

<b>MEETING:</b>	<b>REGULAR MEETING OF THE GENERAL GOVERNMENT &amp; FINANCE COMMITTEE</b>
<b>DATE AND TIME:</b>	<b>Monday, December 15, 2025 5:30 PM</b>
<b>LOCATION:</b>	<b>Germantown Village Hall Board Room N112 W17001 Mequon Road</b>

**MINUTES**

- I. **CALL TO ORDER:** *This meeting has been given public notice in accordance with Section 19.83 and 19.84, Wis. Stats, in such form that will apprise the general public and news media of subject matter that is intended for consideration and action.*

Chairperson Trustee Rick Miller called the General Government & Finance Committee meeting to order at 5:30 PM.

II. **ROLL CALL:**

**Present:** Trustee Rick Miller, Trustee Jan Miller (via WebEx), Trustee Terri Kaminski, Trustee Meg Cutts

**Also Present:** Village Clerk Donna Ott, Finance Director Matthew Uselding, Village Administrator Steve Kreklow, Support Services Manager Gosia Wormsbacher, Village Attorney Brian Sajdak

- III. **CITIZEN INPUT:** *(Please be advised per 19.84(2) that information and comment will be received from the public. It is the policy of this municipality that public input be limited to a four (4) minute period per person with a time extension granted at the discretion of the Chairperson. Be advised that there may be limited discussion of the information received but no action will be taken under public comments.) Comments that may be injurious to village personnel or other individuals will not be allowed.*

Lynne Schauer Bednarz (W156N10121 Pawnee Ct) spoke regarding the Village budget.

Doug Loman (W180N9881 Riversbend Cir W) spoke regarding citizen comments being read aloud at meetings.

Melaniie Smythe (N140W17938 Cedar Ln) spoke regarding the employee handbook, 5-year projections, and citizen comments being read aloud at meetings.

IV. **CONSENT AGENDA:**

- A. Meeting Minutes: November 17, 2025 (ACTION)

**Motion:** Approve as presented

**Motioned By:** Terri Kaminski

**Seconded By:** Meg Cutts

**Yes:** Rick Miller, Jan Miller, Terri Kaminski, Meg Cutts

**No:** None

**Abstain:** None

**Motion Carried by Voice Vote (Yes 4, No 0, Abstained 0)**

**V. UNFINISHED BUSINESS:**

**VI. NEW BUSINESS:**

- A. 5-Year Forecast on General Fund Revenues and Expenditures, Debt Service Levy, and associated Tax Impact (DISCUSSION)

Finance Director Uselding presented a 5-year forecast on General Fund revenues and expenditures, debt service levy, and associated tax impact.

- B. Tax Exempt Properties and Payments in Lieu of Taxes (DISCUSSION)

Finance Director Uselding presented on tax-exempt properties and payments in lieu of taxes (PILOT). Village Attorney Sajdak was available to answer questions.

- C. A Resolution To Adopt The Agreement For The Operation Of The Mid-Moraine Municipal Court (ACTION)

**Motion:** Approve as presented

**Motioned By:** Meg Cutts

**Seconded By:** Terri Kaminski

**Yes:** Rick Miller, Terri Kaminski, Meg Cutts

**No:** Jan Miller

**Abstain:** None

**Motion Carried by Voice Vote (Yes 3, No 1, Abstained 0)**

- D. Authorization to award merit pay increases outside the current pay range for certain positions. (ACTION)

**Motion:** Approve as presented

**Motioned By:** Terri Kaminski

**Seconded By:** Meg Cutts

**Yes:** Rick Miller, Terri Kaminski, Meg Cutts

**No:** Jan Miller

**Abstain:** None

**Motion Carried by Voice Vote (Yes 3, No 1, Abstained 0)**

E. 2025 and 2026 Contracts: Process for Approval and Reporting (DISCUSSION)

Village Administrator Kreklow addressed the process for approval and reporting of contracts.

F. Resolution in Support of Washington County Funding for Southeastern Wisconsin Regional Planning Commission (SEWRPC) (ACTION)

**Motion:** Approve as presented

**Motioned By:** Terri Kaminski

**Seconded By:** Meg Cutts

**Yes:** Rick Miller, Jan Miller, Terri Kaminski, Meg Cutts

**No:** None

**Abstain:** None

**Motion Carried by Voice Vote (Yes 4, No 0, Abstained 0)**

G. An Ordinance to Amend Chapter 2 of the Municipal Code Related to Rules and Regulations for the Village Board (DISCUSSION AND/OR ACTION)

Village Attorney Sajdak presented amendments to Chapter 2 of the Municipal Code related to rules and regulations for the Village Board.

**Motion:** Move this item forward to the Village Board with the following recommendations:

- no longer read emailed citizen comments out loud but include them in the meeting minutes
- limit Village Board staff to two meeting attendances via WebEx

**Motioned By:** Terri Kaminski

**Seconded By:** Meg Cutts

**Yes:** Rick Miller, Terri Kaminski, Meg Cutts

**No:** Jan Miller

**Abstain:** None

**Motion Carried by Voice Vote (Yes 3, No 1, Abstained 0)**

H. Amendments to Village Employee Handbook (ACTION)

**Motion:** Postpone this item until the next meeting as presented

**Motioned By:** Terri Kaminski

**Seconded By:** Meg Cutts

**Yes:** Rick Miller, Jan Miller, Terri Kaminski, Meg Cutts

**No:** None

**Abstain:** None

**Motion Carried by Voice Vote (Yes 4, No 0, Abstained 0)**

**VII. REPORTS (Discussion Unless Otherwise Noted):**

Finance Director Uselding provided comments on the following reports:

- A. Accounts Payable
- B. Budget to Actual
- C. Payroll
- D. Contracts

**VIII. ADJOURNMENT:**

As Chairperson Trustee Rick Miller did not read the following emailed comments into the record during Citizen Input, he did so before adjourning the meeting:

- Bill and Carol Schneider submitted comments regarding the Village budget and employee merit pay increases.
- Sarah Larson submitted comments regarding employee merit pay increases and citizen comments being read aloud at meetings.

Chairperson Trustee Rick Miller adjourned the General Government & Finance Committee meeting at 7:21 PM.