

MEETING:	GERMANTOWN COMMUNITY LIBRARY BOARD
DATE AND TIME:	Wednesday, October 23, 2024 6:00 PM
LOCATION:	Germantown Community Library N112W16957 Mequon Road

AGENDA

- I. **CALL TO ORDER:** *This meeting has been given public notice in accordance with Section 19.83 and 19.84, Wis. Stats, in such form that will apprise the general public and news media of subject matter that is intended for consideration and action.*
- II. **ROLL CALL:**
- III. **APPROVAL OF AGENDA:**
- IV. **APPROVAL OF MINUTES:**
 - A. September 25, 2024, Meeting Minutes
- V. **CITIZEN INPUT:** *(Please be advised per 19.84(2) that information and comment will be received from the public. It is the policy of this municipality that public input be limited to a three (3) minute period per person with a time extension granted at the discretion of the Chairperson. Be advised that there may be limited discussion of the information received but no action will be taken under public comments.)*
- VI. **FINANCIAL MATTERS:**
 - A. Treasurer's Report
 - B. Accounts Payable
 - C. Budget Reports
- VII. **REPORTS:**
 - A. Correspondence
 - B. Village Reports
 - C. County Reports
 - D. System Reports
 - E. President's Report
 - F. Director's Report
- VIII. **UNFINISHED BUSINESS**
 - A. 2024 FFP Grant Update
 - B. Patio Project Update
 - C. 2025 Budget Update
- IX. **NEW BUSINESS:**
 - A. 2025 Library Calendar
- X. **ADJOURNMENT:**

LIBRARY BOARD AGENDA

October 23, 2024

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The next regular meeting of the Germantown Community Library Board will be on Wednesday, November 20, 2024 at 6:00 p.m.

UPON REASONABLE NOTICE, efforts will be made to accommodate the needs of disabled individuals through appropriate aids and services. For additional information or to request this service, please contact the Assistant Director at (262) 253-7760, ext. 2002 or clloyd@germantownlibrarywi.org at least 48 hours prior to the meeting.

BUSINESS OF THE LIBRARY BOARD

MEETING DATE: October 23, 2024

PLACEMENT: Action Item

ITEM TITLE: September 25, 2024, Meeting Minutes

SUBMITTED BY: Connie Lloyd, Asst. Director

SUMMARY EXPLANATION:

Review the attached library board meeting minutes for September 25, 2024.

ATTACHMENT:

1. September 25, 2024 Meeting Minutes - DRAFT

STAFF RECOMMENDATION:

Approve the meeting minutes as presented.

ACTION BY Committee:

MEETING:	GERMANTOWN COMMUNITY OF THE LIBRARY BOARD
DATE AND TIME:	Wednesday, September 25, 2024 6:00 PM
LOCATION:	Germantown Community Library N112W16957 Mequon Road

MINUTES

- I. **CALL TO ORDER:** *This meeting has been given public notice in accordance with Section 19.83 and 19.84, Wis. Stats, in such form that will apprise the general public and news media of subject matter that is intended for consideration and action.*
The regular meeting of the Germantown Community Library was called to order by President Joyce Nelson at 06:00 PM.
- II. **ROLL CALL:**
Present: Library Board Member Jacob Misiak, Library Board Member Sarah Larson, Library Board President Joyce Nelson, Library Board Member Darlene Vosen
Absent:
Excused: Trustee Meg Cutts, Library Board Member Charlene Brady, Member Joletta Kerpan
Also present: Library Director Trisha Smith, Assistant Library Director Connie Lloyd
- III. **APPROVAL OF AGENDA:**
Motion: Approve as presented
Motioned By: Darlene Vosen
Seconded By: Sarah Larson

Yes: Joyce Nelson, Darlene Vosen, Jacob Misiak, Sarah Larson
No: None
Abstain: None

Motion Passed (Yes 4, No 0, Abstained 0)
- IV. **APPROVAL OF MINUTES:**

A. August 28, 2024, Meeting Minutes
Motion: Approve as presented
Motioned By: Darlene Vosen
Seconded By: Sarah Larson

Yes: Joyce Nelson, Darlene Vosen, Jacob Misiak, Sarah Larson
No: None
Abstain: None

Motion Passed (Yes 4, No 0, Abstained 0)

B. September 11, 2024, Special Meeting Minutes

Motion: Approve as presented

Motioned By: Sarah Larson

Seconded By: Darlene Vosen

Yes: Joyce Nelson, Darlene Vosen, Jacob Misiak, Sarah Larson

No: None

Abstain: None

Motion Passed (Yes 4, No 0, Abstained 0)

- V. **CITIZEN INPUT:** *(Please be advised per 19.84(2) that information and comment will be received from the public. It is the policy of this municipality that public input be limited to a three (3) minute period per person with a time extension granted at the discretion of the Chairperson. Be advised that there may be limited discussion of the information received but no action will be taken under public comments.)*

None.

VI. **FINANCIAL MATTERS:**

A. Treasurer's Report

Vosen reviewed the submitted monthly Treasurer's Report. Vosen was notified by the company that engraves the patio bricks for the library that the bricks are being discontinued. Therefore, as DPW replaces the existing bricks with newly engraved bricks, the old bricks need to be given to Vosen to deliver to the engraving company to store for future orders until all of the bricks are sold. The deadline for the next order will be February or March, 2025. Smith will coordinate with Vosen to select the exact date.

Motion: Approve as presented

Motioned By: Joyce Nelson

Seconded By: Sarah Larson

Yes: Joyce Nelson, Darlene Vosen, Jacob Misiak, Sarah Larson

No: None

Abstain: None

Motion Passed (Yes 4, No 0, Abstained 0)

B. Accounts Payable

Motion: Approve as presented

Motioned By: Joyce Nelson

Seconded By: Sarah Larson

On roll call vote:

Yes: Joyce Nelson, Darlene Vosen, Jacob Misiak, Sarah Larson

No: None

Abstain: None

Motion Passed (Yes 4, No 0, Abstained 0)

C. Budget Reports

The submitted monthly budget report was reviewed. Smith indicated several line items are temporarily showing over budget expenditures. Those accounts do not yet show the amended budget's revenue to reflect received donations that will be included in next month's report.

VII. REPORTS:

A. Correspondence

Nelson sent out 12 thank you letters to the following donors:

1. Laura Backes - \$100 - Patio Project
2. Brian Donley - \$100 - Patio Project
3. Cynthia Fusek - \$100 Patio Project
4. High Park Estates HOA (Brian Schneider) \$250 - Patio Project
5. Noah Johnson - \$150 - Patio Project
6. Leanne McCarthy - \$100 - Patio Project
7. Daniel Pagliaro - \$6,806.29 - Materials
8. Greg Schaefer - \$100 - Patio Project
9. Christian Sutter - \$100 - Patio Project
10. Courtney Thomas - \$250 - Patio Project
11. VFW Auxiliary 9202 - \$50 - Programming
12. Wendland Nursery - cost of material and installation for the patio landscaping of 3 Boxwoods, 3 Yews, 1 Hydrangea, 3 Daylilies, and the donation sign

B. Village Reports

Smith reported that the Village Administrator and the Finance Director presented the proposed overall budget to the Village Board at the Monday, September 16, 2024, Village Board meeting. The Committee of the Whole meetings will begin on Monday, September 30 and will include a presentation of the Library's budget.

C. County Reports

Smith reported that the Washington County library directors meet every 6 months with the Washington County Administrator and Clerk. The next meeting will be Wednesday, October 2, 2024. The Clerk is currently calculating each municipality's minimum library funding amount to meet the Washington County Library Tax Exemption. Smith noted the 2024 Germantown updated home assessments will impact the county tax calculation in 2025.

D. System Reports

Smith noted that the Monarch Library System is in the process of Strategic Planning with Wisconsin Library Services (WILS). They will be asking for input from all library directors and staff. Germantown Library Board President, Nelson, is a member of the Strategic Planning committee. Smith also noted the system presented a software service called MessageBee as a possible solution to the patron text notification bounceback problem. The library directors will vote on purchasing this tool in October. Lastly, the System Resource Group is reviewing the hold ratios for purchases of digital materials and possibly proposing increased funding to reduce extended wait times for patrons.

E. President's Report

None.

F. Director's Report

Smith reviewed highlights from the Director's Report and attachments which include the Village Board survey and budget presentations from September 16, 2024.

VIII. UNFINISHED BUSINESS

A. 2024 FFP Grant Update

Smith reported the Village of Germantown has not been notified yet by the State of Wisconsin if we have been awarded a 2024 Facilities Flexibility Grant. The deadline for notification is October 1, 2024. Smith also included in the agenda packet results from the Village budget survey and the Library Expansion survey.

B. Patio Project Update

Smith reported patio donations have reached \$45,000 and provided an updated project task list. Smith also reported the landscaping was completed by Wendland Nursery and included pictures of the completed project. It was also reported that the most recent order of donation bricks and musical instruments has been delivered. DPW will install everything sometime in October. It was proposed the next brick order deadline will be in February or March 2025, to be installed in May. It was also discussed that the revenue from the remaining brick sales will continue to be designated for future patio purchases or enhancements.

C. 2025 Budget Update

Smith provided the current library budget information from the Library Board Special Meeting on September 11, 2024.

IX. NEW BUSINESS:

None.

X. ADJOURNMENT:

Nelson announced the next Library Board meeting will be held on October 23, 2024. Nelson adjourned the meeting at 06:40 PM.

BUSINESS OF THE LIBRARY BOARD

MEETING DATE: October 23, 2024

PLACEMENT: Action Item

ITEM TITLE: Treasurer's Report

SUBMITTED BY: Darlene Vosen, Library Board Member

SUMMARY EXPLANATION:

Review the attached Treasurer's Report.

ATTACHMENT:

1. Treasurer's Report

STAFF RECOMMENDATION:

Approve the attached Treasurer's Report as presented.

ACTION BY Committee:

Germantown Community Library Board

Financial Report October 16, 2024

By Darlene Vosen

Bank Five Nine GCL Board Checking Account (7928) (*included in, but accounted for separately)

Balance 9/17/24 per online statement	\$4,999.35
Deposit 10/8 Patio (jar & bricks) Early Literacy +\$800.68	
Balance 10/15/24 per on-line statement	\$5,800.03*
*Early Literacy Fund - \$56.98 + \$36.41 (Sept. jar) + \$150 = \$243.39	
*Programming Supplies - \$11.00	
*Patio Expansion 2024 - \$4,411.37	
*Patio Expansion 2025 = \$200 +\$14.27 (Sept. jar) + \$600.00(bricks) = \$814.27 (-brick cost)	

Bank Five Nine GCL Board Savings Account (4029)

Balance 9/17/24 per on-line statement	\$4,835.20
Interest September	+\$.41
Balance 10/15/24 per on-line statement	\$4,835.61

Bank Five Nine GCL Building Account (7962) (**included in, but accounted for separately)

Balance 9/19/24 per on-line statement	\$11,011.77
Interest September	+\$.86
Deposit Machine Knitters (materials)	+\$100.00
Balance 10/15/24 per on-line statement	\$11,112.63**

****Book & Materials = \$6,806.29 + \$100 = \$6,906.29**
****Expansion = \$2,323.34**
****Un-designated \$1,882.14 + \$.86 (interest) = \$1,883.00**

Bank Five Nine Furniture/Building Fund CD Accounts:

CD #1 Furniture (5708) Balance 2/5/24 per bank statement	\$15,000.00
5.29%/5.40% Interest 15 months (mature 5/5/25)	
CD #2 Furniture (4025) Balance 12/4/23 per bank statement	\$15,000.00
5.29/5.40% Interest 15 months (mature 3/4/25)	
CD #3 Furniture (5608) Balance 11/8/23 per bank statement	\$15,000.00
5.29/5.4% Interest 15 months (mature 2/6/25)	
CD #4 Furniture (3991) Balance 7/4/24 per bank statement	\$15,000.00
5.29/5.40% Interest 15 months (mature 10/4/25)	
CD #5 Furniture (8801) Balance 11/30/23 per bank statement	\$10,000.00
5.39/5.50% Interest 23 months (mature 10/31/25)	
CD #6 Expansion (8989) Balance 7/27/24 per bank statement	\$10,000.00
5.29%/5.40% Interest 15 months (mature 10/27/25)	

Furniture & Equipment (\$70,000.00) + Expansion (\$10,000.00) = \$80,000.00

BUSINESS OF THE LIBRARY BOARD

MEETING DATE: October 23, 2024

PLACEMENT: Action Item

ITEM TITLE: Accounts Payable

SUBMITTED BY: Trisha Smith, Library Director

SUMMARY EXPLANATION:

Review the attached Accounts Payable Report.

ATTACHMENT:

1. Accounts Payable

STAFF RECOMMENDATION:

Approved the attached Accounts Payable Report as presented.

ACTION BY Committee:

Village of Germantown, WI - PRODUCTION

INVOICE LIST BY GL ACCOUNT

YEAR/PERIOD: 2024/9 TO 2024/9											
ACCOUNT/VENDOR		INVOICE	PO	YEAR/PR	TYP	S	CHECK	RUN	CHECK	DESCRIPTION	
10570000										Library	
10570000	462900									Library Fines & Fees	
100365	FRIENDS OF	FRIENDS09042024	0	2024	9	INV P	386.61	24-09-13	4037	August Reimbursemen	
101390	GERMANTOWN LIBRARY B	BOARD09042024	0	2024	9	INV P	242.35	24-09-13	4046	August Reimbursemen	
						ACCOUNT TOTAL	628.96				
10570000	521400									Library Life Insurance	
100933	SECURIAN FINANCIAL G	0724BILLMONTH	0	2024	9	INV P	120.82	24-09-24	4255	JULY STATEMENT	
100933	SECURIAN FINANCIAL G	1024BILLMONTH	0	2024	9	INV P	120.82	24-09-24	4255	OCTOBER BILL MONTH	
							241.64				
						ACCOUNT TOTAL	241.64				
10570000	531000									Library Gen Supplies & Expense	
101593	BRODART	645451	0	2024	9	INV P	1,770.62	24-09-24	4229	CALLERO 12 DEEP CYA	
						ACCOUNT TOTAL	1,770.62				
10570000	531010									Library Office Supplies	
100201	COMPLETE OFFICE	769053	0	2024	9	INV P	170.78	24-09-13	4029		
100201	COMPLETE OFFICE	783407	0	2024	9	INV P	371.10	24-09-27	4275		
100201	COMPLETE OFFICE	784051	0	2024	9	INV P	129.97	24-09-27	4275		
							671.85				
						ACCOUNT TOTAL	671.85				
10570000	531100									Library Books	
100092	BAKER & TAYLOR	2038200700	0	2024	9	INV P	423.74	24-09-13	4022		
100092	BAKER & TAYLOR	2038460188	0	2024	9	INV P	450.50	24-09-13	4022		
100092	BAKER & TAYLOR	2038462697	0	2024	9	INV P	198.19	24-09-13	4022		
100092	BAKER & TAYLOR	2038463003	0	2024	9	INV P	97.57	24-09-13	4022		
100092	BAKER & TAYLOR	2038463365	0	2024	9	INV P	74.15	24-09-13	4022		
100092	BAKER & TAYLOR	2038469932	0	2024	9	INV P	50.55	24-09-13	4022		
100092	BAKER & TAYLOR	2038474569	0	2024	9	INV P	438.84	24-09-13	4022		
100092	BAKER & TAYLOR	2038482716	0	2024	9	INV P	288.37	24-09-13	4022		
100092	BAKER & TAYLOR	2038487667	0	2024	9	INV P	244.51	24-09-13	4022		
100092	BAKER & TAYLOR	2038489617	0	2024	9	INV P	201.36	24-09-13	4022		
100092	BAKER & TAYLOR	2038493549	0	2024	9	INV P	455.30	24-09-13	4022		
100092	BAKER & TAYLOR	2038505798	0	2024	9	INV P	382.80	24-09-13	4022		
100092	BAKER & TAYLOR	2038509007	0	2024	9	INV P	350.47	24-09-13	4022		
100092	BAKER & TAYLOR	2038519515	0	2024	9	INV P	402.79	24-09-13	4022		
100092	BAKER & TAYLOR	2038521501	0	2024	9	INV P	139.51	24-09-13	4022		
100092	BAKER & TAYLOR	2038525845	0	2024	9	INV P	273.20	24-09-13	4022		
100092	BAKER & TAYLOR	2038534694	0	2024	9	INV P	345.81	24-09-13	4022		
100092	BAKER & TAYLOR	2038540429	0	2024	9	INV P	284.79	24-09-24	4227		
100092	BAKER & TAYLOR	2038545824	0	2024	9	INV P	357.96	24-09-24	4227		
100092	BAKER & TAYLOR	2038545840	0	2024	9	INV P	85.86	24-09-24	4227		
100092	BAKER & TAYLOR	2038559951	0	2024	9	INV P	571.22	24-09-24	4227		

