as the school district is not having any early release days for the 2024-25 school year.

Hudson questioned if the department is eliminating programs due to the return on investments? Heinen stated that is part as well as the instructor not returning. Our department time also comes into consideration as to how much we, as staff, need to do since we lost part-time office staff.

Hudson asked what the overall goal is. Heinen stated the department is trying to stay in budget. Every year we have to make these decisions.

Standridge stated the Budget Manager gave the department a goal of staying within 90% of what is generated and expenditures.

Hudson stated that this spreadsheet does not include "fixed" costs, but the village budget does. The goal would need to be 120%-130%. There are budgeted expenses that are not included in this report.

Eby stated "save the spot" was a solution to save a program earlier this year. Is there a different way to handle this as this is not an ideal situation for the Park & Recreation Department?

Hudson stated that in 2024 was not a good budget season. A new approach needs to be developed. There may be a painful decision to be made. Citizens in Germantown need to voice their concerns about fees being charged for programs.

Doss stated that Kids Klub fees for summer increased drastically. For instance, field

trip days went up \$17.00 a day.

Hudson stated that another organization within the village was faced with budget cuts as well. They communicate with their end users to get their message across. Park & Recreation need to educate their end users to the same extent as them.

Motion: Approve the 2024-25 Fall/Winter Fees and Charges as presented.

Motion by: Hudson

Seconded by: Eby

Yes: Depies, Hudson, Eby, Smith

No: None

Abstain: None

Motion Carried

VIII. VILLAGE BOARD REPORT:

Hudson stated:

May 6th: Village Board meeting, the project for the Kinderberg women's bathroom remodel was approved.

June 17th: Village Board meeting, approved spending \$230,000.00 for the Goldendale Trail and Design.

July 15th: Village Board meeting, tabled the 5-year plan to the August 1st meeting. Multiple Park & Rec projects are on there.

IX. SCHOOL BOARD REPORT:

X. DIRECTOR'S REPORT:

A. July 2024

Gil went over the included report.

B. Recreation Report - July

XI. ANNOUNCEMENT OF PUBLIC INTEREST: *The next regularly scheduled Park & Recreation Commission meeting will be August 21st, 2024 @ 5:30p.m.*

XII. ADJOURNMENT:

Meeting adjourned at 6:32p.m.