

MEETING:	GERMANTOWN COMMUNITY LIBRARY BOARD
DATE AND TIME:	Wednesday, February 25, 2026 5:30 PM
LOCATION:	Germantown Community Library N112W16957 Mequon Road

AGENDA

- I. **CALL TO ORDER:** *This meeting has been given public notice in accordance with Section 19.83 and 19.84, Wis. Stats, in such form that will apprise the general public and news media of subject matter that is intended for consideration and action.*
- II. **ROLL CALL:**
- III. **APPROVAL OF AGENDA:**
- IV. **MEETING MINUTES:**
 - A. January 28, 2026 Meeting Minutes - DRAFT
- V. **CITIZEN INPUT:** *(Please be advised per 19.84(2) that information and comment will be received from the public. It is the policy of this municipality that public input be limited to a four (4) minute period per person with a time extension granted at the discretion of the Chairperson. Be advised that there may be limited discussion of the information received but no action will be taken under public comments.) Comments that may be injurious to village personnel or other individuals will not be allowed.*
- VI. **FINANCIAL MATTERS:**
 - A. Treasurer's Report
 - B. Accounts Payable
 - C. Budget Reports
- VII. **REPORTS (Discussion Unless Otherwise Noted):**
 - A. Correspondence
 - B. Village Reports
 - C. County Reports
 - D. System Reports
 - E. President's Report
 - F. Director's Report
- VIII. **UNFINISHED BUSINESS:**
- IX. **NEW BUSINESS:**
 - A. Display, Exhibit, and Posting Policy Review (ACTION)
 - B. Library Board Request for Funding (ACTION)
- X. **ADJOURNMENT:**

The next regular meeting of the Germantown Community Library Board will be on Wednesday, March 25, 2026, at 5:30 p.m.

LIBRARY BOARD AGENDA

February 25, 2026

Page 2

UPON REASONABLE NOTICE, efforts will be made to accommodate the needs of disabled individuals through appropriate aids and services. For additional information or to request this service, please contact the Assistant Director at (262) 253-7760, ext. 2002 or clloyd@germantownlibrarywi.org at least 48 hours prior to the meeting.

Notice is hereby given that a possible quorum of other boards, committees, and/or commissions may attend this meeting to gather information about an item over which they have decision-making responsibility. This may constitute a meeting of these bodies per State ex rel. Badke v Greendale Village Board, even though these bodies will not take formal action at this meeting.

BUSINESS OF THE LIBRARY BOARD

MEETING DATE: February 25, 2026

PLACEMENT: Action Item

ITEM TITLE: January 28, 2026 Meeting Minutes - DRAFT

SUBMITTED BY: Connie Lloyd, Asst. Director

SUMMARY EXPLANATION:

Review the submitted January 28, 2026, Library Board draft meeting minutes.

ATTACHMENT:

1. January 28, 2026 Meeting Minutes - DRAFT

STAFF RECOMMENDATION:

Approved the submitted Library Board meeting minutes for January 28, 2026.

ACTION BY COMMITTEE:

MEETING:	GERMANTOWN COMMUNITY OF THE LIBRARY BOARD
DATE AND TIME:	Wednesday, January 28, 2026 5:30 PM
LOCATION:	Germantown Community Library N112W16957 Mequon Road

MINUTES

- I. **CALL TO ORDER:** *This meeting has been given public notice in accordance with Section 19.83 and 19.84, Wis. Stats, in such form that will apprise the general public and news media of subject matter that is intended for consideration and action.*

The regular meeting of the Germantown Community Library was called to order by President Joyce Nelson at 5:30 PM.

II. **ROLL CALL:**

Present: Library Board President Joyce Nelson, Library Board Member Darlene Vosen, Library Board Member Charlene Brady, Member Joletta Kerpan, Library Board Member Sarah Larson, Trustee Jolene Pieper (arrived at 5:35), School District Representative Katie Kohel

Absent:

Excused:

Also Present: Library Director Trisha Smith, Assistant Library Director Connie Lloyd

III. **APPROVAL OF AGENDA:**

Motion: Approve as presented

Motioned By: Sarah Larson

Seconded By: Darlene Vosen

Yes: Joyce Nelson, Darlene Vosen, Charlene Brady, Joletta Kerpan, Sarah Larson, Katie Kohel

No: None

Abstain: None

Motion Passed (Yes 6, No 0, Abstained 0)

IV. **MEETING MINUTES:**

A. December 17, 2025 Meeting Minutes - DRAFT

Motion: Approve as presented

Motioned By: None

Seconded By: None

Yes: Joyce Nelson, Darlene Vosen, Charlene Brady, Joletta Kerpan, Sarah Larson,

Katie Kohel
No: None
Abstain: None

Motion Passed (Yes 6, No 0, Abstained 0)

- V. **CITIZEN INPUT:** *(Please be advised per 19.84(2) that information and comment will be received from the public. It is the policy of this municipality that public input be limited to a four (4) minute period per person with a time extension granted at the discretion of the Chairperson. Be advised that there may be limited discussion of the information received but no action will be taken under public comments.) Comments that may be injurious to village personnel or other individuals will not be allowed.*

VI. **FINANCIAL MATTERS:**

A. Treasurer's Report
Motion: Approve as presented
Motioned By: Joyce Nelson
Seconded By: Sarah Larson

Yes: Joyce Nelson, Darlene Vosen, Charlene Brady, Joletta Kerpan, Sarah Larson, Jolene Pieper, Katie Kohel
No: None
Abstain: None

Motion Passed (Yes 7, No 0, Abstained 0)

B. Accounts Payable
Motion: Approve as presented
Motioned By: Sarah Larson
Seconded By: Jolene Pieper

On roll call vote:
Yes: Joyce Nelson, Darlene Vosen, Charlene Brady, Joletta Kerpan, Sarah Larson, Jolene Pieper, Katie Kohel
No: None
Abstain: None

Motion Passed (Yes 7, No 0, Abstained 0)

C. Budget Reports
Smith reviewed the submitted budget reports.

VII. **REPORTS (Discussion Unless Otherwise Noted):**

A. Correspondence

Nelson sent thank-you letters to the following donors:

- Robert Korol - \$1,000 - Materials
- Jane Merten - \$25 - Programming (Crafts)
- Steve & Kristie Porubsky (for Emerald Falls Apartment Management) - \$50 - Materials

B. Village Reports

Pieper reported there were no updates that affected the Library.

C. County Reports

See Director's Report.

D. System Reports

See Director's Report.

E. President's Report

Nelson requested Vice President Larson to run the February meeting due to her planned absence. Larson agreed.

F. Director's Report

Smith reviewed the submitted Director's Report and attachments.

VIII. UNFINISHED BUSINESS:

IX. NEW BUSINESS:

A. Job Description Updates (Action)

Smith answered questions pertaining to the submitted job description updates.

Motion: Approve as presented

Motioned By: Darlene Vosen

Seconded By: Jolene Pieper

Yes: Joyce Nelson, Darlene Vosen, Charlene Brady, Joletta Kerpan, Sarah Larson, Jolene Pieper, Katie Kohel

No: None

Abstain: None

Motion Passed (Yes 7, No 0, Abstained 0)

B. 2025 Library Annual Report (Action)

Smith presented the final draft print copy of the annual report to all trustees at the meeting for approval. Monarch Library System staff will review the approved document and complete their final pieces, finalize the document, provide a copy for

President Nelson's signature and submit it to the State of Wisconsin DPI by February 27, 2026.

Motion: Approve as presented

Motioned By: Joyce Nelson

Seconded By: Jolene Pieper

Yes: Joyce Nelson, Darlene Vosen, Charlene Brady, Joletta Kerpan, Sarah Larson, Jolene Pieper, Katie Kohel

No: None

Abstain: None

Motion Passed (Yes 7, No 0, Abstained 0)

C. 2026 Library Director Goals (Action)

Motion: Approve as presented

Motioned By: Jolene Pieper

Seconded By: Darlene Vosen

Yes: Joyce Nelson, Darlene Vosen, Charlene Brady, Joletta Kerpan, Sarah Larson, Jolene Pieper, Katie Kohel

No: None

Abstain: None

Motion Passed (Yes 7, No 0, Abstained 0)

D. Overdrive Advantage Account (Discussion)

Smith reviewed the submitted materials and answered questions about Overdrive use and funding levels at the library, system, and State of Wisconsin.

X. **ADJOURNMENT:**

Nelson announced the next Library Board meeting will be held on Wednesday, February 25, 2025, at 5:30 PM.

Nelson adjourned the meeting at 6:14 PM.

BUSINESS OF THE LIBRARY BOARD

MEETING DATE: February 25, 2026

PLACEMENT: Action Item

ITEM TITLE: Treasurer's Report

SUBMITTED BY: Darlene Vosen, Library Board Member

SUMMARY EXPLANATION:

Review the submitted Treasurer's Report.

ATTACHMENT:

1. Treasurer's Report

STAFF RECOMMENDATION:

Approve the submitted Treasurer's Report.