Village of Germantown, WI - PRODUCTION

INVOICE LIST BY GL ACCOUNT

YEAR/PERIOD: 2024/9 TO 2024/9										
ACCOUNT/VENDOR		INVOICE		PO	YEAR/PR	TYP	S	CHECK	RUN	CHECK DESCRIPTION
100092	BAKER & TAYLOR	2038568721		0	2024	9	INV P	352.23	24-09-27	4266
100092	BAKER & TAYLOR	2038577346		0	2024	9	INV P	349.89	24-09-27	4266
100092	BAKER & TAYLOR	2038580114		0	2024	9	INV P	294.33	24-09-27	4266
100092	BAKER & TAYLOR	2038580453		0	2024	9	INV P	131.70	24-09-27	4266
100092	BAKER & TAYLOR	83580958		0	2024	9	INV P	20.99	24-09-24	4227
								7,266.63		
100477	INGRAM LIBRARY SERVI	83097579		0	2024	9	INV P	39.58	24-09-24	4242
100477	INGRAM LIBRARY SERVI	83253269		0	2024	9	INV P	26.39	24-09-24	4242
100477	INGRAM LIBRARY SERVI	83300825		0	2024	9	INV P	17.96	24-09-24	4242
100477	INGRAM LIBRARY SERVI	83512406		0	2024	9	INV P	37.78	24-09-24	4242
100477	INGRAM LIBRARY SERVI	83717848		0	2024	9	INV P	31.78	24-09-24	4242
								153.49		
101032	THE CHILD'S WORLD	NA159781a		0	2024	9	INV P	199.60	24-09-13	4088
ACCOUNT TOTAL								7,619.72		
10570000	531240				Library Travel					
101267	TRISHA SMITH	TRAVEL08312024PS		0	2024	9	INV P	398.65	24-09-13	4094
ACCOUNT TOTAL								398.65		
10570000	531460				Library Audio Visual					
100032	AMAZON CAPITAL SERVI	1QKH-CQLD-P9KM		0	2024	9	INV P	1,571.86	24-09-13	4020
101265	PLAYAWAY	473123		0	2024	9	INV P	256.46	24-09-13	4075
101265	PLAYAWAY	474678		0	2024	9	INV P	251.97	24-09-24	4254
101265	PLAYAWAY	476137		0	2024	9	INV P	54.14	24-09-27	4325
								562.57		
101571	LIBRARY IDEAS LLC	2038449520		0	2024	9	INV P	43.96	24-09-13	4063
ACCOUNT TOTAL								2,178.39		
10570000	531470				Library Computer Service					
100032	AMAZON CAPITAL SERVI	1JCT-49Q7-LC4Q		0	2024	9	INV P	112.73	24-09-13	4020
100402	GORDON FLESCH COMPAN	I00947777		0	2024	9	INV P	1,175.32	24-09-13	4048
100402	GORDON FLESCH COMPAN	IN14803262		0	2024	9	INV P	73.09	24-09-13	4048
								1,248.41		
ACCOUNT TOTAL								1,361.14		
10570000	531490				Library Program Supplies & Exp					
100032	AMAZON CAPITAL SERVI	1QY1-HKNC-MVM9		0	2024	9	INV P	1,890.76	24-09-13	4020
100368	FUN EXPRESS LLC	73231427801		0	2024	9	INV P	251.72	24-09-13	4039

INVOICE LIST BY GL ACCOUNT

YEAR/PERIOD: 2024/9 TO 2024/9									
ACCOUNT/VENDOR	INVOICE	PO	YEAR/PR	TYP	S	CHECK	RUN	CHECK	DESCRIPTION
101594 FRIEND LIKE ME	091024VOUCHER	0	2024 9	INV	P	660.00	24-09-24	4235	BLUEY (2 HOURS)
ACCOUNT TOTAL						2,802.48			
ORG 10570000 TOTAL						17,673.45			
FUND 10	General Fund	TOTAL:				17,673.45			

** END OF REPORT - Generated by Matthew UseIding **

BUSINESS OF THE LIBRARY BOARD

MEETING DATE: October 23, 2024

PLACEMENT: Presentation

ITEM TITLE: Budget Reports

SUBMITTED BY: Trisha Smith, Library Director

SUMMARY EXPLANATION:

Review the attached Budget Report.

ATTACHMENT:

1. Budget Report

STAFF RECOMMENDATION:

ACTION BY Committee:

Village of Germantown, WI - PRODUCTION



YEAR-TO-DATE BUDGET REPORT

FOR 2024 09								
ACCOUNTS 10	FOR: General	Fund	ORIGINAL APPROP	TRANFRS/ ADJSTMTS	REVISED BUDGET	YTD ACTUAL	ENC/REQ	AVAILABLE BUDGET
								PCT USE/COL
10570000 Library								
10570000 432600	County Library		350,000	-701,000	-351,000	-351,211.42	.00	211.42
10570000 462900	Library Fines &		10,000	-20,000	-10,000	-9,891.40	.00	-108.60
10570000 463000	Library System		0	-57,200	-57,200	-37,831.95	.00	-19,368.05
10570000 511000	Library Reg Sal		219,980	20,260	240,240	193,230.16	.00	47,009.84
10570000 511100	Library PT Sala		327,906	-13,846	314,060	210,747.19	.00	103,312.81
10570000 511200	Library Board		1,200	0	1,200	690.00	.00	510.00
10570000 521000	Library Social		41,913	490	42,403	29,882.67	.00	12,520.33
10570000 521100	Library State R		27,875	1,957	29,832	24,850.95	.00	4,981.05
10570000 521200	Library Health		99,202	0	99,202	71,328.82	.00	27,873.18
10570000 521300	Library Dental		4,825	0	4,825	4,430.59	.00	394.41
10570000 521400	Library Life In		1,241	0	1,241	1,193.29	.00	47.71
10570000 531000	Library Gen Sup		10,000	2,000	12,000	-2,190.23	.00	14,190.23
10570000 531010	Library Office		6,000	0	6,000	3,678.68	.00	2,321.32
10570000 531080	Library Profess		2,000	2,000	4,000	941.23	.00	3,058.77
10570000 531100	Library Books		56,000	10,000	66,000	41,836.21	.00	24,163.79
10570000 531190	Marketing & Pro		5,000	3,000	8,000	5,951.48	.00	2,048.52
10570000 531240	Library Travel		1,000	0	1,000	559.92	.00	440.08
10570000 531430	Library Book Pr		10,000	0	10,000	3,439.35	.00	6,560.65
10570000 531440	Library Periodi		5,000	0	5,000	3,826.80	.00	1,173.20
10570000 531460	Library Audio V		20,000	8,700	28,700	18,420.52	.00	10,279.48
10570000 531470	Library Compute		30,000	-7,861	22,139	16,946.61	.00	5,192.39
10570000 531490	Library Program		20,000	31,500	51,500	22,503.23	.00	28,996.77
10570000 532080	Library Outreac		0	0	0	135.00	.00	-135.00
10570000 552300	Library System		24,000	0	24,000	24,124.14	.00	-124.14
10570000 561000	Library Buildin		65,000	0	65,000	48,330.62	.00	16,669.38
10570000 561400	Library Telepho		4,000	0	4,000	1,264.99	.00	2,735.01
10570000 571000	Library Insuran		6,348	0	6,348	5,911.59	974.92	-538.51
TOTAL Library			1,348,490	-720,000	628,490	333,099.04	974.92	294,416.04
TOTAL General Fund			1,348,490	-720,000	628,490	333,099.04	974.92	294,416.04
TOTAL REVENUES			360,000	-778,200	-418,200	-398,934.77	.00	-19,265.23
TOTAL EXPENSES			988,490	58,200	1,046,690	732,033.81	974.92	313,681.27



YEAR-TO-DATE BUDGET REPORT

FOR 2024 09							
	ORIGINAL APPROP	TRANFRS/ ADJSTMTS	REVISED BUDGET	YTD ACTUAL	ENC/REQ	AVAILABLE BUDGET	PCT USE/COL
GRAND TOTAL	1,348,490	-720,000	628,490	333,099.04	974.92	294,416.04	53.2%
** END OF REPORT - Generated by Matthew Uselding **							

BUSINESS OF THE LIBRARY BOARD

MEETING DATE: October 23, 2024

PLACEMENT: Presentation

ITEM TITLE: Director's Report

SUBMITTED BY: Trisha Smith, Library Director

SUMMARY EXPLANATION:

Review the attached Director's Report and additional attachments.

ATTACHMENT:

1. Director's Report Summary
2. Director's Report 2025 Washington County Library Budget
3. Director's Report 2025 Washington County Tax Exemption
4. Director's Report 9-30 COW Meeting Agenda
5. Director's Report Library COW Meeting
6. Director's Report 10-15 COW Meeting Agenda
7. Director's Report Capital COW Meeting
8. Director's Report Capital COW Meeting Summary
9. Director's Report Capital COW Meeting Data
10. Director's Report Capital COW Library Chart
11. Director's Report Circulation Statistics
12. Director's Report Programming Statistics
13. Director's Report Express News, 9-21

STAFF RECOMMENDATION:

ACTION BY Committee:

Director's Report: October 2024

STATE OF WISCONSIN

MONARCH LIBRARY SYSTEM

- The Monarch Library System Directors met on Thursday, October 10 in West Bend.
 - The meeting included short system and committee updates and was followed by a Monarch Library System Director Strategic Planning Session hosted by WILS.
- Agendas and minutes: <https://monarchlibraries.org/library-director-meetings/>

WASHINGTON COUNTY

- The 2025 Washington County Libraries Budget has been finalized by Washington County (attached). State statute requires the county to pay a reimbursement rate 70% for county non-librared circulation and 70% InterCounty Payment to adjacent counties. The current contract includes reimbursement rate of 100% to Washington County libraries plus additional funding for Universal Class, Capital Offset, Outreach Librarian & Services (for West Bend Library) and Automation reimbursement at 50%.
- The 2025 minimum amount in order to be exempt from county library tax was calculated by the Washington County Clerk's department (attached). The 2025 minimum amount for the Germantown Community Library was \$589,977. The current Village of Germantown budget includes funding for \$792,379 for the library. The 2025 tax exemption letter was submitted to Washington County on Wednesday, October 16, 2024.

VILLAGE OF GERMANTOWN:

- The Village of Germantown Meetings:
 - Village Board Meeting (10/7)
 - Committee of the Whole (9/30): IV. A. Review of Departmental Budgets – 1. Library (attached)
 - Committee of the Whole (10/15): V. A. 5. Capital Project (attached – library highlighted)
 - Committee of the Whole (10/15): V. B. Outstanding Items (attached – emailed to Village Board)
 - Village Board Meeting (10/21)
- Agendas and minutes: <https://germantownwi.portal.civicclerk.com/>
- Recordings: <https://www.youtube.com/@villageofgermantownwiscons871/streams>

FRIENDS OF THE GERMANTOWN COMMUNITY LIBRARY

- The Friends of the Library will meet on Monday, October 28. Pop-up for October sale is non-fiction.

DONATIONS:

Donor	Amount	Department	Brick/Plaque	Address
Neider, Catherine & William	\$50	Materials	n/a	Germantown, WI

- Donation Jars / Giving Tree:
 - Patio Expansion: \$8.95
 - Early Literacy: \$11.00
 - Programming Supplies: \$0.00

Monthly Donations Total: \$1,570.63

DEPOSITS:

REQUEST FOR FUNDING:

STATISTICS:

- Previous Month & Annual Circulation (see attached)
 - Physical: **22,761** (-4.1% from 2023 / -3.1% YTD)
 - Digital: **5,320** (3.5% from 2023 / 11.1% YTD)
 - Total: **32,071** (-2.8% from 2023 / -0.8% YTD)
- January – September Programming Statistics (see attached)
 - In-Library: **6,232** people attended **218** programs (**12,804 people total in 2023**)
 - Outside Library: **7,506** people attended **154** programs (**14,480 people in 2023**)

PROGRAMMING:

- Ongoing Programs (monthly):
 - Youth: Storytime (8), Thursday Evening Programs & Saturday Programs
 - Teen: Teen Advisory Board, Make It Crafts (3) & Evening Programs
 - Adult: Book Groups (6), Crafts (4), Puzzle Days, Job Center & Special Programs
 - Outreach: Senior Living Facility Visits (6), Home Delivery, Book Drop-Offs, Preschool Readings, Nature Storytimes @ Schoen Laufen Park & Special Events
- Upcoming Programs & Outreach Calendar: <https://germantownlibrarywi.events.mylibrary.digital/>

IN THE NEWS (ATTACHED):

- 'Proposed 2025 budget presented to Germantown Village Board' (Express News, 9/21)

DIRECTOR CONTINUING EDUCATION HOURS (100 HOURS EVERY 5 YEARS – EXPIRES IN 12/2027)

DIRECTOR MEETINGS, PROGRAMS & OUTREACH (PAST):

- Mon, Sept 30 – Village Committee of the Whole
- Tues, Oct 1 – Village Administrator
- Tues, Oct 1 – Programming Instructor
- Tues, Oct 1 – Village Committee of the Whole (online)
- Mon, Oct 7 – Village Board (online)
- Mon, Oct 8 – Village Committee of the Whole (online)
- Thurs, Oct 10 – Monarch Directors (West Bend) (online)
- Tues, Oct 15 – Village Committee of the Whole
- Wed, Oct 16 – Village Department Heads
- Wed, Oct 16 – Kinderburg Park Ribbon Cutting
- Thurs, Oct 17 – Friends of the Library
- Thurs, Oct 17 - Kiwanis
- Mon, Oct 21 – Village Board & GGF (online)
- Wed, Oct 23 – Library Board
- Mon, Oct 28 – Friends of the Library
- Mon, Nov 4 – Fri, Nov 8 – WLA Conference (Green Bay)

DEPARTMENT UPDATES

ADMIN & ALL STAFF

- Staff are working through potential changes for staffing hours and programming beginning in 2025.

