

**MEETING:                   REGULAR MEETING OF THE PARK & RECREATION COMMISSION**

**DATE & TIME:           Wednesday, April 16, 2025 at 5:30 PM**

**LOCATION:                   Germantown Village Hall Board Room  
N112 W17001 Mequon Road**

**NOTICE:** Citizens not wishing to attend the meeting personally or virtually may submit any public comments by sending an email to [comments@germantownwi.gov](mailto:comments@germantownwi.gov) by 4 p.m. on the day of the meeting so that it can be provided to the members of the body for their consideration.

### **AGENDA**

- I.     **CALL TO ORDER:** *This meeting has been given public notice in accordance with Section 19.83 and 19.84, Wis. Stats, in such form that will apprise the general public and news media of subject matter that is intended for consideration and action.*
- II.    **ROLL CALL:**
- III.   **APPROVAL OF MINUTES:**
  - A.     Park & Rec Minutes 3/18/25
- IV.    **CITIZEN INPUT:** *(Please be advised per 19.84(2) that information and comment will be received from the public. It is the policy of this municipality that public input be limited to a three (3) minute period per person with a time extension granted at the discretion of the Chairperson. Be advised that there may be limited discussion of the information received but no action will be taken under public comments.)*
- V.     **UNFINISHED BUSINESS:**
  - A.     Update on the 4th of July (Discussion Only)
- VI.    **NEW BUSINESS:**
  - A.     Introduction of the new At - Large Commissioner - Monica Stiebs
  - B.     Capital improvements for Fireman's Park outdoor shelter demo and Fire Station #1 facility study and drain grates
  - C.     Arbor Day - April 25, 2025
- VII.   **SCHOOL BOARD REPORT:**
- VIII.  **DIRECTOR'S REPORT:**
  - A.     April 16, 2025 report
  - B.     Total Lawn Care LLC & Northway Fence
  - C.     April Recreation Report
- IX.    **ANNOUNCEMENT OF PUBLIC INTEREST:** *The next regularly scheduled Park & Recreation Commission meeting will be May 21, 2025, at 5:30 PM.*
- X.     **ADJOURNMENT:**

UPON REASONABLE NOTICE, efforts will be made to accommodate the needs of disabled individuals through appropriate aids and services. For additional information or to request this service, please contact the Village Clerk at (262)250-4745 at least 2 days prior to the meeting.

<b>MEETING:</b>	<b>REGULAR MEETING OF THE PARK &amp; RECREATION COMMISSION</b>
<b>DATE AND TIME:</b>	<b>Tuesday, March 18, 2025 5:30 PM</b>
<b>LOCATION:</b>	<b>Germantown Village Hall Board Room N112 W17001 Mequon Road</b>

**MINUTES**

- I. **CALL TO ORDER:** *This meeting has been given public notice in accordance with Section 19.83 and 19.84, Wis. Stats, in such form that will apprise the general public and news media of subject matter that is intended for consideration and action.*  
The meeting was called to order by Chairperson Depies at 5:31 PM
- II. **ROLL CALL:**  
**Present:** Chairperson Depies, Commissioners Eby, Stapelman, Pawlak arrived at 5:34 PM  
**Excused:** Smith was excused
- III. **APPROVAL OF MINUTES:**  
**Motion :** to approve February 19, 2025, minutes as presented.  
**Motion:** as presented  
**Motioned By:** Don Eby  
**Seconded By:** Steve Stapleman  
**Yes:** Brian Depies, Steve Stapleman, Don Eby, Tracy Pawlak  
**No:** None  
**Abstain:** None  
**Motion Passed (Yes 4, No 0, Abstained 0)**  
A. Feb. 19, 2025
- IV. **CITIZEN INPUT:** *(Please be advised per 19.84(2) that information and comment will be received from the public. It is the policy of this municipality that public input be limited to a three (3) minute period per person with a time extension granted at the discretion of the Chairperson. Be advised that there may be limited discussion of the information received but no action will be taken under public comments.)*  
**Residents who spoke included:**  
Jan Miller at Windsong Circle West
- V. **OLD BUSINESS:**  
Parade and fireworks at the Village 4th of July event. Director Standridge made a short presentation on where things are as of now.  
Staff will be handling the parade. The parade will start at 9AM on the 4th of July. Last year the parade was in the afternoon. The department will be looking for volunteers to help out on the day of the parade to help organize the participants in the parade. Staff will not be conducting any programs between the parade and the fireworks.  
Wolverine Fireworks has agreed to do the fireworks and Director Standridge will oversee the fireworks that evening. Germantown Fire and Police will be present for

this event. He will reach out to see if the Boy Scouts and school organizations can help out with the organized parking on the fields.

- A. Update on the 4th of July (Discussion Only)

**VI. NEW BUSINESS:**

A. Introduction: Linda Granec - Administrative Assistant (Discussion Only)  
Director Gill Standridge introduced and welcomed Linda Granec to the Park and Rec Commission as the new Administrative Assistant to the Park and Rec Department. He wished Shannon Lemke congratulations on her recent retirement after being in the department for the past 22 years.

- B. Germantown Soccer Club Excavation Project- Friedenfeld (Discussion and Action)

Director Strandridge made a presentation regarding the Germantown Soccer Club excavation project at Friedenfeld. David J. Frank Landscape is a large supporter of the soccer club. Last year, they came in and remodeled field #6. This year David J. Frank Landscape would like to come in and create a badly-needed new soccer field in the North-West corner of Friedenfeld Park.

