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| <b>MEETING:</b>       | <b>REGULAR MEETING OF THE PARK &amp; RECREATION COMMISSION</b>        |
| <b>DATE AND TIME:</b> | <b>Wednesday, October 15, 2025 5:30 PM</b>                            |
| <b>LOCATION:</b>      | <b>Germantown Village Hall Board Room<br/>N112 W17001 Mequon Road</b> |

**MINUTES**

- I. **CALL TO ORDER:** *This meeting has been given public notice in accordance with Section 19.83 and 19.84, Wis. Stats, in such a form that will apprise the general public and news media of subject matter that is intended for consideration and action. Director Standridge addressed the commission regarding Chairperson Depies is unable to attend this evening meeting and a Pro Tem will need to be elected for the meeting taking place on October 15, 2025.*  
 Director Standridge called the meeting to order at 5:31 PM  
**Motion:** To elect Commission Member Don Eby to serve as Pro Tem Chairperson for this meeting  
**Motioned By:** Tracy Pawlak  
**Seconded By:** Steve Stapelman  
**Yes:** Tracy Pawlak, Steve Stapelman, Virginia Smith, Monica Stiebs, Don Eby  
**No:** None  
**Abstain:** None  
 Motion Passed by voice vote (Yes 5, No 0, Abstained 0)
- II. **ROLL CALL:**  
**Present:** Commissioners Eby, Smith, Stiebs, Pawlak, Stapelman
- III. **CITIZEN INPUT:** *(Please be advised per 19.84(2) that information and comment will be received from the public. It is the policy of this municipality that public input be limited to a four (4) minute period per person with a time extension granted at the discretion of the Chairperson. Be advised that there may be limited discussion of the information received but no action will be taken under public comments.) Comments that may be injurious to village personnel or other individuals will not be allowed.*  
 NONE
- IV. **MEETING MINUTES:**
  - A. Park & Rec Meeting Minutes for September 24, 2025 - (Action)  
**Motion:** As Presented  
**Motioned By:** Tracy Pawlak  
**Seconded By:** Virginia Smith  
**Yes:** Steve Stapelman, Don Eby, Virginia Smith, Monica Stiebs  
**No:** None  
**Abstain:** Tracy Pawlak  
**Motion Passed by voice vote (Yes 4, No 0, Abstained 1)**
- V. **UNFINISHED BUSINESS:**

**VI. NEW BUSINESS:**

A. 2025/2026 Winter/Spring Proposed Fee Increases - (Action)

Director Standridge, Supervisor Patti Heinen and Supervisor Sandy Doss presented the proposed fee increases for the 2025/2026 Winter/Spring Activity Guide.

Discussion ensue

**Motion:** As presented

**Motioned By:** Steve Stapleman

**Seconded By:** Tracy Pawlak

**Yes:** Steve Stapleman, Don Eby, Virginia Smith, Tracy Pawlak, Monica Stiebs

**No:** None

**Abstain:** None

**Motion Passed by (Yes 5, No 0, Abstained 0)**

**VII. VILLAGE BOARD REPORT:**

None

**VIII. SCHOOL BOARD REPORT:**

Commission Member Pawlak presented the School Board report.

- On October 21, 2025, there will be a board meeting.

- On October 28, 2025, 6:00 PM at the Germantown PAC. There will be the annual budget meeting. This meeting is open to the public. The public will be able to make motions and vote on the subject matter. Registration will be required.

**IX. DIRECTOR'S REPORT:**

A. Directors report - (Discussion Only)

Director Standridge presented his director's report.

- The budget went through the Committee of the Whole process on October 14. No further cuts were made to the budget and the Supply line item was reinstated, so no cuts were made to that line item for 2026.

- The vandalism at Alt Bauer Park. The storage shed was broken into recently. The door was damaged and has been replaced with a new door. Nothing was taken inside the shed. Friedenfeld Park football concession area, along with one of the storage sheds, was broken into. The ATVs that were stolen were recovered. The ATVs are the property of the football and baseball programs. They are not village-owned.

- An AED has now been installed at the Firemen's Park Indoor Pavilion and has been approved by the fire chief. This project was made possible by Eagle Scout Cooper Jensen.

- Survive Alive House will no longer be available for the Park & Rec Department to hold programs after May 1, 2026. The Park & Rec Department will need to find a different location for the programs that we run out of that facility or will no longer be able to offer those programs. The inability to hold programs there is due to plans to expand the current fire station.

- The Soccer Club Landscape Project at Friedenfeld field will take place in the spring of 2026. There was concern that it was too late in the season to begin the work on the project.

- The Farmers Market had another successful year again this year. There will be a wrap-up meeting on November 1st to discuss with the vendors ways to improve the

market for next year. He will also invite the Farmers Market vendors to hold the Farmers Market at the Firemen's Park to coincide with the 4th of July (which will be on a Saturday in 2026) activities that will be going on there.

- Update on the fire station remodel. This project will be brought to the Village Board meeting sometime in November after the budget for 2026 has been formally passed.
- The winterizing of the facilities will take place at the end of October. Spassland and the old Firemen's Park outdoor picnic area restrooms will then be closed. Outdoor picnic rentals will also close at the end of October. Port-A-John will all be removed at the end of the month as well, except for a couple that will be left at Friedenfield until mid-November to accommodate the soccer program. Kinderberg Park Shelter and Firemen's Park Indoor Pavilion will still be available for rental and the restrooms will not be winterized.

**B. Recreation report - (Discussion Only)**

Supervisor Patti Heinen & Supervisor Sandy Doss presented their recreation report.

- 32 new programs started in October, with 13–14 programs that were still ongoing in October.
- The Bucketeer basketball numbers are down a little due to the Jr. Warhawks offering a program at the same time.
- Kids Klub numbers are showing an increase for this school year mainly at MacArthur and County Line. Rockfield numbers are down a little from last year.
- Will be capping all day Kids Klub to 80 due to not having enough staff to open a second location.
- The Rec Department will be offering a STREAM Sampler Day activity on both October 31 and November 3. Both of these days, the Germantown School District students are off of school for teacher in service.

**X. ANNOUNCEMENT OF PUBLIC INTEREST:**

A. The next regularly scheduled Park & Recreation Commission meeting will be held on November 19, 2025, at 5:30 PM.

**XI. ADJOURNMENT:**

**Motion:** Adjourn

**Motioned By:** Tracy Pawlak

**Seconded By:** Monica Stiebs

**Yes:** Steve Stapleman, Don Eby, Virginia Smith, Tracy Pawlak, Monica Stiebs

**No:** None

**Abstain:** None

**Motion Passed (Yes 5, No 0, Abstained 0)**