YOUTH, ADULT & OUTREACH SERVICES

- Outreach Services Specialist and Youth Services staff presented a project idea to Leadership Germantown October 10.
- Battle of the Books Display was set up the week of October 6. Five public schools are participating this year.
- The Outreach Specialist attended the ABOS Conference October 15-17(virtually).
- Adult Services has hired a part-time Adult Services Specialist position to fill an opening.

CIRCULATION & TECHNICAL SERVICES

- The Circulation Team is interviewing applicants for the open part-time Page I position.

TECHNOLOGY, BUILDING & GROUNDS

- Library staff are now using the planned garage storage space provided at the old DPW location.
- Musical instruments and the next batch of donation bricks were installed on the outdoor patio. (see Old Business: VIII. B. Patio Project).

LIBRARY CONTRACT - EXHIBIT "A"
(2025)

		2024	Difference	% Change
Circulation @ 100% Reimbursement (483001)				
Germantown	\$322,929.58	\$333,529.25	-\$10,599.67	-3.2%
Hartford	\$273,891.85	\$276,284.46	-\$2,392.61	-0.9%
Kewaskum	\$84,539.03	\$88,535.74	-\$3,996.71	-4.5%
Slinger	\$189,309.22	\$170,120.90	\$19,188.32	11.8%
West Bend	\$629,527.33	\$617,068.00	\$12,459.33	-2.0%
Total	\$1,500,197.01	\$1,485,538.35	\$14,658.66	1.0%
West Bend Community Memorial Library				
Universal Class - Database	\$1,964.27	\$2,321.41	-\$357.14	-15.4%
Capital Offset (491063)				
Germantown Community Library	\$23,293.50	\$23,293.50	\$0.00	0.0%
Jack Russell Memorial (Hartford) Library	\$30,740.00	\$30,740.00	\$0.00	0.0%
Kewaskum Public Library	\$2,598.00	\$2,598.00	\$0.00	0.0%
Slinger Community Library	\$6,234.50	\$6,234.50	\$0.00	0.0%
West Bend Community Memorial Library	\$53,687.00	\$53,687.00	\$0.00	0.0%
Total	\$116,553.00	\$116,553.00	\$0.00	0.0%
Other Administrative Expenses (491001)				
No longer a budgeted expense				
Outreach Librarian & Services (491064)				
2024 Invoice Total 1040 Hours @ \$65.43=\$68,054	\$68,054.00	\$66,071.20	\$1,982.80	3.0%
2024 Vehicle Maintenance, Lease, Fuel @ 40% = \$1266	\$1,266.00	\$1,917.66	-\$651.66	-34.0%
Total	\$69,320.00	\$67,988.86	\$1,331.14	2.0%
Automation (491065)				
Overdrive E-Content	\$16,201.00	\$15,649.00	\$552.00	3.5%
Overdrive E-Magazines	\$987.00	\$1,015.50	-\$28.50	-2.8%
OCLC -	\$7,221.50	\$7,377.50	-\$156.00	-2.1%
ILS -	\$10,861.81	\$10,742.08	\$119.73	1.1%
ILS Replacement -	\$2,462.12	\$2,462.12	\$0.00	0.0%
ILS Upgrade -	\$295.45	\$295.45	\$0.00	0.0%
ILS Admin -	\$6,056.66	\$5,587.01	\$469.65	8.4%
ILS Products -	\$1,865.78	\$1,865.79	-\$0.01	0.0%
TEACH Data -	\$6,000.00	\$6,000.00	\$0.00	0.0%
Total	\$51,951.32	\$50,994.45	\$956.87	1.9%
InterCounty Payments (491110)				
Payments based on 2022 circulation at 70% reimbursement - paid to libraries outside of Washington County (Act 420)	\$170,898.94	\$153,885.66	\$17,013.28	11.0%
TOTAL 2024 LIBRARY LEVY BUDGET	\$1,910,884.54	\$1,877,442.13	\$33,442.41	1.8%

Tax Exemption 2024 for 2025

	2024 Equal. Value	Min. amt. In order to be Exempt in 2025	2023 Equal. Value	2024	Difference	% Change
Village of Germantown	\$4,195,679,600	\$589,977	\$3,929,189,400	\$635,534	-\$45,557	-7.2%
Village of Kewaskum	\$568,063,800	\$79,878	\$509,409,600	\$82,395	-\$2,517	-3.0%
Village of Slinger	\$1,054,890,500	\$148,334	\$987,056,300	\$159,653	-\$11,319	-7.1%
City of Hartford	\$2,092,983,400	\$294,305	\$1,929,787,800	\$312,137	-\$17,832	-5.7%
City of West Bend	<u>\$4,626,487,300</u>	\$650,555	<u>\$4,412,863,400</u>	\$713,767	-\$63,212	-8.9%
	\$12,538,104,600		\$11,768,306,500			
County Total Equal. Value:	\$24,913,232,000		\$23,449,946,400			
Less: Libr Munic total	<u>\$12,538,104,600</u>		<u>\$11,768,306,500</u>			
Total co. less Libr. Munic	\$12,375,127,400		\$11,681,639,900			
 Total County Libr. Levy (2024)	 \$1,877,442.13		 \$1,642,617.00			
Less: Capital Offset (2024)	116,553		0			
Total Co. appropriation for (2024)	\$1,760,889.13		\$1,642,617.00			

0.00014061527440

43.64(2)(b)1.1. Divide the amount of tax levied by the county for public library service under sub. (1) in the prior year, less the amount levied for public library capital expenditures, by the equalized valuation of property in that area of the county that was subject to the county property tax levy for public library services in the prior year.

2. Multiply the amount determined under subd. 1. by the equalized valuation of property in the city, village, town or school district for the current year.

2025 Germantown Budget	Library Budget	\$1,039,379
	Public Works	\$102,000
	County Revenue	(\$339,000)
	Fines & Fees	(\$10,000)
	Total	\$792,379
	Different in Exception	\$202,402

MEETING: REGULAR MEETING OF THE COMMITTEE OF THE WHOLE

DATE & TIME: Monday, September 30, 2024 at 6:30 PM

**LOCATION: Germantown Village Hall Board Room
N112 W17001 Mequon Road**

Any member of the body and/or citizen may attend the meeting virtually through the WebEx platform, Meeting #: **2550 642 1682** Password: **6CPmvNRTk43** which can be accessed by phone at **408-418-9388** or by logging on at <https://villageofgermantown.my.webex.com/villageofgermantown.my/j.php?MTID=me1bfd2b77bc91f15086ee0162063a441>

Citizens not wishing to attend the meeting personally or virtually may submit any public comments by sending an email to comments@germantownwi.gov by 4 p.m. on the day of the meeting so that it can be provided to the members of the body for their consideration.

Previously recorded Village Board Meeting Videos can be viewed at https://www.youtube.com/channel/UCOYp0EgELzTCa9X_iCohyhQ.

AGENDA

- I. **CALL TO ORDER:** *This meeting has been given public notice in accordance with Section 19.83 and 19.84, Wis. Stats, in such form that will apprise the general public and news media of subject matter that is intended for consideration and action.*
- II. **ROLL CALL:**
- III. **APPROVAL OF MINUTES:**
 - A. October 25, 2023
- IV. **BUDGET REVIEW:**
 - A. Review of Departmental Budgets
 1. Library
 2. Police Department
 3. Fire Department
- V. **NEXT MEETING DATE:**
 - A. October 1, 2024 - Immediately Following Public Works & Highway Committee
- VI. **ADJOURNMENT:**

UPON REASONABLE NOTICE, efforts will be made to accommodate the needs of disabled individuals through appropriate aids and services. For additional information or to request this service please contact the Village Clerk at (262)250-4740 at least 2 days prior to the meeting.



09.30.2024

Committee of the Whole

Agenda



BUDGET OVERVIEW



LIBRARY BUDGET
REVIEW



POLICE DEPARTMENT
BUDGET REVIEW



FIRE DEPARTMENT
BUDGET REVIEW

2025 Budget Overview

	2024 BUDGET	2025 BUDGET	CHANGES (\$)	CHANGES (%)
Expenses	\$20,249,513	\$21,990,090	\$1,740,577	8.60%
Revenues	\$9,203,797	\$9,163,535	\$(40,262)	-0.44%
Levy	\$11,045,716	\$12,826,555	\$1,780,839	16.12%

Projected Impact on Residents Tax Bill

2024 Average Bill: \$1,950

2024 Amount: \$1,950

+ Referendum Levy: \$167

+ 2025 Levy: \$84

2025 Average Bill: \$2,201

Average Increase: \$251



Library – Levy Support

<i>Description</i>	2023 Actual	2024 Original	2024 Revised	2024 Actual	2025 Recommended	Change (\$)	Change (%)
Revenues	\$(329,539)	\$(361,000)	\$(418,200)	\$(397,380)	\$(349,000)	\$12,000	-3.32%
Expenses	\$1,040,424	\$988,490	\$1,046,690	\$767,501	\$1,039,379	\$50,889	5.15%
Levy Support	\$710,884	\$627,490	\$628,490	\$370,121	\$690,379	\$62,889	10.02%

Library- Revenues

<i>General Fund</i>	2023 Actual	2024 Original	2024 Revised	2024 Actual	2025 Recommended	Change (\$)	Change (%)
<i>Intergovern Revenue</i>	\$ (308,347)	\$ (351,000)	\$ (351,000)	\$ (351,211)	\$ (339,000)	\$ 12,000	-3.42%
<i>PublicChargeforSrvc</i>	\$ (21,192)	\$ (10,000)	\$ (67,200)	\$ (46,169)	\$ (10,000)	\$ -	0.00%
GRAND TOTAL	\$ (329,539)	\$ (361,000)	\$ (418,200)	\$ (397,380)	\$ (349,000)	\$ 12,000	-3.32%

Library- Expenses

<i>Description</i>	2023 Actual		2024 Original		2024 Revised		2024 Actual		2025 Recommended		Change (\$)	Change (%)
<i>Salaries & Wages</i>	\$	580,377	\$	549,086	\$	555,500	\$	436,998	\$	594,658	\$ 45,572	8.30%
<i>Benefits</i>	\$	180,425	\$	175,056	\$	177,503	\$	128,232	\$	187,262	\$ 12,206	6.97%
<i>Operating Expenses</i>	\$	279,587	\$	264,348	\$	313,687	\$	202,272	\$	257,459	\$ (6,889)	-2.61%
<i>Capital Outlay</i>	\$	35	\$	-	\$	-	\$	-	\$	-	\$ -	0.00%
GRAND TOTAL	\$	1,040,424	\$	988,490	\$	1,046,690	\$	767,501	\$	1,039,379	\$ 50,889	5.15%

Library – Budgeted Changes

- Increased Part-Time Salaries and Wages (25K)
 - Restore hours 52 -> 59 per week
- Reallocated Full-Time staff member from PT line to FT line



Library - Positions

<u>POSITION NUMBER</u>	<u>POSITION TITLE</u>	<u>FTE</u>	<u>PAY GRADE</u>
70	LIBRARY DIRECTOR	1.0	5
71	ASSISTANT LIBRARY DIRECTOR	1.0	3
72	ADULT SERVICES LIBRARIAN	1.0	2
73	YOUTH SERVICES LIBRARIAN	1.0	2
74	CIRCULATION MANAGER	1.0	1

*Does not include Part-Time Saff

MEETING: REGULAR MEETING OF THE COMMITTEE OF THE WHOLE

DATE & TIME: Tuesday, October 15, 2024 at 6:00 PM

**LOCATION: Germantown Village Hall Board Room
N112 W17001 Mequon Road**

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AGENDA

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- II. **ROLL CALL:**
- III. **APPROVAL OF MINUTES:**
 - A. Minutes: October 1, 2024
 - B. Minutes: October 8, 2024
- IV. **UNFINISHED BUSINESS**
- V. **NEW BUSINESS:**
 - A. 2025 Budget Review
 1. Special Revenue Funds
 2. Health and Dental Funds
 3. Tax Increment District Funds
 4. Debt Service Fund
 5. Capital Projects
 - B. Outstanding Items
 - C. Public Hearing Notice Publication
- VI. **ADJOURNMENT:**

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10.08.24

Committee of the Whole

Agenda



SPECIAL
REVENUE FUNDS



TAX INCREMENT
DISTRICTS



DEBT SERVICE
FUND



HEALTH &
DENTAL



CAPITAL
PROJECTS



OUTSTANDING
ITEMS



PUBLIC HEARING
NOTICE

Library Impact Fees

<i>Library Impact Fee Revenue</i>		<i>Description</i>	<i>2023 Actual</i>	<i>2024 Original</i>	<i>2024 Revised</i>	<i>2024 Actual</i>	<i>2025 Recommended</i>	<i>Change (\$)</i>	<i>Change (%)</i>
	23570000	444000 Lib Impact Public Site Fees	\$ (13,207)	\$ (10,000)	\$ -	\$ (7,868)	\$ (8,000)	\$ 2,000	-20.00%
	23570000	471000 Lib Impact Int on Invest	\$ (792)	\$ -	\$ -	\$ (602)	\$ (650)	\$ (650)	0.00%
	23570000	471100 Interest on Invoices	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	0.00%
TOTAL		REVENUES	\$ (13,999)	\$ (10,000)	\$ -	\$ (8,470)	\$ (8,650)	\$ 1,350	-13.50%

<i>Library Impact Fee Expense</i>		<i>Description</i>	<i>2023 Actual</i>	<i>2024 Original</i>	<i>2024 Revised</i>	<i>2024 Actual</i>	<i>2025 Recommended</i>	<i>Change (\$)</i>	<i>Change (%)</i>
	23570000	500000 Inter Fund Expense	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	0.00%
	23570000	582900 Lib Impact Refunds	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	0.00%
TOTAL		EXPENSES	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	0.00%

Department	New Projects	Borrowing
<u>Data Processing</u>		
<u>Buildings & Grounds</u>	Windows Upgrade	\$150,000
	Library Fire Panel Replacement	\$18,000
	Library Remote Door Access	\$55,000
	Library AHU Damper Replacement	\$15,000
	Radio Tower UPS Replacement	\$22,000
	Village Hall Fire Panel Replacement	\$30,000
<u>Police Department</u>		
	4 Squad Cars	\$280,000
	IDEMIA Scan System Replacement	\$40,000
	PD Security Upgrades	\$15,000
	Eventide Recording Software	\$27,000
	Laptops/Stations/equipment	\$35,000
<u>DPW/Engineering</u>		
	Tree Replacements	\$30,000
	2025 Road Program	\$1,560,000
	Stormwater - Utility Feasibility Study	\$75,000
	Division Road Survey & Design	\$350,000
	Division Road Reconstruction	\$3,500,000
	Village Pond Improvement Projects	\$25,000
	GIS Paser Rating	\$7,500
	GIS Traffic Signals/Lighting	\$7,500
<u>Highway</u>		
	2025 Patrol Truck	\$295,000
<u>Recreation</u>		
	Friedstadt/Haupt Improvements	\$43,000
	Fireman's Parks Renovations	\$50,000
<u>Parks</u>		
	Truck 437 Replacement	\$71,000
	Kinderberg Improvements	\$40,000
	TOTAL	\$6,741,000



Outstanding Items

- State Shared Revenue
 - \$135,000 unallocated
 - *Options for available funds*
 - *Reduce Tax levy*
 - *Reduce average bill by \$17*
 - *Restore seal coating to pre 2024 levels (+) 100,000*
 - *Increase funding for Recreation and/or Library*
 - *Decrease permit revenues*
- Debt Service Fund
 - *Allocate contingency funds to keep debt service levy flat*
 - *Reduce average bill by \$42*
- *Departmental questions or changes*

Germantown Community Library Board

MEETING DATE: October 15, 2024

PLACEMENT:

AGENDA ITEM(S):

SUBMITTED BY: Trisha Smith, Library Director

SUMMARY EXPLANATION:

Below is additional information that was requested at the village of Germantown Committee of the Whole meeting on Tuesday, October 1, 2024. This data shows 2023 Germantown Community Library services during hours that were cut in 2024 (see chart attached).

