

MEETING:	REGULAR MEETING OF THE PARK & RECREATION COMMISSION
DATE AND TIME:	Tuesday, March 18, 2025 5:30 PM
LOCATION:	Germantown Village Hall Board Room N112 W17001 Mequon Road

MINUTES

- I. **CALL TO ORDER:** *This meeting has been given public notice in accordance with Section 19.83 and 19.84, Wis. Stats, in such form that will apprise the general public and news media of subject matter that is intended for consideration and action.*
The meeting was called to order by Chairperson Depies at 5:31 PM
- II. **ROLL CALL:**
Present: Chairperson Depies, Commissioners Eby, Stapelman, Pawlak arrived at 5:34 PM
Excused: Smith was excused
- III. **APPROVAL OF MINUTES:**
Motion : to approve February 19, 2025, minutes as presented.
Motion: as presented
Motioned By: Don Eby
Seconded By: Steve Stapelman
Yes: Brian Depies, Steve Stapelman, Don Eby, Tracy Pawlak
No: None
Abstain: None
Motion Passed (Yes 4, No 0, Abstained 0)
A. Feb. 19, 2025
- IV. **CITIZEN INPUT:** *(Please be advised per 19.84(2) that information and comment will be received from the public. It is the policy of this municipality that public input be limited to a three (3) minute period per person with a time extension granted at the discretion of the Chairperson. Be advised that there may be limited discussion of the information received but no action will be taken under public comments.)*
Residents who spoke included:
Jan Miller at Windsong Circle West
- V. **OLD BUSINESS:**
Parade and fireworks at the Village 4th of July event. Director Standridge made a short presentation on where things are as of now.
Staff will be handling the parade. The parade will start at 9AM on the 4th of July. Last year the parade was in the afternoon. The department will be looking for volunteers to help out on the day of the parade to help organize the participants in the parade. Staff will not be conducting any programs between the parade and the fireworks.
Wolverine Fireworks has agreed to do the fireworks and Director Standridge will oversee the fireworks that evening. Germantown Fire and Police will be present for

this event. He will reach out to see if the Boy Scouts and school organizations can help out with the organized parking on the fields.

A. Update on the 4th of July (Discussion Only)

VI. NEW BUSINESS:

A. Introduction: Linda Granec - Administrative Assistant (Discussion Only)

Director Gill Standridge introduced and welcomed Linda Granec to the Park and Rec Commission as the new Administrative Assistant to the Park and Rec Department. He wished Shannon Lemke congratulations on her recent retirement after being in the department for the past 22 years.

B. Germantown Soccer Club Excavation Project- Friedenfeld (Discussion and Action)

Director Strandridge made a presentation regarding the Germantown Soccer Club excavation project at Friedenfeld. David J. Frank Landscape is a large supporter of the soccer club. Last year, they came in and remodeled field #6. This year David J. Frank Landscape would like to come in and create a badly-needed new soccer field in the North-West corner of Friedenfeld Park.

Ryan Ketzga is the incoming Vice President of the Germantown Soccer Club. The soccer club has been in the village for the last 30 years and it now has 600 players. They would like to add a field listed as # 3 on the map that was shown. With the improvements in this area it would allow for future expansion of additional fields if needed.

There was a discussion about whether a permanent restroom would be brought into the park and if water was ever brought into the area. When Country Aire subdivision was built, that development brought the water closer to the park but not into the park. The Park & Rec Director stated that a feasibility study was done two years ago.

Designs were in that study but nothing was built. The football commissioner stated that he would raise funds for the restrooms to be built when that project is moved forward. Director Strandridge requested the commission to give their approval and give their backing so that the soccer club could move forward with fund-raising in order to place a # 3 field out in the soccer area and improve soccer field conditions out at Friedenfeld Park.

Motion: To allow the Germantown Soccer Club to perform excavation activities to expand upon current fields one and two, to add an additional field subject to proper approval and permits from the Village of Germantown, the state and any other required agency that would need to approve the project.

Motioned By: Brian Depies

Seconded By: Tracy Pawlak

Yes: Brian Depies, Steve Stapleman, Don Eby, Tracy Pawlak

No: None

Abstain: None

Motion Passed

C. Sign Recognizing David J. Frank Landscape (Discussion Only)

Director Gil Standridge made a presentation regarding the soccer club, approaching him regarding placing a sign on field # 6 recognizing the work of David J Frank Landscape on that project. David J Frank Landscape was a large sponsor in helping to

make that field come to fruition.

Ryan Ketzga spoke on behalf of the Germantown Soccer Club, who would like to construct a sign that would say The David J Frank Landscaping Field 6 at Friedenfeld Park. The hope of this sign is that people will see it and may want to become a sponsor or help sponsor a different field and, in turn, help to pay for future renovation projects. The soccer club will work with the Village of Germantown on sign requirements, location and financing for the erection of the sign. This would not be a completely permanent sign. There would be a sundown time of 8 –10 years, but will work with the Village on that timeline. The Park and Rec Department will work with the Soccer Club on the details.

D. Park & Recreation Commission At Large Commission Vacant Slot (Discussion Only)

Director Standridge made a presentation regarding the vacant At - Large seat on the Park and Rec Commission for the past two years. Please let Director Standridge know if anyone would be interested in joining this commission. He would be happy to take care of any followup.

E. Quorum at Meetings - New Day or Time (Discussion Only)

Director Standridge had a discussion with the commission members regarding the date and time of this meeting. There are a few new members and Director Standridge would like to address if the 3rd Wednesday of the month at 5:30PM is still a good time to hold this meeting so we can have a quorum. He gave the commission the schedule of other commissions, so they understood why the meeting took place on this particular day. He also thanked the commission for meeting on Tuesday due to being unable to have a quorum on Wednesday, March 19, 2025.

