

MEETING:	REGULAR MEETING OF THE GENERAL GOVERNMENT & FINANCE COMMITTEE
DATE AND TIME:	Monday, July 21, 2025 5:30 PM
LOCATION:	Germantown Village Hall Board Room N112 W17001 Mequon Road

MINUTES

- I. **CALL TO ORDER:** *This meeting has been given public notice in accordance with Section 19.83 and 19.84, Wis. Stats, in such form that will apprise the general public and news media of subject matter that is intended for consideration and action.*

Chairperson Trustee Rick Miller called the General Government & Finance Committee meeting to order at 5:33 PM.

II. **ROLL CALL:**

Present: Trustee Rick Miller, Trustee Jan Miller, Trustee Meg Cutts

Excused: Trustee Terri Kaminski

Also Present: Village Clerk Donna Ott, Village Administrator Steve Kreklow, Finance Director Matthew Uselding, Park & Recreation Director Gil Standridge

- III. **CITIZEN INPUT:** *(Please be advised per 19.84(2) that information and comment will be received from the public. It is the policy of this municipality that public input be limited to a four (4) minute period per person with a time extension granted at the discretion of the Chairperson. Be advised that there may be limited discussion of the information received but no action will be taken under public comments.) Comments that may be injurious to village personnel or other individuals will not be allowed.*

Lynne Bednarz (W156N10121 Pawnee Ct) spoke regarding the budget and spending.

Melanie Smythe (N140W17938 Cedar Ln) spoke regarding the audit and budget.

Sarah Larson (W159N9737 Butternut Rd) spoke regarding the cable channel and budget.

Chairperson Trustee Rick Miller read the following comments into the record:

- Bill and Carol Schneider submitted comments regarding the cable channel.

IV. **CONSENT AGENDA:**

- A. Minutes: June 16, 2025

Motion: Approve as presented
Motioned By: Trustee Cutts
Seconded By: Trustee Jan Miller

Yes: Trustee Rick Miller, Trustee Jan Miller, Trustee Cutts
No: None
Abstain: None

Motion Carried by Voice Vote (Yes 3, No 0, Abstained 0)

V. UNFINISHED BUSINESS:

VI. NEW BUSINESS:

Motion: Move New Business Item F to the end of the agenda
Motioned By: Trustee Jan Miller
Seconded By: Trustee Cutts

Yes: Trustee Rick Miller, Trustee Jan Miller, Trustee Cutts
No: None
Abstain: None

Motion Carried by Voice Vote (Yes 3, No 0, Abstained 0)

A. Friestadt Field and Kinderberg Park Fencing Proposal (ACTION)

Motion: Approve Northway Fence proposal as presented
Motioned By: Trustee Cutts
Seconded By: Trustee Jan Miller

Yes: Trustee Rick Miller, Trustee Jan Miller, Trustee Cutts
No: None
Abstain: None

Motion Carried by Voice Vote (Yes 3, No 0, Abstained 0)

B. Presentation of 2024 Annual Comprehensive Financial Report and Audit Results Report by Baker Tilly (PRESENTATION)

Finance Director Uselding and Amanda Blomberg of Baker Tilly led a presentation and discussion of the 2024 Annual Comprehensive Financial Report and Audit Results Report.

C. Assessment Services Contract Renewal - Associated Appraisals (ACTION)

Motion 1: Approve as presented

Motioned By: Trustee Cutts
Seconded By: Trustee Rick Miller

Motion 2: Amend Motion 1 to send out an RFP for assessment services
Motioned By: Trustee Jan Miller
Seconded By: Trustee Cutts

Yes: Trustee Jan Miller
No: Trustee Rick Miller, Trustee Cutts
Abstain: None

Motion to Amend Failed by Voice Vote (Yes 1, No 2, Abstained 0)

Yes: Trustee Rick Miller, Trustee Cutts
No: Trustee Jan Miller
Abstain: None

Original Motion Carried by Voice Vote (Yes 2, No 1, Abstained 0)

D. Tax Increment Districts - State Report PE-300 (PRESENTATION)

Finance Director Uselding and Village Administrator Kreklow provided updates on the Tax Increment Districts State Report PE-300.

E. Discussion on the broadcast of Villlage Board and Committee Meetings and Potential Changes in 2026 Budget. (DISCUSSION)

Village Administrator Kreklow led discussion on the broadcast of Villlage Board and Committee meetings and potential changes in the 2026 budget.

VII. REPORTS (Discussion Unless Otherwise Noted):

Finance Director Uselding led discussion on the following reports:

- A. Accounts Payable
- B. Budget to Actual
- C. Payroll
- D. Contracts
- E. Director's Report

- F. Market Adjustment to the Salary of the Finance Director. The Committee May Enter into Closed Session per Wis Stat § 19.85(1)(c) Considering employment, promotion, compensation or performance evaluation data of any public employee over which the governmental body has jurisdiction or exercises responsibility and then may reconvene into open session to take such action as it deems appropriate. (ACTION)

Motion: Approve as presented

Motioned By: Trustee Jan Miller

Seconded By: Trustee Cutts

Yes: Trustee Rick Miller

No: Trustee Jan Miller, Trustee Cutts

Abstain: None

Motion Failed by Voice Vote (Yes 1, No 2, Abstained 0)

VIII. ADJOURNMENT:

Chairperson Trustee Rick Miller adjourned the meeting at 7:09 PM.