A chart is also included that shows a comparison in hours and other services between the Germantown Community Library and libraries with a service population of 25,000 to 41,000 in adjacent counties (Washington, Dodge, Ozaukee, Sheboygan, Fond du Lac & Milwaukee). All data is based off the 2023 Department of Public Instruction Library Services Annual Services Data Report.

2023 & 2024 Hour Changes:

2023 Hours: M-Th 9am-8pm / F: 9am-5pm / Sa: 9am-4pm (53 hours)

2024 Hours: M-Th 9:30am-7:30pm / F: 9:30am-5pm / Sa: 9:30am-3pm (59 hours)

2023 Total Physical Items Check Out

- Monday-Saturday @ 9-9:30am: **8,694** (23 to 32 per day)
- Monday-Thursday @ 7:30-8pm: **4,195** (18 to 26 per day)
- Saturday @ 3-4pm: **4,257** (87 per day)
- Total: **17,146**

2023 Total People Entering the Building

- Monday-Saturday @ 9-9:30am: **5,874** (17 to 24 per day)
- Monday-Thursday @ 7:30-8pm: **3,452** (16 to 20 per day)
- Saturday @ 3-4pm: **1,329** (27 per day)
- Total: **10,655**

2023 Public Computers Used

- Monday-Saturday @ 9-9:30am: **507** (1 to 2 per day)
- Monday-Thursday @ 7:30-8pm: **80** (0 to 1 per day)
- Saturday @ 3-4pm: **41** (1 per day)
- Total: **628**

Shortened hours have also significantly impacted the following library services completed by part-time employees:

- Limited staff time to check-in material, process items from delivery bins and pull items for holds
- Limited staff time needed to process and catalog collection material
- Limited staff time needed for collection management and programming preparation tasks

Programs were also significantly reduced due to limited hours and budget reductions in 2024. The following programs and outreach events were cut in 2024. Listed attendance is included from 2023.

Youth Programs:

- Preschool Storytime (60 to 30 sessions): 966 people
- Baby/Toddler Storytime (60 to 30 sessions): 699 people
- Youth Game Program (cut all 4 sessions): 99 people
- Youth Food Program (cut 4 sessions): 49 people

Teen/Adult Programs

- Game Program (cut 7 sessions) 63 people
- Craft Programs (36 to 18 sessions): 1,133 people
- Memory Café (cut all 3 sessions): 36 people

Outreach Programs

- Kid's Klub (cut 4 of 12 sessions): 160 people
- Neighborhood Visits (cut all 12 sessions): 105 people
- Significantly cut funding at 6 community events
- Did not participate in 6 community events

Total: 3,310 people

2023 TOTAL PHYSICAL ITEMS CHECKED OUT

	MON	TUE	WED	THU	FRI	SAT	
	9-9:30am	9-9:30am	9-9:30am	9-9:30am	9-9:30am	9-9:30am	
Total Checkouts	1,510	1,590	1,399	1,183	1,476	1,536	8,694
Days Open	49	50	50	50	50	49	
Average Per Day	30.8	31.8	28.0	23.7	29.5	31.3	

	MON	TUE	WED	THU	
	7:30-8pm	7:30-8pm	7:30-8pm	7:30-8pm	
Total Checkouts	1,070	884	1,276	965	4,195
Days Open	49	50	50	50	
Average Per Day	21.8	17.7	25.5	19.3	

	SAT	
	3-4pm	
Total Checkouts	4,257	4,257
Days Open	49	
Average Per Day	86.9	

TOTAL	17,146
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2023 TOTAL PEOPLE ENTERING THE BUILDING

	MON	TUE	WED	THU	FRI	SAT	
	9-9:30am	9-9:30am	9-9:30am	9-9:30am	9-9:30am	9-9:30am	
Total People	852	1,145	987	841	863	1,186	5,874
Days Open	49	50	50	50	50	49	
Average Per Day	17.4	22.9	19.7	16.8	17.3	24.2	

	MON	TUE	WED	THU	
	7:30-8pm	7:30-8pm	7:30-8pm	7:30-8pm	
Total People	970	848	806	828	3,452
Days Open	49	50	50	50	
Average Per Day	19.8	17.0	16.1	16.6	

	SAT	
	3-4pm	
Total People	1,329	1,329
Days Open	49	
Average Per Day	27.1	

TOTAL	10,655
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2023 TOTAL PUBLIC COMPUTERS USED

	MON	TUE	WED	THU	FRI	SAT	
	9-9:30am	9-9:30am	9-9:30am	9-9:30am	9-9:30am	9-9:30am	
Total Computers	96	68	103	88	79	73	507
Days Open	49	50	50	50	50	49	
Average Per Day	2.0	1.4	2.1	1.8	1.6	1.5	

	MON	TUE	WED	THU	
	7:30-8pm	7:30-8pm	7:30-8pm	7:30-8pm	
Total Computers	24	19	19	18	80
Days Open	49	50	50	50	
Average Per Day	0.5	0.4	0.4	0.4	

	SAT	
	3-4pm	
Total Computers	41	41
Days Open	49	
Average Per Day	0.8	

TOTAL	628
--------------	------------

Library Services Study 2023
(Adjacent County Population: 25,0000-41,000)

Based on 2023 Wisconsin Library Services Data

Library	GENERAL INFORMATION					GENERAL SERVICES					PROGRAMS		FUNDING ALLOCATED			EXPENDITURES			
	Total Service Population	Hours Open Per Week	Square Footage of Library	Physical Items in Collection	Cost per Circ	Physical Circulation	Digital Circulation	Total Circulation	Registered Borrowers	Llibrary Visits	Total Programs Offered	Total Program Attendance	Municipal Resident Support per Capita	Municipal Funding	Total Funding	Total Staff (FTE)	Salaries & Benefits Expenditures	Material Expenditures	Total Operating Expenditures
New Berlin Public Library	40,826	67	55,117	146,449	\$4.77	359,879	66,285	426,164	17,793	152,886	581	30,902	\$42.22	\$1,694,415	\$1,789,521	19.50	\$1,113,589	\$257,428	\$1,716,434
Menomonee Falls Public Library	40,806	64	52,951	137,846	\$5.46	382,818	70,143	452,961	16,035	152,431	536	12,584	\$50.75	\$2,008,000	\$2,213,704	21.01	\$1,396,528	\$212,568	\$2,089,200
Oak Creek Public Library	38,258	60	41,847	78,360	\$4.77	233,611	42,385	275,996	9,119	155,959	414	12,180	\$29.71	\$1,134,240	\$1,246,585	15.52	\$889,733	\$114,962	\$1,113,627
Greenfield Public Library	37,720	66	36,000	101,734	\$9.03	203,695	38,210	241,905	7,313	159,343	455	11,411	\$35.92	\$1,353,298	\$1,884,662	15.65	\$1,200,154	\$127,711	\$1,838,949
Franklin Public Library	35,811	62	40,000	129,111	\$5.18	300,131	50,070	350,201	10,188	159,316	479	20,096	\$38.40	\$1,374,000	\$1,617,283	15.37	\$1,028,766	\$132,534	\$1,554,986
Germantown Community Library	35,290	59	26,900	146,494	\$3.69	305,539	54,229	359,768	11,989	102,274	520	12,804	\$37.66	\$789,179	\$1,111,037	14.93	\$756,629	\$101,020	\$1,128,896
Oconomowoc Public Library	29,770	63	24,000	106,177	\$4.12	305,445	66,600	372,045	13,168	125,466	546	20,454	\$39.60	\$757,359	\$1,259,051	13.88	\$900,715	\$131,782	\$1,258,051
Beaver Dam Community Library	29,273	57	26,100	136,709	\$7.24	139,222	42,059	181,281	5,549	80,915	187	5,552	\$46.86	\$778,106	\$1,058,656	10.64	\$541,665	\$162,234	\$1,007,529
Frank L. Weyenberg Library	29,008	64	33,600	100,309	\$4.62	276,889	61,776	338,665	11,398	134,423	496	10,924	\$42.97	\$1,217,456	\$1,279,175	13.40	\$876,040	\$130,508	\$1,279,175
Pewaukee Public Library	28,172	59	24,558	100,009	\$4.73	265,033	46,564	311,597	10,294	106,855	340	11,151	\$46.69	\$1,134,539	\$1,344,502	13.29	\$823,347	\$128,034	\$1,253,136
Muskego Public Library	26,712	62	40,000	135,817	\$5.64	241,763	44,715	286,478	11,926	128,696	420	14,904	\$46.98	\$1,197,682	\$1,390,254	14.30	\$918,779	\$142,088	\$1,364,193
North Shore Library	26,112	54	16,160	67,280	\$5.53	187,856	57,509	245,365	8,051	83,188	343	5,577	\$37.12	\$969,251	\$1,038,392	14.18	\$708,632	\$77,948	\$1,038,392
Jack Russell Memorial Library	25,937	57	35,500	135,875	\$4.43	225,714	38,816	264,530	13,243	138,202	558	12,952	\$45.89	\$725,000	\$1,182,324	13.95	\$725,708	\$100,420	\$999,522
Pauline Haas Public Library	24,943	59	23,418	99,997	\$3.99	332,456	44,131	376,587	12,325	113,593	278	11,506	\$61.26	\$736,460	\$1,386,362	15.39	\$949,819	\$129,178	\$1,327,371
	32,046	60.9	34,011	115,869	\$5.23	268,575	51,678	320,253	11,314	128,111	440	13,786	\$43.00	\$1,133,499	\$1,414,393	15.07	\$916,436	\$139,173	\$1,354,962
GT Difference (compared to average)	3,244	-1.9	-7,111	30,625	-\$1.54	36,964	2,551	39,515	675	-25,837	80	-982	-\$5.34	-\$344,320	-\$303,356	-0.14	-\$159,807	-\$38,153	-\$226,066
GT % Difference (compared to average)	10%	-2%	-21%	26%	-29%	14%	5%	12%	6%	-20%	18%	-7%	-12%	-30%	-21%	-1%	-17%	-27%	-16%

GERMANTOWN KEY

Over 10% Above

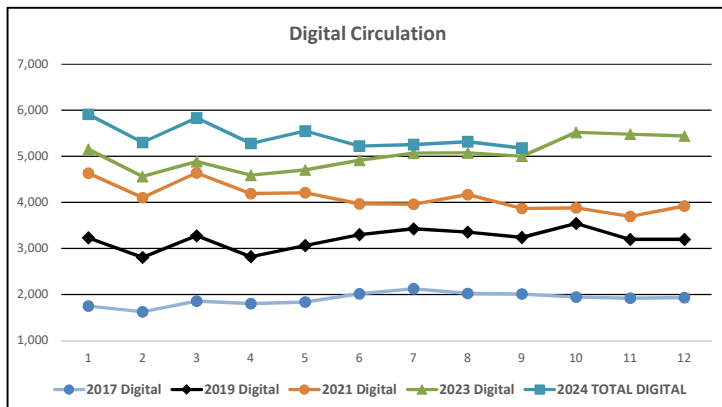
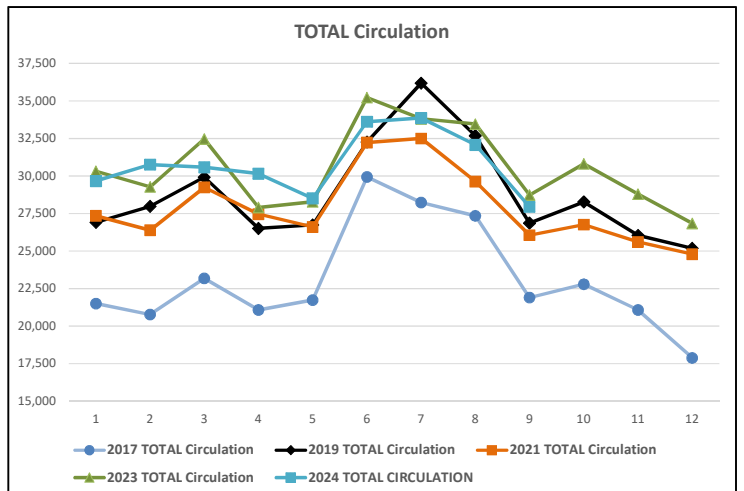
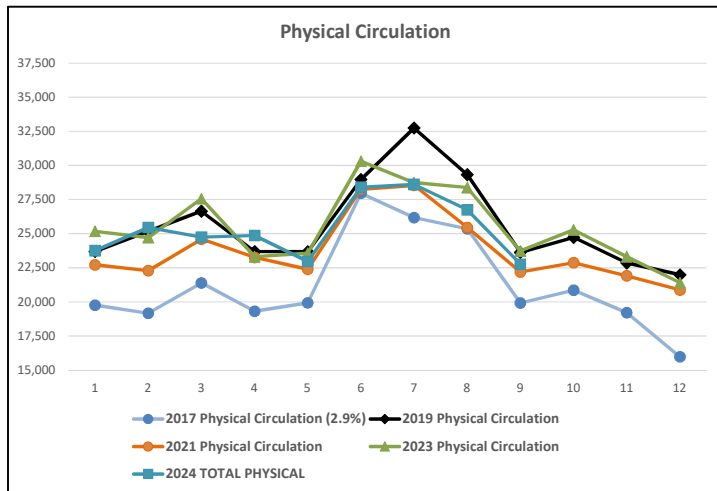
Over 10% Below

Germantown 2025 Budget (estimated)	35,290	59	26,900	TBD	TBD	TBD	TBD	TBD	TBD	TBD	TBD	TBD	TBD	\$793,088	\$1,142,088	TBD	\$783,740	\$90,000	\$1,142,088
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GCL Statistical Trends 2016-2024