ACTION BY COMMITTEE:

Germantown Community Library Board

Financial Report February 17, 2026

By Darlene Vosen

Bank Five Nine GCL Board Checking Account (7928) (*included in, but accounted for separately)

Balance 1/20/26 per online statement		\$1,833.73
2/4 Deposit Donation jugs	+\$72.09	
Balance 2/17/26 per online statement		\$1,905.82

***Early Literacy Fund: \$568.65 + \$40.68 = \$609.33**

***Patio Expansion 2025: \$523.11**

***Programming Supplies: \$422.02 + \$31.41 = \$453.43**

Bank Five Nine GCL Board Savings Account (4029)

Balance 1/20/26 per on-line statement		\$4,768.59
Interest January	+\$0.39	
Balance 2/17/26 per on-line statement		\$4,768.98

Bank Five Nine GCL Building Account (7962) (included in, but accounted for separately)**

Balance 1/20/26 per on-line statement		\$19,708.95
Interest January	+\$2.43	
Balance 2/17/26 per on-line statement		\$19,711.38**

****Book & Materials: \$14,735.07**

****Un-designated: \$4,973.88 + \$2.43 (interest) = \$4,976.31 (need \$2,500 to keep account active)**

Bank Five Nine Furniture/Building Fund CD Accounts:

CD #1 Furniture (4025) Balance 3/4/25 per bank statement	\$15,000.00
4.72/4.81% Interest 17 months (mature 8/4/26)	
CD #2 Furniture (5608) Balance 2/06/25 per bank statement	\$15,000.00
4.72/4.81% Interest 17 months (mature 7/6/26)	
CD #4 Furniture (8801) Balance 10/31/25 per bank statement	\$10,000.00
4.09/4.15% Interest 19 months (mature 5/31/27)	
CD #5 Expansion (8989) Balance 10/27/25 per bank statement	\$12,323.34 (new base)
4.09%/4.15% Interest 13 months (mature 11/27/26)	

Furniture & Equipment (\$40,000.00) + Expansion (\$12,323.34) = \$52,323.34

BUSINESS OF THE LIBRARY BOARD

MEETING DATE: February 25, 2026

PLACEMENT: Action Item

ITEM TITLE: Accounts Payable

SUBMITTED BY: Trisha Smith, Library Director

SUMMARY EXPLANATION:

Review the submitted Accounts Payable report.

ATTACHMENT:

1. Accounts Payable

STAFF RECOMMENDATION:

Approve the submitted Accounts Payable report.

ACTION BY COMMITTEE:

Village of Germantown, WI - PRODUCTION



INVOICE LIST BY GL ACCOUNT

YEAR/PERIOD: 2026/1 TO 2026/1									
ACCOUNT/VENDOR	INVOICE	PO	YEAR/PR	TYP	S	CHECK RUN	CHECK	DESCRIPTION	
10570000								Library	
10570000 521400								Library Life Insurance	
100933 SECURIAN FINANCIAL G	002832L FEB26	0	2026 1	INV	P				
						123.62	26.01.22	13933 LIFE INSURANCE	
						ACCOUNT TOTAL		123.62	
10570000 531000								Library Gen Supplies & Expense	
100003 4IMPRINT INC	20580	0	2026 1	INV	P				
						1,565.53		4imprint	
						ACCOUNT TOTAL		1,565.53	
10570000 531010								Library Office Supplies	
101624 STAPLES	6052815885	0	2026 1	INV	P				
						78.98	26.01.22	13935 Office Supplies	
						ACCOUNT TOTAL		78.98	
10570000 531100								Library Books	
100032 AMAZON CAPITAL SERVI	1C97-KYWX-MR6C	0	2026 1	INV	P				
						5,437.13	26.01.15	13781 Collection Material	
101265 PLAYAWAY	521808	0	2026 1	INV	P			13927 Collection Material	
101265 PLAYAWAY	522088	0	2026 1	INV	P			13927 Collection Material	
						588.51			
						ACCOUNT TOTAL		6,025.64	
10570000 531490								Library Program Supplies & Exp	
100207 RUSSELL, DARLENE	GCL012826	0	2026 1	INV	P				
						480.00	26.01.22	13932 Programming Supplie	
100279 FIRST IMPRESSIONS	GCL020326	0	2026 1	INV	P			13902 Programming Supplie	
						175.00	26.01.22		
999999 DOLLAR TREE	20579	0	2026 1	INV	P			Dollar Tree	
999999 MICHAELS #9490	20581	0	2026 1	INV	P			Michaels	
999999 MICHAELS STORES 3757	20582	0	2026 1	INV	P			Michaels	
						106.44			
						193.51			
						ACCOUNT TOTAL		848.51	
						ORG 10570000 TOTAL		8,642.28	
FUND 10	General Fund					TOTAL:		8,642.28	

** END OF REPORT - Generated by Trisha Smith **

BUSINESS OF THE LIBRARY BOARD

MEETING DATE: February 25, 2026

PLACEMENT: Presentation

ITEM TITLE: Budget Reports

SUBMITTED BY: Trisha Smith, Library Director

SUMMARY EXPLANATION:

Review the submitted Budget Reports.

ATTACHMENT:

1. Budget Report (pt. 1 - 2025)
2. Budget Report (pt. 2 - 2026)
3. Budget Report (pt. 3 - Impact Fees)
4. Budget Report (pt. 4 - Library Capital)

STAFF RECOMMENDATION:

ACTION BY COMMITTEE:

Village of Germantown, WI - PRODUCTION



YEAR-TO-DATE BUDGET REPORT

FOR 2025 12								
ACCOUNTS FOR:	ORIGINAL	TRANFRS/	REVISED			AVAILABLE	PCT	
10 General Fund	APPROP	ADJSTMNTS	BUDGET	YTD ACTUAL	ENCUMBRANCES	BUDGET	USE/COL	
10570000 Library								
10570000 432600	County Library	-339,000	0	-339,000	-339,526.61	.00	526.61	100.2%
10570000 462900	Library Fines &	-10,000	0	-10,000	-13,843.58	.00	3,843.58	138.4%
10570000 471700	Library Donatio	0	-93,207	-93,207	-95,256.07	.00	2,048.65	102.2%
10570000 511000	Library Reg Sal	286,998	8,918	295,916	313,920.38	.00	-18,004.38	106.1%*
10570000 511100	Library PT Sala	306,460	9,042	315,502	314,390.55	.00	1,111.45	99.6%
10570000 511200	Library Board	1,200	0	1,200	1,315.14	.00	-115.14	109.6%*
10570000 511600	Library Overtim	0	0	0	172.67	.00	-172.67	100.0%*
10570000 521000	Library Social	45,500	1,374	46,874	46,308.25	.00	565.75	98.8%
10570000 521100	Library State R	39,984	619	40,603	38,690.29	.00	1,912.71	95.3%
10570000 521200	Library Health	95,128	0	95,128	101,925.17	.00	-6,797.17	107.1%*
10570000 521300	Library Dental	5,050	0	5,050	6,832.94	.00	-1,782.94	135.3%*
10570000 521400	Library Life In	1,600	0	1,600	1,352.50	.00	247.50	84.5%
10570000 531000	Library Gen Sup	10,000	39,000	49,000	49,170.26	.00	-170.26	100.3%*
10570000 531010	Library Office	6,000	0	6,000	5,982.73	.00	17.27	99.7%
10570000 531080	Library Profess	2,000	2,000	4,000	3,329.83	.00	670.17	83.2%
10570000 531100	Library Books	56,000	17,000	73,000	70,990.66	.00	2,009.34	97.2%
10570000 531190	Marketing & Pro	5,000	0	5,000	4,934.75	.00	65.25	98.7%
10570000 531240	Library Travel	1,000	0	1,000	916.44	.00	83.56	91.6%
10570000 531430	Library Book Pr	10,000	0	10,000	9,912.92	.00	87.08	99.1%
10570000 531440	Library Periodi	5,000	0	5,000	5,285.67	.00	-285.67	105.7%*
10570000 531460	Library Audio V	20,000	5,000	25,000	25,000.00	.00	.00	100.0%
10570000 531470	Library Compute	22,139	0	22,139	23,207.53	.00	-1,068.53	104.8%*
10570000 531490	Library Program	20,000	31,000	51,000	51,095.58	.00	-95.58	100.2%*
10570000 552300	Library System	24,000	0	24,000	23,330.48	.00	669.52	97.2%
10570000 561000	Library Buildin	65,000	0	65,000	71,536.26	.00	-6,536.26	110.1%*
10570000 561400	Library Telepho	4,000	0	4,000	1,865.40	.00	2,134.60	46.6%
10570000 571000	Library Insuran	7,320	0	7,320	8,173.00	.00	-853.00	111.7%*
10570000 5PCARD	UNALLOCATED PCA	0	0	0	87.24	.00	-87.24	100.0%*
TOTAL Library		690,379	20,746	711,125	731,100.38	.00	-19,975.80	102.8%
TOTAL General Fund		690,379	20,746	711,125	731,100.38	.00	-19,975.80	102.8%
TOTAL REVENUES		-349,000	-93,207	-442,207	-448,626.26	.00	6,418.84	
TOTAL EXPENSES		1,039,379	113,953	1,153,332	1,179,726.64	.00	-26,394.64	

YEAR-TO-DATE BUDGET REPORT

FOR 2025 12							
	ORIGINAL APPROP	TRANFRS/ ADJSTMTS	REVISED BUDGET	YTD ACTUAL	ENCUMBRANCES	AVAILABLE BUDGET	PCT USE/COL
GRAND TOTAL	690,379	20,746	711,125	731,100.38	.00	-19,975.80	102.8%