Ryan Ketzga is the incoming Vice President of the Germantown Soccer Club. The soccer club has been in the village for the last 30 years and it now has 600 players. They would like to add a field listed as # 3 on the map that was shown. With the improvements in this area it would allow for future expansion of additional fields if needed.

There was a discussion about whether a permanent restroom would be brought into the park and if water was ever brought into the area. When Country Aire subdivision was built, that development brought the water closer to the park but not into the park. The Park & Rec Director stated that a feasibility study was done two years ago. Designs were in that study but nothing was built. The football commissioner stated that he would raise funds for the restrooms to be built when that project is moved forward. Director Strandridge requested the commission to give their approval and give their backing so that the soccer club could move forward with fund-raising in order to place a # 3 field out in the soccer area and improve soccer field conditions out at Friedenfeld Park.

**Motion:** To allow the Germantown Soccer Club to perform excavation activities to expand upon current fields one and two, to add an additional field subject to proper approval and permits from the Village of Germantown, the state and any other required agency that would need to approve the project.

**Motioned By:** Brian Depies

**Seconded By:** Tracy Pawlak

**Yes:** Brian Depies, Steve Stapleman, Don Eby, Tracy Pawlak

**No:** None

**Abstain:** None

Motion Passed

- C. Sign Recognizing David J. Frank Landscape (Discussion Only)

Director Gil Standridge made a presentation regarding the soccer club, approaching him regarding placing a sign on field # 6 recognizing the work of David J Frank Landscape on that project. David J Frank Landscape was a large sponsor in helping to

make that field come to fruition.

Ryan Ketzga spoke on behalf of the Germantown Soccer Club, who would like to construct a sign that would say The David J Frank Landscaping Field 6 at Friedenfeld Park. The hope of this sign is that people will see it and may want to become a sponsor or help sponsor a different field and, in turn, help to pay for future renovation projects. The soccer club will work with the Village of Germantown on sign requirements, location and financing for the erection of the sign. This would not be a completely permanent sign. There would be a sundown time of 8 –10 years, but will work with the Village on that timeline. The Park and Rec Department will work with the Soccer Club on the details.

D. Park & Recreation Commission At Large Commission Vacant Slot (Discussion Only)

Director Standridge made a presentation regarding the vacant At - Large seat on the Park and Rec Commission for the past two years. Please let Director Standridge know if anyone would be interested in joining this commission. He would be happy to take care of any followup.

E. Quorum at Meetings - New Day or Time (Discussion Only)

Director Standridge had a discussion with the commission members regarding the date and time of this meeting. There are a few new members and Director Standridge would like to address if the 3rd Wednesday of the month at 5:30PM is still a good time to hold this meeting so we can have a quorum. He gave the commission the schedule of other commissions, so they understood why the meeting took place on this particular day. He also thanked the commission for meeting on Tuesday due to being unable to have a quorum on Wednesday, March 19, 2025.

Discussion followed regarding the time and date. It was decided to keep the date and time as it stands now. The 3rd Wednesday of the month at 5:30PM. If there is a problem with the date and or time of the next regularly scheduled meeting, a discussion will take place at the current meeting to see what will need to be adjusted so a quorum will take place.

**VII. VILLAGE BOARD REPORT:**

At that time, there was no one from the Village of Germantown Board on this Commission.

**VIII. SCHOOL BOARD REPORT:**

Commission member and School Board Representative Pawlak gave a presentation. The school district has reached out to JP Cullen to do a walk through of all the buildings and grounds located in the district. During the review of this process, it was noted regarding land north of Kennedy Middle School, from the parking lot on the north side of the school to the road. The end goal is to move the girls' softball back to high school. They would like to house all sports under one roof at the high school and make some improvements in that area so that area can be beneficial to both the school district and the park and rec department. The school district will be deciding between wants and needs in this process and once this has been completed they will come back to the commission.

An additional study is being conducted and will be available shortly with regard to future enrollment.

This item is for discussion only.

**IX. DIRECTOR'S REPORT:**

A. March 2025

Director Standridge discussed the following:

The repair of the spinner at Haupt Strasse Park. Lee Recreation was chosen to replace it instead of making repairs due to the cost of the repair. The funds to replace the spinner came from the remaining balance left over from Kinderberg Park project.

Fence, dugout and field improvements at Freistadt and Kinderberg Park. The field repairs will be completed by David J Frank Landscaping. The fence repair and improvements will be completed by Northway Fence. The improvement funds came from a \$43,000.00 Capital Improvement fund by the Village Board. This expenditure will still need final Village Board and GGF approval.

Firemen's Park Shelter - A recent study at the site showed that the support posts are in need of repair and will need to be replaced along with electricity and the roof is leaking. Director Standridge has gone to the Board for the funds to be appropriated and in the fall this shelter will be demolished. Director Standridge will go to the Village Board and request funds to conduct a study to find out the cost of the replacement of that shelter. At that time, he would also like to do some remodeling of the Old Fire Station as well. This facility houses several activities throughout the year and is one of five areas that are used for our Kids Klub in the summer months. Also, in this request, he would like to have the funds to replace the drainage grates that are in disrepair and replace them with metal plates and would also like to add badly needed additional shelving to this space. Any additional funds that remain, he would like to bring someone in to make suggestions and costs on how to improve the site and make it more of a needed community center.