*COVID-19 Building closed 3/14/20 thru 5/20/20, and 11/2-14/20

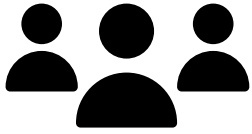
Stats	YTD	Jan	Feb	Mar	Apr	May	June	July	August	Sept	Oct	Nov*	Dec
2024 TOTAL PHYSICAL	228,310	23,760	25,453	24,744	24,868	22,970	28,397	28,606	26,751	22,761			
% over 2023	-3.1%	-5.6%	3.0%	-10.3%	6.7%	-2.6%	-6.3%	-0.5%	-5.7%	-4.1%			
2024 Overdrive - eBook	20,297	2,337	2,176	2,363	2,308	2,203	2,137	2,292	2,331	2,150			
2024 Overdrive - Audio	21,682	2,449	2,232	2,466	2,417	2,569	2,418	2,399	2,392	2,340			
2024 Overdrive - Magazine	6,880	1,126	896	1,006	556	775	668	566	597	690			
2024 TOTAL DIGITAL	48,859	5,912	5,304	5,835	5,281	5,547	5,223	5,257	5,320	5,180			
% over 2023	11.1%	14.8%	16.2%	19.3%	15.0%	17.9%	6.3%	3.7%	4.8%	3.5%			
2024 TOTAL CIRCULATION	277,169	29,672	30,757	30,579	30,149	28,517	33,620	33,863	32,071	27,941			
% over 2023	-0.8%	-2.2%	5.0%	-5.8%	8.0%	0.8%	-4.6%	0.1%	-4.1%	-2.8%			
2023 TOTAL PHYSICAL	305,539	25,176	24,721	27,576	23,314	23,573	30,311	28,744	28,382	23,733	25,289	23,318	21,402
2023 Overdrive - Audio	23,308	1,919	1,660	1,808	1,773	1,962	1,964	2,048	2,118	1,961	2,109	2,048	1,938
2023 Overdrive - eBook	25,635	2,311	2,063	2,294	2,118	2,062	2,237	2,283	2,198	2,054	1,993	1,972	2,050
2023 Overdrive - Magazine	6,121	363	276	342	293	270	304	337	347	612	1,005	970	1,002
2023 Overdrive Total	55,064	4,593	3,999	4,444	4,184	4,294	4,505	4,668	4,663	4,627	5,107	4,990	4,990
2023 Hoopla	5,344	558	564	445	408	411	409	403	413	376	415	492	450
2023 TOTAL DIGITAL	60,408	5,151	4,563	4,889	4,592	4,705	4,914	5,071	5,076	5,003	5,522	5,482	5,440
2023 TOTAL CIRCULATION	365,947	30,327	29,284	32,465	27,906	28,278	35,225	33,815	33,458	28,736	30,811	28,800	26,842
2022 TOTAL Circulation	341,631	27,057	26,503	29,815	27,446	26,151	33,733	33,401	32,747	27,325	26,807	26,295	24,351
2021 TOTAL Circulation	334,643	27,351	26,389	29,240	27,455	26,604	32,233	32,505	29,631	26,064	26,763	25,614	24,794
2020 TOTAL Circulation	287,663	29,057	29,114	19,148	6,609	13,676	29,172	29,547	29,547	27,676	27,911	22,287	24,892
2019 TOTAL Circulation	345,570	26,916	27,977	29,921	26,507	26,737	32,268	36,183	32,685	26,861	28,276	26,052	25,187
2018 TOTAL Circulation	323,423	24,800	23,134	25,729	26,407	25,795	32,103	32,769	31,169	25,550	27,809	25,189	22,974
2017 TOTAL Circulation	277,461	21,499	20,774	23,179	21,078	21,738	29,934	28,236	27,352	21,906	22,793	21,082	17,890
2016 TOTAL Circulation	263,946	20,667	21,738	22,806	22,100	21,582	27,724	26,586	25,274	19,889	20,099	20,140	15,341



GERMANTOWN COMMUNITY LIBRARY

2024 IN-LIBRARY PROGRAMS

(NUMBER OF PROGRAMS IN PARENTHESES)



6,232

People
Attended

218

Programs

PRESCHOOL

Storytime
Preschool (23): 1,149
Storytime:
Baby/Toddler (23) 1,269
= (46)
2,418

YOUTH

Family Night (10): 220
Field Trips (6): 160
Special (15): 1,439
= (31)
1,819

TEENS

Advisory (8): 57
Crafts (12): 87
Special (9): 106
= (29)
250

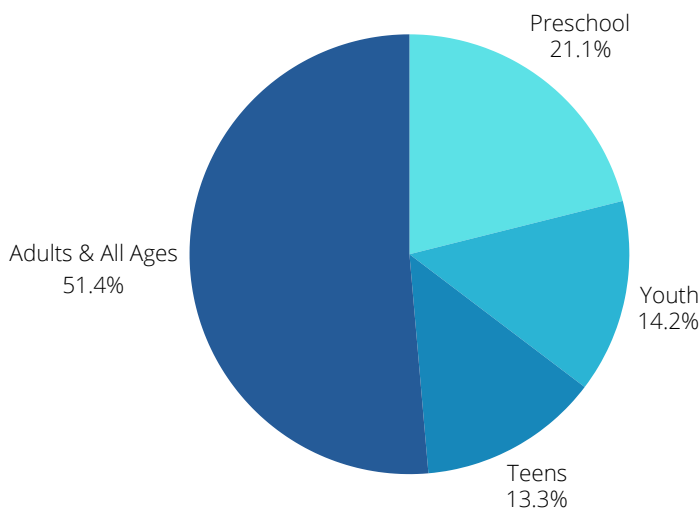
ADULTS & ALL AGES

Book Groups (48): 376
Crafts (22): 672
Puzzle/Games (8): 24
Cooking (8): 35
Friends (5): 65
Blood Drive (4): 240
Special (17): 333
= (112)
1,745

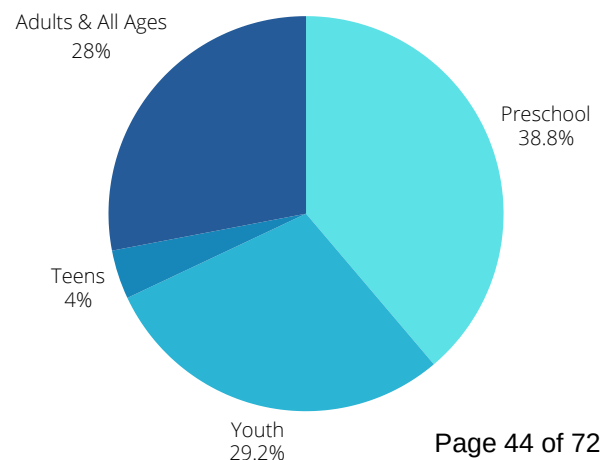
Past Attendance:

2023: 12,804
2022: 11,149
2021: 4,316
2020: 7,066
2019: 29,623

PROGRAMS OFFERED BY TARGET AGE



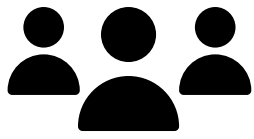
ATTENDANCE BY TARGET AGE



GERMANTOWN COMMUNITY LIBRARY

2024 OUTSIDE OF THE LIBRARY

(NUMBER OF PROGRAMS IN PARENTHESES)



7,506

People
Attended

154

Programs

PRESCHOOL

Preschool
(11): 220
School Delivery
(4): 4
= (15)
224

YOUTH

Enchanted Library
(6): 160
Kid's Klub (8): 309
Special (6): 3,750
School Visits
(32): 1,773
School Delivery
(6): 42
= (58)
6,034

TEENS

High School
Band (1): 120
High School
Book Group (5): 85
School Delivery
(6): 18
= (12)
223

ADULTS & ALL AGES

Senior Book Group
(16): 216
Senior Living Facilities
(35): 258
Homebound (8): 42
Senior Delivery (8): 16
Fundraisers (2): 493
= (69)
1,025

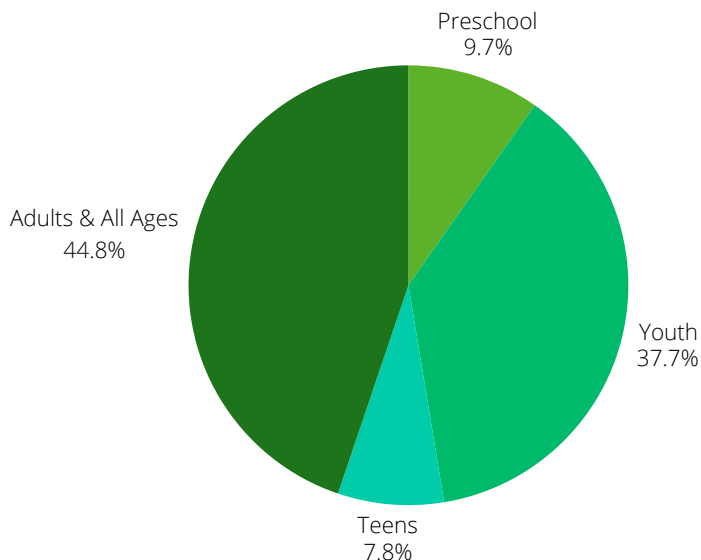
Past Attendance:

2023: 14,480

2022: 10,695

2021: 6,082

PROGRAMS OFFERED BY TARGET AGE



ATTENDANCE BY TARGET AGE

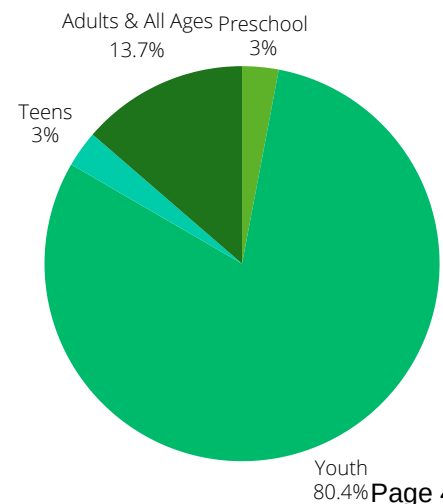




PHOTO BY THOMAS J. MCKILLEN
The River City Blaskapelle, pictured during last year's Hunsrucker Oktoberfest, will be performing at this year's Hunsrucker Oktoberfest, which will be held on Sept. 28-29. See story on page 9.

Proposed 2025 budget presented to Germantown Village Board

BY THOMAS J. MCKILLEN
MANAGING EDITOR

The Germantown Village Board got a first look at the proposed 2025 budget during the Sept. 16 board meeting.

The board will review the proposed budget during Committee of the Whole meetings later this month and in October. A final recommended budget has to be approved by the board by Oct. 23 for publication for the public hearing and final board action, which can be no later than Nov. 18.

According to information from the village Finance Director Matthew Uselding, the village levy for the 2025 budget is proposed to be \$18,047,505, a 13.73 percent increase from the 2024 level. The village's general fund is proposed to increase by 16.12 percent (\$1,780,839) while debt service is proposed to increase by 8.24 percent (\$397,325).

Uselding said out of the \$1,780,839 increase in the general fund, \$1,449,468 is from the referendum approved by voters in April with the remaining amount a 3 percent increase due to net new construction.

"The levy increase is largely, mostly driven by the referendum," Uselding said.

Uselding said the projected average increase in the village portion of the property tax bill will be \$251.

At the start of the presentation, Uselding explained that budget challenges include limited options against increased demand for services. He said while there is an increase in state aid there are also decreases in other revenue categories. Information from Uselding states there is also increased demand for public safety services and there are also inflationary factors that are outside the village's control.

Uselding said budget priorities included an investment in public safety due to approval of the public safety referendum in April along with investments in infrastructure and investments in the community. The proposed village budget incorporated the 10 additional firefighters and four police officers that were approved by voters through the April referendum, which will allow for increased shift coverage and decreased overtime in the police and fire departments.

The budget also includes an increase in funding for the 2025 road program. Uselding said while the village has previously spent approximately \$1.1 million on road improvements, it increased the figure to \$1.5 million to account for inflation for those projects. There are also projects to address stormwater deficiencies, improvements to the library building and

See 'BUDGET' PAGE 6

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Business Spotlight PAGES 10-15
Classifieds PAGES 22-23

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SCAN ME

Germantown assessment revaluation completed

The village of Germantown assessor has completed a revaluation of all properties in the village, and Village Administrator Steve Kreklow explained the outcomes of the reassessment during a presentation at the Sept. 16 Village Board meeting.

According to information from the village, Associated Appraisal Consultants completed a revaluation of all property in the village. Kreklow said the village last underwent a revaluation of property assessments in 2019. Kreklow explained that property tax bills are based on property values.

"One of the reasons we go through this periodically is to make sure property taxes are distributed fairly and calculated accurately," Kreklow said. "When we talk to residents about assessments, assessments don't determine the amount of the tax levy that the village or school district or the county or MATC (Milwaukee Area Technical College) collect, but they do determine how that tax levy is distributed, and the intent is to make sure it is done fairly and it complies with state law."

Kreklow explained that state law requires assessed value be within 10 percent of market values within a

certain amount of time. Kreklow said that last year the village's assessed values were 23 percent lower than market values and were dropping. He said the market revaluation will bring the village in compliance with state law, and assessed values will be 100 percent of market value.

"An increase in assessed value doesn't necessarily mean an increase in your property tax bill," Kreklow said. He said the increase for assessment was 41 percent.

"Generally, all of the things being equal, properties that have an increase of more than 40 percent are going to see a larger proportion of the total property tax levy, properties that see an increase of less than 41 percent are going to see a smaller share," he said.

Kreklow said that the average residential property assessment increased by just under 41 percent, commercial and industrial property went up by 44 to 45 percent while agricultural and undeveloped properties went up by approximately 16 percent.

"Residential properties stayed about the same but there was a shift in the proportion of property taxes being paid from agricultural and undeveloped property

to commercial and industrial property," he said.

He said that what affects property tax bill are tax levies adopted by local taxing jurisdictions (village of Germantown, Germantown School District, Washington County, Milwaukee Area Technical College). Kreklow said for this year's tax bill, residents will see an increase in their property tax bills due to the approval of the public safety referendum last year.

Kreklow said there is an appeal process for residents who want to challenge their assessments, and said between 60 to 75 residents have called regarding their assessments. Open book meetings were held on Sept. 11 and Sept. 17. Residents who want to contest their assessments can go to the Board or Review, which will be held on Oct. 10 and can be scheduled by appointment with the village clerk.

Village Trustee David Baum said he has been asked by residents what impact the new Public Works building will have on what they are paying to the village. Kreklow said that impact occurred in last year's property tax bill and is now part of the base of the village tax levy.

Germantown native deployed aboard U.S. Navy aircraft carrier sends shoutout to the Packers

BY ASHLEY CRAIG
NAVY OFFICE OF COMMUNITY OUTREACH

Airman Ryan Holmes, a native of Germantown, Wisconsin, currently deployed aboard the U.S. Navy aircraft carrier, USS Theodore Roosevelt, wishes the Green Bay Packers good luck during the 2024 football season.

"I'm cheering for the Green Bay Packers because they remind me of my home state and my family," said

Holmes. "When I was young and visiting my grandpa in Green Bay, I remember driving past the stadium, Lambeau Field. The team is a good reminder of where I came from."

Holmes joined the Navy one year ago. Today, Holmes serves as an aviation structural mechanic with Helicopter Maritime Strike Squadron (HSM) 75 assigned to USS Theodore Roosevelt.