Discussion followed regarding the time and date. It was decided to keep the date and time as it stands now. The 3rd Wednesday of the month at 5:30PM. If there is a problem with the date and or time of the next regularly scheduled meeting, a discussion will take place at the current meeting to see what will need to be adjusted so a quorum will take place.

VII. VILLAGE BOARD REPORT:

At that time, there was no one from the Village of Germantown Board on this Commission.

VIII. SCHOOL BOARD REPORT:

Commission member and School Board Representative Pawlak gave a presentation. The school district has reached out to JP Cullen to do a walk through of all the buildings and grounds located in the district. During the review of this process, it was noted regarding land north of Kennedy Middle School, from the parking lot on the north side of the school to the road. The end goal is to move the girls' softball back to high school. They would like to house all sports under one roof at the high school and make some improvements in that area so that area can be beneficial to both the school district and the park and rec department. The school district will be deciding between wants and needs in this process and once this has been completed they will come back to the commission.

An additional study is being conducted and will be available shortly with regard to future enrollment.

This item is for discussion only.

IX. DIRECTOR'S REPORT:

A. March 2025

Director Standridge discussed the following:

The repair of the spinner at Haupt Strasse Park. Lee Recreation was chosen to replace it instead of making repairs due to the cost of the repair. The funds to replace the spinner came from the remaining balance left over from Kinderberg Park project.

Fence, dugout and field improvements at Freistadt and Kinderberg Park. The field repairs will be completed by David J Frank Landscaping. The fence repair and improvements will be completed by Northway Fence. The improvement funds came from a \$43,000.00 Capital Improvement fund by the Village Board. This expenditure will still need final Village Board and GGF approval.

Firemen's Park Shelter - A recent study at the site showed that the support posts are in need of repair and will need to be replaced along with electricity and the roof is leaking. Director Standridge has gone to the Board for the funds to be appropriated and in the fall this shelter will be demolished. Director Standridge will go to the Village Board and request funds to conduct a study to find out the cost of the replacement of that shelter. At that time, he would also like to do some remodeling of the Old Fire Station as well. This facility houses several activities throughout the year and is one of five areas that are used for our Kids Klub in the summer months. Also, in this request, he would like to have the funds to replace the drainage grates that are in disrepair and replace them with metal plates and would also like to add badly needed additional shelving to this space. Any additional funds that remain, he would like to bring someone in to make suggestions and costs on how to improve the site and make it more of a needed community center.

GGF has given approval to Total Lawn Care to continue the field maintenance program. Total Lawn Care takes care of all nine of our parks, the soccer fields, and football fields. This item will need to go before the Village Board for final approval.

Director Standridge spoke with Matt Sagnine of Total Lawn Care regarding adding a VIP area for the Music at the Pavilion. That area would be 25 x 25 paver area for the three donors that donate approximately \$17,000 - \$20,000 per year for that event. In the past, we roped off an area with police tape, and he would like to see something a little nicer for the donors who contributed such a large amount to that event.

DPW last week set up the netting for the tennis courts, pickleball courts and basketball nets and opened up the restrooms.

Director Standridge attended a Farmers Market managers meeting. The state wants more control of these markets and to turn them into more of a business and collect more tax revenue. The Village has a smaller farmers' market compared to other communities. At our farmers' market, the majority of people do this as a hobby and not a business. Out of the 360 farmers' markets in the state, only 61 of them have something to do with SNAP programs. If our farmers' market becomes larger and there

is a bigger demand, we will look into things at that time.

The Community Garden will begin in May. We still have a few plots that are open. The Community Garden is located at Dheinsville Park behind the large shelter. Last year eight more plots were added. This program continues to grow.

Discussion to follow by Commissioner Stapelman regarding Track and Field and turning kids away due to lack of volunteers

B. March Recreation Report

Director Standridge discussed the Recreation Report

The Easter Egg hunt will be taking place on April 5, 2025, at 11:00AM. If anyone is interested in coming before the event to help lay the eggs, it would be very much appreciated. This year we will be putting out approximately 10,000 eggs for this event. New plastic eggs have been donated this year, so the difficulty of keeping the eggs together for this event will be much better.

The summer brochure is available and online. The department printed 2,000 brochures, and they were distributed among the elementary schools, the library, Village Hall and the Chamber.

Discussion to follow by Commissioner Depies regarding Track and Field and the number of participants. The Supervisor sets a maximum for each program based on the resources that the program has available. Volunteers, staff ratios and expense of a site that the program needs to rent to have the program. The department does everything that it can not to turn families away from a program. This was for discussion only.

The Arbor Day celebration will commence at Spassland Park on April 25, 2025, at 4:00PM. Children from County Line School, the Village President, a few dignitaries, a representative from the DNR and Tree Science, who are an advisor to the Village, will also be attending the celebration. At the celebration, a tree will be planted. This celebration is well attended. Arbor Day is on the 18th of April, but the celebration was changed due to the Village and schools being closed for Good Friday.

X. ANNOUNCEMENT OF PUBLIC INTEREST: *The next regularly scheduled Park & Recreation Commission meeting will be April 16 @ 5:30 p.m.*

Commissioner Depies has a conflict with that date and will not be able to attend.

XI. ADJOURNMENT:

Motion to adjourn

Motion:

Motioned By: Don Eby

Seconded By: Steve Stapelman

Yes: Brian Depies, Steve Stapelman, Don Eby, Tracy Pawlak

No: None

Abstain: None

Motion Passed

Meeting adjourned at 6:53 PM