

GERMANTOWN COMMUNITY LIBRARY BOARD

REGULAR MEETING

December 19, 2012

GCL Meeting Room

The regular meeting of the Germantown Community Library Board was called to order by President Joyce Nelson at 6:02 p.m. on Wednesday, December 19, 2012. **Members present:** Joyce Nelson, Darlene Vosen, Shane Daniels, Claudia Butschli (arrived after meeting began), Ronald Seiser. **Members absent:** Kim Musbach (exc.), Danny Ho (exc.) **Also present:** Library Director Roberta Olson. Proper notification of the meeting had been given. MOTION (Vosen, Daniels): Approve the agenda as published. Motion carried (4-0). MOTION (Vosen, Seiser): Approve the minutes of the November 28, 2012, meeting as amended: Creative Brick new minimum deposit is \$25.00. Motion carried (4-0). There was no public input.

FINANCIAL MATTERS

TREASURER'S REPORT. Balances as of December 19, 2012: Hampel Memorial Account - \$2,074.86; Rhein Memorial Account - \$3,033.83; GCL/Rao Account - \$6,697.72; Board Savings Account - \$8,470.96; Board Checking Account - \$519.56; DML Building Fund - \$98,591.59. MOTION (Butschli, Nelson): Accept the Treasurer's Report. Motion carried (5-0).

Discussion: Vosen reported that the Board savings count has a balance high enough to cover the added funds for the second floor rendering to be discussed under New Business.

ACCOUNTS PAYABLE. MOTION (Daniels, Vosen): Approve the schedule of operating vouchers and forward them to Village Hall for payment. ROLL CALL VOTE: President Nelson, aye; Trustee Vosen, aye; Trustee Daniels, aye; Trustee Ho, n/p; Trustee Musbach, n/p; Trustee Butschli, aye; Trustee Seiser, aye.

BUDGET PRINTOUT. The budget printout was reviewed.

REPORTS

VILLAGE/COUNTY/SYSTEM.

VILLAGE. Daniels: The proposed second floor is included in the 20-year capital budget plan for 2015-16. Preliminary funding for beginning process would be considered by the Village Board.

COUNTY. Olson presented a letter from County Attorney Kimberly Nass regarding distribution of levied funds. This distribution reflects the impact of the Harford Library and the outlay for non-served county residents (Act 420). Olson reviewed how the distribution is determined. Educating county residents does not seem to influence how much they use out-of-county libraries. How patrons are issued cards was also discussed. Germantown Community Library is the only Washington County library that will not issue cards to Milwaukee residents. Milwaukee County charges a fee for residents outside that county to obtain a Milwaukee County library card.

SYSTEM. Olson: The new MWFLS automation technician position has been posted.

PRESIDENT'S REPORT. Nelson: Nelson is hoping to begin planning for the postponed library 50th anniversary celebration.

DIRECTOR'S REPORT. Olson: Reviewed the written report. The FofGCL basket sale is going very well. She explained that the baskets (and contents) are donated and that there is no cost to the FofGCL.

WACOOL, formed by Hartford, Germantown and West Bend libraries in 1998 (later including Kewaskum and Slinger), has been dissolved. Remaining funds that were set aside to support the automation system will be distributed among the five libraries. Germantown will receive approximately \$20,000.00. Olson will prepare a list of suggestions for allocating the funds.

UNFINISHED BUSINESS

SHARE/MWFLS Update: Information – No report.

NEW BUSINESS

Update motion for second floor rendering cost

MOTION (Vosen, Butschli) Increase amount for second floor rendering to \$1,000.00. Motion carried (5-0).

Update on panic button

All panic buttons in the library are now operational. While investigating wiring it was discovered that the original circulation desk panic button has been inoperable for an undetermined length of time. Staff from Germantown DPW completed repairs and installation of the new button for under \$100.00. Olson reported that response from Scott Anderson, Building and Maintenance has been exceptional and timely. She has expressed her appreciation to Dan Ludwig, Head of DPW.

ANNOUNCEMENTS AND ADJOURNMENT

The next regular meeting of the Library Board will be Wednesday, January 23, 2013, in the Germantown Community Library meeting room. Nelson declared the meeting adjourned at 6:40 p.m.

Janine L. Moffitt
Administrative Assistant