GGF has given approval to Total Lawn Care to continue the field maintenance program. Total Lawn Care takes care of all nine of our parks, the soccer fields, and football fields. This item will need to go before the Village Board for final approval.

Director Standridge spoke with Matt Sagnine of Total Lawn Care regarding adding a VIP area for the Music at the Pavilion. That area would be 25 x 25 paver area for the three donors that donate approximately \$17,000 - \$20,000 per year for that event. In the past, we roped off an area with police tape, and he would like to see something a little nicer for the donors who contributed such a large amount to that event.

DPW last week set up the netting for the tennis courts, pickleball courts and basketball nets and opened up the restrooms.

Director Standridge attended a Farmers Market managers meeting. The state wants more control of these markets and to turn them into more of a business and collect more tax revenue. The Village has a smaller farmers' market compared to other communities. At our farmers' market, the majority of people do this as a hobby and not a business. Out of the 360 farmers' markets in the state, only 61 of them have something to do with SNAP programs. If our farmers' market becomes larger and there

is a bigger demand, we will look into things at that time.

The Community Garden will begin in May. We still have a few plots that are open. The Community Garden is located at Dheinsville Park behind the large shelter. Last year eight more plots were added. This program continues to grow.

Discussion to follow by Commissioner Stapelman regarding Track and Field and turning kids away due to lack of volunteers

**B. March Recreation Report**

Director Standridge discussed the Recreation Report

The Easter Egg hunt will be taking place on April 5, 2025, at 11:00AM. If anyone is interested in coming before the event to help lay the eggs, it would be very much appreciated. This year we will be putting out approximately 10,000 eggs for this event. New plastic eggs have been donated this year, so the difficulty of keeping the eggs together for this event will be much better.

The summer brochure is available and online. The department printed 2,000 brochures, and they were distributed among the elementary schools, the library, Village Hall and the Chamber.

Discussion to follow by Commissioner Depies regarding Track and Field and the number of participants. The Supervisor sets a maximum for each program based on the resources that the program has available. Volunteers, staff ratios and expense of a site that the program needs to rent to have the program. The department does everything that it can not to turn families away from a program. This was for discussion only.

The Arbor Day celebration will commence at Spassland Park on April 25, 2025, at 4:00PM. Children from County Line School, the Village President, a few dignitaries, a representative from the DNR and Tree Science, who are an advisor to the Village, will also be attending the celebration. At the celebration, a tree will be planted. This celebration is well attended. Arbor Day is on the 18th of April, but the celebration was changed due to the Village and schools being closed for Good Friday.

**X. ANNOUNCEMENT OF PUBLIC INTEREST: *The next regularly scheduled Park & Recreation Commission meeting will be April 16 @ 5:30 p.m.***

Commissioner Depies has a conflict with that date and will not be able to attend.

**XI. ADJOURNMENT:**

Motion to adjourn

**Motion:**

**Motioned By:** Don Eby

**Seconded By:** Steve Stapleman

**Yes:** Brian Depies, Steve Stapleman, Don Eby, Tracy Pawlak

**No:** None

**Abstain:** None

Motion Passed

Meeting adjourned at 6:53 PM

**BUSINESS OF THE PARK & RECREATION COMMISSION**

MEETING DATE: April 16, 2025

PLACEMENT: Presentation

ITEM TITLE: Update on the 4th of July (Discussion Only)

SUBMITTED BY:

SUMMARY EXPLANATION:

ATTACHMENT:

STAFF RECOMMENDATION:

ACTION BY Committee:

**BUSINESS OF THE PARK & RECREATION COMMISSION**

MEETING DATE: April 16, 2025

PLACEMENT: Presentation

ITEM TITLE: Introduction of the new At - Large Commissioner - Monica Stiebs

SUBMITTED BY:

SUMMARY EXPLANATION:

ATTACHMENT:

STAFF RECOMMENDATION:

ACTION BY Committee:

**BUSINESS OF THE PARK & RECREATION COMMISSION**

MEETING DATE: April 16, 2025

PLACEMENT: Action Item

ITEM TITLE: Capital improvements for Fireman's Park outdoor shelter demo  
and Fire Station #1 facility study and drain grates

SUBMITTED BY:

SUMMARY EXPLANATION:

ATTACHMENT:

1. Capital Improvements for Fireman's Park & Shelter
2. Demolition of Park Shelter HM Brandt LLC

STAFF RECOMMENDATION:

ACTION BY Committee:



Germantown Park and Recreation Department  
N112W17001 Mequon Rd  
P.O. Box 337  
Germantown, Wisconsin 53022-0337  
(262)250-4710 Fax (262)255-2920  
Information Line (262)250-4711

Meeting Date: April 7, 2025  
To: Village Board  
From: Park and Recreation Director  
RE: Approval to move forward remodeling Fire Station 1

During the 2024 budget proceedings the Village Board approved \$50,000 for safety improvements For Fire Station 1 and renovation of the Fireman’s Park Picnic shelter. In the process of planning renovation of the picnic shelter we learned that the funding budgeted would not be enough for the work. An engineering report from Graef consultants state that the cost to do all the repairs for this shelter would be around \$250,000, much more that what was budgeted for.