** END OF REPORT - Generated by Trisha Smith **

Village of Germantown, WI - PRODUCTION



YEAR-TO-DATE BUDGET REPORT

FOR 2026 01

ACCOUNTS FOR: 10 General Fund	ORIGINAL APPROP	TRANFRS/ ADJSTMTS	REVISED BUDGET	YTD ACTUAL	ENCUMBRANCES	AVAILABLE BUDGET	PCT USE/COL
10570000 Library							
10570000 432600 County Library	-342,000	0	-342,000	-203.11	.00	-341,796.89	.1%
10570000 462900 Library Fines &	-12,000	0	-12,000	-2,263.00	.00	-9,737.00	18.9%
10570000 511000 Library Reg Sal	306,124	0	306,124	24,332.71	.00	281,791.29	7.9%
10570000 511100 Library PT Sala	320,807	0	320,807	22,872.07	.00	297,934.93	7.1%
10570000 511200 Library Board	1,200	0	1,200	710.00	.00	490.00	59.2%
10570000 511600 Library Overtim	0	0	0	67.85	.00	-67.85	100.0%
10570000 521000 Library Social	47,960	0	47,960	3,525.90	.00	44,434.10	7.4%
10570000 521100 Library State R	40,336	0	40,336	2,958.98	.00	37,377.02	7.3%
10570000 521200 Library Health	98,978	0	98,978	8,248.28	.00	90,729.72	8.3%
10570000 521300 Library Dental	5,050	0	5,050	486.66	.00	4,563.34	9.6%
10570000 521400 Library Life In	1,557	0	1,557	123.62	.00	1,433.38	7.9%
10570000 531000 Library Gen Sup	4,000	0	4,000	1,565.53	.00	2,434.47	39.1%
10570000 531010 Library Office	6,000	0	6,000	78.98	.00	5,921.02	1.3%
10570000 531080 Library Profess	5,000	0	5,000	.00	.00	5,000.00	.0%
10570000 531100 Library Books	76,000	0	76,000	313.51	.00	75,686.49	.4%
10570000 531190 Marketing & Pro	6,000	0	6,000	.00	.00	6,000.00	.0%
10570000 531240 Library Travel	1,500	0	1,500	.00	.00	1,500.00	.0%
10570000 531430 Library Book Pr	8,000	0	8,000	.00	.00	8,000.00	.0%
10570000 531440 Library Periodi	6,000	0	6,000	.00	.00	6,000.00	.0%
10570000 531470 Library Compute	24,000	0	24,000	.00	.00	24,000.00	.0%
10570000 531490 Library Program	20,000	0	20,000	848.51	.00	19,151.49	4.2%
10570000 552300 Library System	26,000	0	26,000	.00	.00	26,000.00	.0%
10570000 561000 Library Buildin	70,000	0	70,000	.00	.00	70,000.00	.0%
10570000 561400 Library Telepho	3,408	0	3,408	.00	.00	3,408.00	.0%
10570000 571000 Library Insuran	8,283	0	8,283	.00	7,492.74	790.26	90.5%
TOTAL Library	732,203	0	732,203	63,666.49	7,492.74	661,043.77	9.7%
TOTAL General Fund	732,203	0	732,203	63,666.49	7,492.74	661,043.77	9.7%
TOTAL REVENUES	-354,000	0	-354,000	-2,466.11	.00	-351,533.89	
TOTAL EXPENSES	1,086,203	0	1,086,203	66,132.60	7,492.74	1,012,577.66	

YEAR-TO-DATE BUDGET REPORT

	ORIGINAL APPROP	TRANFRS/ ADJSTMTS	REVISED BUDGET	YTD ACTUAL	ENCUMBRANCES	AVAILABLE BUDGET	PCT USE/COL
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GRAND TOTAL	732,203	0	732,203	63,666.49	7,492.74	661,043.77	9.7%
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** END OF REPORT - Generated by Trisha Smith **

Village of Germantown, WI - PRODUCTION



G/L ACCOUNT DETAIL

Org: 23000000 Object: 110000
 Library Impact Cash 23 -000-000-000-0000-000-110000-

YEAR	PER	JOURNAL	EFF DATE	SRC T	PO/REF2	REFERENCE	AMOUNT	P	CHECK NO	WARRANT	VDR NAME/ITEM	DESC	COMMENTS
2025	12	323	12/31/2025	GNI 1		25InvestIn	403.31	Y		0			SYSTEM GE
2025	12	257	12/26/2025	CRP 1			711.00	Y		0			
2025	12	158	12/12/2025	CRP 1			711.00	Y		0			
2025	12	82	12/05/2025	CRP 1			711.00	Y		0			
2025	11	152	11/25/2025	CRP 1			711.00	Y		0			
2025	11	62	11/07/2025	CRP 1			711.00	Y		0			
2025	10	149	10/16/2025	CRP 1			711.00	Y		0			
2025	10	75	10/07/2025	CRP 1			2,844.00	Y		0			
2025	09	125	09/30/2025	GNI 1		2509INVINT	291.24	Y		0			SYSTEM GE
2025	09	120	09/26/2025	CRP 1			711.00	Y		0			
2025	09	75	09/12/2025	CRP 1			711.00	Y		0			
2025	09	47	09/05/2025	CRP 1			1,422.00	Y		0			
2025	08	125	08/29/2025	CRP 1			711.00	Y		0			
2025	08	110	08/22/2025	CRP 1			711.00	Y		0			
2025	08	83	08/15/2025	CRP 1			711.00	Y		0			
2025	08	59	08/08/2025	CRP 1			711.00	Y		0			
2025	07	253	07/25/2025	CRP 1			711.00	Y		0			
2025	07	99	07/11/2025	CRP 1			711.00	Y		0			
2025	07	52	07/02/2025	CRP 1			711.00	Y		0			
2025	06	152	06/30/2025	GEN 1		250630Int	672.40	Y		0			SYSTEM GE
2025	06	147	06/04/2025	CRP 1			-711.00	Y		0			
2025	06	106	06/20/2025	CRP 1			711.00	Y		0			
2025	06	71	06/13/2025	CRP 1			2,133.00	Y		0			
2025	06	44	06/04/2025	CRP 1			2,133.00	Y		0			
2025	05	72	05/09/2025	CRP 1			711.00	Y		0			
2025	04	143	04/25/2025	CRP 1			711.00	Y		0			
2025	04	61	04/11/2025	CRP 1			711.00	Y		0			
2025	04	43	04/04/2025	CRP 1			1,422.00	Y		0			
2025	03	78	03/14/2025	CRP 1			711.00	Y		0			
2025	03	53	03/07/2025	CRP 1			711.00	Y		0			
2025	02	159	02/28/2025	CRP 1			1,422.00	Y		0			
2025	02	148	02/19/2025	CRP 1			1,422.00	Y		0			
2025	01	77	01/06/2025	CRP 1			843.00	Y		0			
2025	00	6	01/01/2025	SOY 1		SOY BAL	83,734.62	Y		0			OPENING B

Total Amount: 112,962.57

** END OF REPORT - Generated by Trisha Smith **

G/L ACCOUNT DETAIL

Org: 41000000 Object: 110000
 Library Capital Cash 41 -000-000-000-0000-000-110000-

YEAR	PER	JOURNAL	EFF DATE	SRC T	PO/REF2	REFERENCE	AMOUNT	P	CHECK NO	WARRANT	VDR NAME/ITEM	DESC	COMMENTS
2025	12	323	12/31/2025	GNI 1		25InvestIn	4,394.81	Y		0			SYSTEM GE
2025	09	125	09/30/2025	GNI 1		2509INVINT	3,173.56	Y		0			SYSTEM GE
2025	08	80	08/15/2025	CRP 1			23,293.50	Y		0			
2025	06	152	06/30/2025	GEN 1		250630Int	7,327.11	Y		0			SYSTEM GE
2025	00	6	01/01/2025	SOY 1		SOY BAL	914,336.45	Y		0			OPENING B

Total Amount: 952,525.43

** END OF REPORT - Generated by Trisha Smith **

BUSINESS OF THE LIBRARY BOARD

MEETING DATE: February 25, 2026

PLACEMENT: Presentation

ITEM TITLE: Director's Report

SUBMITTED BY: Trisha Smith, Library Director

SUMMARY EXPLANATION:

Review the submitted Director's Report and attachments.

ATTACHMENT:

1. Director's Report
2. Director's Report (pt. 1 - January Highlights)
3. Director's Report (pt. 2 - February Highlights)
4. Director's Report (pt. 3 - 2026 Legislative Day - Book Cycle)
5. Director's Report (pt. 4 - 2026 Legislative Day - Book Shelving)
6. Director's Report (pt. 5 - 2026 Legislative Day - Wisconsin Libraries)
7. Director's Report (pt. 6 - 2026 Legislative Day - Wisconsin Library Systems)
8. Director's Report (pt. 7 - 2025 Annual Report Graphic)
9. Director's Report (pt. 8 - 2026-2030 Ozaukee Sheboygan Plan)
10. Director's Report (pt. 9 - 2026 Holds Routing Sequence)
11. Director's Report (pt. 10 - 2025 Annual Report Village Board Presentation)
12. Director's Report (pt. 11 - Circulation Statistics)
13. Director's Report (pt. 12 - Wash. Co. - Jan 30)
14. Director's Report (pt. 13 - Express News - Jan 31)

STAFF RECOMMENDATION:

ACTION BY COMMITTEE:

Director's Report: February 2026

STATE OF WISCONSIN

- Library Legislative Day was held in Madison on Tuesday, February 10, 2026 (handouts attached).
- The 2024 Annual Report was submitted (updated graphics attached).

MONARCH LIBRARY SYSTEM

- The Monarch Library System Directors met on Thursday, February 12, 2026 in Sheboygan. The account manager from innovative discussed the migration to the cloud for Polaris in mid-2026 with implementation for Vega Program following in the fall. Discussion included Annual Report timelines, digital ADA compliance timeline for library websites, approval of the 2026-2030 Joint County Library Services Plan for Ozaukee and Sheboygan Counties (attached) and the Holds Routing Sequence (attached).
- Agendas and minutes: <https://monarchlibraries.org/library-director-meetings/>

WASHINGTON COUNTY

- Genavieve Pearl has been hired as West Bend Library's Deputy Director.