As Holmes and other sailors continue to train and perform missions, they take pride in serving their country in the U.S. Navy.

"Serving in the Navy has taught me not to take anything for granted and to cherish every second with the people you love," added Holmes. "People tend to take things for granted but you never know how good something is until it's gone."

Budget From Page 1

well upgrades.

Uselding said for the 2025 budget, vil-

lage officials sought to refund areas that were reduced in the 2024 budget, with library weekly hours increased from 52 to 59 hours and expanded recreation pro-

grams and additional staffing for Kids Club and other programs. The budget also includes a 3 percent performance bonus for non-union staff.

In the area of expenses, Uselding said the largest increase is in the salaries and benefits, with salaries and wages increasing 11.14 percent while fringe benefits increase 15.36 percent. Uselding explained that the village sought to keep supplies and operating expenses as flat as possible — they only increased 1.58 percent — knowing there would an increase in salaries and benefits.

"We really challenged departments to live within the budget they had this year knowing were going to try to accommodate library and recreation to get them some funds back," Uselding said.



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BUSINESS OF THE LIBRARY BOARD

MEETING DATE: October 23, 2024

PLACEMENT: Presentation

ITEM TITLE: 2024 FFP Grant Update

SUBMITTED BY: Trisha Smith, Library Director

SUMMARY EXPLANATION:

The Germantown Community Library submitted an application for a Flexible Facilities Program Grant (FFP) funded through the U.S. Department of Treasury's Capital Projects Fund (CPF) program on Wednesday, July 10, 2024. The grant was submitted by the Village of Germantown in the amount of \$4,250,000 for the library's second floor expansion and remodel of the first floor.

The Village of Germantown was notified on Monday, October 7, 2024, that Germantown was not awarded an FFP grant (attached).

A list of all Wisconsin municipalities awarded an FFP grant is also attached.

ATTACHMENT:

1. 2024 FFP Grant Award Decision Letter
2. 2024 FFP Grant Awards List

STAFF RECOMMENDATION:

ACTION BY Committee:



STATE OF WISCONSIN DEPARTMENT OF ADMINISTRATION

Tony Evers, Governor
Kathy Blumenfeld, Secretary
David Pawlisch, Division Administrator

October 7, 2024

Dean Wolter, Village Board President
Village of Germantown
N112W17001 Mequon Road
Germantown, WI 53022-3212

RE: Village of Germantown Flexible Facilities Program (FFP) Application

Dear Village Board President Wolter:

The Wisconsin Department of Administration (DOA) Division of Energy, Housing and Community Resources (DEHCR) received the Village of Germantown's application for the Flexible Facilities Program (FFP), requesting financial assistance for the expansion and renovation of the public library.

DOA received more applications than FFP funds available. Therefore, DEHCR is not able to fund all applicants. Applications with the highest scores were awarded funding. Representatives from across the State of Wisconsin government reviewed and scored all applications and determined that while the Village's project was eligible, unfortunately it did not score high enough to receive a FFP award. The completed Scoring Summary sheet for your application is included with this letter. If any grantee declines an award, we may offer funding to another eligible applicant that did not receive funding. Applicants will be contacted in scoring order, with the applicant with the highest score being contacted first. As stated in Section 3.6 of the Grant Announcement, award decisions and scores are final and not subject to appeal.

We thank you for submitting your application and wish you continued success with your proposed project.

Should you have any questions regarding our review process or decision, please contact Tamra Fabian, Community Development Bureau Director for the Division of Energy, Housing and Community Resources, at (608) 261-7747 or Tamra.Fabian@wisconsin.gov.

Sincerely,

DocuSigned by:

8BBB1B6C717146F...

David Pawlisch, Administrator
Division of Energy, Housing and Community Resources

cc: Steve Kreklow, Administrator, Village of Germantown
Donna Ott, Village Clerk, Village of Germantown
Patricia Smith, Library Director, Germantown Community Library
Tamra Fabian, Director, Bureau of Community Development, DEHCR
Cindy Frankiewicz, Fiscal Section Chief, DEHCR

Flexible Facilities Program (FFP) Project
Application Scoring Summary

Applicant / Tribal Government or Local Government:	Village of Germantown
Subrecipient:	
Wisconsin County:	Washington County
Project Title:	Public Library Renovation and Expansion
Project Category:	Facility Renovation/Expansion
Facility Type:	Library
Project Start Date:	Construction must start no later than July 1, 2025
Project End Date:	Construction must be completed no later than September 30, 2026; Project Completion Report and Final FFP Payment Request must be submitted to DEHCR no later than October 31, 2026
Total # of Beneficiaries:	35,290
Estimated Total Project Cost:	\$8,500,000.00
FFP Funding Amount Requested:	\$4,250,000.00
FFP Funding Amount Awarded:	\$0.00

	Score:	
Project Description (0 – 10 points possible):	7	
Project Need (0 – 40 points possible):	20	
Project Reach (0 – 30 points possible):	25	
Sustainability Plan (0 – 10 points possible):	7	
Match Funding (0 – 10 points possible):	6	
TOTAL (100 points possible):	65	COMMENTS: Insufficient score for award based on amount of FFP funds available.
Grant Award Recommendation:	No Award	

Press Release: Gov. Evers Announces \$115 Million in Grants to 35 Local and Tribal Communities for New Construction and Renovations of Public Libraries and Community Centers

State of Wisconsin sent this bulletin at 10/07/2024 12:36 PM CDT



Tony Evers

Office of the Governor | State of Wisconsin

FOR IMMEDIATE RELEASE: October 7, 2024

Contact: GovPress@wisconsin.gov

Gov. Evers Announces \$115 Million in Grants to 35 Local and Tribal Communities for New Construction and Renovations of Public Libraries and Community Centers

ASHLAND — Gov. Tony Evers, together with the Wisconsin Department of Administration (DOA), today announced over \$115 million in grants to local and Tribal communities through DOA's Flexible Facilities Program (FFP). Funded through the U.S. Department of Treasury (Treasury) Capital Projects Fund (CPF) as part of the Biden-Harris Administration's American Rescue Plan Act, these grants will go toward funding public facility expansion or improvement projects designed to provide reliable broadband access to local communities, including libraries, community centers, and multi-purpose community facilities.

"We're working to build the 21st-century infrastructure and workforce Wisconsin needs to meet the demands of the 21st Century, including expanding access to high-speed internet. Every Wisconsinite should have access to reliable, affordable, high-speed internet, and these investments will help build upon our work to close the digital divide, especially in our rural areas and communities," said Gov. Evers. "I'm incredibly proud to be working alongside our dedicated state agencies and federal partners to help bolster our public infrastructure, including supporting our libraries and community centers and expanding access to critical services for folks in every corner of our state."

"Access to reliable internet is a necessity for Wisconsinites across the state to attend school, make doctor appointments, manage their farms, and run their businesses," said U.S. Sen. Tammy Baldwin (D-Wisconsin). "I'm thrilled to work with state and local partners to expand internet access in our communities, level the playing field, and ensure everyone in Wisconsin has the opportunity to thrive."

"The Biden-Harris Administration is making significant progress nationwide to ensure Americans have access to high-speed internet and close the digital divide," said U.S. Deputy Secretary of the Treasury Wally Adeyemo. "With these resources, Wisconsin families and small business owners will gain access to new economic opportunities and vital services like healthcare and education."

"We've seen a lot of interest in these projects to remove barriers and expand vital broadband services for Wisconsinites," said DOA Secretary Kathy Blumenfeld. "I'm excited about the variety of projects these grants will help support across the state."

The state of Wisconsin [received](#) a total of \$189 million from the CPF for the [FFP](#), the [CPF Broadband Infrastructure Grant Program](#), and for the previously [announced](#) Digital Connectivity and Navigators Program at the Public Service Commission of Wisconsin (PSC) to support high-quality multi-purpose community facilities and help address high-speed internet access, affordability, and adoption in the state. DOA was originally awarded \$107 million from the CFP to support the FFP, and an additional more than \$7 million was made available through savings across CPF programs.

In December, Gov. Evers, U.S. Sen. Baldwin, DOA, and the PSC [announced](#) Treasury's approval of the state's plans to utilize \$140 million of federal funds from the CFP to create the two new grant programs, the FFP and the Digital Connectivity and Navigators Program.

The FFP is designed to fund community facility projects such as public libraries, community centers, and multi-purpose community facilities in order to address critical requirements of digital and broadband access resulting from or exacerbated by the coronavirus pandemic. The projects are intended to serve disadvantaged populations most disproportionately impacted by the pandemic and who have limited or no remote access to broadband. The funded projects must provide new, renovated, or expanded facilities,

broadband/high-speed internet service, and other digital connectivity equipment, and devices that will enable remote access to work, education, and health monitoring activities and resources. Wisconsin has committed to awarding at least \$20 million in FFP grants to projects that include the construction, renovation, or expansion of public library facilities, in addition to digital technology and connectivity improvements within said facilities.

The FFP is open to all units of general local government and Tribal governments in Wisconsin. The maximum award is \$4.25 million.

The CPF-FFP projects aim to:

- Directly support recovery from the coronavirus pandemic by strengthening and improving the public infrastructure to provide the digital resources necessary for Wisconsinites to be able to access remote work, education, and healthcare monitoring opportunities;
- Enable investments in capital assets designed to address inequities in access to critical services; and
- Provide 21st-century public infrastructure necessary to access critical services, including a high-quality and affordable broadband internet connection.

Gov. Evers' administration has done more to expand access to high-speed internet than any other administration in state history. Since 2019, Gov. Evers has allocated more than \$345 million in state and federal funds to expand high-speed internet, including the largest state investment in state history. These investments have made it possible for the Commission to award grants to help more than 410,000 homes and businesses access new or improved broadband services. In his most recent budget, the governor recommended allocating \$750 million in state funding for broadband expansion to supplement the federal funding being allocated to the state in coming years. Unfortunately, despite that the federal funds Wisconsin expects to receive will not be sufficient to address the broadband needs across the state, Republicans in the Wisconsin State Legislature removed this funding from the final budget and provided \$0 in new funding for broadband.

In addition to state and federal investments, in 2020, Gov. Evers created the [Governor's Task Force on Broadband Access](#) to advise the governor and the Legislature on broadband actions, policies, and strategies to successfully expand high-speed internet in Wisconsin. In 2021, Gov. Evers declared it the [Year of Broadband Access](#), and during that year, Gov. Evers [directed](#) \$100 million in federal funds to broadband expansion—the largest single round of broadband investment in state history. Further, last year, Gov. Evers, together with the PSC and the Department of Public Instruction, also announced the launch of the [Internet Discount Finder](#) website to help Wisconsin households find and access affordable internet.

The Evers Administration is continuing this work as the PSC prepares to implement President Biden's 'Internet for All' Initiative and reach Gov. Evers' goal of bridging Wisconsin's digital divide.

A summary of the applications awarded grant funding by region is available below.

Alma | \$4,250,000

Funding will assist with the construction of a new public library and community facility. The project will impact over 9,600 individuals, including many experiencing higher rates of unemployment and poverty as a result of the pandemic. The new library and community center will feature three computer labs, three telemedicine rooms, and a large multi-purpose community space with a kitchenette. Additionally, the project will include the installation of high-speed internet with digitally equipped rooms for work, education, and healthcare monitoring, which will help address the shortage of healthcare professionals in the county.

Ashland | \$3,386,967

Funding will assist with public library expansions and updates, which will benefit over 12,000 individuals, including many living with disparities in health, income, and high-speed internet access. Project funding will go towards the renovation of an existing library space with a meeting room, a classroom, and a computer lab with nine desktop computers.

Beloit | \$3,890,558

Funding will assist with public library renovations, which will benefit over 11,000 individuals, including those with higher-than-average poverty and unemployment rates and children who score below proficient in math and reading. Funding will go towards library expansions, which will include six classrooms, three computer labs, and an interactive children's learning space. Additionally, this project will include access to high-speed internet and address disparities in education, workforce development, and healthcare services.

Brown County | \$4,025,691

Funding funds will assist with building renovations to create the Denmark Community Center and Library, which will benefit over 6,000 individuals who have been without a public library or community center since its closure in 2020 as a result of the coronavirus pandemic. The newly renovated facility will provide services to those without reliable or affordable home internet and individuals needing training and support in navigating job searches, online education, and telemedicine access. The construction will include building two classrooms, four multi-purpose spaces, and a mobile computer lab featuring ten laptops. The

project will include access to free internet, technology training, employment assistance, educational programs, and health and wellness services through county partners and non-profit organizations.

Cable | \$1,865,120

Funding will assist with the expansion of the Forest Lodge Public Library, which will benefit over 1,300 individuals, including those who are economically disadvantaged and elderly residents who rely on the library for its essential services and connection to the wider world. Project funding will go towards the renovation and expansion of the existing library space with a media lab, a telemedicine room, and a computer lab with eight computer stations. The expansion will specifically address work, education, and health monitoring, including multiple spaces outfitted with audiovisual capabilities.

Cadott | \$3,747,710

Funding will assist with the construction of a new public library, which will benefit approximately 5,000 individuals, including those who were disproportionately affected by the coronavirus pandemic and those with limited healthcare and technology access. The new public library space will feature two telemedicine rooms, two multi-purpose spaces, and a computer lab with seven desktop computers. This project will include enhanced access to medical, educational, and employment opportunities.

Dodgeville | \$4,250,000

Funding will assist with public library renovations, which will benefit over 12,100 individuals, including those who face above-average poverty rates as well as significant hardships regarding internet reliability and affordability. Funding will expand the existing library space, including the construction of a children's programming room, a business center, and four classrooms with 11 laptop computers. Additionally, the project will offer remote learning support, telemedicine access, and workforce development resources.

Elkhorn | \$2,172,006

Funding will assist with public library renovations, which will benefit over 3,500 individuals, including minority and elderly groups, individuals experiencing poverty, and those lacking access to internet and technology. Funding will go towards expanding the existing library space, including the construction of four study rooms, two telemedicine rooms, and two classrooms with eight laptop computers. This project will expand the broadband, educational, career, and healthcare community resources available to people in Southeastern Wisconsin.

Fall Creek | \$4,250,000

Funding will assist with the construction of a new public library, which will benefit over 4,800 individuals, including those who experience greater challenges due to limited access to healthcare facilities and workforce shortages. The new library space will feature six Wi-Fi workspaces, four classrooms, and two computer labs with 20 laptop computers. This project will offer residents increased access to telehealth, remote work, and virtual learning by expanding technology access and introducing new collaborative areas, dedicated workstations, and computer labs.

Fennimore | \$4,250,000

Funding will assist with public library renovations, which will benefit over 4,500 individuals, including those experiencing lower-than-average income, education, and access to technology. Funding will go towards expanding an existing library space with the construction of three telemedicine rooms, a conference room, and a multi-purpose space with kitchenette. This project will offer all community members ADA-compliant, barrier-free access to improved broadband and Wi-Fi access, multi-purpose meeting rooms, more desktop and laptop computers, and private rooms for work, education, and healthcare monitoring.

