

GERMANTOWN COMMUNITY LIBRARY BOARD

REGULAR MEETING

May 23, 2012

GCL Meeting Room

The regular meeting of the Germantown Community Library Board was called to order by President Joyce Nelson at 6:00 p.m. on Wednesday, May 23, 2012. **Members present:** Kim Musbach (left at 6:45), Joyce Nelson, Darlene Vosen, Danny Ho (left at 7:00), Claudia Butschli, Ronald Seiser. **Members absent:** Al Vanderheiden (exc.) **Also present:** Library Director Roberta Olson. Proper notification of the meeting had been given. MOTION (Musbach, Ho): Approve the agenda as published. Motion carried (6-0). MOTION (Ho, Seiser): Approve the minutes of the April 25, 2012, meeting as printed. Motion carried (6-0). There was no public input.

FINANCIAL MATTERS

TREASURER'S REPORT. Balances as of May 23, 2012: Hampel Memorial Account - \$2,072.80; Dhein Memorial Account - \$3,030.81; GCL/Rao Account - \$6,963.65; Board Savings Account - \$8,465.99; Board Checking Account - \$534.56; DML Building Fund - \$96,436.23. MOTION (Butschli, Ho): Accept the Treasurer's Report. Motion carried (6-0).

Discussion: The Dhein Memorial and Hampel Memorial Fund cds were rolled over at Guaranty Bank. Vosen pointed out the Guaranty Bank is having administrative issues and the Board may want to consider moving the funds in the future.

ACCOUNTS PAYABLE. MOTION (Musbach, Ho): Approve the schedule of operating vouchers and forward them to Village Hall for payment. ROLL CALL VOTE: President Nelson, aye; Trustee Vosen, aye; Trustee Vanderheiden, n/p; Trustee Ho, aye, Trustee Musbach, aye; Trustee Butschli, aye; Trustee Seiser, aye.

BUDGET PRINTOUT. The budget printout was reviewed.

Discussion: The Village Finance Officer is in the process of creating a new account at First Bank for library County Capital funds. The approved line item changes for the allocation of unexpended 2011 County Funds should be recorded on the June Revenue and Expense Report. The staff bonus approved at the April GCL Board meeting was dispersed to library staff members. Olson expressed the appreciation of the staff to the Board.

REPORTS

VILLAGE/COUNTY/SYSTEM.

VILLAGE. No report.

COUNTY. Olson: The county library directors will be meeting with the County Clerk after the FY2013 budget information is released.

SYSTEM. No report.

PRESIDENT'S REPORT. No report.

DIRECTOR'S REPORT. Olson: Summer Reading Program printed materials are being prepared. The YA program has received donations from 33 area businesses. Vosen requested that photos from the special SRP events be collected for future use. School visits are nearly over for the year. The Board revisited the ongoing discussion of staff nametags. Current prices for magnetic tags are prohibitive. Lanyards could be an option. Olson will poll the staff for their preference for type of tag, using names or generic 'staff,' and discuss any strong objections to wearing nametags. Board discussion will continue at the June 27, 2012 Board meeting.

UNFINISHED BUSINESS

SHARE Update: Information None

NEW BUSINESS

- A. July Saturday closure due to system upgrade
Possible dates for the upgrade are Friday evening through Sunday, July 6-8 or July 14-16, 2012. There will be no computer service available during the upgrade. MOTION (Seiser, Ho) Olson will post the closing date with an explanation for the public in appropriate venues once the date is determined. Motion carried (6-0)
- B. Second floor rendering: Information and Discussion
No arrangement for a second floor rendering has been made. Vosen remarked that the FofGCL are very interested in promoting and supporting the addition of a second floor. Olson reminded the Board that the process for adding the second floor and acquiring a rendering is very specific and time consuming. Though there is a physical need for the additional space, the current economy probably would not support a major fund-raising effort without solid facts and justification. Examples:
- GCL has the only public meeting space in Germantown
 - GCL provides space for overflow special school programs
 - Material shelving is full with no room for additional
 - Computers are constantly in use and draw many patrons
 - GCL provides space for home school group activities
 - Staff work and storage space is limited and overcrowded

ANNOUNCEMENTS AND ADJOURNMENT

The next regular meeting of the Library Board will be Wednesday, June 27, 2012, in the Germantown Community Library meeting room. Nelson declared the meeting adjourned at 7:10 p.m.

Janine L. Moffitt
Administrative Assistant