

MEETING:	REGULAR MEETING OF THE PUBLIC WORKS & HIGHWAYS COMMITTEE
DATE AND TIME:	Wednesday, May 7, 2025 5:30 PM
LOCATION:	Germantown Village Hall Board Room N112 W17001 Mequon Road

MINUTES

I. CALL TO ORDER:

Chairperson Kaminski called the Public Works and Highways Committee meeting to order at 5:33PM.

II. ROLL CALL:

Present: Trustee Terri Kaminski, Trustee Rick Miller, Trustee Robert Warren, Trustee Jan Miller

Absent: None

Excused: None

III. APPROVAL OF MINUTES:

A. April 2, 2025 (Action)

Motion: Approve as presented

Motioned By: Robert Warren

Seconded By: Rick Miller

Yes: Terri Kaminski, Rick Miller, Robert Warren

No: None

Abstain: Jan Miller

Motion Passed (Yes 3, No 0, Abstained 1)

IV. PUBLIC COMMENT:

None

V. UNFINISHED BUSINESS:

VI. NEW BUSINESS:

A. Award a contract to reconstruct Pleasant View Drive to Wolf Paving Co., Inc. in the amount of \$677,237 (Action)

Director of Public Works, Matt Mortwedt, explained the Wisconsin Department of Transportation selected Germantown for the Agricultural Road Improvement Program grant. This grant funding is for the reconstruction of Pleasant View Drive and Rockfield Road. This work is anticipated in multiple phases, and is in coordination with the Town of Germantown. The Village of Germantown advertised and opened bids for the second phase to reconstruct Pleasant View Drive from Bonniwell Road to Lovers Lane, a 1.5 mile rural road segment.

Motion: Approve as presented

Motioned By: Robert Warren

Seconded By: Jan Miller

Yes: Terri Kaminski, Rick Miller, Robert Warren, Jan Miller

No: None

Abstain: None

Motion Passed (Yes 4, No 0, Abstained 0)

- B. Award of a contract for the 2025 Sealcoating Program to Fahrner Asphalt Sealers, LLC in the amount of \$259,716 (Action)

Director of Public Works, Matt Mortwedt, explained the approved seal coating budget for the Highways/Engineering work is \$250,000. Staff included additive bid items to maximize the amount of work, contingent on the bid pricing. In addition, staff included bid items for driveway work at Water Utility towers and wells, and that bid amount was \$8,833.

One bid was received from Fahrner Asphalt Sealers, LLC in the amount of \$255,016.90.

Motion: Approve as presented

Motioned By: Rick Miller

Seconded By: Jan Miller

Yes: Terri Kaminski, Rick Miller, Robert Warren, Jan Miller

No: None

Abstain: None

Motion Passed (Yes 4, No 0, Abstained 0)

- C. Approval of a change order to raSmith for High Point Pass design services for \$36,000 (Action)

Director of Public Works, Matt Mortwedt, explained raSmith was awarded the design contract for High Point Pass in July 2024, and their scope included flexibility to address necessary work for a successful project completion. They provided a range of service fees from \$79,000 to \$97,000. In July 2024, \$82,000 was identified as the amount not to exceed and that was approved by the Public Works and Highways Committee in addition to the Village Board. This scope of work included road design and water main design. The original scope was to extend sanitary along High Point Pass. After additional analysis, the depth of cover did not allow for that configuration. So, the current route through the MLG parcel was designed. This was done to meet the terms of Germantown's development agreement with Truck Country. An additional \$36,000 is requested for the sanitary sewer design, sanitary sewer easement and storm sewer easement.

Motion: Approve as presented

Motioned By: Rick Miller

Seconded By: Jan Miller

Yes: Terri Kaminski, Rick Miller, Robert Warren, Jan Miller

No: None

Abstain: None

Motion Passed (Yes 4, No 0, Abstained 0)

D. Consideration of the 2025 PASER Report compiled by DPW-Engineering staff (Action)

This spring, DPW-Engineering staff conducted Germantown's every other year Pavement Surface Evaluation and Rating (PASER). The PASER rating is a condition assessment of Village-owned roads and serves as the primary data driver to prioritize annual road reconstruction and maintenance funding. The condition ratings are on a scale of 1 to 10, where 1 is "failed" and 10 is "excellent". The ratings are loaded into the Wisconsin Department of Transportation (WisDOT) WISLR database and can also be used by WisDOT and the County for grant funding decision-making. In this rating cycle, Germantown road segments averaged just over a 6 rating, a slight improvement over the 2023 ratings.

Motion: Approve as presented

Motioned By: Robert Warren

Seconded By: Rick Miller

Yes: Terri Kaminski, Rick Miller, Robert Warren, Jan Miller

No: None

Abstain: None

Motion Passed (Yes 4, No 0, Abstained 0)

E. Acceptance of improvements by Vinton Construction to Donges Bay Road (Action)

Director of Public Works, Matt Mortwedt, advised the Department of Public Works has inspected the improvements to Donges Bay Road from Fond du Lac / STH 145 to Wasaukee Rd constructed by Vinton Construction and is requesting acceptance from the Public Works and Highways Committee. Acceptance initiates a 1-year warranty period on improvements.

Motion: Approve as presented

Motioned By: Jan Miller

Seconded By: Rick Miller

Yes: Terri Kaminski, Rick Miller, Robert Warren, Jan Miller

No: None

Abstain: None

Motion Passed (Yes 4, No 0, Abstained 0)

VII. DIRECTOR'S REPORT:

A. May Director's Report (Discussion)

Director of Public Works, Matt Mortwedt, gave his May Director's Report which included updates on upcoming construction projects including sidewalk repairs on Main Street, updates on the water meter layer data and LCRR report, Water Utility adjustments and improvements on Wagon Trail, Annual Tree Planting, TC Energy/ANR Pipeline project, Division Road progress, and emergency repairs to be done on Tower 1.

VIII. NEXT MEETING DATE:

The next Public Works and Highways Committee Meeting will be held June 4, 2025 at 5:30PM.

IX. ANNOUNCEMENTS:

None

X. ADJOURNMENT:

Chairperson Kaminski adjourned the meeting at 6:19PM.