

**VILLAGE OF GERMANTOWN
PARK & RECREATION COMMISSION MINUTES
SPASSLAND PARK
Wednesday, September 18, 2013**

CALL TO ORDER: The meeting was called to order at 5:36p.m. by Chair Laszewski.

ROLL CALL: Chair Laszewski, Commissioners Depies, Coulthurst, Knop, Lieffring, Trustee Rep. Kaminski and School Board Rep. Medved. Also present was Director Casperson and Secretary Lemke. Guest included Art Zabel.

APPROVAL OF MINUTES: *Motion by Depies, seconded by Medved to approve the minutes as presented with the stated corrections: Under "Village Board Report" should read "Kaminski stated the budget process has started." And under "Park Evaluations", "Dheinsville", the first sentence should read "Needs a paved parking lot."*

Ayes: 7

PUBLIC INPUT: Nothing

VILLAGE BOARD: Kaminski stated the budget process begins in earnest Thursday evening. The full-time secretary position for the Park & Recreation Department was approved for hiring.

SCHOOL BOARD REPORT: Medved stated that the teacher's insurance carrier has changed. A facility study will be done for security, structures, and building size and space. The first 4 home high school football games will be broadcast on a "web base" program called "High School Cube" on a test basis. School budgets are in the process, at this point no increase in school taxes is proposed.

DIRECTOR'S REPORT:

- A. **Spassland Park Shelter** – Village Board approved the shelter project at the August 5th meeting. Construction started on August 26. Project is scheduled to be completed by this fall.
- B. **Office Administrative Assistant** – Village Board approved the hiring of a full-time Office Administrative Assistant at the September 16 meeting. Position posting will be going out this week with a closing date of October 18. It is anticipated the position will be filled by Thanksgiving.
- C. **Kiwanis Outdoor Performing Arts Pavilion** – There is no update since our last meeting.
- D. **Community Garden** – The Master Gardner's from the Germantown Community Garden have been donating fresh vegetables to the Senior Center. The fresh vegetables have been well received.
- E. **Summer Intern** - Katie Rodger, a UW-La Crosse Master's student completed her internship on Friday, August 2nd. Katie has been filling in for the vacant administrative assistant position.

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Recreation Report

1. **Fall Registration** – Registration started on August 12th for residents and school district residents and August 14th for Non-residents.
2. **Fall Programs** – There are 38 programs starting in September and include: Dance, Belly Dancing, Poms, Gymnastics, Warchix Poms Clinic, Booster Your Immunity, Little Gridders, Pee Wee & U6 Soccer, Classic Art For Kids, Oodles Of Art, Music Fun, Family Scavenger Hunt, Soap Caving, Open Volleyball, Softball Pitching Clinic, Fire Fighters Are Our Friends, Intro To Tae Kwon Do, Archery, Group Rock Climbing, Learn To Skate, Intro To Hockey, Kids Klub, Women On Weights, Restore Your Core, Yoga, Yoga Core, Tabata Boot Camp, Zumbatonic, Zumba, Microsoft Word, Making Better Pictures, The Clutter Coach: Downsizing? Let's Get Started, Beginning Guitar, Proper Pruning and Maintenance Techniques, Super Sized Crop, Cricut 101, Learn To Wood Carve.
3. **Germantown Youth Futures Recruitment Event** – This was held on September 17th from 5:00 – 7:30 p.m. at Kinderberg Park. There was a short meeting, have a sundae bar and play kickball. 20 people participated.
4. **Movies in the Park/Family Camp Out** – The last summer movie was Friday, July 26th featuring Oz: The Great and Powerful. There were approximately 200 people.
5. **Germantown Children's Theatre Performance** – Join us as we present Rats! The Story of the Pied Piper in our 21st musical production held on Thursday, July 18th at 1:30 or 6:30 p.m. at the Germantown High School Stage.
6. **Camp Invention** – New this year we offered Camp Invention. Camp Invention was an awesome experience for children promoting creativity and hands-on learning disguised as fun. It was held July 22 – 26 at KMS.
7. **Community Band Concert** – The last Concert in the Park took place on July 31st, which included a Military Salute where all veterans were encouraged to attend.
8. **Amazing Race** – The Amazing Race took place on Friday, August 2nd. This program received a Silver Star Award in 2012 for programming excellence from WPRA. There was a new high of 18 teams and a total of 75 participants. Teams comprised of adults and children will have to think and act quickly as they read clues and perform fun tasks while exploring different parts of Germantown. Each year the race features a variety of new locations including parks and local businesses.
9. **Kids Klub** – School year Kids Klub started on September 3rd. So far this month we have received 7,024 registrations from a total of 380 participants. Overall our registrations are consistent with the previous 2 years, even though we have seen an increase in registrations in the mornings at Rockfield and Amy Belle. This increase has been offset by a minimal decrease in registrations at MacArthur after school. The increase has forced us to temporarily readjust staff to assist with the increased numbers. Over the next few weeks we should have a better idea if this is a new trend,

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or an anomaly. We have also seen that parents are taking advantage of the flexibility available through our website. A higher than normal number of registrations are being processed on a weekly basis through the website. If this trend continues over the next 2 weeks we may end up seeing an overall increase in registrations for September.

10. **Facebook** – We have 978 likes so far (up by 12 likes since last month)...if you are not a fan, please like our page to help us grow our fan base! This is a great way for us to promote our programs and events!

SPASSLAND PARK SHELTER CONSTRUCTION – *Update:* Casperson stated that construction started on August 28th and the water utility extension was completed this week. The plumbing inspection has passed and the pad should be poured on within the next week. The shelter will be open for 2014 reservations.

PARK EVALUATIONS – *Discussion:* Depies stated that Alt Bauer Park needs attention, especially the main entrance. The basketball and tennis courts need to be resurfaced. Mulch needs to be put around all the trees in the parks. Casperson stated that he will compile the park evaluations and forward them to the commission members.

COMPREHENSIVE PLAN – *Discussion:* Laszewski gave his recommendations for additions and/or changes to the plan. The commission will forward their additions and/or changes to Casperson for the Comprehensive Plan and Casperson will update and forward back to the commission for review. Lieffring asked if there has been any discussion to have a “natural” area with wild flowers/no mow grasses. It seems that there is a large amount of open green areas in our parks that require a lot of mowing. There are grants to apply for.

BOY SCOUT TROOP 271 REQUEST – *Discussion & Action:*

Motion by Laszewski, seconded by Coulthourt, to approve the request from Boy Scout Troop 271 for overnight camping at Schoen Laufen Park.
Ayes: 7

SENIOR CENTER ADVISORY MEETING – *Update:* Casperson stated that he wanted the Commission to be aware of what is going on at the Senior Center.

ANNOUNCEMENTS OF PUBLIC INTEREST: Casperson stated the next meeting will be held October 23, 2103.

ADJOURNMENT: There being no further business, the meeting was adjourned at 6:33p.m.

Respectfully submitted,



Shannon Lemke
Reporting Secretary