

MEETING:	REGULAR MEETING OF THE PUBLIC WORKS & HIGHWAYS COMMITTEE
DATE AND TIME:	Wednesday, April 2, 2025 5:30 PM
LOCATION:	Germantown Village Hall Board Room N112 W17001 Mequon Road

MINUTES

I. CALL TO ORDER:

Chairperson Kaminski called the Public Works and Highways Committee meeting to order at 5:30PM.

II. ROLL CALL:

Present: Trustee Terri Kaminski, Trustee Rick Miller, Trustee Robert Warren

Absent: None

Excused: None

III. APPROVAL OF MINUTES:

A. March 5, 2025

Motion: Approve as presented

Motioned By: Rick Miller

Seconded By: Robert Warren

Yes: Terri Kaminski, Rick Miller, Robert Warren

No: None

Abstain: None

Motion Passed (Yes 3, No 0, Abstained 0)

B. March 17, 2025

Motion: Approve as presented

Motioned By: Rick Miller

Seconded By: Robert Warren

Yes: Terri Kaminski, Rick Miller, Robert Warren

No: None

Abstain: None

Motion Passed (Yes 3, No 0, Abstained 0)

IV. PUBLIC COMMENT:

One citizen spoke:

Scott Hefle (W159N10514 Old Farm Road)

V. UNFINISHED BUSINESS:

VI. NEW BUSINESS:

- A. Award of a professional service agreement to Foth Infrastructure to prepare bid documents for Well 7 rehabilitation for an amount not to exceed \$37,200.00.

Director of Public Works, Matt Mortwedt, requested the award of a professional services agreement with Foth Infrastructure to prepare bid documents for Well 7 rehabilitation for an amount not to exceed \$37,200.00. This project will address critical infrastructure that is aging.

Motion: Approve as presented

Motioned By: Robert Warren

Seconded By: Rick Miller

Yes: Terri Kaminski, Rick Miller, Robert Warren

No: None

Abstain: None

Motion Passed (Yes 3, No 0, Abstained 0)

- B. Award of a contract to the Southeastern Wisconsin Watersheds Trust (SWWT) in the amount of \$20,250.00 for education and outreach services.

Director of Public Works, Matt Mortwedt, requested award of a contract to the Southeastern Wisconsin Watersheds Trust (SWWT) in the amount of \$20,250.00 for education and outreach services.

Motion: Approve as presented

Motioned By: Rick Miller

Seconded By: Robert Warren

Yes: Terri Kaminski, Rick Miller, Robert Warren

No: None

Abstain: None

Motion Passed (Yes 3, No 0, Abstained 0)

- C. Award of annual tree planting contract to Dan Larsen Landscaping for an amount not to exceed \$29,250.00.

Director of Public Works, Matt Mortwedt, requested award of annual tree planting contract to Dan Larsen Landscaping for an amount not to exceed \$29,250.00. Germantown has an estimated 306 "vacant" planting sites. The proposed planting will be completed in accordance with the Comprehensive Tree Plan, and as reflected in the approved five year planting maps.

Motion: Approve as presented

Motioned By: Rick Miller

Seconded By: Robert Warren

Yes: Terri Kaminski, Rick Miller, Robert Warren

No: None

Abstain: None

Motion Passed (Yes 3, No 0, Abstained 0)

- D. Approval of application for the Wisconsin DOT Signals and ITS Standalone Program (SISP) grant for signal traffic control improvements to County Line Road and Appleton Ave.

Director of Public Works, Matt Mortwedt, requested approval of application for the Wisconsin DOT Signals and ITS Standalone Program (SISP) grant for signal traffic control improvements to County Line Road and Appleton Ave. On connecting highways (like STH 175) there is a 90% reimbursement to the local municipality. The project is estimated to cost \$693,876.00. Germantown's 10% share would be \$69,387.60. This project would be managed by Germantown and reimbursed by WisDOT.

Motion: Approve as presented

Motioned By: Rick Miller

Seconded By: Robert Warren

Yes: Terri Kaminski, Rick Miller, Robert Warren

No: None

Abstain: None

Motion Passed (Yes 3, No 0, Abstained 0)

- E. Report on the 2025-2026 WISDOT-Municipal Salt Agreement.

Director of Public Works, Matt Mortwedt, presented a report on the 2025-2026 WISDOT-Municipal Salt Agreement. Staff recently made a commitment that the Village remain part of the WisDOT Salt Bid Process for the 2025-2026 winter season. Staff may purchase up to 1800 tons of salt as part of the 2025-2026 agreement. The cost per ton is not yet available, as the WISDOT contract bidding is currently under way. This item was discussion only.

- F. Report on Parks and Wastewater truck purchases.

Director of Public Works, Matt Mortwedt, explained that at the January 8th Public Works and Highways Committee (PWHC) staff requested authorization up to their budget limits to purchase pick-up trucks due to potentially short ordering windows, as has been experienced in the past. The PWHC and Village Board approved and provided staff authorization. Subsequently, the ordering window for 2025 trucks was still open and staff decided to purchase model year 2025 trucks instead of waiting for the model year 2026 window to open.

Wastewater budgeted \$81,000 and will proceed with the price from Napelton Chevrolet in the amount of \$57,246.50. Additional upfit work will be ordered from the same budget, but will likely not need PWHC approval.

Highway budgeted \$71,000 and will proceed with the price from Ewald Ford in the amount of \$47,709.50. Additional upfit work will be ordered from the same budget, but will likely not need PWHC approval. This item was discussion only.

VII. DIRECTOR'S REPORT:

A. April Director's Report

Director of Public Works, Matt Mortwedt, presented his April Director's Report to the Board. The report included an update on High Point Pass, PASER ratings on roads in the Village, spring cleaning around parks and grounds, 2025 road construction, County Line Road traffic control synchronization, and the high volume of complaints about Waste Management service.

VIII. NEXT MEETING DATE:

The next Public Works and Highways Committee Meeting will be held May 7, 2025 at 5:30PM.

IX. ANNOUNCEMENTS:

There were no announcements.

X. ADJOURNMENT:

Chairperson Kaminski adjourned the meeting at 6:26PM.