

MEETING:	REGULAR MEETING OF THE UTILITY ADVISORY COMMITTEE
DATE AND TIME:	Monday, January 27, 2025 5:00 PM
LOCATION:	Germantown Village Hall Board Room N112 W17001 Mequon Road

MINUTES

- I. **CALL TO ORDER:** *This meeting has been given public notice in accordance with Section 19.83 and 19.84, Wis. Stats, in such form that will apprise the general public and news media of subject matter that is intended for consideration and action.*

Chairperson Trustee Warren called the Utility Advisory Committee meeting to order at 5:01 PM.

- II. **ROLL CALL:**

Present: Chairperson Trustee Robert Warren, Committee Member Steve Wesolowski, Committee Member Scott Hefle, Committee Member Peter Nilles
Also Present: Public Works Director Matthew Mortwedt, Finance Director Matthew Uselding, Deputy Clerk Maddy Laufenberg

- III. **CITIZEN INPUT:** *(Please be advised per 19.84(2) that information and comment will be received from the public. It is the policy of this municipality that public input be limited to a three (3) minute period per person with a time extension granted at the discretion of the Chairperson. Be advised that there may be limited discussion of the information received but no action will be taken under public comments.)*

Melanie Smythe (N140W17938 Cedar Ln) spoke regarding New Business Item A (Inadvertent application of summer sewer service credit to 4th quarter 2024 sewer bills).

- IV. **APPROVAL OF MINUTES:**

A. November 18, 2024

Motion: Approve as presented
Motioned By: Member Hefle
Seconded By: Member Wesolowski

Yes: Chairperson Trustee Warren, Committee Member Wesolowski, Committee Member Hefle, Committee Member Nilles
No: None

Abstain: None

Motion Carried by Voice Vote (Yes 4, No 0, Abstained 0)

V. NEW BUSINESS:

A. Review of Sanitary Sewer Service Area Options

Public Works Director Mortwedt gave an overview of the ongoing discussion regarding this item and provided three sanitary sewer service area amendments.

Motion: Recommend Option 2 to Public Works Committee

Motioned By: Member Hefle

Seconded By: Member Wesolowski

Yes: Chairperson Trustee Warren, Committee Member Wesolowski, Committee Member Hefle, Committee Member Nilles

No: None

Abstain: None

Motion Carried by Voice Vote (Yes 4, No 0, Abstained 0)

B. Inadvertent application of summer sewer service credit to 4th quarter 2024 sewer bills

Finance Director Uselding gave an overview of this item and asked for a recommendation from the Committee.

Committee members discussed sending a standalone bill and explanation letter to affected residents now versus adding the amount to the 2025 Q1 bill.

Motion: Send a separate bill to affected customers now with an attached explanation letter and Facebook post and/or website post

Motioned By: Member Wesolowski

Seconded By: Member Hefle

Yes: Chairperson Trustee Warren, Committee Member Wesolowski, Committee Member Hefle, Committee Member Nilles

No: None

Abstain: None

Motion Carried by Voice Vote (Yes 4, No 0, Abstained 0)

VI. ADJOURNMENT:

Chairperson Trustee Warren adjourned the Utility Advisory Committee meeting at 5:46 PM.