

MEETING:	REGULAR MEETING OF THE PUBLIC SAFETY COMMITTEE
DATE AND TIME:	Monday, May 5, 2025 6:00 PM
LOCATION:	Germantown Village Hall Board Room N112 W17001 Mequon Road

MINUTES

- I. **CALL TO ORDER:** *This meeting has been given public notice in accordance with Section 19.83 and 19.84, Wis. Stats, in such form that will apprise the general public and news media of subject matter that is intended for consideration and action.*

Chairperson Cutts called the Public Safety Committee meeting to order at 6:27pm.

II. **ROLL CALL:**

Present: Trustee Meg Cutts, Trustee David Baum, Trustee Kristen Borst

Absent: None

Excused: Trustee Jolene Pieper

Also present: Police Chief Patrick Merten, Battalion Chief Ryker Holms, Admin Manager Amy Lerch. Fire Chief John Delain attended via webex.

- III. **CITIZEN INPUT:** *(Please be advised per 19.84(2) that information and comment will be received from the public. It is the policy of this municipality that public input be limited to a three (3) minute period per person with a time extension granted at the discretion of the Chairperson. Be advised that there may be limited discussion of the information received but no action will be taken under public comments.)*

There was no citizen input.

IV. **APPROVAL OF MINUTES:**

A. April 7, 2025 (Action)

Motion: Approve minutes as presented.

Motioned by: Trustee Baum

Seconded by: Trustee Borst

Yes: Trustee Cutts, Trustee Baum, Trustee Borst

No:

Abstain:

Motion carried by voice vote (Yes 3 No 0 Abstain 0)

V. REPORTS:

A. Police Monthly Report (Discussion)

Chief Merten reported on increased call volume and other notable incidents this past month, to supplement the included report.

B. Fire Department Monthly Report (Discussion)

Battalion Chief Holms reported on changes in the new County reporting of response times, other notable incidents this past month, to supplement the included report.

Trustee Baum asked about standard response time? (BC Holms: 5-7 minutes, not a slow down, just a different way of reporting through County)

C. Overtime Report (Discussion)

Chief Merten reported OT was due to training coverages this past month,

BC Holms reported OT is down this past month, but there are presently planned and unplanned vacancies in our shift schedule (up to 5 out).

D. Policy Updates (Discussion)

There were no Policy Updates for Police or Fire.

VI. UNFINISHED BUSINESS:

A. Creation of an additional Administrative Captain to the Police Department command structure (Action)

Chief Merten reported this item was brought to GGF last month at the suggestion of the PSC, and GGF recommended the proposed Option 1 to be brought back to PSC for approval.

Trustee Baum asked if this would be recurring funding or a one-time source? (Chief Merten: savings of this amount each year due to dispatch consolidation)

Motion: Approve Option 1 as recommended by GGF as presented

Motioned by: Trustee Baum

Seconded by: Trustee Borst

Yes: Trustee Cutts, Trustee Baum, Trustee Borst

No:

Abstain:

Motion carried by voice vote (Yes 3 No 0 Abstain 0)

VII. NEW BUSINESS:

- A. Application for an Amended Outside Premise Extension: Matteo's Mexican Grill, W156N11058 Pilgrim Road (Action)

Motion: Approve as presented

Motioned by: Trustee Baum

Seconded by: Trustee Borst

Trustee Borst asked about area & tent being setup prior to approval (Chief Merten: acceptable if only setup, not being used yet). Trustee Cutts asked if there were any concerns or violations from Fire (BC Holms: none at this time)

Yes: Trustee Cutts, Trustee Baum, Trustee Borst

No:

Abstain:

Motion carried by voice vote (Yes 3 No 0 Abstain 0)

- B. Application for Renewal of Second Hand Article Dealer Mall or Flea Market License: Pilgrim Antique Mall; W156N11500 Pilgrim Rd; Beverly J Solomon (Action)

Motion: Approve as presented

Motioned by: Trustee Baum

Seconded by: Trustee Borst

Yes: Trustee Cutts, Trustee Baum, Trustee Borst

No:

Abstain:

Motion carried by voice vote (Yes 3 No 0 Abstain 0)

- C. Producer Full-Service Retail Sales Application: Component Brewing for Hops & Hounds event on July 11, 2025, at Homestead Hollow County Park (Action)

Motion: Approve as presented

Motioned by: Trustee Baum

Seconded by: Trustee Borst

Trustee Baum asked if GPD had any reservations regarding this event (none).

Yes: Trustee Cutts, Trustee Baum, Trustee Borst

No:

Abstain:

Motion carried by voice vote (Yes 3 No 0 Abstain 0)

D. Presentation on Public Safety Facility Needs (Discussion)

Trustee Cutts asked if the proposed option(s) meet the needs of Police & Fire?

Police: We will need to review comparable buildings to see size, usage, growth planning.

Fire: We have visited numerous buildings so far, combined versus separate facilities still the question.

Chief Delain reiterated that location is the determining factor, regardless of combined or separate.

Suggested visit existing locations to see +/- options; Main Fire Station (HQ) with Satellite Stations; find our project lead for direction.

Finance Director Matthew Uselding commented that Administrator Kreklow will be the lead of this project as it moves forward.

Questions the discussion should address:

1. What level of future growth should these facilities accommodate? (2050 plan, let Village Board propose more if needed)
2. Is the Board open to separate facilities? Or should analysis focus on combined facilities? (discussion ensued, specifics of "shared" facilities falls back to cost-savings, not sharing all areas). Preference of all committee members was to focus on a combined facility.
3. Should we focus on analysis of sites owned by the Village? Or all property options within the Village? (Preference of all committee members was to focus on ALL property options within the Village.)

Trustee Cutts proposed future PSC meeting(s) at the Police Station and Fire Station each, with the Public invited to see what conditions are today.

Chief Delain reminded the PSC that it will be most helpful and efficient for the Committee to drive this project, Trustee Baum agreed that Administrator Kreklow will be the lead moving forward.

VIII. NEXT MEETING DATE:

The next Public Safety Committee meeting will be held Monday, 6/2/25 @ 6pm.

IX. ADJOURNMENT:

Chairperson Cutts adjourned the meeting at 7:05pm.