GERMANTOWN COMMUNITY LIBRARY BOARD

REGULAR MEETING
March 23, 2011
GCL Meeting Room

The regular meeting of the Germantown Community Library Board was called to order by President Joyce Nelson at 6:00 p.m. on Wednesday, March 23, 2011. **Members present:** Kim Musbach, Joyce Nelson, Darlene Vosen, Danny Ho, Claudia Butschli, Ronald Seiser. **Members absent:** Terri Kaminski (exc.) **Also present:** Library Director Roberta Olson. Proper notification of the meeting had been given. MOTION (Vosen, Ho): Approve the agenda as published. Motion carried (6-0). MOTION (Ho, Vosen): Approve the minutes of the February 23, 2011, meeting as printed. Motion carried (6-0). There was no public input.

FINANCIAL MATTERS

TREASURER'S REPORT. Balances as of March 23, 2011: Hampel Memorial Account - $2,062.85; Dhein Memorial Account - $3,017.15; GCL/Rao Account - $6,952.33; Board Savings Account - $7,863.52; Board Checking Account - $1,060.47; DML Building Fund - $96,297.26. MOTION (Ho, Butschli): Accept the Treasurer's Report. Motion carried (6-0).

Discussion: A $3,000.00 donation from Kailas J. and Becky L. Rao Foundation was received and deposited. The funds are designated for the purchase of technology or pet/animal materials. Olson will select and purchase materials to be added to the library's collection.

ACCOUNTS PAYABLE. MOTION (Ho, Musbach): Approve the schedule of operating vouchers and forward them to Village Hall for payment. ROLL CALL VOTE: President Nelson, aye; Trustee Vosen, aye; Trustee Kaminski, n/p; Trustee Ho, aye, Trustee Musbach, aye; Trustee Butschli, aye; Trustee Seiser, aye.

Discussion: Nelson questioned the invoice for computer virus removal. Olson explained that a reference computer had been infected. Current security software cannot keep up with all of the newer viruses.

BUDGET PRINTOUT. The budget printout was reviewed.

REPORTS

VILLAGE/COUNTY/SYSTEM.

VILLAGE. No report.

COUNTY. Vosen: The next County Library Board meeting is scheduled for April 14th at 1:30 p.m.

SYSTEM. No report.

PRESIDENT'S REPORT. Nelson noted that she is up for re-appointment to the GCL Board, and that the treasurer's position is still open. Butschli asked if she, being the school district representative on the GCL board, could hold office; it was determined that she is eligible. Nelson reminded the Board that the Friends annual book sale is beginning March 24. The Friends of GCL donated $1500 to the library Summer Reading Program.

DIRECTOR'S REPORT. Olson: March was Art in Schools month. GCL displayed student artwork throughout the library as it has done in the past. Many Germantown citizens visited to see the displays. The school also hosted an open house for the first time that was well attended. Butschli asked if the children's librarian would be visiting schools as she has done in past years. Olson stated that Stephanie, the Children's Librarian, is working on a schedule already.

Olson pointed out that there are several items in the proposed Wisconsin Budget Repair Bill that could affect library funding. New laws require staff to pay a percentage of their retirement, but budget cuts create the possibility of no pay increases.

A bill removing the current statutory Maintenance of Effort requirement (Chapter 43) is being considered by the state legislature. If the bill passes, it could have a profound effect on library functions including hours of operation, staffing, and purchase of materials. Smaller libraries may have to cease operation all together. Vosen and Olson are currently studying past GCL budgets to determine the trend in Village and County contributions. It's important for the Village to understand that if municipal contributions are decreased causing a decline in services, County funds will decrease as patron activity declines.

The Hartford library director compiled a report of patron use for Washington County libraries in 2010. Olson will contact him to ask for corrections/explanations of numbers that raised questions.

UNFINISHED BUSINESS

SHARE update: none

Public Library Standards 5th edition: Further discussions/questions

Discussion tabled until April meeting.

NEW BUSINESS

Budget Reassignment of Unexpended County Funds FY 2010: Discussion and Action

MOTION (Ho, Musbach) Approve allocation of $61,813.37 in unexpended County funds in designated line items as presented by Olson: $46,000.00 Books-county; $14,813.00 Audio-Visual-County; $1,000.37 Book processing-County. Motion carried (6-0).

Appraisal Process

Olson will prepare a survey covering the past 18 months for the Board to use as reference while completing their appraisal surveys. Nelson will collect remaining forms and compile information for further review.

Seiser asked if a list of contracted cleaning tasks for the library had been made. Kaminski was to bring the list to this meeting. Olson was asked to compile a "problem" list.

ANNOUNCEMENTS AND ADJOURNMENT

The next regular meeting of the Library Board will be Wednesday, April 27, 2011, in the Germantown Community Library meeting room. Nelson declared the meeting adjourned at 7:08 p.m.

Janine L. Moffitt
Administrative Assistant