VILLAGE OF GERMANTOWN:

- Previous meetings:
 - Village Board (2/2)
 - X. B. Germantown Community Library 2025 Annual Report (discussion) (attached)
 - Government & Finance Committee (2/16)
 - Village Board (2/16)
- Agendas and minutes: <https://germantownwi.portal.civicclerk.com/>
- Recordings: <https://www.youtube.com/@villageofgermantownwiscons871/streams>
- Steve Kreklow will be leaving his position as the Village Administrator. His last day is Friday, March 13, 2026.
- Matt Mortwedt will be leaving his position as Director of the Department of Public Works.

FRIENDS OF THE GERMANTOWN COMMUNITY LIBRARY

- The Friends of the Library "Everything's \$0.50" sale will be held in March.

DONATIONS:

Donor	Amount	Department	Plaque	Address

- Donation Jars / Giving Tree:
 - Early Literacy: \$8.45
 - Programming Supplies: \$26.66

Monthly Donations Total: \$35.11

DEPOSITS:

REQUEST FOR CHECK (PREVIOUSLY VOTED ON) (see attached):

STATISTICS:

- Circulation Statistics (see attached)
 - Physical: **23,455 (-5.4% from 2024 / -5.4% YTD)**
 - Digital: **6,536 (13.4% from 2024 / 13.4% YTD)**

- Total: **27,440 (-1.8% from 2024 / -1.8% YTD)**

PROGRAMMING:

- Ongoing Programs (number of monthly offerings):
 - Youth: Storytime (17), Family Fun Night, Lego @ the Library, Saturday Programs
 - Tween/Teen: Tween Programs, Teen Programs, Teen Advisory Board & Craft Workshops (3)
 - Adult: Job Service Assistance, Tax Assistance, Blood Drives, Adult Puzzle Days, Fiber Arts Meet Up, Craft Workshops (3), Adult Crafts (2) & Book Groups (6)
 - Outreach: Senior Living Facility Visits (6), Adult Day Center (2), Home Delivery, Preschool Readings & Book Delivery
- Upcoming Programs & Outreach Calendar: <https://germantownlibrarywi.events.mylibrary.digital/>
 - Highlighted Upcoming Special Events:
 - Sat, Mar 14 @ 10am-12pm – Family FunFest
 - Fri, Mar 20 @ 1pm – Maple Sugaring
 - Tues, Mar 31 @ 1-7pm – Hygee Day at the Library

IN THE NEWS (ATTACHED):

- “Germantown library to host ‘Abigail Adams: A Lifeline in Letters’ ” (Wash. Co. Daily, Jan 30)
- “Jessica Michna portrays Abigail Adams in Feb. 3 event at Germantown library” (Express News, Jan 31)

DIRECTOR CONTINUING EDUCATION HOURS (100 HOURS EVERY 5 YEARS – EXPIRES IN 12/2027)

DIRECTOR MEETINGS, PROGRAMS & OUTREACH (PAST):

- Mon, Feb 2 – Village Board
- Tues, Feb 3 – Village Administrator
- Thurs, Feb 5 – Monarch Directors Chat
- Mon, Feb 9 – Make It @ the Library (3)
- Wed, Feb 11 – Village Department Heads
- Wed, Feb 11 – LEGO @ the Library
- Thurs, Feb 12 – Monarch Directors (Sheboygan)
- Mon, Feb 16 – GGF & Village Board (online)
- Thurs, Feb 19 – Monarch Directors Chat
- Mon, Feb 23 – Friends of the Library
- Wed, Feb 25 – Village Department Heads
- Wed, Feb 25 – Library Board

DEPARTMENT UPDATES

ADMIN & ALL STAFF

YOUTH, ADULT & OUTREACH SERVICES

- Reading Dragons Club for ages 6-14 runs through Tuesday, March 31 and is going very well. This includes reading incentives as trading cards and events.

CIRCULATION & TECHNICAL SERVICES

- The Winter Check-Out Incentive will run through Saturday, February 28 at the Circulation Desk. Patrons will receive a raffle card for every 5 items checked out.
- 2025 federal and state tax forms are available in the lobby.

TECHNOLOGY, BUILDING & GROUNDS

Library Highlights (Jan 2026)



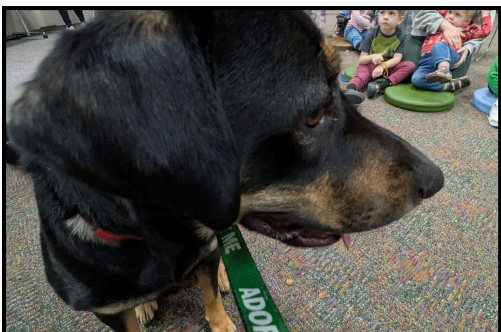
Trisha Smith, Library Director, joined us for Meet Your Neighbor Storytime.



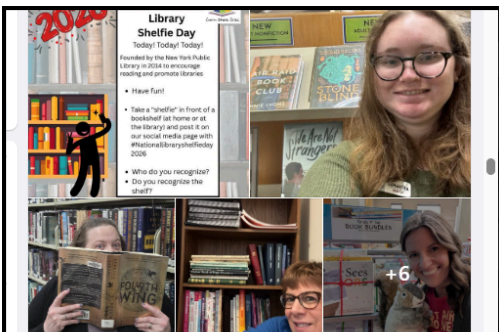
The library received a generous donation for a new (and bigger) community puzzle table.



Staff have been busy planning for Summer Reading Challenge and programs.



The Washington County Humane Society joined us for Meet Your Neighbor Storytime.



Staff participated in Library Shelfie Day online.



We had a full class learning how to Zentangle.



Patrons of all ages participated in Northern Light activities.



LEGO @ the Library continues to be a popular program each month.



Tween, teens & adults made snowflakes at Make It @ the Library.



The Friends had a Pop-Up Puzzle Sale in January & February in addition to regular Pop-Up Sales.



Our new Library of Things shelves have been a great addition to the front of the library.



Over 350 baskets and additional books were sold at the Friends Holiday Book & Basket Sale in 2025.

Library Highlights (Feb 2026)



Our new monthly afternoon Fiber Arts Meet Up is going well.



Over 60 people attended Jessica Michna as Abigail Adams.



Our Community Services Specialist reads to residents at local senior facilities.



The library added over 20 new Tonies to our Library of Things, Jr. collection..



Patrons made Valentine's to give to seniors in the community.



Kids had a great time making creations out of pasta at weekly storytime.



Tweens had fun at Nintendo Switch Night - part of our monthly programs for ages 9-12.



Belle Salon joined us for Meet Your Neighbor Storytime.



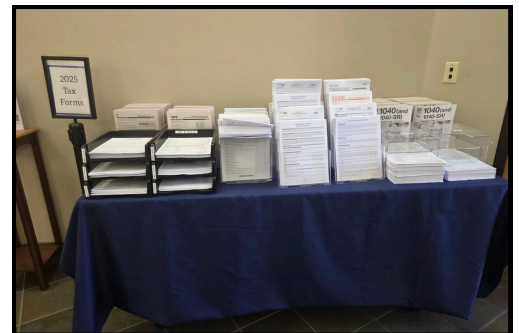
We had a full house at our quarterly Puzzle Race for all ages.



Reading Dragons for ages 6-14 runs through the end of March.



Art work is on display through March 28 from the Kettle Moraine Fine Arts Guild.



Tax forms are available for free in the library lobby.



THE LIFE CYCLE

of a Library Book

Library Staff

Library Patron

Board-Approved Collection Development Policy

Staff Selects

Professional Journals (e.g. Publishers Weekly, Library Journal, BookList), Magazines, Newspapers, Staff Expertise

Purchased

Baker & Taylor, Ingram, Local Bookstores, Amazon, Direct from Publisher

Processed

Stamped, Labeled, and Covered

Cataloged

Added to online catalog

Shelved

Children's, Young Adult, or Adult

Copies Added

Community demand triggers the purchase of more copies

Systems' ILS Deliveries

Checked In

Reshelved

Weeded

Deselected or damaged material given to Friends for booksale or recycling

Staff Selects New Books

Community Member/Taxpayer

90% of library budgets come from municipal governments (city, village, town, county, tribal, etc.)

Patron Request

Word of mouth, media mentions, newspapers, magazines, BookTok, etc.

Read in Library

Hold Placed

Interlibrary Loan (ILL) Requested

Checked Out

Returned

Material Challenged
(See other side)



WISCONSIN LIBRARY ASSOCIATION

wisconsinlibraries.org
wla@wisconsinlibraries.org

When there is a **BOOK CHALLENGE**

Challenges to Library Materials

Libraries have policies and procedures in place to respectfully address a community member's concerns. It begins long before an item is placed in the collection.

How are **MATERIALS ADDED** to a library's collection?

- A locally appointed Library Board of Trustees develops a Collection Development Policy to guide its library's selection of materials.
- Local library staff use their training and expertise, professional book reviews, and patron requests to purchase materials that fit the Library Board's Collection Development Policy and reflect the needs and interests of the local community.
- Librarians locate materials in the library based on their professional expertise, knowledge of the community, and the Collection Development Policy.

What process does a library use to deal with a **MATERIALS CHALLENGE**?

The library's board-approved Collection Development Policy details a process for responding to materials challenges:

- When a patron notifies the library of an item they believe should be removed or relocated, staff provide the patron with a materials-reconsideration form that allows the patron to express their concerns.
- Staff review the submission; read, listen, or watch the item in its entirety; and determine whether the item complies with the Collection Development Policy.
- The Library Director notifies the patron in writing of its decision. The patron has the opportunity to appeal the decision to the Library Board.
- If the patron appeals the decision, the Library Board conducts its own review in relation to the Collection Development Policy. The Library Board notifies the patron of its decision in writing.

