

GERMANTOWN COMMUNITY LIBRARY BOARD

REGULAR MEETING

September 26, 2012

GCL Meeting Room

The regular meeting of the Germantown Community Library Board was called to order by President Joyce Nelson at 6:00p.m. on Wednesday, September 26, 2012. **Members present:** Kim Musbach (arrived 6:05), Joyce Nelson, Darlene Vosen, Danny Ho, Shane Daniels (replacing Al Vanderheiden), Claudia Butschli, Ronald Seiser. **Members absent:** none **Also present:** Library Director Roberta Olson. Proper notification of the meeting had been given. MOTION (Vosen, Butschli): Approve the agenda as published. Motion carried (6-0). MOTION (Vosen, Ho): Approve the minutes of the August 22, 2012, meeting as printed. Motion carried (6-0). There was no public input.

FINANCIAL MATTERS

TREASURER'S REPORT. Balances as of August 31, 2012: Hampel Memorial Account - \$2,072.80; Dhein Memorial Account - \$3,030.81; GCL/Rao Account - \$6,965.59; Board Savings Account - \$8,468.84; Board Checking Account - \$534.56; Building Fund - \$98,212.22. MOTION (Butschli, Ho): Accept the Treasurer's Report. Motion carried (6-0).

MOTION (Ho, Seiser) Allocate a maximum amount of \$500.00 to purchase a replacement side for the damaged patio bench. Motion Amended (Ho, Seiser) Funds to be taken from the GCL Building Fund. Motion carried (7-0).

Discussion: Two plaques for the donor wall will be purchased and placed. A check was received for a patio brick.

ACCOUNTS PAYABLE. MOTION (Ho, Vosen): Approve the schedule of operating vouchers and forward them to Village Hall for payment. ROLL CALL VOTE: President Nelson, aye; Trustee Vosen, aye; Trustee Daniels, aye; Trustee Ho, aye; Trustee Musbach, aye; Trustee Butschli, aye; Trustee Seiser, aye.

BUDGET PRINTOUT. The budget printout was reviewed.

Discussion: Utilities remain under budget, which is attributed to improved building maintenance by DPW. GCL FY2013 Budget reflects a reduction in the amount budgeted for utilities. Olson reviewed County and Village budget allocations, tax levy, and funding for Trustee Daniels.

REPORTS

VILLAGE/COUNTY/SYSTEM.

VILLAGE. Olson: Current balance in GCL SWEEP Account is \$503,000.00 (County capital payments), which was moved from a Wisconsin government account to First Bank and has a much improved interest rate. These funds must be used for capital expenditures and matched by the municipality.

Daniels: FY2013 budget is still under review and approval is pending.

COUNTY. Vosen : The next Washington County Library Services Board meeting is scheduled for October 18, 2012. FY2013 budget approval is pending. Olson: There will be a 0% levy increase; the County Board is discussing a possible 2% decrease in allocations to county libraries. GCL will need to determine where cuts can be made to allow for fewer County dollars. County outlay as a result of Act 420 has increased more than \$40,000 over the past four years.

SYSTEM. Olson: No replacement for the MWFLS director has been announced, though there is an offer on the table. Olson distributed copies of an article from Racine's *The Journal Times* discussing Lakeshores Library System's consideration of a merger with MWFLS. MWFLS is not currently considering a merger.

PRESIDENT'S REPORT. Nelson attended a MWFLS Chap 43 workshop. A letter from Village DPW was presented regarding the removal of a mature pine tree from the library grounds and reconstruction of the GCL donor brick patio. The tree will be replaced and the patio rebuilt before the November Village tree lighting ceremony at no cost to GCL. Olson will provide information regarding the tree lighting and the FofGCL November Basket and Book Sale at the October GCL meeting.

DIRECTOR'S REPORT. Olson presented an article regarding illegal downloads and Internet filtering at West Bend Library. TimeWarner provides GCL with protection against hackers.

UNFINISHED BUSINESS

SHARE : No report

Second floor rendering: information and discussion

Trustee Ho has contacted an architectural designer who is willing to create a footprint rendering based on research of original building plans and a visit to GCL.

FY2013 budget: discussion/information

Unexpended funds budgeted for GCL utilities in the amount of \$10,000 have been reallocated back into the Village budget. \$3.5 million has been approved as of August 2011 for FY2012 by the Village Board for construction of the GCL 2nd floor. The allocation has not yet been discussed for FY2013. Should the total amount or any part of it remain in the budget, the GCL Board will take preliminary steps to begin the process of planning for construction. Trustee Daniels has received no indication of the status of capital allocations. Olson will procure an estimate for programming and a schematic design.

NEW BUSINESS

None

ANNOUNCEMENTS AND ADJOURNMENT

Friends of GCL have an author program planned for October 10, 2012.

The next regular meeting of the Library Board will be Wednesday, October 17, 2012, in the Germantown Community Library meeting room. Nelson declared the meeting adjourned at 6:55 p.m.

Janine L. Moffitt
Administrative Assistant