I am respectfully asking that the Board allow me to use the \$50,000 allocated for the following:

1. For safety purposes in Fire Station 1 replace the drain grates that could be a liability for children playing, with metal covers for \$2,760.
2. Since it would be difficult to justify spending \$250,000 to remodel the old picnic shelter and the future liability of leaving it standing, I would like to request \$9,140 to demo the building and remove the concrete foundation this year.
3. I would request around \$4,000 to landscape the concrete area once it is demolished.
4. I would request to take the remaining \$34,000 and bring in a professional consultant group that has worked extensively with Parks and Recreation facilities and develop a long-term plan to remodel Fire Station 1 to be a more accommodating recreation facility.

Our department for several years has used Fire Station 1 as a community center for recreation programs as well as a site for the Summer Kids Klub program. We program activities for kids and adults approximately 9 months out of the year. During the 3 summer months we use Fire Station 1 as a summer Kids Klub site for approximately 150 kids. Between all the programs we coordinate year-round in Fire Station 1 we generate approx. \$162,000. This figure increases each year as our program participants grows. But as the building stands now, we are limited in what we can do and program.

Thank you in advance for your consideration.

Regards,

Gil Standridge  
Parks and Recreation Director



# HM BRANDT LLC



Date: March 18, 2025

Firemans Park Pavilion Demo - Germantown

HM Brandt LLC hereby proposes the following terms and conditions for the job as hereinafter specified:

**CUSTOMER NAME:** Germantown Park and Rec Center

**CUSTOMER ADDRESS:** N112 W17001 Mequon Rd. Germantown, WI. 53022

**CUSTOMER CONTACT:** Gil Standridge **CONTACT PHONE:** (262) 250-4715

**JOB NAME:** Firemans Park Pavilion Demo

**JOB ADDRESS:** W162 N11870 Park Ave. Germantown, WI. 53022

## **DEMOLITION BID**

### **INCLUSIONS:**

- 1) **Structural demolition per email and site visit with Gil Standridge.**
  1. Demo permits
  2. Electric disconnect.
  3. Removal of pavilion
- 2) **Add alternate #1 Concrete Slab Removal**
  1. Erosion control
  2. Removal of concrete slab.
- 3) All universal waste removal and disposal.
- 4) All trucking of debris included in the bid.
- 5) All debris to licensed landfill.
- 6) All recyclable material to the recycling facility.
- 7) Daily clean up to maintain a clean, safe working environment.
- 8) One mobilization.

### **NOTES:**

- Dumpsters provided for HM Brandt LLC work only – **no other trades unless otherwise coordinated with GC and HM Brandt LLC.**
- All salvage of removed contents, FEMPs, stone, & copper etc. will become property of HM Brandt LLC.
- Provision of a secured lay down area for job trailer and equipment to be provided by GC.
- Provision of a secured lay down area for disposal purposes provided by GC.
- All permits other than permits for our work to be obtained and provided by GC.
- This proposal to become part of any contract and/or any AIA documents.
- All layouts by GC/Owner.
- No winter conditions included in the proposal (snow plowing/shoveling)
- Work to be performed during normal business hours 8 hrs. M-F or 10 hrs M-TH.

**Phone: 262-538-1548**

**20151 W. Main St. PO Box 376 Lannon, WI. 53046**

**1 of 4**

# HM BRANDT LLC



Date: March 18, 2025  
Firemans Park Pavilion Demo - Germantown

## EXCLUSIONS:

- No asbestos, lead or hazardous waste removal.
- HM Brandt is not responsible for storing any salvaged items.
- No removal of overhead/underground electric lines.
- No tracking pad
- No backfilling
- No site restoration

(No back charges considered without written notification within 10 days of the occurrence and 3 days to respond)

**HM Brandt LLC proposes** to hereby to furnish material, labor and equipment – complete in accordance with above specifications, for the sum of all parts below:

### Demolition Bid for the Sum of:

Pavilion Cost - Four Thousand Three Hundred Dollars & 00/100

\$4,300.00

Electric Disconnect - Eight Hundred Sixty-One Dollars & 00/100

\$861.00

Total - Five Thousand, One Hundred Sixty-One Dollars & 00/100

\$5,161.00

### Add Alt# 1 Concrete Removal Bid for the Sum of:

Nine Thousand, One Hundred Forty-Four Dollars & 00/100

\$9,144.00

**BUSINESS OF THE PARK & RECREATION COMMISSION**

MEETING DATE: April 16, 2025

PLACEMENT: Presentation

ITEM TITLE: Arbor Day - April 25, 2025

SUBMITTED BY:

SUMMARY EXPLANATION:

ATTACHMENT:

1. Arbor Day 2025 Flyer (1)

STAFF RECOMMENDATION:

ACTION BY Committee:

# CELEBRATE ARBOR DAY

## Proclamation and Tree Planting

### Friday, April 25 @ 4:00 p.m.

Free  
Event

Proclamation  
&  
Tree Planting



LOCATED AT  
SPASSLAND PARK



SPONSORED BY:

**Wendland Nursery**  
A Division of Wendland Landscape Services, Inc.

Directors Report  
April 16, 2025

New President Orientation:

The new village president, Bob Sodenberg, and new trustee Kristen Borst is scheduled to attend to the Directors meeting on Wednesday the 16<sup>th</sup> at 9am. This meeting is so each department head will formally introduce themselves to the new president and trustee. All department heads will submit 4-5 slides to be put in a power point presentation to the new officials as an introduction of what each department is about. It is my hope that the new president will be willing to meet with our department for a more detailed discussion.

