

MEETING: REGULAR MEETING OF THE PARK & RECREATION COMMISSION

DATE & TIME: Tuesday, March 18, 2025 at 5:30 PM

**LOCATION: Germantown Village Hall Board Room
N112 W17001 Mequon Road**

NOTICE: Citizens not wishing to attend the meeting personally or virtually may submit any public comments by sending an email to comments@germantownwi.gov by 4 p.m. on the day of the meeting so that it can be provided to the members of the body for their consideration.

AGENDA

- I. **CALL TO ORDER:** *This meeting has been given public notice in accordance with Section 19.83 and 19.84, Wis. Stats, in such form that will apprise the general public and news media of subject matter that is intended for consideration and action.*
- II. **ROLL CALL:**
- III. **APPROVAL OF MINUTES:**
 - A. Feb. 19, 2025
- IV. **CITIZEN INPUT:** *(Please be advised per 19.84(2) that information and comment will be received from the public. It is the policy of this municipality that public input be limited to a three (3) minute period per person with a time extension granted at the discretion of the Chairperson. Be advised that there may be limited discussion of the information received but no action will be taken under public comments.)*
- V. **OLD BUSINESS:**
 - A. Update on the 4th of July (Discussion Only)
- VI. **NEW BUSINESS:**
 - A. Introduction: Linda Granec - Administrative Assistant (Discussion Only)
 - B. Germantown Soccer Club Excavation Project- Friedenfeld (Discussion and Action)
 - C. Sign Recognizing David J. Frank Landscape (Discussion Only)
 - D. Park & Recreation Commission At Large Commission Vacant Slot (Discussion Only)
 - E. Quorum at Meetings - New Day or Time (Discussion Only)
- VII. **VILLAGE BOARD REPORT:**
- VIII. **SCHOOL BOARD REPORT:**
- IX. **DIRECTOR'S REPORT:**
 - A. March 2025
 - B. March Recreation Report
- X. **ANNOUNCEMENT OF PUBLIC INTEREST:** *The next regularly scheduled Park & Recreation Commission meeting will be April 16 @ 5:30 p.m.*
- XI. **ADJOURNMENT:**

PARK & RECREATION COMMISSION AGENDA

March 18, 2025

Page 2

UPON REASONABLE NOTICE, efforts will be made to accommodate the needs of disabled individuals through appropriate aids and services. For additional information or to request this service, please contact the Village Clerk at (262)250-4745 at least 2 days prior to the meeting.

MEETING:	REGULAR MEETING OF THE PARK & RECREATION COMMISSION
DATE AND TIME:	Wednesday, February 19, 2025 5:30 PM
LOCATION:	Germantown Village Hall Board Room N112 W17001 Mequon Road

MINUTES

- I. **CALL TO ORDER:** *This meeting has been given public notice in accordance with Section 19.83 and 19.84, Wis. Stats, in such form that will apprise the general public and news media of subject matter that is intended for consideration and action.*
The meeting was called to order by Chair Depies at 5:30 p.m.
- II. **ROLL CALL:**
Present: Chair Depies, Commissioners Eby, Smith
Guests: Recreation Supervisors Heinen and Doss, Village Administrator Kreklow, Marcy Stone, and Jim Dix
Absent: School Board Rep. Pawlak
Excused: Commissioner Stapelman
- III. **APPROVAL OF MINUTES:**
 - A. October 16, 2025
Motion: to approve October 16, 2024 minutes as presented.
Motion by: Eby
Seconded by: Smith
Yes: Depies, Eby, Smith
No: None
Abstain: None
Motion Passed
 - B. January 14, 2025
Motion: to approve January 14, 2025 minutes as presented.
Motion by: Eby
Seconded by: Smith
Yes: Depies, Eby, Smith
No: None
Abstain: None
Motion Passed
- IV. **CITIZEN INPUT:** *(Please be advised per 19.84(2) that information and comment will be received from the public. It is the policy of this municipality that public input be limited to a three (3) minute period per person with a time extension granted at the discretion of the Chairperson. Be advised that there may be limited discussion of the information received but no action will be taken under public comments.)*

Chair Depies read an email from the Schneiders at Bayberry Cir.

