

MEETING:	SPECIAL MEETING OF THE GENERAL GOVERNMENT & FINANCE COMMITTEE
DATE AND TIME:	Monday, October 27, 2025 5:30 PM
LOCATION:	Germantown Village Hall Board Room N112 W17001 Mequon Road

MINUTES

- I. **CALL TO ORDER:** *This meeting has been given public notice in accordance with Section 19.83 and 19.84, Wis. Stats, in such form that will apprise the general public and news media of subject matter that is intended for consideration and action.*

Chairperson Trustee Rick Miller called the Special General Government & Finance Committee Meeting to order at 5:30 PM.

II. **ROLL CALL:**

Present: Trustee Rick Miller, Trustee Jan Miller, Trustee Terri Kaminski, Trustee Meg Cutts

Also Present: Finance Director Matthew Uselding, Support Services Manager Gosia Wormsbacher, Deputy Clerk Maddy Laufenberg

- III. **CITIZEN INPUT:** *(Please be advised per 19.84(2) that information and comment will be received from the public. It is the policy of this municipality that public input be limited to a four (4) minute period per person with a time extension granted at the discretion of the Chairperson. Be advised that there may be limited discussion of the information received but no action will be taken under public comments.) Comments that may be injurious to village personnel or other individuals will not be allowed.*

Lynne Schauer Bednarz (W156N10121 Pawnee Ct) spoke regarding the Village budget.

Melanie Smythe (N140W17938 Cedar Ln) spoke regarding the Village budget and 5-year projections.

Scott Hefle (W159N10514 Old Farm Rd) spoke regarding New Business Item A (Adoption of 2026 Pay Ranges for Non-Represented Employees), New Business Item B (Temporary Overstaff - Finance), New Business Item C (Investment Advisory Services Recommendation) and New Business Item D (Municipal Financial Advisory Services Update), and check registers.

Chairperson Trustee Rick Miller read the following citizen comment into the record:

- Bill and Carol Schneider submitted comments regarding New Business Item A (Adoption of 2026 Pay Ranges for Non-Represented Employees).

Trustee Jan Miller spoke regarding the Germantown Area Chamber of Commerce's Christmas Festival, as well as the Germantown Business Loan Pool Seminar.

IV. CONSENT AGENDA:

Motion: Approve Items A and B as presented

Motioned By: Jan Miller

Seconded By: Meg Cutts

Yes: Rick Miller, Jan Miller, Terri Kaminski, Meg Cutts

No: None

Abstain: None

Motion Carried by Voice Vote (Yes 4, No 0, Abstained 0)

A. Meeting Minutes: September 15, 2025 (ACTION)

B. Special Meeting Minutes: September 23, 2025 (ACTION)

V. UNFINISHED BUSINESS:

VI. NEW BUSINESS:

A. Adoption of 2026 Pay Ranges for Non-Represented Employees (ACTION)

Support Services Manager Wormsbacher, Village Administrator Kreklow, Village President Soderberg, and Village Attorney Sajdak provided background on this item and answered questions from committee members.

Motion: Postpone this item until after the first quarter of 2026

Motioned By: Terri Kaminski

Seconded By: Jan Miller

Yes: Rick Miller, Jan Miller, Terri Kaminski, Meg Cutts

No: None

Abstain: None

Motion Carried by Voice Vote (Yes 4, No 0, Abstained 0)

B. Temporary Overstaff - Finance (ACTION)

Motion: Approve as presented

Motioned By: Terri Kaminski

Seconded By: Jan Miller

Yes: Rick Miller, Jan Miller, Terri Kaminski, Meg Cutts

No: None

Abstain: None

Motion Carried by Voice Vote (Yes 4, No 0, Abstained 0)

C. Investment Advisory Services Recommendation (ACTION)

Motion: Recommend award of Investment Advisory Services contract to PMA Asset Management

Motioned By: Meg Cutts

Seconded By: Jan Miller

Yes: Rick Miller, Jan Miller, Terri Kaminski, Meg Cutts

No: None

Abstain: None

Motion Carried by Voice Vote (Yes 4, No 0, Abstained 0)

D. Municipal Financial Advisory Services Update (DISCUSSION)

Finance Director Uselding provided an update on the ongoing Municipal Financial Advisory Services RFP process.

E. A Resolution to Revise the Village of Germantown Fee Schedule Relating to the Clerk's Department (ACTION)

Motion: Approve as presented

Motioned By: Meg Cutts

Seconded By: Terri Kaminski

Yes: Rick Miller, Jan Miller, Terri Kaminski, Meg Cutts

No: None

Abstain: None

Motion Carried by Voice Vote (Yes 4, No 0, Abstained 0)

F. Recreation Budget Amendment (ACTION)

Motion: Approve the 2025 budget amendment as presented

Motioned By: Terri Kaminski

Seconded By: Meg Cutts

Yes: Rick Miller, Jan Miller, Terri Kaminski, Meg Cutts

No: None

Abstain: None

Motion Carried by Voice Vote (Yes 4, No 0, Abstained 0)

VII. REPORTS (Discussion Unless Otherwise Noted):

Finance Director Uselding answered questions regarding the below reports.

- A. Accounts Payable
- B. Budget to Actual
- C. Payroll
- D. Contracts Report
- E. Directors Report

VIII. ADJOURNMENT:

Chairperson Trustee Rick Miller adjourned the Special General Government & Finance Committee meeting at 6:43 PM.