

GERMANTOWN COMMUNITY LIBRARY BOARD

REGULAR MEETING

August 22, 2012
GCL Meeting Room

The regular meeting of the Germantown Community Library Board was called to order by President Joyce Nelson at 6:00 p.m. on Wednesday, August 22, 2012. **Members present:** Kim Musbach (arrived after first 3 votes), Joyce Nelson, Darlene Vosen, Danny Ho, Claudia Butschli, Ronald Seiser. **Members absent:** Al Vanderheiden (exc.) **Also present:** Library Director Roberta Olson. Proper notification of the meeting had been given. MOTION (Vosen, Ho): Approve the agenda as published. Motion carried (5-0). MOTION (Seiser, Vosen): Approve the minutes of the July 25, 2012, meeting as printed. Motion carried (5-0). MOTION (Vosen, Butschli) Approve the minutes of the August 21, 2012 GCL Budget Committee meeting as printed. Motion carried (5-0) There was no public input.

FINANCIAL MATTERS

TREASURER'S REPORT. Balances as of August 22, 2012: Hampel Memorial Account - \$2,072.80; Rhein Memorial Account - \$3,030.81; GCL/Rao Account - \$6,965.40; Board Savings Account - \$8,468.12; Board Checking Account - \$534.56; DML Building Fund - \$97,691.48. Vosen distributed copies of the corrected July Financial Report with a new total that included the most recent We Energies Matching Fund donation. MOTION (Ho, Seiser): Accept the Treasurer's Reports as presented. Motion carried (6-0).

Discussion: Vosen will review the WeEnergies donation. WeEnergies employees who have donated a cumulative total of \$500 or more are eligible for plaques on the donor wall.

ACCOUNTS PAYABLE. MOTION (Vosen, Butschli): Approve the schedule of operating vouchers and forward them to Village Hall for payment. ROLL CALL VOTE: President Nelson, aye; Trustee Vosen, aye; Trustee Vanderheiden, n/p; Trustee Ho, aye, Trustee Musbach, aye; Trustee Butschli, aye; Trustee Seiser, aye.

BUDGET PRINTOUT. The budget printout was reviewed.

REPORTS

VILLAGE/COUNTY/SYSTEM.

VILLAGE. No report.

COUNTY. Vosen: Washington County Library System Board met August 2, 2012. A 0% increase budget was presented to the County Board of Supervisors. There was discussion of a possible 2% decrease in allocations, but there has been no final decision.

SYSTEM. Olson: The Search and Screen committee is reviewing applications for final interviews for the System Director's position. The committee would like to fill the position by mid-October. WiscNet has announced plans to separate from the UW-System, thus remaining an available internet source for Wisconsin public libraries. Olson will continue to explore other options for internet service for GCL.

PRESIDENT'S REPORT. Nelson stated that she will be attending the Annual Washington County Board of Trustee's dinner, as will Olson, Butschli and Musbach. Nelson will also attend an upcoming Chapter 43 workshop. Nelson sent a donation thank-you letter to the William Faudes. The 2011 Washington County Library Services Board Annual Report was distributed and discussed.

DIRECTOR'S REPORT. Olson: Summer Reading Program overall attendance increased 38% over last year. During one program, the library was vacated due to a child pulling a fire alarm. Olson has requested cost quotes for installing a panic (emergency) button (direct to Police Department) at the Reference Desk. A leak in a cooling system water pipe saturated the floor of the community room closet. DPW repaired the leak and cleaned the carpet in both the closet and community room.

UNFINISHED BUSINESS

SHARE: The automation System upgrade is till pending.

SECOND FLOOR RENDERING: Information and discussion: Ho discussed the rendering with architect Mike Barr who is reluctant to submit a drawing without a defined plan for the space. Ho and Seiser will pursue the possibility of procuring a 'footprint' drawing that will allow patrons to envision the space and access to it without specifying how the space will be divided for use.

NEW BUSINESS

FY2013 BUDGET: Discussion and approval to forward to Finance Office

Olson presented the FY2013 Budget as proposed by the GCL Finance Committee. MOTION (Seiser, Ho) Approve the proposed FY2013 Budget to be presented as written to the Village Finance Office. Motion carried (6-0).

ANNOUNCEMENTS AND ADJOURNMENT

The next regular meeting of the Library Board will be Wednesday, September 26, 2012, in the Germantown Community Library meeting room. Nelson declared the meeting adjourned at 7:20 p.m.

Janine L. Moffitt
Administrative Assistant