Residents who spoke included:

Jan Miller at Windsong Cir. W

V. OLD BUSINESS:

A. 4th of July - Discussion

Gil Standridge introduced Steve Kreklow to speak about the 2025 4th of July event.

Kreklow updated the commission on the status of the 2025 4th of July event, history of the event, and asked for comments or questions.

Discussion followed about a letter submitted by the Park and Recreation Commission, Park and Recreation staff involvement, volunteer support, and sponsorships.

VI. NEW BUSINESS:

A. Maifest in Firemen's Park May - Request to extend curfew in park - Discussion & Vote

Gil presented Marcy Stone, a member of the Deutschstadt Heritage Foundation.

Stone presented that Maifest would move locations to Firemen's Park. Maifest dates are May 16-18, 2025.

Hours are as follows.

May 16: 5:00 p.m. - 11:00 p.m. (Park closing at 12:00 a.m.)

May 17: 11:00 a.m. - 11:30 p.m. (Park closing at 12:00 a.m.)

May 18: 12:00 p.m. - 8:00 p.m.

Stone presented background / history of Maifest, tent and stage position pointing away from Park Ave., and donations that Maifest gives to the community.

Discussion followed about the location of the tent, and noise complaints.

Motion: to extend the curfew at Firemen's Park for the dates of May 16-17, 2025 to midnight for the Maifest event.

Motion by: Eby

Seconded by: Smith

Discussion followed

Yes: Depies, Eby, Smith

No: None

Abstain: None

Motion Passed

B. Kazmierczak brothers wanting to donate a historic log structure currently at W194N13369 Fond du Lac Ave to Dheinsville Park - Discussion & Vote

Director Standridge introduced Jim Dix, president of the Germantown Historical Society.

Dix presented the historical society's agreement with the Village of Germantown. A log structure was donated to the Germantown historical society by the Kazmierczak brothers. Experts were brought in to look at the cabin. Both believed they were museum quality. Dix explained how and where the historical society would move the

structure within Dheinsville Park and what the Village would need to authorize. Dix explained that the historical society would cover transportation and restoration costs, but the Village would be responsible for maintenance.

Director Standridge explained his conversations with the Director of the Public Works Department and the desire to have the full plan in a written agreement.

Discussion followed about moving the path, the electric company estimate, touring, and artifacts to be placed in the building.

Motion: for the Village of Germantown to accept the donation of a historic log structure currently located at W194N13369 Fond du Lac Ave. and relocate that to Dheinsville Park subject to receiving all necessary approvals from the Plan Commission and Village Board, if necessary to go to Village Board, and the coordination of an agreement on the improvements that the historical society would make, the maintenance and responsibility of the building, the plans, the specifications necessary for building inspection regarding the foundation, the types of operations that would be going on within the building and subject to coming back to the Park and Recreation Commission with the final agreement for ultimate approval.

Motion by: Chair Depies

Seconded by: Eby

Yes: Depies, Eby, Smith

No: None

Abstain: None

Motion Passed

Discussion followed.

C. Discussion of Proposal for Land Exchange Between the Village and the Heimat Group (Blackstone Golf Course)

Steve Krewlow presented the history, stages, and concepts of how this proposal developed. Krewlow indicated the difference between floodplains and wetlands on the property and explained what park features would be considered acceptable uses for building on a floodplain. Krewlow also explained what areas of land are marked for the proposed land swap.

Discussion followed about the origin of proposed maps, property use possibilities, cost for replacement of current amenities, impact fees from potential development, the recycling center location, and concerns about land swap and park development.

D. Possible transfer of Knowles Stewardship grant MMSD land from Goldendale to Wilderness Park Discussion & Vote

Steve Krewlow gave an update on MMSD purchased land (undeveloped parcel, west of Goldendale, east of highway 41, and south of Holy Hill Rd.) as part of the Greenseams program and explained the property features and possible uses. This property will be added to the Germantown park facilities.

