

MEETING:	REGULAR MEETING OF THE PUBLIC WORKS & HIGHWAYS COMMITTEE
DATE AND TIME:	Wednesday, February 4, 2026 5:30 PM
LOCATION:	Germantown Village Hall Board Room N112 W17001 Mequon Road

MINUTES

I. CALL TO ORDER:

Chairperson Kaminski called the Public Works and Highways Committee meeting to order at 5:30PM.

II. ROLL CALL:

Present: Trustee Terri Kaminski, Trustee Rick Miller, Trustee Robert Warren, Trustee Jan Miller

Absent: None

Excused: None

Also Present: None

III. MEETING MINUTES:

A. January 7, 2026

Motion: Approve as presented

Motioned By: Robert Warren

Seconded By: Jan Miller

Yes: Terri Kaminski, Rick Miller, Robert Warren, Jan Miller

No: None

Abstain: None

Motion Passed (Yes 4, No 0, Abstained 0)

IV. PUBLIC COMMENT:

Two citizens spoke:

Norman Berger of W141N9978 Seven Pines Way spoke about Waste Management fees.

Melanie Smythe of N140W17938 Cedar Lane spoke about High Point Pass change orders.

V. UNFINISHED BUSINESS:

None

VI. NEW BUSINESS:

A. Purchase of traffic detection cameras from TAPCO for an amount not to exceed \$27,340.00. (ACTION)

HPB&G Superintendent, Scott Anderson, spoke about the need for replacing traffic detection cameras spaced out over time.

Motion: Approve as presented
Motioned By: Rick Miller
Seconded By: Robert Warren

Yes: Terri Kaminski, Rick Miller, Robert Warren, Jan Miller
No: None
Abstain: None

Motion Passed (Yes 4, No 0, Abstained 0)

- B. Purchase of tar and mastic and an application trailer rental from Sherwin Industries for an amount not to exceed \$55,861.65. (ACTION)

HPB&G Superintendent, Scott Anderson, requested approval for the yearly tar and mastic purchase for crack sealing.

Motion: Approve as presented
Motioned By: Robert Warren
Seconded By: Rick Miller

Yes: Terri Kaminski, Rick Miller, Robert Warren, Jan Miller
No: None
Abstain: None

Motion Passed (Yes 4, No 0, Abstained 0)

- C. Purchase center and edge line striping services from Washington County for an amount not to exceed \$62,000.00.(ACTION)

HPB&G Superintendent, Scott Anderson, requested approval for the annual center line striping services from Washington County.

Motion: Approve as presented
Motioned By: Rick Miller
Seconded By: Robert Warren

Yes: Terri Kaminski, Rick Miller, Robert Warren, Jan Miller
No: None
Abstain: None

Motion Passed (Yes 4, No 0, Abstained 0)

- D. Purchase two zero turn mowers from Bobcat Plus, Inc. for an amount not to exceed \$31,337.24. (ACTION)

HPB&G Superintendent, Scott Anderson, explained the need to purchase two zero turn mowers to stay on track with scheduled replacements.

Motion: Approve as presented

Motioned By: Robert Warren

Seconded By: Rick Miller

Yes: Terri Kaminski, Rick Miller, Robert Warren, Jan Miller

No: None

Abstain: None

Motion Passed (Yes 4, No 0, Abstained 0)

E. Purchase of a scissors lift from Yes Equipment Services for \$21,647.80.
(ACTION)

HPB&G Superintendent, Scott Anderson, requested approval to purchase a scissors lift which would eliminate the need for rentals in the future.

Motion: Approve as presented

Motioned By: Rick Miller

Seconded By: Jan Miller

Yes: Terri Kaminski, Rick Miller, Robert Warren, Jan Miller

No: None

Abstain: None

Motion Passed (Yes 4, No 0, Abstained 0)

F. A three-year HVAC service agreement with Martin Peterson Company for a total of \$38,260.00 and a first year cost of \$12,850.00. (ACTION)

HPB&G Superintendent, Scott Anderson, explained an HVAC preventive maintenance agreement is necessary for the DPW facility because it is no longer under a construction warranty.

Motion: Approve as presented

Motioned By: Rick Miller

Seconded By: Jan Miller

Yes: Terri Kaminski, Rick Miller, Robert Warren, Jan Miller

No: None

Abstain: None

Motion Passed (Yes 4, No 0, Abstained 0)

G. Purchase of a Trimble R580 Global Navigation Satellite System (GNSS) unit from Seiler Geospatial for \$18,291.44. (ACTION)

Village Engineer, Kevin Driscoll, requested the approval to purchase a new unit which will have improved technology for better accuracy and will catch signals much faster than our nearly 20 year old unit.

