

MEETING:	AMENDED REGULAR MEETING OF THE GENERAL GOVERNMENT & FINANCE COMMITTEE
DATE AND TIME:	Monday, November 18, 2024 5:30 PM
LOCATION:	Germantown Village Hall Board Room N112 W17001 Mequon Road

MINUTES

- I. **CALL TO ORDER:** *This meeting has been given public notice in accordance with Section 19.83 and 19.84, Wis. Stats, in such form that will apprise the general public and news media of subject matter that is intended for consideration and action.*

Chairperson Trustee Rick Miller called the General Government & Finance meeting to order at 5:39 PM.

II. **ROLL CALL:**

Present: Trustee Rick Miller, Trustee Jan Miller, Trustee Terri Kaminski

Absent: Trustee Jolene Pieper

Also Present: Village Administrator Steve Kreklow, Finance Director Matthew Uselding, Support Services Manager Erin Hirn, Village Clerk Donna Ott, Public Works Director Matthew Mortwedt, Park & Recreation Director Gil Standridge, Wastewater Superintendent Tim Zimmerman

- III. **CITIZEN INPUT:** *(Please be advised per 19.84(2) that information and comment will be received from the public. It is the policy of this municipality that public input be limited to a three (3) minute period per person with a time extension granted at the discretion of the Chairperson. Be advised that there may be limited discussion of the information received but no action will be taken under public comments.)*

Lynn Shauer Bednarz (W156N10121 Pawnee Ct) spoke regarding the budget.

Melanie Smythe (N140W17938 Cedar Ln) spoke regarding contracts and purchasing policies.

Sarah Larson (W159N9737 Butternut Rd) spoke regarding the Rinka contract and consulting fees.

Scott Hefle (W159 N10514 Old Farm Rd) spoke regarding impact fees and Tyler Munis software.

IV. **CONSENT AGENDA:**

A. Minutes: October 21, 2024

Motion 1: Approve as presented

Motioned By: Trustee Kaminski

Seconded By: Trustee Jan Miller

Motion 2: Amend the October 21, 2024, minutes to reflect that legal services RFPs are to be reviewed by department heads and approved by General Government & Finance Committee and Village Board

Motioned By: Trustee Jan Miller

Seconded By: Trustee Kaminski

Yes: Trustee Rick Miller, Trustee Jan Miller, Trustee Kaminski

No: None

Abstain: None

Motion 2 Carried by Voice Vote (Yes 3, No 0, Abstained 0)

Motion 1:

Yes: Trustee Rick Miller, Trustee Jan Miller, Trustee Kaminski

No: None

Abstain: None

Motion 1 Carried by Voice Vote (Yes 3, No 0, Abstained 0)

V. **UNFINISHED BUSINESS**

VI. **NEW BUSINESS:**

Motion: Move New Business Items E & F to the front of the agenda

Motioned By: Trustee Kaminski

Seconded By: Trustee Jan Miller

Yes: Trustee Rick Miller, Trustee Jan Miller, Trustee Kaminski

No: None

Abstain: None

Motion Carried by Voice Vote (Yes 3, No 0, Abstained 0)

E. ***Proposed Changes to Village Impact Fees and Connection Fees
(Attachment Added)***

Jon Cameron of Ehlers provided an update on the Impact Fee Study and proposed changes to sewer connection and water impact fees. This presentation included an overview on impact fees, an examination of current Germantown impact fees and the potential for additions.

Motion: Move Parks, Library, and Water Impact Fees to Village Board for consideration and hold on Fire and Law Enforcement Impact Fees until additional studies have been done

Motioned By: Trustee Kaminski

Seconded By: Trustee Jan Miller

Yes: Trustee Rick Miller, Trustee Jan Miller, Trustee Kaminski

No: None

Abstain: None

Motion Carried by Voice Vote (Yes 3, No 0, Abstained 0)

F. Proposed Purchasing Policies and Ordinance to Amend Municipal Code to Reflect Revised Policies

Finance Director Uselding led discussion related to this item.

Motion: Postpone to next General Government & Finance Committee meeting

Motioned By: Trustee Jan Miller

Seconded By: Trustee Kaminski

Yes: Trustee Rick Miller, Trustee Jan Miller, Trustee Kaminski

No: None

Abstain: None

Motion Carried by Voice Vote (Yes 3, No 0, Abstained 0)

A. Resolution Approving the 2025 Germantown Municipal Employees Union Local 730 Contract

Motion: Approve as presented

Motioned By: Trustee Kaminski

Seconded By: Trustee Jan Miller

Yes: Trustee Rick Miller, Trustee Jan Miller, Trustee Kaminski

No: None

Abstain: None

Motion Carried by Voice Vote (Yes 3, No 0, Abstained 0)

B. 3 Year Subscription for the Police Department Phone System

Motion: Approve as presented

Motioned By: Trustee Kaminski

Seconded By: Trustee Jan Miller

Yes: Trustee Rick Miller, Trustee Jan Miller, Trustee Kaminski

No: None

Abstain: None

Motion Carried by Voice Vote (Yes 3, No 0, Abstained 0)

C. Civic Plus Contract Renewal

Motion: Approve as presented

Motioned By: Trustee Jan Miller

Seconded By: Trustee Kaminski

Yes: Trustee Rick Miller, Trustee Jan Miller, Trustee Kaminski

No: None

Abstain: None

Motion Carried by Voice Vote (Yes 3, No 0, Abstained 0)

D. Tyler Munis Contract Renewal

Motion: Postpone to next General Government & Finance Committee meeting

Motioned By: Trustee Kaminski

Seconded By: Trustee Jan Miller

Yes: Trustee Rick Miller, Trustee Jan Miller, Trustee Kaminski

No: None

Abstain: None

Motion Carried by Voice Vote (Yes 3, No 0, Abstained 0)

G. Annual Stop Loss Contract with Symetra

Motion: Approve as presented

Motioned By: Trustee Kaminski

Seconded By: Trustee Jan Miller

Yes: Trustee Rick Miller, Trustee Jan Miller, Trustee Kaminski

No: None

Abstain: None

Motion Carried by Voice Vote (Yes 3, No 0, Abstained 0)

H. Website Update

Support Services Manager Erin Hirn provided an update regarding the new website design.

- I. Acceptance of the Liability Insurance Proposal from Municipal Property Insurance Company for Policy Year 2025

Motion: Approve Municipal Property Insurance Company contract for \$109,479

Motioned By: Trustee Kaminski

Seconded By: Trustee Jan Miller

Yes: Trustee Rick Miller, Trustee Jan Miller, Trustee Kaminski

No: None

Abstain: None

Motion Carried by Voice Vote (Yes 3, No 0, Abstained 0)

- J. Consideration of funds to purchase playground equipment for Haupt Strasse Park

Motion: Approve as presented

Motioned By: Trustee Kaminski

Seconded By: Trustee Jan Miller

Yes: Trustee Rick Miller, Trustee Jan Miller, Trustee Kaminski

No: None

Abstain: None

Motion Carried by Voice Vote (Yes 3, No 0, Abstained 0)

VII. REPORTS:

Finance Director Uselding and Support Services Manager Hirn were available for questions regarding these items.

- A. Accounts Payable
- B. Budget to Actual
- C. Payroll
- D. Quarterly IT Report
- E. Contracts Report
- F. American Rescue Plan Update

VIII. ADJOURNMENT:

Chairperson Trustee Rick Miller adjourned the General Government & Finance Committee meeting at 7:09 PM.