When MMSD purchased the Goldendale land, they used Knowles-Nelson Stewardship Funds which contain requirements including that hunting cannot be prohibited. Krewlow stated that the area is hard to access. However, the Village will be

constructing a road from Holy Hill Rd. South to the railroad tracks which will help access to the area. Kreklow said that a conversation with the DNR suggested that the hunting requirement could be transferred to a different parcel, such as Wilderness Park. Kreklow explained that this transfer would require an ordinance change.

Discussion followed about alternative options, Wilderness Park hunting feasibility, definition of hunting, resident input, signage in Wilderness Park, community input through social media, communication with the DNR, development of the Goldendale area into a park, funding sources, and road construction timelines.

Motion: to transfer the hunting rights of the Knowles-Nelson Stewardship grants from MMSD lands at Goldendale to Wilderness Park, and authorize staff to work with the attorney in drafting documentation to go to the Village Board.

Motion by: Chair Depies

Seconded by: Eby

Discussion followed.

Yes: Depies, Eby, Smith

No: None

Abstain: None

Motion Passed

E. Summer 2025 Program Fees & Charges - Discussion & Action

Patti Heinen, Recreation Supervisor, presented the program fees and charge changes for Summer 2025 recreation programs.

Sandra Doss, Recreation Supervisor, presented updated fees for the Summer Kids Klub and the pickleball program.

Heinen discussed new programs for Summer 2025.

Discussion followed.

Motion: to approve Summer 2025 Program fees and charges as presented

Motion by: Eby

Seconded by: Smith

Yes: Depies, Eby, Smith

No: None

Abstain: None

Motion Passed

VII. VILLAGE BOARD REPORT:

VIII. SCHOOL BOARD REPORT:

IX. DIRECTOR'S REPORT:

A. February 2025

Gil Standridge presented progress on RFP for port-a-johns and lawn care. These will go to GGF for approval.

Standridge presented an update on the baseball and softball diamond repairs, adding dugouts at Kinderberg, replacement of the backstop at Little League Park, and top dressing at Little League Park and Kinderberg.

Standridge also gave updates on Music at the Pavilion, the farmer's market, community garden, and the bollard installation at Kinderberg Park.

B. February Recreation Report

Standridge presented information about the summer rec guide, volunteers needed for the Easter Egg Hunt, and the upcoming POMS performance.

X. **ANNOUNCEMENT OF PUBLIC INTEREST: The next regularly scheduled Park & Recreation Commission meeting will be March 19, 2025 @ 5:30p.m.**

XI. **ADJOURNMENT:**

Motion: to adjourn

Motion by: Eby

Seconded by: Smith

Yes: Depies, Eby, Smith

No: None

Abstain: None

Motion Passed

Meeting adjourned at 8:04 p.m.

BUSINESS OF THE PARK & RECREATION COMMISSION

MEETING DATE: March 18, 2025

PLACEMENT: Presentation

ITEM TITLE: Update on the 4th of July (Discussion Only)

SUBMITTED BY:

SUMMARY EXPLANATION:

ATTACHMENT:

STAFF RECOMMENDATION:

ACTION BY Committee:

BUSINESS OF THE PARK & RECREATION COMMISSION

MEETING DATE: March 18, 2025

PLACEMENT: Presentation

ITEM TITLE: Introduction: Linda Granec - Administrative Assistant (Discussion Only)

SUBMITTED BY:

SUMMARY EXPLANATION:

ATTACHMENT:

STAFF RECOMMENDATION:

ACTION BY Committee:

BUSINESS OF THE PARK & RECREATION COMMISSION

MEETING DATE: March 18, 2025

PLACEMENT: Action Item

ITEM TITLE: Germantown Soccer Club Excavation Project- Friedenfeld
(Discussion and Action)

SUBMITTED BY:

SUMMARY EXPLANATION:

ATTACHMENT:

STAFF RECOMMENDATION:

ACTION BY Committee:

BUSINESS OF THE PARK & RECREATION COMMISSION

MEETING DATE: March 18, 2025

PLACEMENT: Presentation

ITEM TITLE: Sign Recognizing David J. Frank Landscape (Discussion Only)

SUBMITTED BY:

SUMMARY EXPLANATION:

ATTACHMENT:

STAFF RECOMMENDATION:

ACTION BY Committee:

BUSINESS OF THE PARK & RECREATION COMMISSION

MEETING DATE: March 18, 2025

PLACEMENT: Presentation

ITEM TITLE: Park & Recreation Commission At Large Commission Vacant Slot
(Discussion Only)

SUBMITTED BY:

SUMMARY EXPLANATION:

ATTACHMENT:

STAFF RECOMMENDATION:

ACTION BY Committee:

BUSINESS OF THE PARK & RECREATION COMMISSION

MEETING DATE: March 18, 2025

PLACEMENT: Presentation

ITEM TITLE: Quorum at Meetings - New Day or Time (Discussion Only)

SUBMITTED BY:

SUMMARY EXPLANATION:

ATTACHMENT:

STAFF RECOMMENDATION:

ACTION BY Committee:

Directors Report March 2025

Fourth of July

I was informed that Parks and Rec. Department will be coordinating the 4th of July Parade, And the Fireworks. We will not have to coordinate activities for kids, live music, food and beer vendors. None of that will occur. Just a parade which we will do early in the morning and then the fireworks.

I will be looking for a group to park cars that afternoon in preparation for the 4th of July fireworks. There will be a cost involved and the group who parks cars will generate the revenue.

If any of you would like to help out with the parade please let me know.

Thank you for your willingness to draft a letter to the Board in support of us not being involved. My hope is that next year a organization will want more than what we are offering this year and will take the program over.

Spinner Haupt Strasse

The underneath parts on the old spinner at Haupt Strasse Park was pretty much in shambles and the spinner did not work properly. I asked the company who put the spinner in to look at it and give me a cost estimate to fix. They came back to quote me cost of parts and labor which was more than the spinner was itself. So I reach out to Lee Recreation who quoted me a new spinner their company would install and it was several thousand less than the quote to fix it. So I got approval from GGF to purchase a new spinner. That was put in this past Monday.

Baseball Fields

I was awarded \$43,000 by the Village Board to do repairs to the baseball fields for 2025. I consulted with the Commissioners of the programs that use our fields. We prioritized a list that was made of improvements to fit within the budget. So, I hope to replace the backstop and put in an overhang, replace first and third base fences, add dugouts with shade cover and add field dry mix to the infield all at Friestadt ball diamond. I also hope to add a batting cage at Haupt Strass and put in dry mix on the infield of Kinderberg. All these improvements will come close to the \$43,000 allotted by the Board. I hope to start on this work in the spring.

Shannon Lemke Retirement

Shannon, who was the departments administrative assistant, retired recently and we hired Linda Granec to replace Shannon. Linda has many years of experience and has worked for DPW in the past, so we are excited to have her.

Today March 13th, we held a retirement luncheon in the Village Hall Chambers for Shannon, and we had a good crowd that came and wished Shannon well in her retirement.

Firemen Park Shelter

I met with HM Brandt Demolition to look at tearing down the old picnic shelter at Firemen park. This shelter which is nearly 30 years old has rotting posts, holes in the roof, and poor electrical wiring. GRAEF did a study on this facility and stated it would cost over \$200,000 to make the repairs necessary. The demolition will take place in the fall as we still need the shelter over the summer for Kids Klub program as well as special events. The concrete foundation will remain.

I have a meeting set up with Keller Planners to discuss what can be put in the shelters place. Maybe half the size. I will then ask for the money from the Board for 2026 to replace the old shelter with a new design to be determined. I do plan to replace the shelter as it is highly used during the warm months both by my department and by citizens.

Total Lawn Care

On Monday the 17th I go before General Government Finance Committee to see approval to allow Total Lawn Care to do the fertilization, weed control and aeration within our nine village parks for 2025 and 2026. TLC had the lowest bid and they have been doing the maintenance program for at least ten years now.

I have met with Matt Seban of Total lawn care to give me a price quote to put a section of pavers down at Firemen Park overlooking the stage to create a VIP area for our large music at the pavilion donors. The pavers will go where we have currently set up an area marked off with caution tape for our two largest donors in the past two years. The pavers will make the area more professional and will be aesthetically pleasing part of the park.

Matt, would like to see his company represented as the builder of this VIP area and will give us a good discount to get his name out there.