Motion: Approve as presented

Motioned By: Robert Warren

Seconded By: Jan Miller

Yes: Terri Kaminski, Rick Miller, Robert Warren, Jan Miller

No: None

Abstain: None

Motion Passed (Yes 4, No 0, Abstained 0)

H. Wastewater Utility Lift Station 6 Land Acquisition (ACTION)

Wastewater Superintendent, Tim Zimmerman, explained the prudence of purchasing ideal land for sale to rebuild Lift 6 so it can be on higher ground.

Motion: Forward with positive recommendation for land acquisition for Lift Station 6 to the Village Board

Motioned By: Rick Miller

Seconded By: Robert Warren

Yes: Terri Kaminski, Rick Miller, Robert Warren

No: Jan Miller

Abstain: None

Motion Passed (Yes 3, No 1, Abstained 0)

I. Water Supply Service Area Plan (WSSAP) Review (ACTION)

Director of Public Works, Matt Mortwedt, explained State of Wisconsin DNR regulation NR854 required certain water utilities create a Water Supply Service Area Plan (WSSAP) by the end of 2025. The Germantown Water Utility Plan has been drafted, and we now anticipate it moving through the approval process.

Motion: Approve the plan and advance to Village Board

Motioned By: Robert Warren

Seconded By: Rick Miller

Yes: Terri Kaminski, Rick Miller, Robert Warren, Jan Miller

No: None

Abstain: None

Motion Passed (Yes 4, No 0, Abstained 0)

J. Authorization to enter into a road salt purchase agreement with the State of Wisconsin. (ACTION)

Director of Public Works, Matt Mortwedt, explained the commitment needed to make salt purchases from the State of Wisconsin WisDOT cooperative salt contract will need to be made before the March Public Works and Highways Committee meeting. Staff anticipates receiving paperwork for the 2027 salt purchasing window from the State in February. As opposed to just reporting the results, we are requesting the authorization

in advance.

Motion: Approve staff to enter into an agreement with WisDOT to secure the 2027 salt order

Motioned By: Robert Warren

Seconded By: Jan Miller

Yes: Terri Kaminski, Rick Miller, Robert Warren, Jan Miller

No: None

Abstain: None

Motion Passed (Yes 4, No 0, Abstained 0)

K. Acceptance of an appraisal performed by WisDOT and the transfer of Village of Germantown land to WisDOT for additional right-of-way at the intersection of Division Road and STH 145 (Fond du Lac Ave). (ACTION)

Director of Public Works, Matt Mortwedt, explained in order to accommodate the planned roundabout at Division Road and STH 145 (Fond du Lac Ave), WisDOT is looking to acquire a small portion of land from the Village of Germantown to serve as additional State right-of-way which will result in a payment of \$13,500.00 to the Village.

Motion: Accept appraisal and agreement to transfer land to WisDOT in the amount of \$13,500.00

Motioned By: Robert Warren

Seconded By: Rick Miller

Yes: Terri Kaminski, Rick Miller, Robert Warren, Jan Miller

No: None

Abstain: None

Motion Passed (Yes 4, No 0, Abstained 0)

L. Authorization to exceed the construction administration services professional services agreement with raSmith for the High Point Pass project on a time and materials basis not to exceed \$225,000.00. (ACTION)

Village Engineer, Kevin Driscoll, explained the need for a change order for the High Point Pass project.

Motion: Approve as presented

Motioned By: Jan Miller

Seconded By: Rick Miller

Yes: Terri Kaminski, Rick Miller, Robert Warren, Jan Miller

No: None

Abstain: None

Motion Passed (Yes 4, No 0, Abstained 0)

M. Road Program Review - Kings Way (Discussion)

Village Engineer, Kevin Driscoll, discussed multiple options for improvements on Kings Way as part of the Road Program. This was a discussion only item.

VII. DIRECTOR'S REPORT:

A. February Director's Report

Director of Public Works, Matt Mortwedt, gave his February Director's Report. Highlights include updates on Well 7 Rehab, Well 12, continued snow operations and tree projects, new Police building proposals, materials and overtime report, resignation of Engineering Tech as well as resignation of Director of Public Works, Matt Mortwedt, who accepted an offer from Brookfield as Director of Public Works and this will be his last Public Works and Highways Committee meeting.

VIII. NEXT MEETING DATE:

The next Public Works and Highways Committee Meeting will be held on March 4, 2026 at 5:30PM.

IX. ANNOUNCEMENTS:

None

X. ADJOURNMENT:

Chairperson Kaminski adjourned the meeting at 7:28PM.