

MEETING:	AMENDED REGULAR MEETING OF THE GENERAL GOVERNMENT & FINANCE COMMITTEE
DATE AND TIME:	Monday, December 16, 2024 5:30 PM
LOCATION:	Germantown Village Hall Board Room N112 W17001 Mequon Road

MINUTES

- I. **CALL TO ORDER:** *This meeting has been given public notice in accordance with Section 19.83 and 19.84, Wis. Stats, in such form that will apprise the general public and news media of subject matter that is intended for consideration and action.*

Chairperson Trustee Rick Miller called the General Government & Finance meeting to order at 5:31 PM.

II. **ROLL CALL:**

Present: Trustee Rick Miller, Trustee Jan Miller, Trustee Terri Kaminski

Absent: Trustee Jolene Pieper

Also Present: Village Administrator Steve Kreklow, Finance Director Matthew Uselding, Village Clerk Donna Ott, Public Works Director Matthew Mortwedt, Community Development Director Jeff Retzlaff, Park & Recreation Director Gil Standridge

- III. **CITIZEN INPUT:** *(Please be advised per 19.84(2) that information and comment will be received from the public. It is the policy of this municipality that public input be limited to a three (3) minute period per person with a time extension granted at the discretion of the Chairperson. Be advised that there may be limited discussion of the information received but no action will be taken under public comments.)*

Sarah Larson (W159N9737 Butternut Rd) spoke regarding contracts for Tyler Munis and General Legal Services.

Melanie Smythe (N140W17938 Cedar Ln) spoke regarding contracts for Legal Services, navigating Tyler Munis, and the 4th of July celebrations.

IV. **CONSENT AGENDA:**

A. Minutes: November 18, 2024

Motion: Approve as presented

Motioned By: Trustee Kaminski

Seconded By: Trustee Jan Miller

Yes: Trustee Rick Miller, Trustee Jan Miller, Trustee Kaminski

No: None

Abstain: None

Motion Carried by Voice Vote (Yes 3, No 0, Abstained 0)

V. UNFINISHED BUSINESS

- A. Proposed Purchasing Policies and Ordinance to Amend Municipal Code to Reflect Revised Policies

Motion: Approve Ordinance to amend Municipal Code to reflect revised policies and recommendations as noted

Motioned By: Trustee Kaminski

Seconded By: Trustee Rick Miller

Yes: Trustee Rick Miller, Trustee Kaminski

No: Trustee Jan Miller

Abstain: None

Motion Carried by Voice Vote (Yes 2, No 1, Abstained 0)

- B. Tyler Munis Contract Renewal

Motion: Accept Tyler Munis contract renewal in the amount of \$114,190.65 as presented

Motioned By: Trustee Jan Miller

Seconded By: Trustee Kaminski

Yes: Trustee Rick Miller, Trustee Jan Miller, Trustee Kaminski

No: None

Abstain: None

Motion Carried by Voice Vote (Yes 3, No 0, Abstained 0)

- C. American Rescue Plan

Motion: Accept staff recommendation allocating the remaining \$1,460 to the Axon Body-Worn Camera and Taser contract to the Police Department

Motioned By: Trustee Kaminski

Seconded By: Trustee Jan Miller

Yes: Trustee Rick Miller, Trustee Jan Miller, Trustee Kaminski

No: None

Abstain: None

Motion Carried by Voice Vote (Yes 3, No 0, Abstained 0)

VI. NEW BUSINESS:

A. Pitney Bowes - Postage Machine Lease Renewal

Motion: Approve lease renewal in the amount of \$1,896.48

Motioned By: Trustee Kaminski

Seconded By: Trustee Jan Miller

Yes: Trustee Rick Miller, Trustee Jan Miller, Trustee Kaminski

No: None

Abstain: None

Motion Carried by Voice Vote (Yes 3, No 0, Abstained 0)

B. Contracts for General Legal Services and Municipal Court Legal Services

Motion: Approve staff recommendation that the Village Board approve a contract with Wesolowski, Reidenbach & Sajdak for General Legal Services to be compensated according to the rate schedule included in the packet and a contract to Houseman & Feind for Municipal Court Services according to the rate schedule included in the packet

Motioned By: Trustee Kaminski

Seconded By: Trustee Rick Miller

Yes: Trustee Rick Miller, Trustee Kaminski

No: Trustee Jan Miller

Abstain: None

Motion Carried by Voice Vote (Yes 2, No 1, Abstained 0)

C. Transplant Contract Renewal with Optum RX

Motion: Approve as presented

Motioned By: Trustee Kaminski

Seconded By: Trustee Jan Miller

Yes: Trustee Rick Miller, Trustee Jan Miller, Trustee Kaminski

No: None

Abstain: None

Motion Carried by Voice Vote (Yes 3, No 0, Abstained 0)

D. Renewal of Vermont Systems Contract

Motion: Approve as presented

Motioned By: Trustee Kaminski

Seconded By: Trustee Jan Miller

Yes: Trustee Rick Miller, Trustee Jan Miller, Trustee Kaminski

No: None

Abstain: None

Motion Carried by Voice Vote (Yes 3, No 0, Abstained 0)

E. Revisions to 2025-2026 Contract for SAFEbuilt Inspection Services

Motion: Approve as presented

Motioned By: Trustee Kaminski

Seconded By: Trustee Jan Miller

Yes: Trustee Rick Miller, Trustee Jan Miller, Trustee Kaminski

No: None

Abstain: None

Motion Carried by Voice Vote (Yes 3, No 0, Abstained 0)

F. ***2025 Permit Fee Schedule-Inspection Services (Correct Attachment Added)***

Motion: Approve as presented

Motioned By: Trustee Kaminski

Seconded By: Trustee Jan Miller

Yes: Trustee Rick Miller, Trustee Jan Miller, Trustee Kaminski

No: None

Abstain: None

Motion Carried by Voice Vote (Yes 3, No 0, Abstained 0)

VII. REPORTS:

Trustee Jan Miller requested to move Item D (Contracts Report) and Item E (Director's Report) to the front for discussion.

Finance Director Uselding provided updates on the following reports:

D. Contracts Report

E. Director's Update

- A. Accounts Payable
- B. Budget to Actual
- C. Payroll

VIII. ADJOURNMENT:

Chairman Trustee Rick Miller adjourned the General Government & Finance meeting at 7:05 PM.