

MEETING:	SPECIAL MEETING OF THE VILLAGE BOARD
DATE AND TIME:	Monday, October 27, 2025 7:00 PM
LOCATION:	Germantown Village Hall Board Room N112 W17001 Mequon Road

MINUTES

- I. **CALL TO ORDER:** *This meeting has been given public notice in accordance with Section 19.83 and 19.84, Wis. Stats, in such form that will apprise the general public and news media of subject matter that is intended for consideration and action.*

Village President Bob Soderberg called the Special Village Board meeting to order at 7:00 PM.

II. **ROLL CALL:**

Present: Trustee Robert Warren, Trustee Meg Cutts, Trustee David Baum, Trustee Jan Miller, Trustee Kristen Borst, Trustee Jolene Pieper, Trustee Rick Miller, Trustee Terri Kaminski, Village President Bob Soderberg

Also Present: Village Administrator Steve Kreklow, Village Attorney Brian Sajdak, Deputy Clerk Maddy Laufenberg, Police Chief Pat Merten, Finance Director Matthew Uselding, Public Works Director Matthew Mortwedt, Village Planner Jordan Yanke

III. **PLEDGE OF ALLEGIANCE / MOMENT OF SILENCE:**

IV. **PRESIDENT'S REPORT:**

Village President Soderberg spoke regarding the rescheduled General Government & Finance Committee and Village Board meetings, the Kwik Trip Grand Opening, the Fire Department's Fire Safety Fair, the recent arrest by Sergeant Pesch and K9 Arek, Trick or Treat hours, the recent Plan Commission meeting, updates on the Village's FEMA Public Assistance Request, the Village budget and financial audit, and the upcoming listening session with the Village President and Village Administrator at Latitude Cafe.

V. **ANNOUNCEMENTS OF FORTHCOMING EVENTS OF PUBLIC INTEREST / COMMITTEE AND DEPARTMENT REPORTS:**

Trustees announced the dates and times of upcoming meetings.

Trustee Jan Miller spoke regarding the Germantown Area Chamber of Commerce's Christmas Festival, as well as the Germantown Business Loan Pool Seminar.

- VI. CITIZEN INPUT:** *(Please be advised per 19.84(2) that information and comment will be received from the public. It is the policy of this municipality that public input be limited to a four (4) minute period per person with a time extension granted at the discretion of the Chairperson. Be advised that there may be limited discussion of the information received but no action will be taken under public comments.) Comments that may be injurious to village personnel or other individuals will not be allowed.*

Lynne Schauer Bednarz (W156N10121 Pawnee Ct) spoke regarding the Village budget.

Sarah Larson (W159N9737 Butternut Rd) spoke regarding project management of the police department building, New Business Item A (ATV/UTV Use on Village Roads), and overall discussion during the General Government & Finance Committee meeting.

Melanie Smythe (N140W17938 Cedar Ln) spoke regarding New Business Item A (ATV/UTV Use on Village Roads), utility payments, transparency, New Business Item C (Estimated Cost to Construct a New Police Station on the Site of the Former Public Works Building), and New Business Item E (Draft RFP for Community Engagement Services Related Redevelopment of the Former Flower Source and Grosenik properties in the Village Center District).

Bob Simonson (N115W17853 Sawgrass Ct) spoke regarding New Business Item F (An Ordinance to Amend Section 8.02 of the Germantown Municipal Code related to Sidewalk Snow and Ice Removal).

Scott Hefle (W159N10514 Old Farm Rd) spoke regarding Consent Agenda Item B (Resolution Authorizing a Grant Application for Funds to Update the Village's Emergency Alert Sirens), New Business Item A (ATV/UTV Use on Village Roads), the Village budget, New Business Item C (Estimated Cost to Construct a New Police Station on the Site of the Former Public Works Building), New Business Item D (Draft RFP for Design Services for Renovation and Expansion of Fire Station 2), New Business Item E (Draft RFP for Community Engagement Services Related Redevelopment of the Former Flower Source and Grosenik properties in the Village Center District), and New Business Item F (An Ordinance to Amend Section 8.02 of the Germantown Municipal Code related to Sidewalk Snow and Ice Removal).

Village Administrator Kreklow read the following email comments into the record:

- Bill and Carol Schneider submitted comments regarding Consent Agenda Item B (Resolution Authorizing a Grant Application for Funds to Update the Village's Emergency Alert Sirens).
- Tom Barney submitted comments regarding New Business Item C (Estimated Cost to Construct a New Police Station on the Site of the Former Public Works Building).
- Tyler Gallenberg submitted comments regarding New Business Item F (An Ordinance to Amend Section 8.02 of the Germantown Municipal Code related to Sidewalk Snow and Ice Removal).