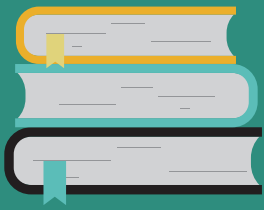


Always feel free to talk to your local library director with questions or concerns.



WISCONSIN
LIBRARY
ASSOCIATION

wisconsinlibraries.org
wla@wisconsinlibraries.org



SHELVING

of a library book

Determining Item Location

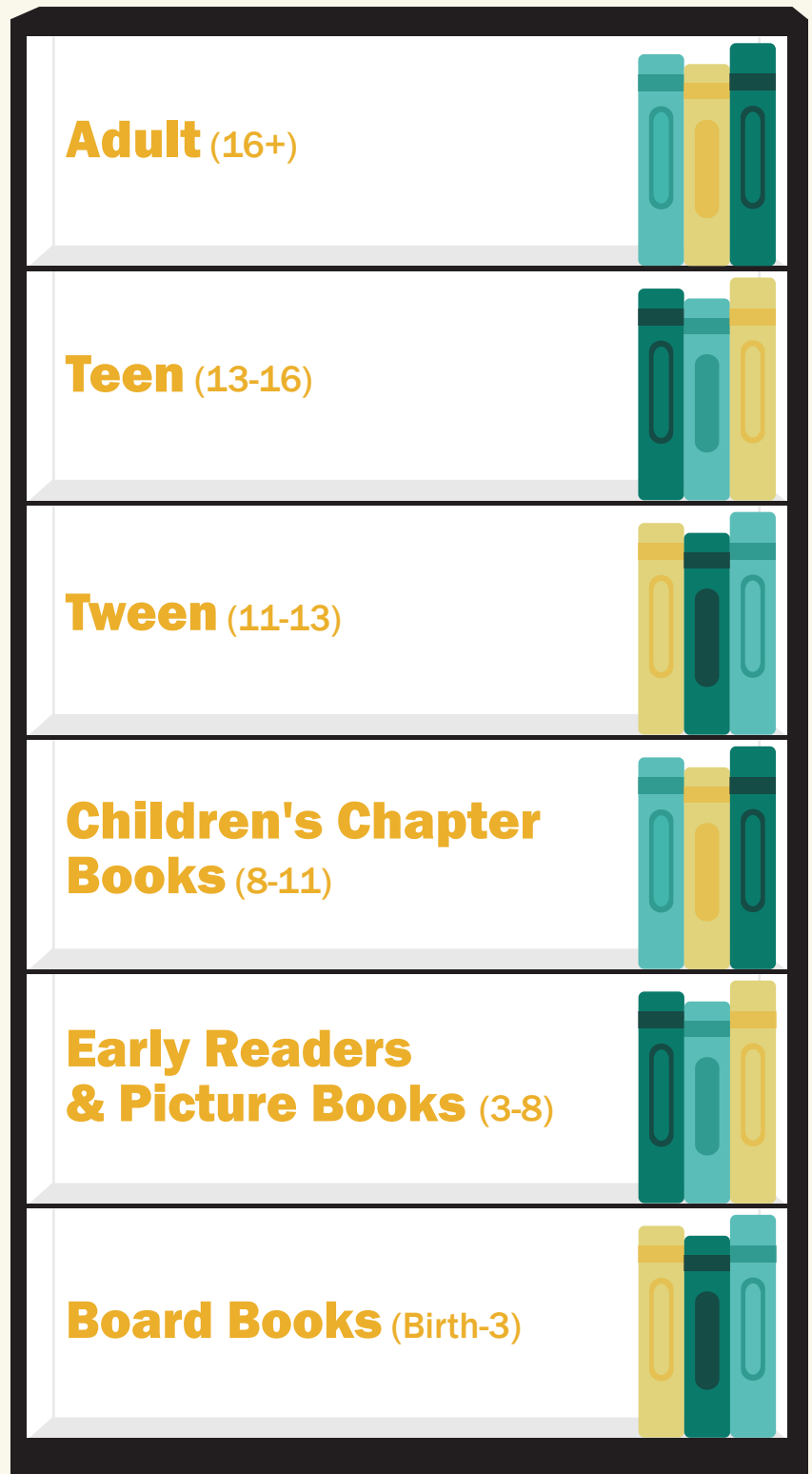
Materials are located within a local library according to best practices and local policies and procedures.

- Public libraries have a variety of books for readers of all ages, maturity levels, and interests.
- Professional reviews* often indicate an item's genre.
- Library staff consult Library of Congress records for genre and subject information.
- Library staff look at the book to confirm shelf location (e.g. age of protagonists, number of pages, illustrations).
- Libraries appreciate patron engagement. If a patron is concerned about the placement of an item, they should reach out directly to their local library. Libraries have a process in place in case a patron would like the library to reconsider the location of an item. (See *Life Cycle of a Library Book*)

*Professional reviews may include *Publisher's Weekly*, *Library Journal*, *School Library Journal*, *Horn Book*, *Booklist*, *Kirkus Reviews*, *shelf-awareness.com*, and *forewordreviews.com*.

Where does it go?

Librarians use professional guidelines, local policies and procedures, and practicalities such as space in determining where to shelve a book. Most libraries have areas for different age ranges.



WISCONSIN
LIBRARY
ASSOCIATION

wisconsinlibraries.org
wla@wisconsinlibraries.org

USING THE LIBRARY

with your child

Parental Rights and Responsibilities

Wisconsin public libraries value the involvement of parents and guardians in their children's use of public library materials. Responsibility for what children under the age of 16* read and use rests with their parents and guardians.

Public libraries offer many tools and resources to support **PARENTAL INVOLVEMENT**.

Libraries help families find library materials that meet their needs and interests:

- Collection development policies ensure the library has varied materials that serve the whole community.
- Trained staff select materials and help families find the titles they want.
- Signs direct children, teens, and adults to appropriate collections.
- Library staff can recommend books to support many needs, interests, and age levels.
- Libraries provide access to professional reviews to help parents and guardians determine which materials are appropriate for their child.

Many Wisconsin libraries have policies about children's library use, such as:

- Setting a minimum age for children to be in the library unattended by a parent or guardian.
- Requiring a parent or guardian to sign their child's library card application, which prevents a child from obtaining a library card without their permission.

Parents and guardians can see what their children under the age of 16* have checked out:

- Parents and guardians can call, email, or visit the library to get their child's account information.
- Parents and guardians can view their children's accounts online, via the library's website and/or an app.
- Some libraries provide the option for parents and guardians to receive a text or email receipt when their child checks out materials, which includes the titles of those materials.



***Wisconsin statute grants parents and guardians access to their children's public library records when that child is under the age of 16.**



wisconsinlibraries.org
wla@wisconsinlibraries.org



Wisconsin Libraries

By the Numbers

Wisconsin Residents Use Libraries

- 37.7 million physical items checked out*
- 1.77 million uses of public internet computers
- 14 million wireless internet uses
- 8 million BadgerLink successful retrievals
- 2.5 million attendees at public library events
- 12.1 million eBooks, e-audiobooks, and videos downloaded*

*These figures include data from Wisconsin public libraries, technical colleges, and the Universities of Wisconsin
2024 Data Source: Wisconsin Department of Public Instruction; IPEDS: Integrated Postsecondary Education Data System; Academic Libraries Survey

Wisconsin has one of the most active collections of eBooks and digital audiobooks in the nation.

Did You Know?

For most Wisconsin communities, the public library is the primary place for public access to hi-speed Internet.

Public Library Systems

- Serve 467 libraries
- Offer technology infrastructure and training
- Coordinate delivery of books statewide
- Provide online catalogs and digital resources
- Supplement local library budgets
- Provide continuing education opportunities
- Offer consulting and leadership

Wisconsin College & University Libraries

- Serve nearly 458,000 students and their local communities
- Support traditional, online, and University of Wisconsin Flexible Option
- Provide research support for more than \$1.8 billion in federal grant research

Source: National Center for Education Statistics (NCES) IPEDS Data Center (2024); NSF HERD survey (2023)

School Media & Technology Centers

- Serve 772,250 students
- Support technology instruction and classroom teachers
- Primary funding source is Common School Fund

2024-2025 September enrollment. Source: Wisconsin Department of Public Instruction.