President Sodenberg will officially be sworn in at the April 21<sup>st</sup> Board meeting. At this meeting he will also sign off on open positions within each commission. I won't know until this meeting who our new Trustee is representing the Board on the Parks and Recreation Commission. Hopefully this new person will attend the May Parks and Recreation Commission meeting. In my opinion this new Trustee will be a critical appointment to our commission. The village is divided over new development within the village. This newly appointed Trustee could have an impact on whether the Parks and Recreation department will eventually have the opportunity to develop Blackstone Golf course, if the land swap is allowed to go thru at some point.

Easter Egg Hunt:

This past Saturday the 5<sup>th</sup> of April our department hosted the easter egg hunt at Fireman Park. In my three years of being part of this event I would have to say that this program on the 5<sup>th</sup> was the largest attended by children and adults. Staff estimates 600 kids attended the event and participated. Each child had at least one parent, if not both parents as well as grandparents attend. So, I would roughly estimate at least a thousand people if not more were in attendance. I would like to thank Patti Heinen, Recreation Supervisor, for coordinating the event as well as all our office staff who attended the event and helped out. Patti also had many volunteer organizations that came out and helped with the event. With the sized crowd we had we couldn't have pulled this off without all the volunteers. A special thanks to Mark Cohen, a supervisor at County Line School Kids Klub program, for playing the easter bunny and being in hundreds of pictures with the kids.

Total Lawn Care Contract:

Back in the first part of the year I wrote up a Request for Proposal and sent out to three different landscape companies. This contract is to take care of weed control, fertilization, and aeration of the 9 village parks and football fields at Friedenfeld. In the past this contract has been awarded to Total Lawn Care, who has been doing this work for the village for 9 years. The history behind this is years ago weeds got out of control in the parks and Public Works did not have the proper equipment to control the weeds. So, the Board voted to allow DPW to award a contract based on bids to take care of these issues. Total Lawn Care was awarded the contract.

The three companies I sent out Request for Proposals were Total Lawn Care, Corbin Lawncare, and David J. Frank landscape inc. Corbin and David J Frank did not submit a quote by the deadline. Total Lawn Care submitted a bid of \$32,600 to take care of the parks. This is a two-year contract. It has been at least four years since TLC raised their cost. Their last contract was for \$31,000. But one of the Board members had issues that there were no other quotes turned in. The board decided to table a decision until the next Board meeting. I have reached out to David J. Frank, and they will submit a quote I can take back to the board. Paul Frank, who I talked to said they did not submit a quote because they knew they could not give the village a better cost than Total Lawn Care.

Hopefully this issue will be resolved at next Board meeting and I can award the contract to Total Lawn Care so they can start the weed control process this spring.

#### Gates for Kinderberg:

Last week Scott Anderson from DPW, Matt Seban from Total Lawn Care, Don Witte from Northway Fence, and myself met at Kinderberg park to finalize the discussion on the gates that will be put into the three entry ways into the park as well as the landscape barriers that will be used on both sides of the gates. See enclosed plans for the gates and barriers. This project will be completed for under \$20,000 and will save the Village considerably.

The gates will be powdered coated yellow. I would have preferred green, but we felt that a bright yellow would make the gates stand out and less of a liability issue.

There are two other entry ways into the park. At this time, we will not gate those. However, if they should be a problem I will have the money left over to gate those entry ways as well.

The gates will have keys to unlock, and we will check those out to folks who rent the pavilion so they can still have access to the pavilion by vehicle to unload their stuff and then return to park on the street. I am hoping to have this project completed by first of June when summer traffic starts getting worse.

#### Dog Signs:

I have been getting complaints from owners of dogs that walk their pets in Alt Bauer Park that some dog owners just let their dogs run in the park without being on a leash. This is against the Village Ordinance, which states dogs must be on a leash while in a village park. DPW is making me a couple of metal signs that I hope to put strategically in the park where they will be noticed. The signs will tell public dogs must be on leash and to please pick up dog waste. I am also hoping as police make their rounds by the Park if they see Dogs off leashes running on their own they will talk to the dog owner.

#### Repair of Pickleball Court- Alt Bauer:

As you know, about a year ago I contracted Pro Track to resurface the courts at Alt Bauer and turn one tennis court into two pickleball courts. Well on the pickleball courts there were dead spots on the court that weren't there when it was a tennis court. Also, in several areas the surface paint is chipping. I reached out to Pro Track, and I have been assured that when the weather warms up they will send a crew here to correct the problem. There is a two-year warranty on the courts.

#### Baseball field Improvements:

The Village Board approved in the 2025 budget \$43,000 to do improvements on the fencing at Friestadt, and Kinderberg. With this money I have received quotes from David J Frank landscape, Northway Fence Company, and Munson fencing. Please see attached document that breaks down the work I am requesting, by whom, and for how much. The infield work I already had the Village Administrator sign off on so that David J Frank can do what's needed on the infield before baseball begins. The fence work I will have to squeeze in when there is an opening in the schedule, or on the weekends.

#### Farmers Market:

Just a reminder that the first Farmers Market is Saturday May 3<sup>rd</sup> in the Village Hall parking lot. The market will run each Saturday 8am until noon until the last Saturday in October.

