

MEETING:	REGULAR MEETING OF THE PUBLIC WORKS & HIGHWAYS COMMITTEE
DATE AND TIME:	Wednesday, March 5, 2025 5:30 PM
LOCATION:	Germantown Village Hall Board Room N112 W17001 Mequon Road

MINUTES

I. CALL TO ORDER:

Chairperson Kaminski called the Public Works and Highways Committee meeting to order at 5:31PM.

II. ROLL CALL:

Present: Trustee Terri Kaminski, Trustee Rick Miller, Trustee Jan Miller

Excused: Trustee Robert Warren

III. APPROVAL OF MINUTES:

A. February 5, 2025

Motion: Approve as presented

Motioned By: Rick Miller

Seconded By: Terri Kaminski

Yes: Terri Kaminski, Rick Miller, Jan Miller

No: None

Abstain: None

Motion Passed (Yes 3, No 0, Abstained 0)

IV. PUBLIC COMMENT:

None

V. UNFINISHED BUSINESS:

VI. NEW BUSINESS:

A. Award of a contract for High Point Pass construction to Vinton Construction in the amount of \$2,396,440.

Director of Public Works, Matt Mortwedt, explained High Point Pass will extend south from the intersection of Holy Hill Road and 48th Street to a point 1400 feet south of Holy Hill Road and terminate near the Wisconsin Southern Railroad. This project will be funded by TID 8 and was approved through the TID amendment process and by resolution of the Village Board on April 15th, 2024. In addition, the construction of High Point Pass satisfies the conditions of development agreements with Truck Country and MLG. Only two bids came in and staff is recommending to award the contract to Vinton Construction with a ten percent contingency.

Motion: Approve as presented

Motioned By: Rick Miller

Seconded By: Jan Miller

Yes: Terri Kaminski, Rick Miller, Jan Miller

No: None

Abstain: None

Motion Passed (Yes 3, No 0, Abstained 0)

- B. Award of a professional services agreement to raSmith for construction inspection services on High Point Pass for an amount not to exceed \$173,970.

Director of Public Works, Matt Mortwedt, described the work raSmith has done in the High Point Pass planning process and road construction in the TID 8 area. Based on this relationship, staff is recommending the award of a professional services agreement to raSmith to provide a scope of services for Construction Management, Construction Inspection and Construction Staking, on a time and materials basis, to successfully complete the High Point Pass Road Construction project. This work is anticipated to begin in April, with final completion in August 2025.

Motion: Approve as presented

Motioned By: Rick Miller

Seconded By: Jan Miller

Yes: Terri Kaminski, Rick Miller, Jan Miller

No: None

Abstain: None

Motion Passed (Yes 3, No 0, Abstained 0)

- C. Award of a professional services agreement for storm water modeling to Graef in the amount of \$26,600.

Director of Public Works, Matt Mortwedt, explained the Public Works Highways Committee recommended approval for Graef to complete the Permit Application for 2025-2029 Department of Natural Resources Wisconsin Pollution Discharge Elimination System (WPDES) to Graef in June of 2024. During the course of this work, and in coordination with Village staff and WDNR staff, the WDNR identified that previous storm water modeling efforts did not meet their requirements. To meet the WDNR permit requirements and update historic storm water modeling, staff requested Graef to provide an amendment to their scope of services. However, that exceeded staff's authorization limit, so staff requested additional proposals to adhere with the Village's procurement policy. Of the three proposals received, staff is recommending the award of a professional services agreement for storm water modeling to Graef in the amount of \$26,600.00.

Motion: Approve as presented

Motioned By: Jan Miller

Seconded By: Rick Miller

Yes: Terri Kaminski, Rick Miller, Jan Miller

No: None

Abstain: None

Motion Passed (Yes 3, No 0, Abstained 0)

- D. Award of the Kinderberg Park Splash Pad painting and restoration contract to MACORP LLC for an amount not to exceed \$31,692.00.

Director of Public Works, Matt Mortwedt, explained funds were allocated as part of the 2025 Parks Department non-borrowed capital budget in the amount of \$31,000.00 to complete the splash-pad surface treatment project. Staff solicited pricing from area vendors and is recommending the award of the Kinderberg Park Splash Pad painting and restoration contract to MACORP LLC for an amount not to exceed \$31,692.00.

Motion: Approve as presented

Motioned By: Jan Miller

Seconded By: Rick Miller

Yes: Terri Kaminski, Rick Miller, Jan Miller

No: None

Abstain: None

Motion Passed (Yes 3, No 0, Abstained 0)

VII. DIRECTOR'S REPORT:

- A. March Director's Report

Director of Public Works, Matt Mortwedt, presented his March Director's Report to the board. The report highlighted plans to begin the work on High Point Pass soon to finish by August to meet the deadline for Truck Country, work with Well 7 RFP in the Water Department, possible proposals on condition assessment and coding in the Wastewater Department, completion of 2024 sewer lining, the grant for traffic signal improvements at County Line and Appleton to begin in 2027, Safety Working Groups conducting safety talks every other week, Equipment Group has categorized all equipment on one spreadsheet, and the plans for the ARIP grant for Rockfield Rd. and Pleasant View Rd.

VIII. NEXT MEETING DATE:

The next Public Works and Highways Committee Meeting will be held April 2, 2025 at 5:30PM.

IX. ANNOUNCEMENTS:

There were no announcements.

X. ADJOURNMENT:

Chairperson Kaminski adjourned the meeting at 6:11PM.