

GERMANTOWN COMMUNITY LIBRARY BOARD

REGULAR MEETING

February 27, 2013

GCL Meeting Room

The regular meeting of the Germantown Community Library Board was called to order by President Joyce Nelson at 6:00 p.m. on Wednesday, February 27, 2013. **Members present:** Kim Musbach, Joyce Nelson, Darlene Vosen, Danny Ho (6:10), Shane Daniels, Claudia Butschli, Ronald Seiser. **Members absent:** n/a **Also present:** Library Director Roberta Olson. Proper notification of the meeting had been given.

MOTION (Vosen, Butschli): Approve the agenda as published. Motion carried (6-0). MOTION (Daniels, Vosen): Approve the minutes of the January 23, 2013, meeting as printed. Motion carried (6-0). There was no public input.

FINANCIAL MATTERS

TREASURER'S REPORT. Balances as of January 31, 2013: Hampel Memorial Account - \$2,074.86; Rhein Memorial Account - \$3,033.83; GCL/Rao Account - \$6,968.90; Board Savings Account - \$8,472.40; Board Checking Account - \$420.72; DML Building Fund - \$123,658.91. MOTION (Ho, Butschli): Accept the Treasurer's Report. Motion carried (7-0).

Discussion: Two 3"x5" patio bench metal plaque replacements have been ordered at a cost of \$99.60. The annual audit of the treasurer's accounts was completed by Treasurer Vosen and Trustee Seiser with no discrepancies found. Trustee Seiser questioned if there is a need to include a disclosure statement on the GCL Board treasurer's report alleviating GCL from any responsibility for monies in the Friends of GCL treasury. It was determined that FofGCL is totally autonomous from GCL though its main goal is to support it. FofGCL by-laws outline responsibility for its own records.

ACCOUNTS PAYABLE. MOTION (Ho, Daniels): Approve the schedule of operating vouchers and forward them to Village Hall for payment. ROLL CALL VOTE: President Nelson, aye; Trustee Vosen, aye; Trustee Daniels, aye; Trustee Ho, aye; Trustee Musbach, aye; Trustee Butschli, aye; Trustee Seiser, aye.

BUDGET PRINTOUT. The budget printouts ending 12/31/12 and 2/28/13 were reviewed.

REPORTS

VILLAGE/COUNTY/SYSTEM.

VILLAGE. Daniels reported that there are no new developments regarding GCL. The Village Board is discussing possible changes to the Fire Department to improve response time and meet the needs of the growing Germantown population.

COUNTY. Vosen: County money has been distributed. The next scheduled meeting of the County Library Services Board is in April. Olson explained that the current distribution checks include WACOOOL dissolution funds, a corrected check from Washington County, and Act 420 payment from Dodge County.

SYSTEM. There has been an offer made to an applicant to fill the System IT position.

PRESIDENT'S REPORT. Nelson : no report

DIRECTOR'S REPORT. Olson : March is Art in Schools month. Germantown students have artwork on display throughout the library. The Germantown school superintendent has resigned.

UNFINISHED BUSINESS

Review/Discussion of Draft Preliminary Second Floor Renderings

Discussion will be added to the March 27, 2013 GCL Board agenda. Board members were asked to review the drawings.

50th Anniversary celebration planning: discussion

GCL Board is interested in combining the celebration with the November Village Holiday Parade and Tree Lighting but would like more information. Nelson will meet with Chamber of Commerce Executive Director Lynn Grgich in March.

SHARE

A committee has been selected to create a SHARE agreement.

NEW BUSINESS**Review and Discussion of Study Room Policy**

The study room policy is overdue for revision. Currently, there is no charge for use of the study rooms, though tutors and some business people use the rooms as temporary offices. There is a 2-hour time limit for use of the room but no limit on how many times per day, which has resulted in a monopoly of available time. Olson will draft policy changes and submit at the March 27, 2013 meeting.

Statement Concerning Public Library System Effectiveness

MOTION (Vosen, Ho) Submit the Statement Concerning Public Library System Effectiveness stating that the System is effective and is meeting the needs of Germantown Community Library. Motion carried (7-0).

ANNOUNCEMENTS AND ADJOURNMENT

The next regular meeting of the Library Board will be Wednesday, March 27, 2013, in the Germantown Community Library meeting room. Nelson declared the meeting adjourned at 7:20 p.m.

Janine L. Moffitt
Administrative Assistant