Tennis, Pickleball Netting and Basketball Goals

DPW is working this week to put up all the tennis and pickleball netting as well as putting up the goals for basketball. With the warm weather coming we should see an increase in park usage.

Farmers Market

I attended a Farmers Market Managers meeting back in February and met several other managers from Southeast Wisconsin. Several things came out of this meeting. The State is pushing Markets to work more with the Supplemental Nutrition Assistance Program. The food share program which is the Wisconsin Snap program. To use EBT Electronic Benefits Transfer. A process used to access Snap funds. To allow Quest Cards which is a debit style food share card. The Nutrition Incentive program. Extra funds made available to customers that gives incentives to those who purchase fruit and vegetables with Snap dollars. There are 350 registered Farmers markets in the state of Wisconsin. Sixty-one of these registered programs use incentive programs. The state is hoping more markets will buy in and use these incentive programs. Many of these sixty-one programs have either a full-time or part time paid farmers market manager to be part of these programs. The state is pushing for more of the vendors to receive state licenses to be vendors. Some of the Farmers Market in

the state is big business, while most Farmers Markets are small like Germantown that has vendors that use the market as a hobby to make a little extra money.

So far I have 12 vendors signed up for this year farmer market. The Market opens the first Saturday in May here in the Village Hall parking lot. I believe at least that many more will sign up to be a vendor before the first Market opens.

Community Gardens

I have held registration for the Community Gardens for about a Month now. Many gardeners from last year are returning to their same plots. But we will see a new influx of gardeners this year. Season officially starts May 1- and runs until the end of October. Much of the produce grown is donated. I plan to meet with the gardeners in early April.

Recreation Division Report March 19, 2025 Commission Meeting

We have 19 programs starting in March and include: Ice Skating, Hockey 101, Dance it Out, Yoga, Barre, Home Buying, Home Selling, Tae Kwon Do, A Slice of Art, Miss Julie's Dino Party, Gymnastics, Henna, Basic First Aid for Kids, Firefighters Are Your Friends, Stream Sampler, Pet Therapy, Team Training, Learn to Crochet an Animal, Pizza Making

Our 23 ongoing programs are: Afterschool Legos (2 sites), Tot Open Gym, Oodles of Art, Miss Julie's Music Fun, Adventures in Art, Mini Poms, Poms, Power/Pixies/Spark Poms, Dance, Men's Open Basketball, Afterschool Volleyball (3 sites), Kids Klub (5 sites), Pickleball, Kickstart Skills for School

Upcoming events include the following:

Summer Brochure: The summer brochure is complete and online. Printed brochures will be in on March 26th and then taken to elementary schools, library, chamber for distribution.

Easter Egg Hunt: Saturday, April 5th at Firemen's Park starting at 11:00 a.m. sharp. We could use some volunteers for that day, arrive at Firemen's Indoor Pavilion at 9:30 a.m. to help hide eggs, hunt is at 11:00 a.m. by 11:45 a.m. we should be cleaned up.

Soccer: The registration deadline is Friday, March 21st. Pee Wee & U6 Soccer will be starting on April 26th, coach's meeting is set for April 16th to help coaches prepare for their upcoming season.

Track: Track is full with 109 participants. The program will start in April.

Gymnastics: Gymnastics started March 11th; we have 103 participants. We also have a new coordinator for the program, Katie Gross.

Summer Kids Klub Site Registration: This was held on Monday, March 3rd. St. Boniface site filled within 1 minute. All sites are full with wait lists except LCLC.

Summer Registration: Will begin on April 7th for Residents, April 9th for Non-residents.

Thank you, Shannon Lemke! Shannon's last day with our office was in February. We want to thank Shannon for all her efforts and outstanding services to our department for the last 21 years. She will be dearly missed, please thank her for all her efforts when you get a chance!

Welcome Linda Granec! Linda started with the department on March 10th replacing Shannon as Administrative Assistant. We are excited to have her on the team!

Kids Klub and Summer Kids Klub: Kids Klub had 8218 enrollments in December and January. Summer Kids Klub site registration was a great success. We currently have over 500 children enrolled in the summer program.