VII. APPOINTMENTS TO BOARDS, COMMITTEES, OR COMMISSIONS:

A. Administrative Appeals Review Board (ACTION)

Motion: Approve as presented

Motioned By: Rick Miller

Seconded By: Robert Warren

Yes: Robert Warren, Meg Cutts, David Baum, Jan Miller, Kristen Borst, Jolene Pieper, Rick Miller, Terri Kaminski, Bob Soderberg

No: None

Abstain: None

Motion Carried by Voice Vote (Yes 9, No 0, Abstained 0)

VIII. CONSENT AGENDA:

Motion: Approve Items A and B as presented

Motioned By: Rick Miller

Seconded By: Jan Miller

Request: Split the Question

Requested By: Robert Warren

Motion: Approve Item A

Yes: Robert Warren, Meg Cutts, David Baum, Jan Miller, Kristen Borst, Jolene Pieper, Rick Miller, Terri Kaminski, Bob Soderberg

No: None

Abstain: None

Motion Carried by Voice Vote (Yes 9, No 0, Abstained 0)

Police Chief Merten provided clarification on Item B.

Motion: Approve Item B

Yes: Meg Cutts, Jan Miller, Kristen Borst, Terri Kaminski, Bob Soderberg

No: Robert Warren, David Baum, Jolene Pieper, Rick Miller

Abstain: None

Motion Carried by Voice Vote (Yes 5, No 4, Abstained 0)

A. Minutes: October 6, 2025 (ACTION)

B. Resolution Authorizing a Grant Application for Funds to Update the Village's Emergency Alert Sirens (ACTION)

IX. UNFINISHED BUSINESS:

X. PUBLIC HEARINGS:

XI. NEW BUSINESS:

A. Discussion on ATV/UTV Use on Village Roads (DISCUSSION)

Trustee Rick Miller provided information for this item and led discussion. Tim Rohrer, President of the Kettle Moraine ATV Association, also spoke.

B. Update on 2026 Proposed Budget (DISCUSSION)

Finance Director Uselding gave an update on the 2026 proposed budget.

C. Estimated Cost to Construct a New Police Station on the Site of the Former Public Works Buildings (ACTION)

Village Administrator Kreklow and Police Chief Merten provided an overview of this item.

Motion: Direct staff to look into the possibility of building a new police station on the sites of the old Kwik Trip building and current police station

Motioned By: Jolene Pieper

Seconded By: Jan Miller

Yes: Robert Warren, Meg Cutts, Jan Miller, Kristen Borst, Jolene Pieper, Rick Miller, Terri Kaminski, Bob Soderberg

No: David Baum

Abstain: None

Motion Carried by Roll Call Vote (Yes 8, No 1, Abstained 0)

D. Draft Request for Proposals for Design Services for Renovation and Expansion of Fire Station 2 (ACTION)

Village Administrator Kreklow and Public Works Director Mortwedt provided an overview of this item.

Motion: Approve the draft RFP for publishing

Motioned By: Rick Miller

Seconded By: Terri Kaminski

Yes: Robert Warren, Meg Cutts, Jan Miller, Kristen Borst, Jolene Pieper, Rick Miller, Terri Kaminski, Bob Soderberg

No: David Baum

Abstain: None

Motion Carried by Roll Call Vote (Yes 8, No 1, Abstained 0)

- E. Request for Proposals (Draft RFP) for Community Engagement Services Related to Redevelopment of the Former Flower Source and Grosenik properties in the Village Center District (ACTION)

Village Administrator Kreklow and Village Planner Yanke provided an overview of this item.

Motion: Approve as presented

Motioned By: Jolene Pieper

Seconded By: David Baum

Yes: Robert Warren, Meg Cutts, David Baum, Kristen Borst, Jolene Pieper, Rick Miller, Terri Kaminski, Bob Soderberg

No: Jan Miller

Abstain: None

Motion Carried by Voice Vote (Yes 8, No 1, Abstained 0)

- F. An Ordinance to Amend Section 8.02 of the Germantown Municipal Code related to Sidewalk Snow and Ice Removal. (ACTION)

Public Works Director Mortwedt provided an overview of this item.

Motion: Approve as presented

Motioned By: Jolene Pieper

Seconded By: David Baum

Yes: Robert Warren, David Baum, Jan Miller, Kristen Borst, Jolene Pieper, Rick Miller, Terri Kaminski, Bob Soderberg

No: Meg Cutts

Abstain: None

Motion Carried by Voice Vote (Yes 8, No 1, Abstained 0)

XII. ADJOURNMENT:

Village President Soderberg adjourned the Special Village Board meeting at 9:41 PM.