

GERMANTOWN COMMUNITY LIBRARY BOARD

REGULAR MEETING

December 14, 2011

GCL Meeting Room

The regular meeting of the Germantown Community Library Board was called to order by President Joyce Nelson at 6:00 p.m. on Wednesday, December 14, 2011. **Members present:** Joyce Nelson, Darlene Vosen, Danny Ho, Claudia Butschli, Ronald Seiser. **Members absent:** Kim Musbach (exc.), Terri Kaminski (exc.) **Also present:** Library Director Roberta Olson. Proper notification of the meeting had been given. MOTION (Vosen, Ho): Approve the agenda as published. Motion carried (5-0). MOTION (Ho, Butschli): Approve the minutes of the November 16, 2011, meeting as printed. Motion carried (5-0). There was no public input.

FINANCIAL MATTERS

TREASURER'S REPORT. Balances as of November 30, 2011: Hampel Memorial Account - \$2,070.20; Dhein Memorial Account - \$3,027.04; GCL/Rao Account - \$6,960.76; Board Savings Account - \$8,462.46; Board Checking Account - \$425.79; DML Building Fund - \$96,080.16. MOTION (Butschli, Ho): Accept the Treasurer's Report. Motion carried (5-0).

Discussion: The Dhein Memorial Account cd was rolled over at an interest rate of .25%. The check from the Penny Jug donations for the outside bench was sent. The penny jug is an ongoing fundraiser.

ACCOUNTS PAYABLE. MOTION (Ho, Vosen): Approve the schedule of operating vouchers and forward them to Village Hall for payment. ROLL CALL VOTE: President Nelson, aye; Trustee Vosen, aye; Trustee Kaminski, n/p; Trustee Ho, aye, Trustee Musbach, n/p; Trustee Butschli, aye; Trustee Seiser, aye.

BUDGET PRINTOUT. The budget printout was reviewed.

Discussion: Utilities have remained low. Again, credit is given to proper maintenance.

REPORTS

VILLAGE/COUNTY/SYSTEM.

VILLAGE. President Nelson and Director Olson attended the Village Finance Committee budget review meeting. There were no changes to the FY2012 library budget.

COUNTY. No report.

SYSTEM. System Director Walter Burkhalter will be visiting GCL and speaking with Board members at the January GCL board meeting. The System Board chair has retired. An election will be held at the January System Board meeting.

PRESIDENT'S REPORT. Nelson : no report

DIRECTOR'S REPORT. Olson was the guest speaker at the annual County Department Heads Christmas Breakfast. She addressed the function and future of libraries. Six new computers were purchased by the Friends of Germantown Library and have been ordered to replace the patron internet computers. A system technician has been retained and will perform the necessary setup.

UNFINISHED BUSINESS

SHARE Update: No report

FY2012 Village Budget update: No changes to the library budget.

County Budget Update-Capital funds: The County Capital Offset budget was adjusted by the County attorney and county clerk due to the opening of the new Hartford (Jack Russell) Library. GCL's portion will be reduced by \$4,196.44. The 2012 Library Levy Budget was reviewed.

GCL 2012 Anniversary Committee Report : Minutes of the first committee meeting were presented and reviewed. Discussion included date, time, entertainment, and food. A tentative date, per review of any conflicts with the school calendar, has been set for September 15, 1-3 p.m. Olson verified that the event will occur during open business hours. Clarification of the purpose of the event was discussed: why have the event? what will be accomplished? Other discussion included: Should staff wear nametags? Who should receive direct invitations? Can local businesses be approached for donations? Should the schools be involved? Olson will reserve the large display case for committee use during the event. The committee will meet before the January GCL meeting to consolidate the program and compile a budget, funds to come from the Board account, to present to the Board.

NEW BUSINESS

Thank yous for the Volunteers MOTION: (Vosen, Seiser) Alot \$70.00 from the library checking account to pay for volunteer recognition gifts. Motion carried (5-0).

ANNOUNCEMENTS AND ADJOURNMENT

The next regular meeting of the Library Board will be Wednesday, January 25, 2012, in the Germantown Community Library meeting room. Nelson declared the meeting adjourned at 7:15 p.m.

Janine L. Moffitt
Administrative Assistant