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| MEETING: | AMENDED: REGULAR MEETING OF THE PUBLIC WORKS & HIGHWAYS COMMITTEE |
| DATE AND TIME: | Wednesday, January 7, 2026 5:30 PM |
| LOCATION: | Germantown Village Hall Board Room N112 W17001 Mequon Road |

MINUTES

I. CALL TO ORDER:

Chairperson Kaminski called the Public Works and Highways Committee meeting to order at 5:30PM.

II. ROLL CALL:

Present: Trustee Terri Kaminski, Trustee Rick Miller, Trustee Robert Warren, Trustee Jan Miller

Absent: None

Excused: None

Also Present: None

III. MEETING MINUTES:

A. December 2, 2025 (ACTION)

Motion: Approve as presented

Motioned By: Rick Miller

Seconded By: Robert Warren

Yes: Terri Kaminski, Rick Miller, Robert Warren, Jan Miller

No: None

Abstain: None

Motion Passed (Yes 4, No 0, Abstained 0)

IV. PUBLIC COMMENT:

None

V. UNFINISHED BUSINESS:

None

VI. NEW BUSINESS:

A. Consideration of an open PO to William/Reid, LLC for miscellaneous service on lift station equipment not to exceed \$20,000.00. (ACTION)

Director of Public Works, Matt Mortwedt, requested authorization for an open PO to William/Reid for lift station equipment.

Motion: Motion to discuss and vote on items A-F open PO requests together as one item

Motioned By: Robert Warren

Seconded By: Rick Miller

Yes: Terri Kaminski, Rick Miller, Robert Warren, Jan Miller

No: None

Abstain: None

Motion Passed (Yes 4, No 0, Abstained 0)

2nd Motion: Approve all open PO requests for items A-F

Motioned By: Robert Warren

Seconded By: Jan Miller

Yes: Terri Kaminski, Rick Miller, Robert Warren, Jan Miller

No: None

Abstain: None

2nd Motion Passed (Yes 4, No 0, Abstained 0)

B. Consideration of an open PO to Visu-Sewer for miscellaneous manhole grouting and Strong Seal application not to exceed \$40,000.00. (ACTION)

See Item A

C. Consideration of an open PO to Enercon for material processing for the Residential Yard Waste Facility not to exceed \$30,400.00. (ACTION)

See Item A

D. Consideration of an open PO to Ferguson Waterworks for miscellaneous manhole repair materials not to exceed \$24,500.00. (ACTION)

See Item A

E. Consideration of an open PO to Core & Main for the purchase of manhole adjusting rings and miscellaneous materials not to exceed \$20,000.00. (ACTION)

See Item A

F. Consideration of an open PO to Adaptor, Inc. for manhole chimney seals and extensions not to exceed \$20,000.00. (ACTION)

See Item A

G. Consideration of the proposed 5-Year Sealcoat Program. (ACTION)

Director of Public Works, Matt Mortwedt, presented the 5-Year Sealcoat Program.

Motion: Approve as presented

Motioned By: Rick Miller

Seconded By: Robert Warren

Yes: Terri Kaminski, Rick Miller, Robert Warren, Jan Miller

No: None

Abstain: None

Motion Passed (Yes 4, No 0, Abstained 0)

- H. *A professional services agreement with TADI for the design of the County Line Road and Appleton Ave traffic signal and lighting improvements for an amount not to exceed \$118,800. (ACTION)*

Director of Public Works, Matt Mortwedt, explained the agreement with WisDOT for a 90/10 cost share to complete intersection improvements at Appleton Avenue (STH 175) and County Line Road (CTH Q).

Motion: Approve as presented

Motioned By: Jan Miller

Seconded By: Rick Miller

Yes: Terri Kaminski, Rick Miller, Robert Warren, Jan Miller

No: None

Abstain: None

Motion Passed (Yes 4, No 0, Abstained 0)

- I. Authorization to proceed with the purchase of the 2026 patrol truck up to the budgeted amount of \$341,000. (ACTION)

Director of Public Works, Matt Mortwedt, requested authorization to proceed with the 2026 purchase of a patrol truck not to exceed the budgeted amount of \$341,000.00.

Motion: Approve as presented

Motioned By: Rick Miller

Seconded By: Robert Warren

Yes: Terri Kaminski, Rick Miller, Robert Warren, Jan Miller

No: None

Abstain: None

Motion Passed (Yes 4, No 0, Abstained 0)

- J. Authorization to proceed with the purchase of the 2026 Parks pickup truck. (ACTION)

Director of Public Works, Matt Mortwedt, requested authorization for the purchase of the 2026 Parks pickup truck.

Motion: Approve as presented

Motioned By: Rick Miller

Seconded By: Robert Warren

Yes: Terri Kaminski, Rick Miller, Robert Warren, Jan Miller

No: None

Abstain: None

Motion Passed (Yes 4, No 0, Abstained 0)

- K. Purchase of solar salt from Midwest Salt for an amount not to exceed \$18,750.00. (ACTION)

Director of Public Works, Matt Mortwedt, requested authorization for the purchase of solar salt used to make brine not to exceed \$18,750.00.

Motion: Approve as presented

Motioned By: Rick Miller

Seconded By: Jan Miller

Yes: Terri Kaminski, Rick Miller, Robert Warren, Jan Miller

No: None

Abstain: None

Motion Passed (Yes 4, No 0, Abstained 0)

- L. Purchase of 1 year of GIS system hosting, management and software access from Ruckert-Mielke for an amount not to exceed \$30,409.00. (ACTION)

Director of Public Works, Matt Mortwedt, requested one year of GIS system hosting through Ruckert-Mielke as we continue with the transition to controlling our GIS in house through our Asset Manager.

Motion: Approve as presented

Motioned By: Robert Warren

Seconded By: Jan Miller

Yes: Terri Kaminski, Rick Miller, Robert Warren, Jan Miller

No: None

Abstain: None

Motion Passed (Yes 4, No 0, Abstained 0)

- M. Acceptance of Infrastructure Improvements - Various (ACTION)

Director of Public Works, Matt Mortwedt, requested acceptance of the infrastructure improvements that were completed in 2025 by Wolf Paving and Payne and Dolan.

Motion: Approve as presented

Motioned By: Rick Miller

Seconded By: Robert Warren

Yes: Terri Kaminski, Rick Miller, Robert Warren, Jan Miller

No: None

Abstain: None

Motion Passed (Yes 4, No 0, Abstained 0)

VII. DIRECTOR'S REPORT:

A. January Director's Report

Director of Public Works, Matt Mortwedt, gave his January Director's Report. Some highlights include updates on Division Rd and the 2026 Road Program, planning for RFP for consultant services for the upcoming telecommunication project permit requests, our new Well 12 at Rockfield Rd and Gateway Crossing, an upcoming RFP for the lift station design, heavy snow plowing efforts made in December, completion of the annual tree pruning project, and design plans commencing for the new Fire Department, and WisDOT plans for construction plans.

VIII. NEXT MEETING DATE:

The next Public Works and Highways Committee Meeting will be held on February 4, 2026 at 5:30PM.

IX. ANNOUNCEMENTS:

None

X. ADJOURNMENT:

Chairperson Kaminski adjourned the meeting at 6:37PM.