Fountain City | \$1,707,800

Funding will assist with city auditorium renovations to create an improved community center and public library space. The project will benefit over 4,700 individuals, including those who are low-income, elderly, and children. Funding will go towards expanding the existing library and community center space with a telemedicine room, a large conference room, and four computer labs. This project will include the creation of an accessible, multipurpose community center that offers a robust library, facilities for education, workforce, and healthcare services, and a place for social and recreational activities.

Fremont | \$4,250,000

Funding will assist with the construction of a tri-county public library and community center, which will benefit over 2,100 individuals, including low-income families, seniors, and youth. Funding will go towards building a library and community center space with three telemedicine rooms, a senior center, and a computer lab with ten desktop computers. The project will invest in flexible spaces that enable remote access to work, education and health monitoring, and will include study rooms, a dedicated teen space, a STEM space, and a safe indoor children's play area.

Hammond | \$4,095,154

Funding will assist with the construction of a new public library, which will impact over 3,000 individuals, including many who are economically disadvantaged and those with limited transportation or broadband internet access. The new public library will include three classrooms, two telemedicine rooms, and a large multi-purpose space. Additionally, this project will greatly expand access to a variety of educational, work, and healthcare monitoring-related services for all residents within its service area.

Hancock | \$452,150

Funding will assist with the expansion of a public library and the addition of a new resource center, which will benefit over 6,800 individuals, including those who experience economic, food, and health insecurity and the overall challenges due to a lack of digital technology in a rural community. Funding will go towards the renovation of an existing library space with a telemedicine room, a computer lab, and a multi-purpose space for groups. The project will greatly expand the ability of individuals to use upgraded computers and faster broadband services, especially those who are looking to have access to educational, health, vocation, and other essential services.

Independence | \$4,121,435

Funding will assist with the construction of a new community learning center and public library, which will benefit over 2,200 individuals, including those experiencing higher than average poverty rates, higher-than-average food insecurity, as well as a higher-than-average immigrant population. The new library and community space will feature three classrooms, a computer lab, and a food pantry with a teaching kitchen. This project will offer comprehensive services and facilities to enable health monitoring, educational support, food security, workforce development, and digital access to address critical community needs.

La Crosse | \$3,010,808

Funding will assist with public library renovations and technological connectivity improvements, which will benefit over 30,800 individuals, including those who are low-income and lack access to high-speed internet. Funding will go towards expanding the existing library space with three classrooms, five meeting rooms, and two computer labs. This project will update the library's broadband infrastructure and purchase desktop computers, laptops, and connectivity hardware to ensure fast, secure, and reliable internet access for all users.

Madison | \$4,250,000

Funding will assist with the construction of a new public library and Imagination Center at Reindahl Park. The project will benefit over 19,300 individuals, including those who experience a higher rate of poverty and lowered access to internet and transportation. The new library will have meeting rooms, classrooms, a quiet reading room, and a family space. This project will offer free high-speed internet and computer access, and it will feature a Tech Hub with ten workstations and 15 laptops.

Mauston | \$2,881,280

Funding will assist with the expansion of public library space and services. The project will benefit over 11,700 individuals, including those who experience widespread poverty conditions, employment challenges, limited access to education, and rural isolation. Funding will go towards renovating the existing library space through the addition of four telemedicine rooms, six multi-purpose spaces, and two classrooms. This project will also repurpose an underused workroom to provide added space, improved internet access, and technology education to the community with the digital access needed for work, education, and healthcare monitoring.

Mercer | \$101,882

Funding will assist with public library renovations, which will benefit over 2,200 individuals, including those experiencing higher unemployment rates, reduced access to high-speed internet, and aging Wisconsinites. Project funding will expand the existing library space to include four multi-purpose rooms, a conference room, and a memory lab. The project will focus on renovating the space to provide increased access to workspaces with high-speed internet for remote work, education, and telehealth appointments for the town of Mercer and Iron County residents, visitors, and organizations.

Milwaukee County | \$3,967,737

Funding will assist with the renovation of the Clinton & Bernice Rose Senior Center. The project will benefit over 700 individuals, including minority populations, elderly individuals, and those experiencing poverty and health challenges. Funding will go towards expanding the existing community center with a telemedicine room, a multi-purpose space, and a computer lab with 12 desktop computers. The project will include the addition of technical equipment in an effort to allow individuals greater access to updated and improved educational, vocational, and nutritional programming.

New Glarus | \$4,250,000

Funding will assist with the construction of a new public library. The project will benefit over 6,100 individuals, including those who face challenges related to living in a rural area with a lack of access to reliable high-speed internet. The new library space will have a children's programming area, a study room, and a classroom with six desktop computers. This project will include the installation of fast and reliable internet, improved technology access, and private spaces to perform virtual activities related to work, education, and healthcare.

New London | \$3,900,000

Funding will assist with public library renovations and improvements, which will benefit over 15,000 individuals, including those who are of lower socioeconomic status, disabled, and elderly. Funding will go towards the expansion of an existing library space to include six classrooms, a science lab, and three computer labs with 30 desktop computers. With project funding, the library will have increased broadband speed and technology that will address digital equity gaps and improve spaces, services, and materials, enhancing work, education, and healthcare monitoring.

Ozaukee County | \$748,500

Funding will assist with the expansion of the Ozaukee Nonprofit Center, which will benefit approximately 25,000 individuals, including those who are unemployed, lack access to high-speed internet, and lack access to healthcare services. Funding will go towards renovating the existing library space with a workstation room, an outdoor education center, and three classrooms with 13 laptop computers. The project will renovate targeted spaces that are underutilized to accommodate expanded high-speed internet opportunities for community residents to access and use for work, education, and virtual healthcare visits.

Phelps | \$4,250,000

Funding will assist with the construction of a new public library and community center, which will benefit over 1,200 individuals, including seniors and families, those who are of low to moderate income, and those who were disproportionately impacted by the coronavirus pandemic. Funding will go towards building a multi-purpose facility with a library, a classroom, and a computer lab with 20 laptop computers. The project will also include improved high-speed internet and upgrades to connectivity capabilities and equipment, creating a hub for a multitude of opportunities, such as classes in healthcare, telehealth, workforce development, and education.

Plum Lake | \$4,250,000

Funding will assist with the construction of a new community center, which will benefit over 1,600 individuals, including those who experienced significant disadvantages in accessing work, education, and health monitoring during the coronavirus pandemic due to a critical lack of accessible high-speed internet. Funding will go towards building a community center with three multi-purpose spaces, a classroom, and a computer lab offering 20 desktop computers. The project will include the installation of broadband for work, education, and healthcare needs in a centrally located area while providing ADA-compliant updates.

Port Washington | \$1,093,348

Funding will assist with public library renovations, which will benefit over 17,200 individuals, including those who experience higher rates of poverty. Funding will go towards expanding the existing library space to create a private telemedicine space, a computer lab, and a large community room. High-speed internet will be installed to directly impact work, education, and healthcare needs, and more outlets in public seating, laptops to loan and use for classes, Wi-Fi hotspots, and a large charging station.

Reeseville | \$251,040

Funding will assist with public library renovations, which will benefit over 600 individuals, including those who experience rural isolation and lower socioeconomic status, as well as a lack of access to internet and technology. Funding will go towards the expansion of the library with a computer lab, a telemedicine room, and a children's area. The project will renovate the main level to create a computer lab and technology space with laptops and software, enabling users to complete work, education, and healthcare-related tasks privately and efficiently.

Ripon | \$1,985,000

Funding will assist with public library renovations, which will benefit over 7,600 individuals, including residents living below the poverty line, elderly residents, people with disabilities, minority groups, and those without access to high-speed internet. Funding will go towards expanding the existing library through the addition of telemedicine rooms, computer labs, and a large multi-purpose space. With project funding, the library will have dynamic available spaces for patrons to use for work, including online interviews and meetings, education, including online classes and exams, and healthcare monitoring, including telehealth appointments.

River Falls | \$4,080,488

Funding will assist with public library expansions and equipment upgrades, which will benefit approximately 46,500 individuals, including many with lower levels of income, lower levels of education, and a significant lack of reliable internet access. Project funding will go towards renovations on the upper level of the existing library to create an additional meeting room, two study rooms, and a quiet room, as well as equipping the library's main computer lab with 50 new laptop computers. Additionally, other renovations and equipment upgrades on the main level of the library will be implemented to create a business center and additional office and storage spaces. The renovations are focused on increasing the accessibility of digital connectivity for work, education, and healthcare monitoring purposes.

Shawano | \$4,250,000

Funding will assist with the expansion of a multi-purpose recreation center, which will benefit over 9,200 individuals, including those lacking modern infrastructure and high-quality broadband internet. Funding will go towards renovating a multi-purpose community facility with a computer lab, a classroom, and two telemedicine rooms. The project aims to bridge digital access gaps by upgrading the facility to create electronic devices available for public use.

Sokaogon Chippewa – Mole Lake Band of Lake Superior Chippewa | \$4,250,000

Funding will assist with the construction of a new multi-purpose community center, which will benefit over 28,700 individuals, including those who have historically faced disadvantages in accessing critical services, which includes tribal members, low-income households, and elderly individuals. Funding will go towards building a multi-purpose community facility with four telemedicine rooms, two classrooms, and nine

computer labs with 80 desktop computers. This project will enhance the well-being of community members by increasing the availability and access to resources such as remote education, telehealth services, workforce development opportunities, and high-speed internet.

Stanley | \$4,137,056

Funding will assist with public library renovations, which will benefit over 6,600 individuals, including many low-income households, seniors, and migrant workers. Funding will go towards the expansion of the existing library with two classrooms and three computer labs with 26 desktop computers. This project will modernize and expand facilities in an effort to support and enrich the lives of patrons and serve as a dynamic center for education and community connection.

St. Croix Chippewa Indians of Wisconsin | \$4,250,000

Funding will assist with the expansion of a public library and community center facility, which will benefit over 11,500 individuals, including many who have experienced exclusion or endured significant barriers to services critical to individual well-being, cultural connection, economic advancement, and educational opportunities, made worse by the coronavirus pandemic. Project funding will go towards the renovation of a multi-purpose community facility, including an elder center, a language and music preservation studio, and six classrooms. The project will provide designated spaces to access remote learning, nutrition, and wellness spaces, as well as career and workforce development opportunities.

Waupaca | \$4,165,225

Funding will assist with the expansion of a community center, which will benefit over 4,500 individuals, including senior citizens, low to moderate-income households, and persons with disabilities. Funding will go towards renovating the existing community center with two classrooms, two telemedicine rooms, and a computer lab with 16 desktop computers. Additionally, this project aims to install high-speed internet, a gymnasium, and a career center and lab to directly enable work, education, and health monitoring.

Wautoma | \$4,250,000

Funding will assist with the construction of a new YMCA for the Waushara County area, which will benefit over 3,200 individuals, including low-income families, elderly individuals, racial and ethnic minorities, and underserved youth. Funding will go towards building a new community center with a wellness center, a community lounge, and five classrooms with 25 laptop computers. The project will address critical community needs by providing a versatile space for activities and integrating cutting-edge digital connectivity equipment to support work, education, and healthcare monitoring in response to the coronavirus pandemic.

An online version of this release is available [here](#).

###

Office of the Governor • 115 East Capitol, Madison, WI 53702

Press Office Email: GovPress@wisconsin.gov



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BUSINESS OF THE LIBRARY BOARD

MEETING DATE: October 23, 2024

PLACEMENT: Action Item

ITEM TITLE: Patio Project Update

SUBMITTED BY: Trisha Smith, Library Director

SUMMARY EXPLANATION:

Instruments and bricks were installed on the patio, Tuesday, October 15, 2024. Attachments include an updated task list, budget, photos, an example of a donation sign, and a musical instrument left to purchase.

Naming rights for the patio were originally set at \$15,000. The MOMS Club of Germantown has raised over \$10,000 with an additional \$8,000 raised for the musical instrument garden. Attached is the original Donation Brochure and the Donor List.

ATTACHMENT:

1. 2024 Patio Project Task List
2. 2024 Patio Project Budget
3. 2024 Patio Project Photos
4. 2024 Patio Project Donation Sign
5. 2024 Patio Project Musical Instrument
6. 2024 Patio Project Donation Brochure
7. 2024 Patio Project Donor List

STAFF RECOMMENDATION:

It is recommended to award naming rights for the patio to the MOMS Club of Germantown.

ACTION BY Committee:

Patio Project: Task List

Below is a tasks list on the status of Patio Project:

Task	Company	Status
Approve contractor & finalize patio area design	Cervantes Concrete Services LLC, Village DPW & Engineering	Completed
Remove benches & store in parking lot	Village DPW	Completed
Remove bricks, pavers & landscaping	Cervantes Concrete Services LLC	Completed
Install concrete (current & expanded area), sidewalk & donation bricks surrounding the patio area	Cervantes Concrete Services LLC	Completed
Restore area to the right of the patio and reseed grass	Cervantes Concrete Services LLC	Completed
Move benches, put together two new picnic tables, remove blank bricks	Village DPW	Completed
Water newly planted grass	Village DPW	Ongoing
Put out early literacy items	Library Staff	Completed (small toys will be put out during regular hours weather permitted)
Put out picnic table umbrellas	Library Staff	Completed (put up during regular hours weather permitted)
Install 4 musical garden items	Village DPW	Completed
Install 1 musical garden item	Village DPW	Spring 2025
Install July brick order (53)	Village DPW	Completed
Install remaining bricks (74)	Village DPW	Spring 2025
Remove majority of landscaping to the right of patio area, re-soil & add rocks	Wendland's Nusrery	Completed
Phase 2: Add fence, update landscaping, etc.	TBD Contractor	TBD: mostly likely with 2 nd floor expansion

Patio Project: Budget

Below is our estimated budget and funding list:

Item From Donations	Funding	Status
Concrete & Brick Install	\$21,880	Completed
Picnic Tables (2)	\$2,332	Completed
Umbrellas & Stands (2)	\$247	Completed
Play Houses	\$623	Completed
Musical Garden (piece #1)	\$14,129	Completed
Musical Garden (piece #5)	\$5,410	Not Purchased
Donation Sign	Unknown	Not Purchased
Musical Garden Plaques	Unknown	Not Purchased

\$44,621

Funding Raised so far: \$45,000

Item From Outside Funding	Funding	Status
Rocks & landscaping removal	\$2,700	Completed

\$2,700

Estimated Funding if all remaining bricks are purchased:

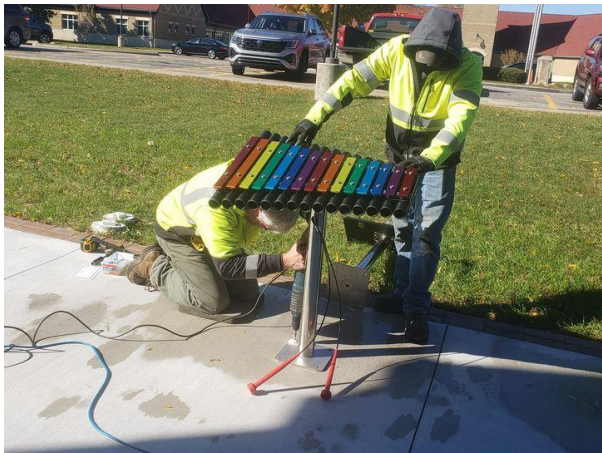
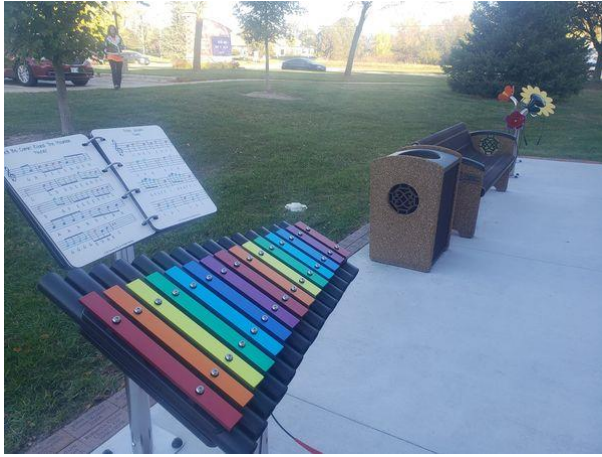
59 small bricks x \$75 (\$100 – \$25 estimated cost of brick) = \$4,425

1 small brick x 1 (\$250 – \$50 estimated cost of brick) = \$200

Total: \$4,625

Patio Project Photos: Musical Garden & Bricks

Completed: October 15, 2024 (by Germantown Department of Public Works)



Library Staff (and our mascot Sherman) trying out the new instruments.