Special Libraries

- Serve a variety of industries:
 - Health care
 - Government
 - Research institutions
 - Business



The Benefits of Wisconsin Public Libraries

Communities Need

- Reliable, affordable resources
- Access to information
- Learning opportunities
- Gathering spaces

Libraries Offer

- Cost-effective sources for books, digital resources, and technology access
- Free and reliable access to the Internet and published materials
- Resources, programs, and expertise to increase individual, business, and community knowledge
- Places for gathering to learn and connect

The Benefit of Wisconsin Public Libraries



Literacy

- Offering early literacy programs such as 1000 Books Before Kindergarten to help ensure children are ready for school
- Participating in partnerships with schools to help improve student literacy through summer reading programs, teaching research skills, and helping develop information and financial literacy
- Providing important resources for homeschool families



Workforce Development

- Partnering with the state's Workforce Development Centers to extend resources and services to job seekers in communities throughout Wisconsin
- Offering online classes and other learning opportunities designed to increase skills of people seeking employment opportunities or other career advancements
- Providing meeting spaces to conduct interviews both in-person and via technology



Information Technology

- Providing technology training to residents who need assistance
- Offering reliable, hi-speed internet access and wi-fi hotspots to ensure residents have reliable broadband access
- Offering spaces for innovation centers and creative learning labs designed to maximize in-person learning opportunities using technology not readily accessible to individual residents

The Benefits of Wisconsin Specialized Libraries

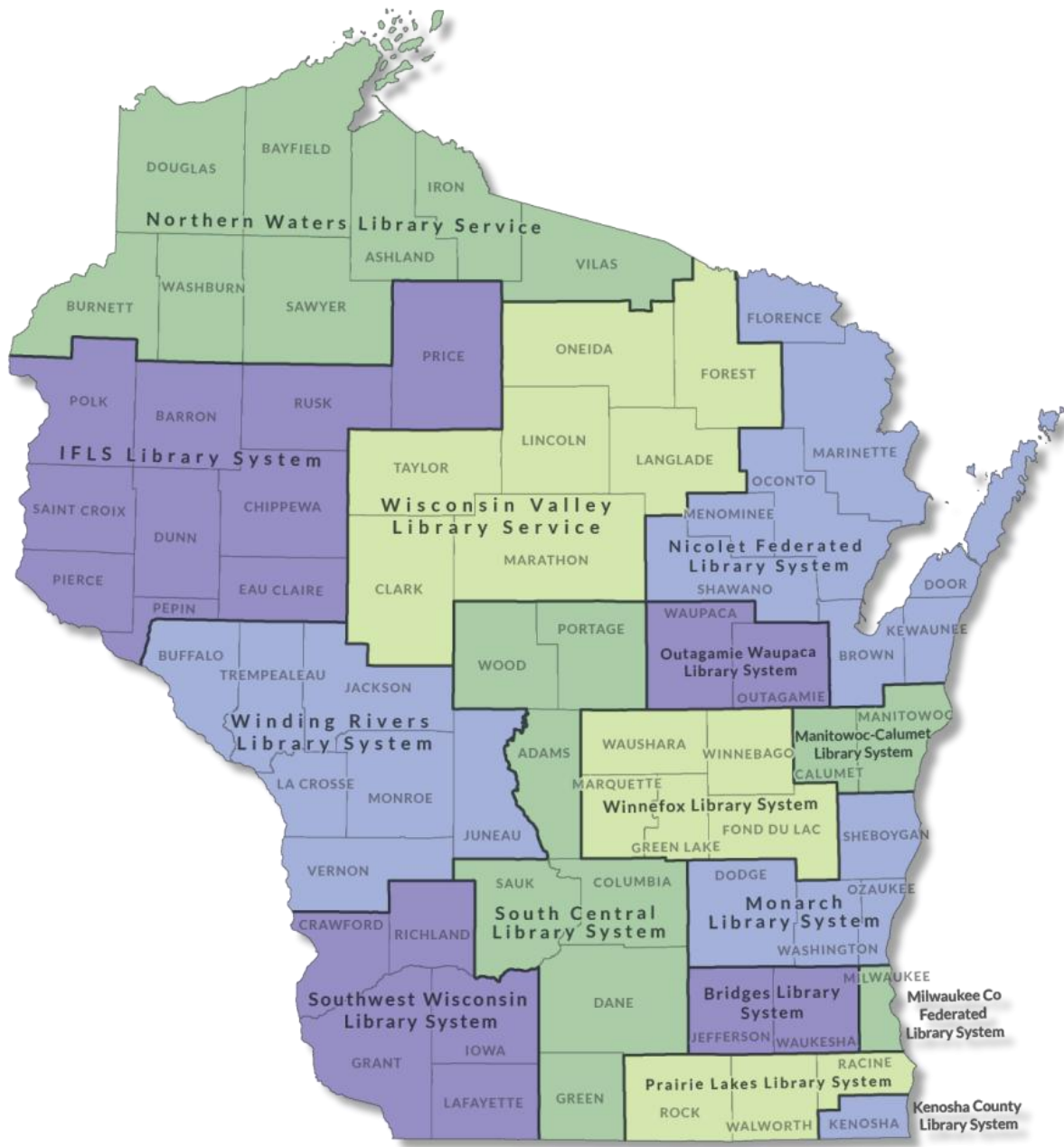


Knowledge, Creativity, & Learning

- Access to creative application of information and data
- Ability to efficiently acquire, analyze, manage, and apply information and data
- Access to cutting-edge research, consultation services, and learning spaces to experiment and innovate
- Support for business development in biotechnology, engineering, computer science, agriculture, biofuels, health care, and more



Wisconsin Public Library Systems



Contact information for each library system is on the reverse side

Bridges Library System

Brittany Larson, System Director
blarson@bridgeslibrarysystem.org
741 N. Grand Avenue, Ste 210, Waukesha, WI 53186
262-896-8081 | <http://bridgeslibrarysystem.org>

IFLS Library System

John Thompson, System Director
thompson@ifls.lib.wi.us
1538 Truax Boulevard, Eau Claire, WI 54703
715-839-5082 x 116 | <http://iflsweb.org>

Kenosha County Library System

Sarah Townsend, System Director
stownsend@mykpl.info
812 56th Street, Kenosha, WI 53140
262-564-6383 | <https://www.mykcls.info>

Manitowoc-Calumet Library System

Rebecca Scherer, System Director
rscherer@mcls.lib.wi.us
707 Quay Street, Manitowoc, WI 54220
920-686-3051 | <http://www.mclsweb.org/mclsweb>

Milwaukee County Federated Library System

Steve Hesel, System Director
steve.hesel@mcfls.org
709 North Eighth Street, Milwaukee, WI 53233
414-286-8149 | <http://www.mcfls.org>

Monarch Library System

Riti Grover, System Director
rgrover@monarchlibraries.org
4632 South Taylor Drive, Sheboygan, WI 53081
920-208-4900 | <http://monarchlibraries.org>

Nicolet Federated Library System

Tracy Vreeke, System Director
tvreeke@nflsoffice.org
1595 Allouez Avenue, Ste 4, Green Bay, WI 54311
920-448-4414 | <http://www.nfls.lib.wi.us>

Northern Waters Library Service

Katherine Elchert, System Director
director@northernwaters.org
3200 Lakeshore Drive East, Ashland, WI 54806
715-685-2365 | <http://nwls.wislib.org>

Outagamie Waupaca Library System

Bradley Shipps, System Director
bshipps@owlsweb.org
3373 West Brewster Street, Appleton, WI 54914
920-832-6190 | <http://owlsweb.org>

Prairie Lakes Library System

Stephen Ohs, System Director
sohs@prairielakes.info
29134 Evergreen Drive, Ste 600, Waterford, WI 53185
262-514-4500 x 68 | <https://www.prairielakes.info>

South Central Library System

Shannon Schultz, System Director
sschultz@scls.info
1650 Pankratz St., Madison, WI 53704
608-246-7970 | <http://www.scls.info>

Southwest Wisconsin Library System

Angela Noel, System Director
director@swls.org
1300 Industrial Drive, Ste 2, Fennimore, WI 53809
608-822-3393 | <http://www.swls.org>

Winding Rivers Library System

Kristen Anderson, System Director
kristen@wrlsweb.org
980 West Highway 16, West Salem, WI 54669
608-789-7119 | <http://www.wrlsweb.org>

Winnefox Library System

Clairellyn Sommersmith, System Director
sommersmith@winnefox.org
106 Washington Avenue, Oshkosh, WI 54901
920-236-5220 | <http://www.winnefox.org>

Wisconsin Valley Library Service

Marla Sepnafski, System Director
msepnafs@wvls.org
300 North First Street, Wausau, WI 54403
715-261-7251 | <http://wvls.org>

Last updated 01-16-26



2025 BY THE NUMBERS

GERMANTOWN COMMUNITY LIBRARY



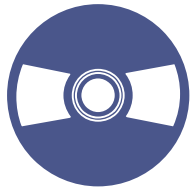
219,000+
PRINT

+



66,000+
DIGITAL

+



57,000+
AUDIO / VISUAL

+



14,000+
LIBRARY OF
THINGS

=

356,377

ITEMS CHECKED OUT

& **5,000+**
NEW ITEMS
ADDED



12,715
REGISTERED
LIBRARY CARDS



36,703
SERVICE
QUESTIONS



111,925
LIBRARY VISITS
IN 2025!

27,000+

PEOPLE
ATTENDED

741

PROGRAMS

34,000+

PARTICIPANTS IN
SELF-DIRECTED
ACTIVITIES



15,000+

WIRELESS LOGINS

11,000+

PUBLIC COMPUTER LOGINS

1,600+

COMMUNITY & STUDY ROOM
BOOKINGS

1,400+

NEW LIBRARY CARDS ISSUED

1,300+

PEOPLE WORKED ON
COMMUNITY PUZZLES

1,200+

VOLUNTEER HOURS COMPLETED



THE VALUE OF MATERIAL CHECKED
OUT BY PATRONS IN 2025!

