

<b>MEETING:</b>	<b>AMENDED REGULAR MEETING OF THE PUBLIC WORKS &amp; HIGHWAYS COMMITTEE</b>
<b>DATE AND TIME:</b>	<b>Wednesday, November 5, 2025 5:30 PM</b>
<b>LOCATION:</b>	<b>Germantown Village Hall Board Room N112 W17001 Mequon Road</b>

**MINUTES**

**I. CALL TO ORDER:**

Chairperson Kaminski called the Public Works and Highways Committee meeting to order at 5:32PM.

**II. ROLL CALL:**

**Present:** Trustee Terri Kaminski, Trustee Rick Miller, Trustee Robert Warren, Trustee Jan Miller

**Absent:** None

**Excused:** None

**III. MEETING MINUTES:**

A. October 1, 2025

**Motion:** Approve as presented

**Motioned By:** Robert Warren

**Seconded By:** Jan Miller

**Yes:** Terri Kaminski, Rick Miller, Robert Warren, Jan Miller

**No:** None

**Abstain:** None

**Motion Passed (Yes 4, No 0, Abstained 0)**

**IV. PUBLIC COMMENT:**

Director of Public Works, Matt Mortwedt, read an email from Brian Depies (W143N9867 Ridgewood Lane) about the proposed sidewalk map.

**V. UNFINISHED BUSINESS:**

None

**VI. NEW BUSINESS:**

A. Update from Waste Management on garbage and recycling services in Germantown. (DISCUSSION)

Director of Public Works, Matt Mortwedt, introduced District Manager Tim Wengren and Senior Account Executive Tony Knoeck of Waste Management to the Committee. Both representatives spoke briefly about trash and recycling pick up procedures within the Village. This was a discussion only item.

B. Request to exceed the established budget limit by \$23,300.00 for the purchase of approximately 60 residential water meters. (ACTION)

Director of Public Works, Matt Mortwedt, explained the Water Utility is requesting authorization to exceed our 2025 budget limit of \$100,000 for meter replacements for the purchase of approximately 60 additional 3/4" residential meters. The new order of 3/4" residential meters will not exceed \$23,100.00.

**Motion:** Approve as presented

**Motioned By:** Robert Warren

**Seconded By:** Rick Miller

**Yes:** Terri Kaminski, Rick Miller, Robert Warren, Jan Miller

**No:** None

**Abstain:** None

**Motion Passed (Yes 4, No 0, Abstained 0)**

- C. Report on the Water Utility emergency water main repair along CTH Q and the standpipe repair to Tower 1.(DISCUSSION)

Director of Public Works, Matt Mortwedt, gave a brief update on the County Line Road water main break as well as the Tower 1 standpipe repair. He advised both repairs are complete at this time and this is the final report on these repairs. This was a discussion only item.

- D. Consideration of submitting a joint application to the WisDOT ARIP program with the Town of Jackson for Pioneer Rd. reconstruction. (ACTION)

Director of Public Works, Matt Mortwedt, discussed the poor condition of Pioneer Rd and the opportunity to partner with the Town of Jackson in submitting a joint application to the WisDOT ARIP program. If selected, WisDOT would cover 90% and the remaining 10% municipal cost would be split 50/50 between the Village of Germantown and the Town of Jackson.

**Motion:** Approve as presented

**Motioned By:** Robert Warren

**Seconded By:** Rick Miller

**Yes:** Terri Kaminski, Rick Miller, Robert Warren, Jan Miller

**No:** None

**Abstain:** None

**Motion Passed (Yes 4, No 0, Abstained 0)**

- E. A Resolution to adopt an Official Snow and Ice Removal Map as required by the update to Municipal Code 8.02. (ACTION)

Director of Public Works, Matt Mortwedt, explained due to the modifications to section 8.02 of the Municipal Code regarding the removal of snow and ice from sidewalks at the 10/27/2015 Village Board Meeting, it is now necessary to adopt an official snow and ice removal map. The map presented for consideration is a result of previous

meetings with the Public Works and Highway Committee and revisions by staff. The biggest changes are along County Line Road, and allocating previously unmaintained sections of sidewalk to adjacent properties. Resident Gary Konop of N117W17815 Augusta Ct arrived after the Public Comment section, but was allowed to speak about the proposed map.

