

MEETING:	GERMANTOWN COMMUNITY OF THE LIBRARY BOARD
DATE AND TIME:	Wednesday, August 27, 2025 5:30 PM
LOCATION:	Germantown Community Library N112W16957 Mequon Road

MINUTES

- I. **CALL TO ORDER:** *This meeting has been given public notice in accordance with Section 19.83 and 19.84, Wis. Stats, in such form that will apprise the general public and news media of subject matter that is intended for consideration and action.*
The regular meeting of the Germantown Community Library was called to order by President Joyce Nelson at 05:31 PM.

- II. **ROLL CALL:**
Present: Library Board President Joyce Nelson, Library Board Member Darlene Vosen, Library Board Member Charlene Brady, Member Joletta Kerpan, Library Board Member Sarah Larson, Trustee Jolene Pieper
Absent:
Excused: School District Representative Katie Kohel
Also present: Library Director Trisha Smith, Assistant Library Director Connie Lloyd

- III. **APPROVAL OF AGENDA:**
Motion: Approve as presented
Motioned By: Sarah Larson
Seconded By: Jolene Pieper

Yes: Joyce Nelson, Darlene Vosen, Charlene Brady, Joletta Kerpan, Sarah Larson, Jolene Pieper
No: None
Abstain: None

Motion Passed (Yes 6, No 0, Abstained 0)

- IV. **MEETING MINUTES:**

 - A. July 23, 2025, Meeting Minutes - DRAFT (Action)
Motion: Approve with a change of the School District representative from Jacob Misiak to Katie Kohel for attendance and voting.
Motioned By: Jolene Pieper
Seconded By: Joletta Kerpan

Yes: Joyce Nelson, Darlene Vosen, Charlene Brady, Joletta Kerpan, Sarah Larson, Jolene Pieper

No: None
Abstain: None

Motion Passed (Yes 6, No 0, Abstained 0)

V. CITIZEN INPUT: *(Please be advised per 19.84(2) that information and comment will be received from the public. It is the policy of this municipality that public input be limited to a four (4) minute period per person with a time extension granted at the discretion of the Chairperson. Be advised that there may be limited discussion of the information received but no action will be taken under public comments.) Comments that may be injurious to village personnel or other individuals will not be allowed.*

VI. FINANCIAL MATTERS:

A. Treasurer's Report

Vosen reported the donation plaque was received and hung in the lobby. She is ready to submit the final brick donations order to be installed by DPW in the fall. Pieper recommended that the blank bricks that are removed for the newly engraved bricks in the fall be saved for potential future replacements due to damage. Vosen indicated she planned to store them in the library storage section of the DPW Garage #4.

Motion: Approve as presented
Motioned By: Joyce Nelson
Seconded By: Jolene Pieper

Yes: Joyce Nelson, Darlene Vosen, Charlene Brady, Joletta Kerpan, Sarah Larson, Jolene Pieper
No: None
Abstain: None

Motion Passed (Yes 6, No 0, Abstained 0)

B. Accounts Payable

Smith clarified the Walgreen's expense of \$200 was for gift cards for the Summer Reading Program winners.

Motion: Approve as presented
Motioned By: Jolene Pieper
Seconded By: Darlene Vosen

On roll call vote:

Yes: Joyce Nelson, Darlene Vosen, Charlene Brady, Joletta Kerpan, Sarah Larson, Jolene Pieper
No: None
Abstain: None

Motion Passed (Yes 6, No 0, Abstained 0)

C. Budget Reports

Smith reviewed the submitted monthly budget reports.

VII. REPORTS (Discussion Unless Otherwise Noted):

A. Correspondence

Nelson sent thank-you letters to the following donors:

- Thomas Barney - \$100 - Patio Project
- John & Natalie Bartoszewicz - \$100 - Patio Project
- Julie Brooks - \$100 - Patio Project
- Germantown Chamber of Commerce (Joletta Kerpan) - \$100 - Patio Project
- Melissa Hansen - \$100 Patio Project
- Leadership Germantown (Joletta Kerpan) - \$100 - Patio Project
- Jessica Mayer - \$100 - Patio Project
- Jan Miller - \$200 - Patio Project
- Jessica Mullins - \$100 - Patio Project
- Pam Ozimek - \$100 - Patio Project
- Jolene Pieper - \$100 - Patio Project
- Shorewest Realtors (Justin Voisin) - \$100 - Patio Project
- Gary Stroik - \$100 - Patio Project
- Teen Advisory Board - \$100 - Patio Project & Teen Furniture
- Mark & Joan Weyer - \$100 - Patio Project

B. Village Reports

Pieper reported that work on the 2026 budget preparation continues.

C. County Reports

Smith reviewed items covered in the Director's Report.

D. System Reports

Smith reported the Monarch Library System Directors met on Thursday, August 14 at the Frank L. Weyenberg Library in Mequon. She also reviewed items covered in the Director's Report.

E. President's Report

F. Director's Report

Smith reviewed highlights from the Director's Report and attachments.

VIII. UNFINISHED BUSINESS:

A. 2026 Library Budget (Action)

Smith reviewed the submitted 2026 proposed library budget materials. The Village Board will be meeting on September 2 to review initial proposed budget information. Smith will be presenting library budget information to the Village Board at a later meeting in September. The Library Board elected to officially approve the library budget at the September or October meeting after confirming the Village Board does not make any additional changes to the library portion of the proposed 2026 budget.

IX. NEW BUSINESS:

X. ADJOURNMENT:

Nelson announced the next Library Board meeting will be held on Wednesday, September 24, 2025, at 5:30 PM.

Nelson adjourned the meeting at 06:27 PM.