

MEETING:	REGULAR MEETING OF THE PARK & RECREATION COMMISSION
DATE AND TIME:	Wednesday, April 16, 2025 5:30 PM
LOCATION:	Germantown Village Hall Board Room N112 W17001 Mequon Road

MINUTES

- I. **CALL TO ORDER:** *This meeting has been given public notice in accordance with Section 19.83 and 19.84, Wis. Stats, in such form that will apprise the general public and news media of subject matter that is intended for consideration and action.*
 Director Standridge addressed the commission regarding Chairperson Depies not being able to attend the meeting in person and only being able to attend via conference call. Chairperson Depies would like someone from the commission to be the pro tem chairperson for this meeting on April 16, 2025
 The meeting was called to order at 5:31 PM
Motion: To elect Commissioner Eby to be the Pro tem for this meeting
Motioned By: Tracy Pawlak
Seconded By: Virginia Smith
Yes: Brian Depies, Don Eby, Virginia Smith, Tracy Pawlak
No: None
Abstain: None
 Motion [VOTE_SUMMARY_2]
- II. **ROLL CALL:**
Present: Committee Member Brian Depies, Committee Member Don Eby, Member Virginia Smith, Committee Member Tracy Pawlak
Absent:
Excused: Committee Member Steve Stapleman
- III. **APPROVAL OF MINUTES:**
 - A. Park & Rec Minutes 3/18/25
Motion: Approve
Motioned By: Tracy Pawlak
Seconded By: Virginia Smith
Yes: Brian Depies, Don Eby, Virginia Smith, Tracy Pawlak
No: None
Abstain: None
 Motion Passed [VOTE_SUMMARY_2]
- IV. **CITIZEN INPUT:** *(Please be advised per 19.84(2) that information and comment will be received from the public. It is the policy of this municipality that public input be limited to a three (3) minute period per person with a time extension granted at the discretion of the Chairperson. Be advised that there may be limited discussion of the information received but no action will be taken under public comments.)*

Residents that spoke are the following:
Jan Miller at Windsong Circle West

V. UNFINISHED BUSINESS:

Director Standridge removed letter A under New Business from the agenda. At-Large Commissioner Monica Stiebs has not been officially appointed to the commission.

A. Update on the 4th of July (Discussion Only)

The Park & Rec Department will do the parade at 9AM. The parade will start at Walgreens and finish at Fireman's Park. There will be no activities between the parade and fireworks. Director Standridge asked if anyone from the commission would be willing to help during the parade. We are looking for at least ten volunteers. Please reach out if you are willing to help out. We will be using different types of media to get the word out regarding parade vendors and will be using the same pricing as last year. All money made will go back into the recreations donation account.

The VFW showed interest in selling food at that time.

Wolverine Fireworks Company will provide a 30-minute firework show at 9PM.

Village Administrator Kreklow has been in discussion with a few different organizations about possibly taking over the parade in the future.

VI. NEW BUSINESS:

A. Introduction of the new At - Large Commissioner - Monica Stiebs

Director Standridge removed letter A under New Business from the agenda. At-Large Commissioner Monica Stiebs has not been officially appointed to the commission.

This is for discussion only

B. Capital improvements for Fireman's Park outdoor shelter demo and Fire Station #1 facility study and drain grates

Director Standridge recapped the Fireman's Park outdoor shelter demo, Fire Station # 1 facility study and the drain gates.

The drain gates are in the process of being replaced.

With the \$50,000 that he will have left, he would like to hire a professional consultant firm that just deals with parks, shelters and strictly in parks and recreation work. To remodel the Fire Station and turn it into more like a community center while still keeping the heritage of the building and also having it look like a community center.

This facility runs programs out of that facility year-round and is well-used. This facility generates around \$165,000 a year and, over time, the Village would be able to recoup any remodeling costs in a few years from the programs that we run out of it.

This project would be a 5 - 10 year plan and will be completed in phases.

To remove the Fireman's Park outdoor shelter and concrete foundation, he received a quote for \$9,144.00 from HM Grant LLC, because we would not tear down that shelter until fall. The revenue that the Fireman's Outdoor shelter would bring in would be approximately \$6,000.00.

Discussion followed

Commissioner Depies - had concerns about removing the concrete due to the expense of replacing it. The concrete was talked about being removed due to the fact that it does flood in heavy rain. Director Standridge spoke about utilizing the concrete and placing a tent that we could rent for the summer months. Repairing the concrete and doing a full replacement costs the same. Commissioner Depies has concerns that if the shelter is torn down, will it ever be replaced if a capital improvement project is not

put into place? Is this something that we could put in the budget for next year and have a plan in place before the shelter is removed? He would also like to find out from the consulting firm that we use what a new shelter would cost in the simplest terms, so we know what that cost would be.

