

MEETING:	REGULAR MEETING OF THE PUBLIC WORKS & HIGHWAYS COMMITTEE
DATE AND TIME:	Wednesday, August 6, 2025 5:30 PM
LOCATION:	Germantown Village Hall Board Room N112 W17001 Mequon Road

MINUTES

I. CALL TO ORDER:

Chairperson Kaminski called the Public Works and Highways Committee meeting to order at 5:30PM.

II. ROLL CALL:

Present: Trustee Terri Kaminski, Trustee Rick Miller, Trustee Robert Warren, Trustee Jan Miller

Absent: None

Excused: None

III. APPROVAL OF MINUTES:

A. July 2, 2025 (ACTION)

Motion: Approve as presented

Motioned By: Robert Warren

Seconded By: Rick Miller

Yes: Terri Kaminski, Rick Miller, Robert Warren, Jan Miller

No: None

Abstain: None

Motion Passed (Yes 4, No 0, Abstained 0)

IV. PUBLIC COMMENT:

Two citizens spoke:
 Scott Hefle (W159N10514 Old Farm Rd) spoke about the Old Farm lift station and water/sewer costs.
 Elizabeth Maniaci (W211N11863 Hilltop Dr, Trl #7) spoke about various public concerns including trailer park ordinances.

V. UNFINISHED BUSINESS:

VI. NEW BUSINESS:

A. Presentation by Ruekert and Mielke regarding the Old Farm and Main Street Lift Station Study (PRESENTATION)

Presentation was given by Ruekert & Mielke staff explaining the need for additional capacity for both the Old Farm Lift and the Main Street Lift.

- B. Consideration of the Ruckert and Mielke Old Farm and Main Street Lift Station Study. (ACTION)

Director of Public Works, Matt Mortwedt, explained the need for future lift station upgrades as presented by Ruckert & Mielke at Old Farm Lift and Main Street Lift to accommodate future flows.

Motion: Approve as presented

Motioned By: Rick Miller

Seconded By: Robert Warren

Yes: Terri Kaminski, Rick Miller, Robert Warren, Jan Miller

No: None

Abstain: None

Motion Passed (Yes 4, No 0, Abstained 0)

- C. An Ordinance to Amend Section 15.08 of the Germantown Municipal Code Related to Clear Waters Discharge. (ACTION)

Director of Public Works, Matt Mortwedt, proposed an amendment of Section 15.08 of the Municipal Code related to clear waters discharge.

Motion: Approve as presented

Motioned By: Jan Miller

Seconded By: Robert Warren

Yes: Terri Kaminski, Rick Miller, Robert Warren, Jan Miller

No: None

Abstain: None

Motion Passed (Yes 4, No 0, Abstained 0)

- D. Discussion and action regarding amending Municipal Code 8.02 Related to Sidewalk Maintenance. (Action)

Director of Public Works, Matt Mortwedt, continued discussion from the July Public Works and Highways Committee meeting regarding potential changes to sidewalk maintenance. Staff is requesting approval to draft a code change from options presented and bring it to a future meeting for consideration.

Motion: Approval for staff to develop a comprehensive snow removal map to define Village responsibility for maintenance

Motioned By: Rick Miller

Seconded By: Jan Miller

Yes: Terri Kaminski, Rick Miller, Robert Warren, Jan Miller

No: None

Abstain: None

Motion Passed (Yes 4, No 0, Abstained 0)

- E. Acceptance of infrastructure improvements performed by VisuSewer as part of the 2024 CIPP sewer lining. (ACTION)

Director of Public Works, Matt Mortwedt, advised Germantown has inspected the 2024 CIPP sewer lining project performed by VisuSewer and has found the installation satisfactory. Staff is recommending the infrastructure be accepted by the Public Works and Highways Committee and that the warranty period begins.

Motion: Approve as presented

Motioned By: Robert Warren

Seconded By: Rick Miller

Yes: Terri Kaminski, Rick Miller, Robert Warren, Jan Miller

No: None

Abstain: None

Motion Passed (Yes 4, No 0, Abstained 0)

- F. Potential Kuhn's Pleasant View Utility and Road Project (DISCUSSION)

Director of Public Works, Matt Mortwedt, led a discussion about the deteriorating sewer laterals in the Kuhn's Pleasant View subdivision which is some of the oldest sanitary sewer in Germantown. The discussion included topics to consider for future replacements and projects in this subdivision. This item was discussion only.

VII. DIRECTOR'S REPORT:

- A. August Director's Report

Director of Public Works, Matt Mortwedt, presented his August Director's Report. The report included updates on the various construction projects throughout the Village, updating our GIS system, emergency repair to Tower #1, and 2026 budget preparation.

VIII. NEXT MEETING DATE:

The next Public Works and Highways Committee Meeting will be held on September 3, 2025 at 5:30PM.

IX. ANNOUNCEMENTS:

None

X. ADJOURNMENT:

Chairperson Kaminski adjourned the meeting at 7:07PM