OUR OUTREACH SERVICES
CHECKED OUT

9,000+

ITEMS





BUILD CONNECTIONS, ENRICH LIVES

GERMANTOWN COMMUNITY LIBRARY

**NEW
SERVICES**

JAN

RETURN TO
NORMAL LIBRARY
OPERATING HOURS

APR

NEW SYSTEM FOR
TEXT & PHONE
NOTIFICATIONS

AUG

NEW LOCAL AUTHOR
COLLECTION FOR
YOUTH & ADULT
MATERIAL

OCT

PATIO PROJECT
COMPLETED WITH
\$55,000+ TOTAL
FUNdraISED

ADDITIONAL FACILITY & SERVICES UPDATES:

- ADDED A BLOOD PRESSURE MONITORING UNIT AND CHECKOUT KITS
- MAR: CHERRY BLOSSOM FESTIVAL SERIES OF EVENTS HELD
- MAY: ELECTRONIC DOOR ACCESS SYSTEM IMPLEMENTED
- JUNE: SUMMER READING CHALLENGE HELD WITH 1,500+ PARTICIPANTS AND 11,000+ LOGS
- SEPT: NEW PROGRAMMING BROCHURE FORMAT
- SEPT: EXPANDED SHELVING FOR LIBRARY OF THINGS COLLECTIONS
- SEPT: ADULT LIBRARY OF THINGS, CHECKOUT CRAFT KITS & VIDEO GAME COLLECTIONS MOVED TO THE FRONT OF THE LIBRARY
- SEPT: LIBRARY SIDEWALK AREAS REPLACED AND SEALCOATING COMPLETED ON PARKING LOT
- OCT: LIBRARY VISIT FROM BEN MILLER, THE WISCONSIN STATE LIBRARIAN
- OCT: PHANTOM FESTIVAL SERIES OF EVENTS HELD
- NOV: NEW FURNITURE ADDED IN THE TEEN AREA
- NOV: WON BEST FLOAT AT THE GERMANTOWN CHRISTMAS PARADE
- 2025: NEW PROGRAMS THIS YEAR INCLUDE MEET YOUR NEIGHBOR STORYTIME, LEGO @ THE LIBRARY, ADULT CRAFTS & TWEEN PROGRAMS. MANY CURRENT PROGRAMS ALSO OFFERED ADDITIONAL SESSIONS INCLUDING STORYTIME AND MAKE IT @ THE LIBRARY CRAFTS

**THANK YOU
FOR USING THE
GERMANTOWN
COMMUNITY
LIBRARY!**



OUR LIBRARY OF THINGS & LIBRARY OF THINGS, JR. COLLECTIONS INCLUDES 100'S OF PUZZLES, BOARD GAMES, EARLY LITERACY KITS, TONIES, ME READERS, CRAFT KITS, DISC GOLF, HIKING, ADVENTURE PASSES & MORE!



WHAT'S NEXT IN 2026?

- QUIET STUDY PODS
- REMOTE PRINTING
- INCREASE OF DIGITAL MATERIAL OFFERINGS
- ... & MORE!

PROGRAM HIGHLIGHTS

GERMANTOWN
COMMUNITY LIBRARY



BUILD CONNECTIONS
ENRICH LIVES

OUR MOBILE LIBRARY TRAILER - THE ENCHANTED LIBRARY - VISITS KID'S KLUB AND COMMUNITY PARKS & EVENTS ALL SUMMER.



EVERY MAY OUR LIBRARY STAFF VISIT LOCAL SCHOOLS TO TALK ABOUT THE SUMMER READING CHALLENGE AND LIBRARY EVENTS.



OUR CHERRY BLOSSOM SERIES OF EVENTS IN MARCH FEATURED JAPANESE-THEMED PROGRAMS FOR ALL AGES AND OUR PHANTOM FESTIVAL SERIES FEATURED HALLOWEEN-THEMED PROGRAMS.



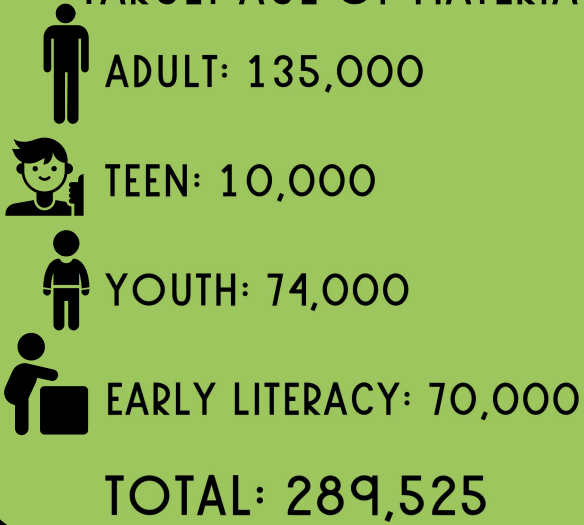
NEW THIS YEAR, MEET YOUR NEIGHBOR STORYTIME WAS HELD ONCE A MONTH WITH LOCAL GUESTS IN THE COMMUNITY READING STORIES AND SHARING WHAT THEY DO!