Friedenfeld Sign:

The Park Entry sign at Friedenfeld park was vandalized and destroyed by in mid-February. I filed a police report. See attached pictures of the vandalized sign, and what the sign looked like before. I am going to file an insurance claim with Municipal Property Insurance Company in hopes of replacing the sign. I also included in your packet the quote from the company that originally developed the sign.

If the insurance doesn't pay or only partially pay I will be unable to replace that sign in 2025 due to budget constraints. I would ask the village for the money for the 2026 budget to replace this sign if I can't replace it this year.




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**Turf Management Plan  
Germantown Parks Department  
2025-2026**

**Friedenfeld Park**

Total Cost For The Complete Turf Management Program \$11,240

**Friedenfeld Main Football Field**

Total Cost For The Complete Turf Management Program \$7,425

**Haupt Strasse Park**

Total Cost For The Complete Turf Management Program \$2,640

**Firemans Park**

Total Cost For The Complete Turf Management Program \$2,445

**Kinderburg Park**

Total Cost For The Complete Turf Management Program \$4,520

**Alt Bauer Park\***

Total Cost For The Complete Turf Management Program \$1,850

**Spasland Park\***

Total Cost For The Complete Turf Management Program \$1,850

**Schoen Laufen Park\***

Total Cost For The Complete Turf Management Program \$130

**Wiedenbach Park\***

Total Cost For The Complete Turf Management Program \$540

**Dheinsville Park\***

Total Cost For The Complete Turf Management Program \$995

\*These 5 parks are scheduled for 1 application of weed control -w- no fertilizer.

***Total Cost For The Complete Turf Management Program \$33,635***

Date 4/7/2025



To:	Germantown Park & Recreation Dept.
Attn:	Gil Standridge
	N112 W17001 Mequon Road
	Germantown WI 53022
Phone:	262-250-4710
Cell:	
Email:	gstandridge@germantownwi.gov

From:	Don Witte
Address	N57 W13250 Shenandoah Dr. Menomonee Falls, WI 53051
Phone:	262-781-7382
Email:	dwitte@northwayfence.com
Cell:	414-303-3918

**PROPOSAL**

**REVISED**

**Kinderberg Park - Access Drive Gates**

Furnish and install 3 – sets of 42” high x 14’ wide galvanized 2” o.d. pipe frame dbl. swing gates with 48” wide opening at center of path. (Gate panels to be 5’ wide each)

Each set of gates includes 2 – 4” o.d. gate posts set in concrete footings.

Heavy-duty hinges and 6 - post locking latch assemblies.

**Materials & Labor: \$6,400.00 (3 – sets of gates)**

Colors available at No Extra Cost: Galvanized or Black

Additional cost for all materials (gates-posts-hardware) to be color coated - Green, Brown or Yellow. **Add + \$1,120.00 (3-sets of gates)**

Northway Fence will notify Digger’s Hotline prior to any in-ground excavation.  
Private lines are the responsibility of the customer and will NOT be marked by Digger’s Hotline.

Customer Acceptance

Date

*\*Due to fluctuating material pricing issues beyond our control, the above quoted prices are subject to change within 30 days. Please check back before accepting this proposal to allow for current material prices to be updated based on cost and availability.*