Commissioner Eby is concerned that if that shelter is torn down, will it be replaced again and could a similar structure go into a different park to replace this shelter? Director Standridge is concerned about not doing anything after this year. In the current condition that the shelter is in, he is concerned about liability. He feels that money would be better spent on remodeling the Fireman's Station than making repairs to a shelter that is less utilized.

Commissioner Pawlak - He agrees with Director Standridge and if the shelter is a liability we need to take care of it, squeeze out another year, go to the Board and tell them we will keep the concrete for another year and place a tent during the transition, and then year 2 put something in place.

Motion: To send with a positive recommendation to the Village Board the Capital Improvements for Fireman's Park, Outdoor Shelter Demo and Fire Station No 1 Facility Study and Drainage Improvement.

Motioned By: Tracy Pawlak

Seconded By: Brian Depies

Yes: Brian Depies, Don Eby, Virginia Smith, Tracy Pawlak

No: None

Abstain: None

Motion Passed [VOTE_SUMMARY_2]

C. Arbor Day - April 25, 2025

Director Standridge spoke about Arbor Day that will be taking place on Friday, April 25, at Spassland Park at 4:00 PM. The guests that will be attending are Village President Soderberg, County Line School Kids Klub, Weiland Nursery, who will be donating the tree, and DNR. He invited the Commission to attend the celebration. This is for information only.

VII. SCHOOL BOARD REPORT:

Commissioner Pawlak gave his report regarding the school board.

They are still waiting for the enrollment study and should arrive in the next few weeks. They continue to work through, as well as other board members, the building and grounds study.

This is for information only

VIII. DIRECTOR'S REPORT:

A. April 16, 2025 report

Director Standridge gave his directors' report.

Gates for Kinderberg Park. There are 5 entryways into the park. 3 gates will be installed to deter cars from entering the park. We have not seen any issues with the other 2 entryways. There is still money in this budget in the event that once the gates are installed, and gates need to be installed at the 2 other locations as well. The gates will be installed so that the mowers will have access. The gates are also ADA-compliant. The cost of the gates was \$6,600.00. TLC will be coming in and creating natural barriers and trees for additional support to keep unwanted cars out of the park. There will be a key available for a renter if they have a need to get closer to the facility

when they are renting. That key will be made available at the Police Department. At Alt Bauer Park, additional dog signs were added to the park. There have been issues with dogs not being on a leash. There have been dog fights and people have been bitten.

Pickleball courts in Alt Bauer Park. There have been problems with the resurfacing of these courts. Pro Track has been made aware of this and will be coming in to do the repairs. There is a 2-year guarantee on the work that was provided.

In Kinderberg Park, the dugout will be started, and some of the backstop will be replaced.

Farmers Market - will start on May 3 and will continue every Saturday until the last Saturday in October. We have added someone that will be singing and playing the guitar once a month for a couple of hours for a minimal fee.

Friedenfield Park sign that was damaged by vandalism last February has been repaired. Insurance covered the sign repair of over \$5,000.00 and DPW will help with the post repair that was not covered by insurance. That cost will be around \$900.00. This was for information only.

B. Total Lawn Care LLC & Northway Fence

Director Standridge gave information about our turf management plan. He sent out 3 bids and Total Lawn Care (TLC) came back with a 2-year contract. They will take care of all of our parks and football fields for us at the cost of \$33,635.00 per year. They had a small increase of only \$2,000.00 from the previous year. TLC had not asked for an increase in 2 - 3 years. Our public works department used to take care of this and found that the equipment that they needed would be more expensive than just hiring out a company to take care of this.

Northway Fence has started the manufacturing of our fence project. He asked that everything be in place by June 1 before the traffic and other festivities begin in the park.

Baseball/field improvements. He was given a \$43,000.00 budget to do fence reconstruction and field improvements. The following will be done:

In Freistadt, Fireman's and Kinderberg Park. We will replace fence lines where needed and do field improvements at Freistadt, and Kinderberg Park.

This was for information only

C. April Recreation Report

Director Standridge gave a recap of the recreation report that was in the packet.

The Easter Egg hunt was on April 5 and was a huge success.

Family Glow Walk will take place on May 2. This is a free event.

This is for information only.

IX. **ANNOUNCEMENT OF PUBLIC INTEREST:** *The next regularly scheduled Park & Recreation Commission meeting will be May 21, 2025, at 5:30 PM.*

X. **ADJOURNMENT:**

Motion: To adjourn the meeting at 6:338 PM

Motioned By: Commissioner Eby

Seconded By: Commission Depies

Yes: None

No: None

Abstain: None

Motion [VOTE_SUMMARY_2]