**Motion:** Approve as presented

**Motioned By:** Robert Warren

**Seconded By:** Rick Miller

**Yes:** Terri Kaminski, Rick Miller, Robert Warren

**No:** Jan Miller

**Abstain:** None

**Motion Passed (Yes 3, No 1, Abstained 0)**

F. Report on changes to the Division Road reconstruction plans, next steps, and schedule. (DISCUSSION)

Director of Public Works, Matt Mortwedt, gave an update regarding changes to the Division Road reconstruction plans. The update included five items: Alternative Analysis, Plat/Appraisals, Trail Plan, Schedule, and Grant. This was a discussion only item.

G. Consideration of an update to the DPW-Engineering Division's Driveway Permit. (ACTION)

Director of Public Works, Matt Mortwedt, explained the time involved in approving the increasing number of driveway permits. It appears in 2004 the Driveway Permit form was changed to waive fees for existing driveway replacements. Staff are requesting a modification to the permit that aligns with the Municipal Code which does not make the exception for existing driveways.

**Motion:** Approve as presented

**Motioned By:** Rick Miller

**Seconded By:** Robert Warren

**Yes:** Terri Kaminski, Rick Miller, Robert Warren, Jan Miller

**No:** None

**Abstain:** None

**Motion Passed (Yes 4, No 0, Abstained 0)**

H. Consideration of a modification to the MMSD PPI&I or withdrawal of our work plan in light of recent programmatic changes. (ACTION)

Director of Public Works, Matt Mortwedt, explained the changes that were recently announced by MMSD regarding the Private Property Infiltration and Inflow (PPII). Beginning in 2026, funds will no longer be allocated to municipalities annually for the program to reduce Private Property Infiltration and Inflow (PPII) into sanitary building

sewer laterals, and each municipality will have to apply individually for competitive grant funding for PPII work.

**Motion:** Withdraw current work plan from MMSD PPII and forgo a replacement work plan, thereby abandoning the current funding.

**Motioned By:** Rick Miller

**Seconded By:** Jan Miller

**Yes:** Terri Kaminski, Rick Miller, Robert Warren, Jan Miller

**No:** None

**Abstain:** None

**Motion Passed (Yes 4, No 0, Abstained 0)**

- I. *Consideration of a change order to Wolf Paving Co in the amount of \$139,752.68, exceeding the approved contingency by \$120,517.59. (ACTION)*

Director of Public Works, Matt Mortwedt, explained the unforeseen conditions in the 2025 Road Program which have led to exceeding the approved contingency by \$120,517.59 and is requesting a change order to Wolf Paving.

**Motion:** Approve as presented

**Motioned By:** Robert Warren

**Seconded By:** Rick Miller

**Yes:** Terri Kaminski, Rick Miller, Robert Warren, Jan Miller

**No:** None

**Abstain:** None

**Motion Passed (Yes 4, No 0, Abstained 0)**

**VII. DIRECTOR'S REPORT:**

- A. November Director's Report

Director of Public Works, Matt Mortwedt, gave his November report to the Committee which included updates on repairs to hydrants and valves, fall work including pruning and putting up Christmas decorations around Village buildings, and the denial of the FEMA Presidential Declaration for public assistance.

**VIII. NEXT MEETING DATE:**

The next Public Works and Highways Committee Meeting will be held on December 2, 2025 at 5:30PM.

**IX. ANNOUNCEMENTS:**

None

**X. ADJOURNMENT:**

Chairperson Kaminski adjourned the meeting at 7:10PM.