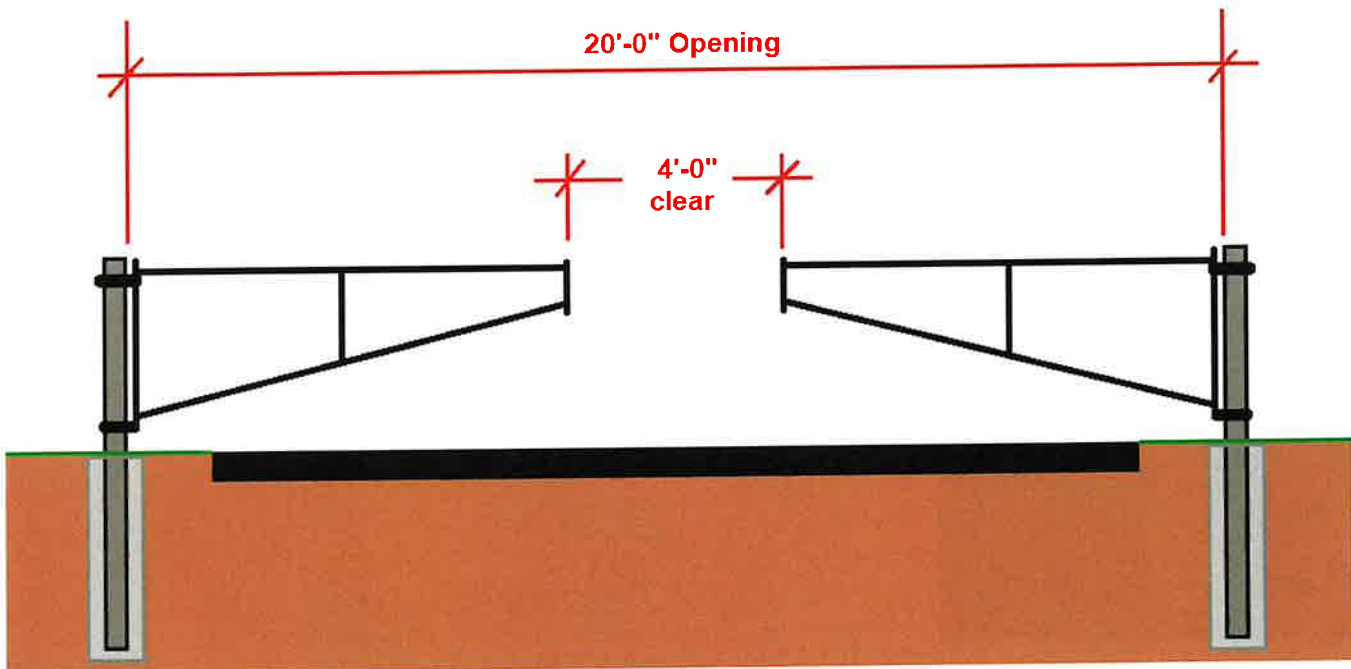
## Guilford Standridge

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**From:** Don Witte <dwwitte@northwayfence.com>  
**Sent:** Wednesday, March 26, 2025 9:41 AM  
**To:** Guilford Standridge  
**Subject:** RE: Gates for Kinderberg

**CAUTION: This email originated from outside the organization.  
Do not click links or open attachments unless you recognize the sender and know the content is safe.**

We've done that before where we leave a 48" wide opening between to 2 gate panels. The gates then have to lock individually on special hasps installed at each gate post.



*Don Witte - Senior Estimator/Project Mgr.  
Cell: 414-303-3918  
N57W13250 Shenandoah Dr. Menomonee Falls, WI 53051*



**From:** Guilford Standridge <gstandridge@germantownwi.gov>  
**Sent:** Wednesday, March 26, 2025 9:29 AM  
**To:** Don Witte <dwwitte@northwayfence.com>  
**Subject:** Re: Gates for Kinderberg

If you can make them 20 feet that would be better. Also, Dan in your diagram with the two swing gates you have them coming together and lock in. The issue with that is allowing pedestrians that are just walking through the park to be able to walk through the gate. Can you create where the two gates lock individually or at least one gate locks individually and the other one may be permanently locked. I'm not





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## Kinderburg Park

1. Southwest Entrance –
  - a. Provide and install 1 – 36+” boulder between the pathway and the existing spruce tree.
  - b. Expand the existing planting bed in a horseshoe shape to encompass the new gate post. Also add a new stone bed in the shape of a horseshoe around the new gate post on the opposite side of the pathway. Provide and install weed barrier and 2” American Heritage stone matching the existing stone as requested by Scott.
  - c. Provide and install Prairie Dropseed and Karl Forester Grasses where appropriate within the bed to stay consistent with existing plantings.
2. Northwest Entrance –
  - a. Provide and install 1 – 36+” boulder between the existing light post and the existing spruce tree.
  - b. Expand the existing planting bed in a horseshoe shape to encompass the new gate post. Also add a new stone bed in the shape of a horseshoe around the new gate post on the opposite side of the pathway. Provide and install weed barrier and 2” American Heritage stone matching the existing stone as requested by Scott.
  - c. Provide and install Prairie Dropseed and Karl Forester Grasses where appropriate within the bed to stay consistent with existing plantings.
3. Northeast Entrance –
  - a. Provide and install 1 – 36+” boulder between the pathway and the existing spruce tree.
  - b. Create a new planting bed in a horseshoe shape to encompass the new gate post. Also add a new stone bed in the shape of a oval around the new gate post, the new boulder, and the existing tree. Provide and install weed barrier and 2” American Heritage stone matching the existing stone as requested by Scott.
  - c. Provide and install Prairie Dropseed and Karl Forester Grasses where appropriate within the bed to stay consistent with existing plantings.

TOTAL COST FOR PROJECT: \$6,750

**Baseball Field Projects 2025**  
**Acct # 40591000-592100**  
**April 8,2025**

David J Frank Project:

Friestadt – to dress w/6 cy of infield magic mix	\$1,640
Kinderberg- Sod cut edge infield, topdress 25 cy Infield magic mix	\$5,975
Haupt Strasse- Install pea gravel in dugouts	<u>\$ 485</u>
	<b>\$8,100</b>

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Friestadt- Munson Fence

Replace 1 <sup>st</sup> and 3 <sup>rd</sup> base chain link fence 8' in height	
Furnish new backstop with overhang-backstop 15'	
Furnish new dugouts	\$24,500
Poly-Pro Plus Sunscreen to top the dugouts	<u>\$ 2,545</u>
	<b>\$27,045</b>

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Kinderberg- Northway Fence

Along backstop replace the 2-20' long side wing panels Of 10'high mesh fence fabric with new #6 heavy duty Mesh	\$2,850
Dugouts- furnish and install new chain link fence Enclosures around 1 <sup>st</sup> and 3 <sup>rd</sup> base dugout areas. Each enclosure 8'deep and 20'wide. Front and side Fence to be 7'high and back fence 8'high	<u>\$5,900</u>
	<b>\$8,750</b>

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Total Cost	<b>\$43,895</b>
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2400 Holly Road  
Neenah, WI 54956

PHONE: 920.734.1601  
FAX: 920.734.1622

www.AppletonSIGN.com

# PROPOSAL

250270-01

Date: 04/08/2025

Expires: 05/08/2025

Drawing Numbers: 250270-01

**Project:** Germantown Park & Recreation  
N112 W17001 Mequon Rd  
Germantown , WA 53022

**Client:** Germantown Park & Recreation  
N112W17001 Mequon Road  
Germantown, WI 53022

**Contact:** Gil Standridge 262-250-4715 gstandridge@germantownwi.gov

We are pleased to offer this proposal for the following services at the above location.