Example of Donation Sign (not yet purchased)



Musical Garden Piece #5 (not yet purchased)





THANK YOU!

**We would like to thank the community
for your continued support! Together
we will achieve our goals!**

Connect with us

For more information about this project contact:

Trisha Smith - Library Director

262.253.7760 ext 2005 or smithp@germantownlibrarywi.org

Connie Lloyd - Assistant Library Director

262.253.7760 ext 2002 or clloyd@germantownlibrarywi.org

Jackie Molitor - Youth Services Librarian

262. 253.7760 ext 2014 or jmolitor@germantownlibrarywi.org

Cara Reimer - Community Engagement Specialist

262.305.6996 or creimer@germantownlibrarywi.org

PATIO UPDATE PROJECT 2023-2024



**The new patio improvements will create a
welcoming and functional outdoor space
for all to enjoy. It is a place where
neighbors can connect, learn and inspire
each other.**





Our History

The library has been a cornerstone of Germantown, Richfield and Jackson since the original building was built in 1963. Due to significant growth in the community we relocated to a larger space in 1982 and again in 2002. Today, the Germantown Community Library offers a wide variety of materials, programs and services to help build connections and enrich lives.

The Time is Now

As Germantown continues to grow, so too does the need for the library and its services. The new patio space will serve thousands of youth, families and adults each year and will add a whole new dimension to our building. Supporting your library has never been more important!

Project Highlights:

- Main sidewalk & play area sidewalk
- Partial fencing & surrounding landscaping
- Additional seating and tables
- Play area with rubber surface
- Landscaping near the foundation & new butterfly garden

Help make it possible

Your donation will help create a space in which everyone can come together! We hope that you will join us in supporting this project.



Supporter	\$50+	Leaf on Tree in Children's Area
Ally	\$100+	Small Brick on Patio
Partner	\$250+	Large Brick on Patio
Advocate	\$500+	Plaque in the Lobby
Champion	\$1,000+	Name on Sign
Hero	\$5,000+	Name on Sign
Benefactor	\$10,000+	Name on Sign
Naming Rights	\$15,000+	Name on Area

2024 Patio Project Sponsors

Benefactor - \$10,000+

MOMS Club of Germantown (in Memory of Alison Bruno)

Hero - \$5,000+

Friends of Germantown Community Library

Pawlak Family Foundation (in Memory of Alison Bruno)

Champion - \$4,000+

Bethlehem Lutheran Church & School

Germantown Kiwanis

Advocate - \$1,000+

Bank Five Nine (Germantown)

Cervantes Concrete Services Inc

Deutschstadt Heritage Foundation

Marv & Michelle Klowak

Leadership Germantown Class of 2023

Paper Pie (Lorrie Riemer)

Stantec

Partner - \$500+

Kristi Bonnell

Chick-fil-A (Menomonee Falls)

Judith Fleiss & Mike Peckman

Germantown American Legion Post 1

Germantown VFW Post 9202

John, Kathleen & Greta Glueckstein

Robert's Frozen Custard

Anne Schultz

Wendland's Nursery

Ron Zacker

PERMANENT SIGN COMING SOON!

BUSINESS OF THE LIBRARY BOARD

MEETING DATE: October 23, 2024

PLACEMENT: Presentation

ITEM TITLE: 2025 Budget Update

SUBMITTED BY: Trisha Smith, Library Director

SUMMARY EXPLANATION:

The 2025 Library Budget was presented at the Village of Germantown Committee of the Whole meeting on Monday, September 30, 2024. Library Capital and outstanding items were also presented at the Committee of the Whole meeting on Tuesday, October 15, 2024 (see attached information in Director's Report).

A copy of the 2025 Library Operating Budget is attached. There are a few slight differences in salary and benefit lines due to differences in individual staff benefits. The total is within \$700 compared to what was submitted in September.

The 2025 Library Budget includes:

- **Library Operating:** \$1,039,379
 - Salaries & Wage: \$594,658
 - Benefits: \$187,262
 - Operating Expenses: \$157,139
 - Maintenance (System): \$24,000
 - Utilities: \$69,000
 - Fixed Charges (Insurance & Bonds): \$7,320
- **Library Building Department of Public Works:** \$102,000
 - Cleaning Supplies: \$3,000
 - Cleaning Contract: \$31,803
 - General Maintenance: \$40,000
 - Major Repairs: \$27,000
- **Library Building Capital:** \$88,000
 - Library Fire Panel Replacement: \$18,000
 - Library Remote Door Access: \$55,000
 - Library AHU Damper Replacement: \$15,000

2025 Budget Meeting Schedule:

- Monday, November 18 @ 7:00pm: Public Hearing on Budget and Budget Adoption

ATTACHMENT:

1. 2025 Library Budget Update Library Budget

STAFF RECOMMENDATION:

ACTION BY Committee:

Village of Germantown, WI - PRODUCTION

NEXT YEAR / CURRENT YEAR BUDGET ANALYSIS

PROJECTION: 25001 2025 Operating Budget Projection							FOR PERIOD 12	
ACCOUNTS FOR:		2023	2024	2024	2024	2024	2025	PCT
General Fund		ACTUAL	ORIG BUD	REVISED BUD	ACTUAL	PROJECTION	Departmental	CHANGE
10570000 Library								
51	Salaries & Wages							
10570000	511000	LB Reg S&W	225,646.58	219,980.00	240,240.00	186,659.41	.00	286,998.00 30.5%
10570000	511100	LB PT S&W	353,630.76	327,906.00	314,060.00	204,810.25	.00	306,460.00 -6.5%
10570000	511200	LB B&C	1,100.00	1,200.00	1,200.00	1,220.00	.00	1,200.00 .0%
	TOTAL Salaries & Wages		580,377.34	549,086.00	555,500.00	392,689.66	.00	594,658.00 8.3%
52 Benefits								
10570000	521000	LB FICA	42,766.34	41,913.00	42,403.00	28,967.23	.00	45,500.00 8.6%
10570000	521100	LB WRS	34,608.29	27,875.00	29,832.00	24,113.41	.00	39,984.00 43.4%
10570000	521200	LB Health	96,315.36	99,202.00	99,202.00	59,437.73	.00	95,128.00 -4.1%
10570000	521300	LB Dental	5,295.00	4,825.00	4,825.00	3,730.36	.00	5,050.00 4.7%
10570000	521400	LB Life	1,439.86	1,241.00	1,241.00	1,493.94	.00	1,600.00 28.9%
	TOTAL Benefits		180,424.85	175,056.00	177,503.00	117,742.67	.00	187,262.00 7.0%
53 Operating Expenses								
10570000	531000	LB Gen S&E	7,033.78	10,000.00	12,000.00	3,039.15	.00	10,000.00 .0%
10570000	531010	LB Off Sup	3,904.21	6,000.00	6,000.00	3,006.83	.00	6,000.00 .0%
10570000	531030	LB Postage	840.58	.00	.00	.00	.00	.00 .0%
10570000	531080	LB Pro Dev	6,414.45	2,000.00	4,000.00	941.23	.00	2,000.00 .0%
10570000	531100	LB Books	51,691.70	56,000.00	66,000.00	34,416.09	.00	56,000.00 .0%
10570000	531190	Marketing	10,559.74	5,000.00	8,000.00	5,951.48	.00	5,000.00 .0%
10570000	531240	LB Travel	859.82	1,000.00	1,000.00	161.27	.00	1,000.00 .0%
10570000	531430	LB Process	10,179.41	10,000.00	10,000.00	3,439.35	.00	10,000.00 .0%
10570000	531440	LB Period	4,776.01	5,000.00	5,000.00	3,826.80	.00	5,000.00 .0%
10570000	531460	LB AV	20,469.15	20,000.00	28,700.00	16,242.13	.00	20,000.00 .0%
10570000	531470	LB Cmp Srv	37,760.71	30,000.00	22,139.00	15,585.47	.00	22,139.00 -26.2%
10570000	531490	LB Prg S&E	34,341.96	20,000.00	51,500.00	20,000.75	.00	20,000.00 .0%
10570000	532080	LB Outrch	3,617.48	.00	.00	135.00	.00	.00 .0%
	TOTAL Operating Expenses		192,449.00	165,000.00	214,339.00	106,745.55	.00	157,139.00 -4.8%
55 Maintenance								
10570000	552300	LB Sys ATM	23,028.31	24,000.00	24,000.00	24,124.14	.00	24,000.00 .0%
	TOTAL Maintenance		23,028.31	24,000.00	24,000.00	24,124.14	.00	24,000.00 .0%
56 Utilities								
10570000	561000	LB Utility	52,876.19	65,000.00	65,000.00	41,244.67	.00	65,000.00 .0%

Village of Germantown, WI - PRODUCTION

NEXT YEAR / CURRENT YEAR BUDGET ANALYSIS

PROJECTION: 25001 2025 Operating Budget Projection							FOR PERIOD 12	
ACCOUNTS FOR:			2023	2024	2024	2024	2025	PCT
General Fund			ACTUAL	ORIG BUD	REVISED BUD	ACTUAL	PROJECTION	Departmental CHANGE
10570000 561400	LB Teleph		5,910.07	4,000.00	4,000.00	1,264.99	.00	4,000.00 .0%
TOTAL Utilities			58,786.26	69,000.00	69,000.00	42,509.66	.00	69,000.00 .0%
57	Fixed Charges							
10570000 571000	LB Ins&Bnd		5,323.23	6,348.00	6,348.00	6,886.51	.00	7,320.00 15.3%
TOTAL Fixed Charges			5,323.23	6,348.00	6,348.00	6,886.51	.00	7,320.00 15.3%
59	Capital Outlay							
10570000 591000	LB Msc Eqp		34.77	.00	.00	.00	.00	.00 .0%
TOTAL Capital Outlay			34.77	.00	.00	.00	.00	.00 .0%
TOTAL Library			1,040,423.76	988,490.00	1,046,690.00	690,698.19	.00	1,039,379.00 5.1%

BUSINESS OF THE LIBRARY BOARD

MEETING DATE: October 23, 2024

PLACEMENT: Action Item

ITEM TITLE: 2025 Library Calendar

SUBMITTED BY: Trisha Smith, Library Director

SUMMARY EXPLANATION:

Review the attached proposed 2025 Library Calendar. The Village of Germantown 2025 Village Holiday Calendar has been included as a reference.

ATTACHMENT:

1. 2025 Proposed Library Calendar
2. 2025 Village Holiday Schedule

STAFF RECOMMENDATION:

Approved the 2025 Library Calendar as presented.

ACTION BY Committee:

Germantown Community Library

Closed Date and Library Board Meetings

Legend:

Holidays - Closed (12 Days)

Floater Holiday - 1 personal

Additional Library Closed Dates:

Monday - 2/?? - All-Staff Training Day

Board Meetings

Pay Period End Date

2025

January						
S	M	T	W	T	F	S

			1	2	3	4
5	6	7	8	9	10	11
12	13	14	15	16	17	18
19	20	21	22	23	24	25
26	27	28	29	30	31	

February						
S	M	T	W	T	F	S

						1
2	3	4	5	6	7	8
9	10	11	12	13	14	15
16	17	18	19	20	21	22
23	24	25	26	27	28	

March						
S	M	T	W	T	F	S

						1
2	3	4	5	6	7	8
9	10	11	12	13	14	15
16	17	18	19	20	21	22
23	24	25	26	27	28	29
30	31					

April						
S	M	T	W	T	F	S

			1	2	3	4
5	6	7	8	9	10	11
12	13	14	15	16	17	18
19	20	21	22	23	24	25
26	27	28	29	30		

4/18-20 - Easter Weekend

2/17 - All Staff Training

May						
S	M	T	W	T	F	S

				1	2	3
4	5	6	7	8	9	10
11	12	13	14	15	16	17
18	19	20	21	22	23	24
25	26	27	28	29	30	31

5/6 - All Staff Mtg (7:30-8:30 am)

June						
S	M	T	W	T	F	S

1	2	3	4	5	6	7
8	9	10	11	12	13	14
15	16	17	18	19	20	21
22	23	24	25	26	27	28
29	30					

July						
S	M	T	W	T	F	S

			1	2	3	4
5	6	7	8	9	10	11
12	13	14	15	16	17	18
19	20	21	22	23	24	25
26	27	28	29	30	31	

August						
S	M	T	W	T	F	S

					1	2
3	4	5	6	7	8	9
10	11	12	13	14	15	16
17	18	19	20	21	22	23
24	25	26	27	28	29	30
31						

September						
S	M	T	W	T	F	S

	1	2	3	4	5	6
7	8	9	10	11	12	13
14	15	16	17	18	19	20
21	22	23	24	25	26	27
28	29	30				

9/10 - All Staff Mtg (7:30-8:30 am)

October						
S	M	T	W	T	F	S

			1	2	3	4
5	6	7	8	9	10	11
12	13	14	15	16	17	18
19	20	21	22	23	24	25
26	27	28	29	30	31	

November						
S	M	T	W	T	F	S

						1
2	3	4	5	6	7	8
9	10	11	12	13	14	15
16	17	18	19	20	21	22
23	24	25	26	27	28	29
30						

December						
S	M	T	W	T	F	S

	1	2	3	4	5	6
7	8	9	10	11	12	13
14	15	16	17	18	19	20
21	22	23	24	25	26	27
28	29	30	31			

Village of Germantown

2025 Holiday Schedule

for employees covered by the
Employee Policy & Procedure Manual
(does not include Library and Police/Fire union employees)

New Year's Day	Wednesday, January 1
Friday before Easter	Friday, April 18
Memorial Day	Monday, May 26
4th of July	Friday, July 4
Labor Day	Monday, September 1
Thanksgiving Day	Thursday, November 27
Day after Thanksgiving	Friday, November 28
Christmas Eve Day	Wednesday, December 24
Christmas Day	Thursday, December 25
New Year's Eve Day	Wednesday, December 31
Floating Holiday/Personal Day	