Project Description:	Item Total:
<b>1: Manufacture the following:</b>	
A. One(1) S/F Routed Sign Foam Sign - Friedenfeld Park	\$5,335.67
B. Two(2) New Sign Posts to Match Existing	
<b>2: Installation of Sign and Posts into Ground - Client to remove existing rotten posts.</b>	\$1,987.72
<b>Deposit Rate: 50%</b>	<b>Subtotal: \$7,323.39</b>
<b>Deposit: \$3,661.70</b>	<b>Total: \$7,323.39</b>

This proposal does not become effective until signed and dated by Appleton Sign Company and may be withdrawn if not accepted within thirty (30) days. Appleton Sign Company shall also be entitled to withdraw any proposal presented in error if evidence of a typographical, pricing and/or similar error is discovered that would significantly change the scope of work, price or other material portion of the proposal. In such instance as a proposal is withdrawn, Appleton Sign Company shall present a revised proposal. Client has no obligation to accept any revised proposal. The prices, specifications, terms and conditions contained herein are satisfactory and are hereby accepted. Appleton Sign Company is authorized to do the work as specified. Payment will be made in accordance with the terms below.

**NOTE:** All prices are subject to applicable sales tax. prices are based on available information given at the time and are subject to change.

**SALES TAX:** All sales tax will be charged on final invoice.

**EXCLUSIONS:** Sales tax, permits, obtainment fees, engineering, primary wiring, final electrical connection or traffic control equipment are NOT included in the above quotations, unless specifically stated.

**WARRANTY:** One(1) Year Limited Warranty against defective materials and one(1) year guarantee on parts and labor.

**PAYMENT TERMS:** 50.0% down payment is required, balance due upon completion/installation. 3.5% processing fee will be added to each credit card transaction. We accept Visa, Mastercard and Discover credit card payments.

**Sign project will be placed into production after receipt of all of the following:**

- 1) Signed proposal acceptance
- 2) Signed drawing approval
- 3) Down payment
- 4) Permit approval.

Approximately five(5) business days after receipt of these requirements, an estimated completion date will be communicated to the Client. Any alteration or deviation from the above specifications will be executed only upon written change order(s), and will become an extra charge, to be paid by the Client, over and above the proposal amount. Supplemental permits, if required by municipalities, are not reflected in this proposal. If

**Salesperson: Eric Cates**

Buyer \_\_\_\_\_ Seller \_\_\_\_\_





*what sign looked like before cleanup*

## Recreation Division Report – April 2025 Commission Meeting

We have 26 programs starting in April and include: Adult Golf Lessons, Junior Golf Lessons, Mini Golf League, Stay Home Alone, Tae Kwon Do, Oodles of Art, Babysitters Training, Track & Field Program, Tot Time, Pee Wee & U6 Soccer, Miss Julie's Music Fun, Pet Therapy, Henna, Archery, Dance it Out, Schools Out – STREAM class, Yoga, Health & Wellness Talks, Soma Breathwork, Archery, Learn to Make Sausage, Learn to Make Pizza, Gymnastics Spring 2 session, Egg Hunt, Do you Gnome your Parks.

Our ongoing programs are: Gymnastics, Men's Open Basketball, Kids Klub (5 sites), Slice of Art, Power/Pixies/Spark Poms, Afterschool Legos (2 sites), and Pickleball.

### Upcoming events include the following:

**Easter Egg Hunt:** Was held on Saturday, April 5th at Firemen's Park. We had over 1,000 people in attendance, and it was finally a beautiful day. Thank you to DPW guys who helped to build our two new Bunny cut out stands (kids could put their head into the cut out for photos). We raised \$1,950.00 to fund the event. Special thanks to the Freistadt 4-H Friends who donated 10,000 new eggs. In addition, we would like to thank our overall sponsors Window World and Perthel Homes as well as all the other businesses and service groups, members of the community who donated or helped to stuff the eggs.

**Family Glow Walk:** Friday, May 2nd at Kinderberg Park, participants can show up between 7:30 – 9:30 p.m. to walk. We are selling Glow kits for \$10 a person which includes fun glowing items that can be worn the night of the event. Glow Walk T-shirts can also be pre-order for \$12/shirt. Volunteers Needed – let us know if you can help! We have raised over \$2,400.00 to fund the event.

**Soccer:** Pee Wee & U6 Soccer will be starting on April 26th, the coaches meeting was held on April 16th to help coaches prepare for their upcoming season. We have 10 teams for pee wee soccer and 4 teams for U6 soccer, totaling over 180 kids in the program and 35 volunteer coaches.

**Do you Gnome Your Parks:** Somewhere hidden in our Village Parks are Gnomes to be discovered. You will get a clue for the week on which park the Gnomes are hidden in, take a selfie with each of the gnomes and send it to us. Each Gnome will have a point value, the two families with the highest point value will receive a prize basket. Starts April 14 – May 9. We were able to obtain prizes for the event from community businesses.

**Summer Registration:** Summer registration started Monday, April 7th. We printed 2,500 brochures which were taken to elementary schools for distribution. We have them at other key locations in the village such as the library/village hall for anyone to pick up.