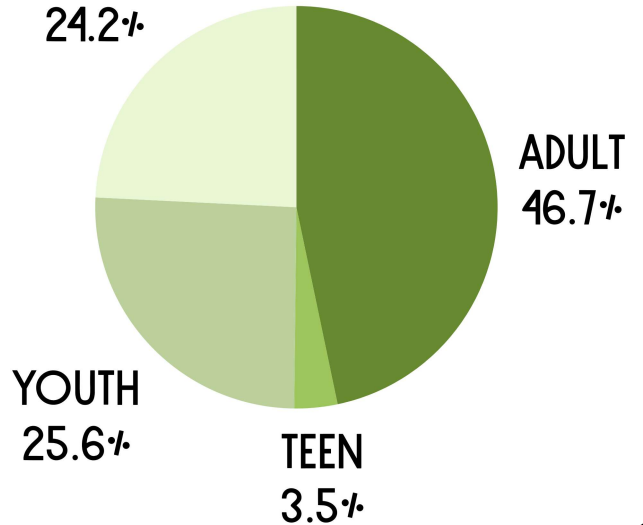
GERMANTOWN COMMUNITY LIBRARY 2025 CIRCULATION BY THE NUMBERS

*ESTIMATED AMOUNTS TO THE NEAREST 1,000

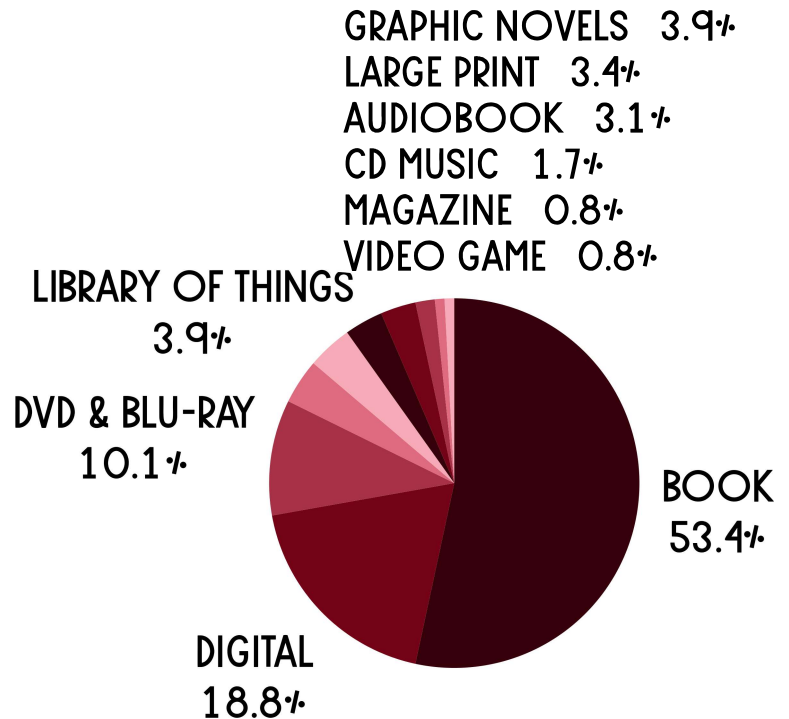
PHYSICAL CIRCULATION BY TARGET AGE OF MATERIAL*



EARLY LITERACY



TOTAL CIRCULATION BY TYPE OF MATERIAL*



GERMANTOWN COMMUNITY LIBRARY 2025 CIRCULATION BY THE NUMBERS

TOTAL CIRCULATION BY MUNICIPALITY

GERMANTOWN (V): 228,707

RICHFIELD: 67,015

JACKSON (V): 14,663

JACKSON (T): 11,164

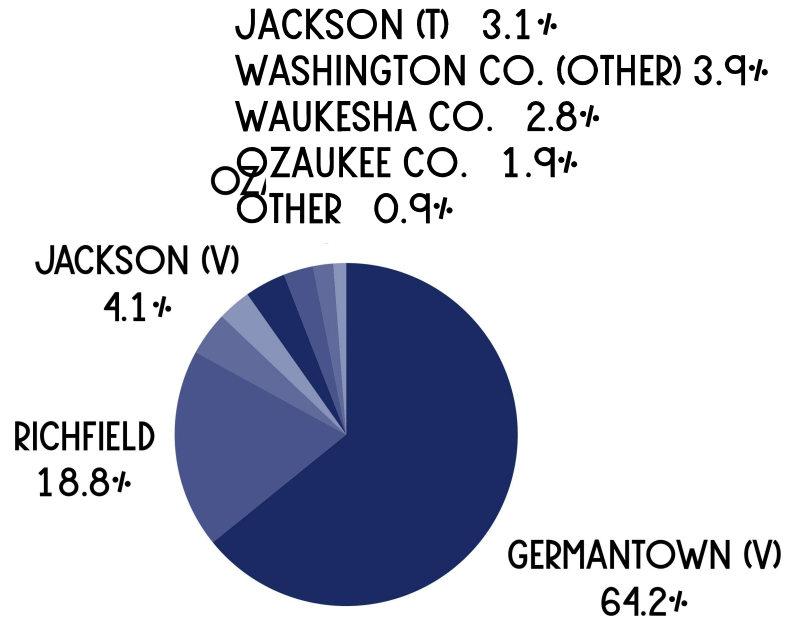
WASHINGTON CO. (OTHER): 13,764

WAUKESHA CO.: 10,004

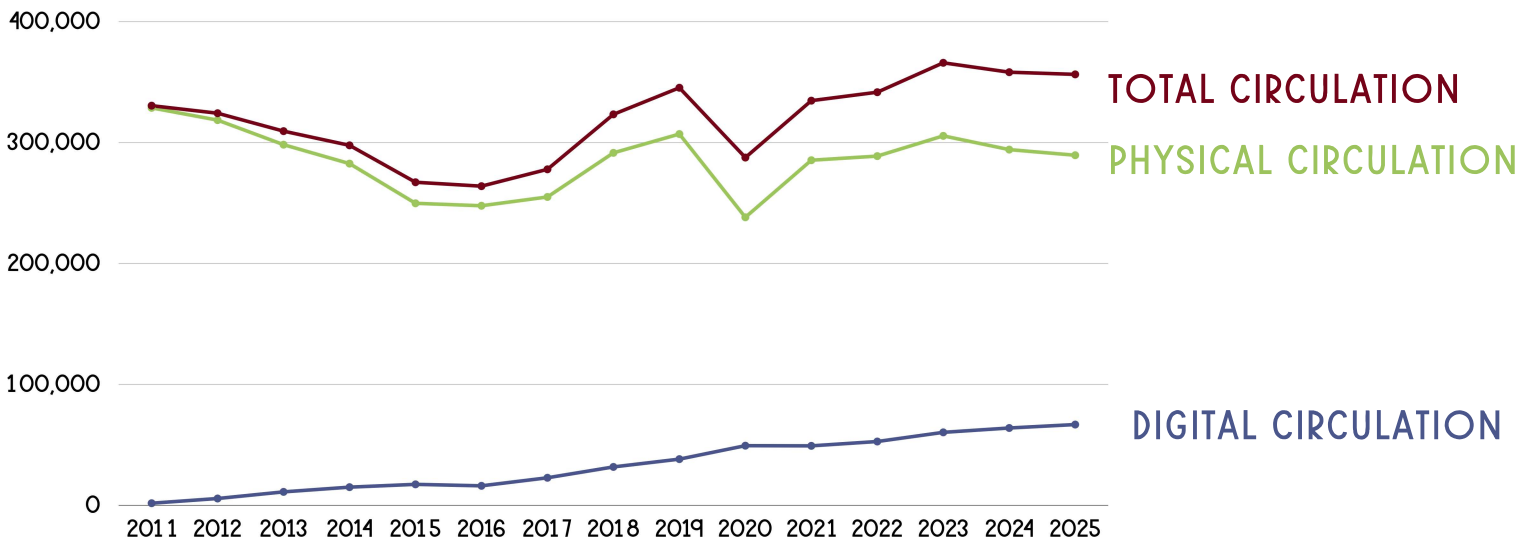
OZAUKEE CO.: 6,779

OTHER: 4,282

TOTAL: 356,377



PHYSICAL CIRCULATION TRENDS (2011 - 2025)



GERMANTOWN COMMUNITY LIBRARY 2025 REVENUE & EXPENDITURES

LIBRARY REVENUE

GERMANTOWN: \$818,000

WASHINGTON COUNTY: \$335,000

ADJACENT COUNTIES: \$5,000

GRANTS: \$1,000

DONATIONS: \$94,000

TOTAL: \$1,253,000

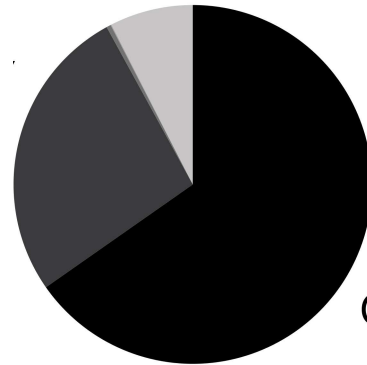
WASHINGTON COUNTY 30.3%

ADJACENT COUNTIES 0.4%

GRANTS 0.3%

DONATION 7.5%

GERMANTOWN 65.3%



LIBRARY EXPENDITURES

SALARIES: \$630,000

BENEFITS: \$195,000

COLLECTION MATERIAL: \$102,000

PUBLIC WORKS: \$79,000

UTILITIES: \$79,000

PROGRAMMING: \$42,000

FUNDRAISED PROJECTS: \$40,000

COMPUTER SERVICES: \$26,000

SUPPLIES: \$24,000

SYSTEM AUTOMATION: \$23,000

PRINTING & MARKETING: \$9,000

STAFF DEVELOPMENT: \$4,000

TOTAL: \$1,253,000

FUNDRAISED PROJECTS 3.2%

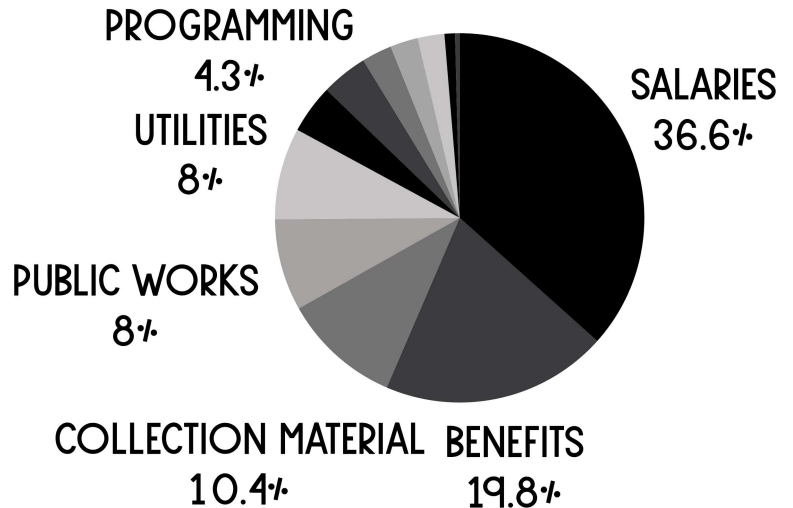
COMPUTER SERVICES 2.1%

SUPPLIES 1.9%

SYSTEM AUTOMATION 1.8%

PRINTING & MARKETING 0.7%

STAFF DEVELOPMENT 0.3%



Joint County Library Service Plan Ozaukee and Sheboygan Counties 2026-2030

Proposed by the Joint County Library Planning Committee
Collaborated by Riti Grover, Director Monarch Library System
Approved by Committee, November 2025

Sheboygan County Libraries

- Cedar Grove Public Library
- Elkhart Lake Public Library
- Kohler Public Library
- Lakeview Community Library in Random Lake
- Mead Public Library in Sheboygan
- Oostburg Public Library
- Plymouth Public Library
- Sheboygan Falls Memorial Library
- Monarch Library System Bookmobile

Ozaukee County Libraries

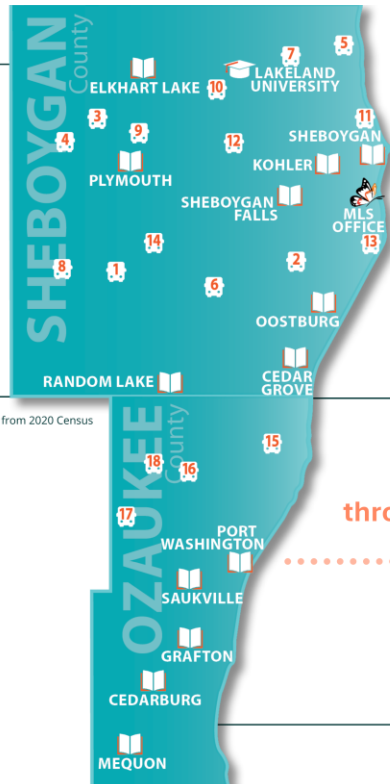
- Cedarburg Public Library
- Frank L. Weyenberg Library of Mequon-Thiensville
- Oscar Grady Public Library in Saukville
- U.S.S Liberty Memorial Public Library in Grafton
- W.J. Niederkorn Library in Port Washington
- Monarch Library System Bookmobile

Sheboygan County

117,029 Total
Population Served
throughout the County

8 Public Libraries
14 Areas visited by
the Bookmobile

Population data from 2020 Census



Ozaukee County

90,497 Total
Population Served
throughout the County

5 Public Libraries
4 Areas visited by
the Bookmobile

Wisconsin Statutes on Libraries: Chapter 43

(1) The legislature recognizes:

- (a) The importance of free access to knowledge, information and diversity of ideas by all residents of this state;
- (b) The critical role played by public, school, special and academic libraries in providing that access;
- (c) The major educational, cultural and economic asset that is represented in the collective knowledge and information resources of the state's libraries;
- (d) The importance of public libraries to the democratic process; and
- (e) That the most effective use of library resources in this state can occur only through interlibrary cooperation among all types of libraries and the effective use of technology.

(2) The legislature declares that it is the policy of this state to provide laws for the development and improvement of public libraries, school libraries and interlibrary cooperation among all types of libraries.

Statutory Requirements

Chapter 43.11 specifically addresses the requirements for County Library Planning Committees - their creation and duties. The statutes require the County Library Plan to address the following issues:

- How public library service will be provided to residents of those municipalities in the county not maintaining a public library (hereafter referred to as non-librariated).
- The method and level of funding that will be provided by the county in order to implement services described in the plan, including the reimbursement to municipal libraries for providing library service to in-county and adjacent county residents. (Note: For purposes of this plan, Ozaukee and Sheboygan counties consider residents of either county as "in-county" residents and reimburse accordingly)
- A method for allocating county-membership on the regional Library System Board. (Note: The library system referred in this report is the Monarch Library System)

Chapter 43 of Wisconsin Statutes establishes the state's policy regarding libraries and the responsibilities for counties especially related to county residents living in municipalities without a home library. Wisconsin counties are responsible for providing library services to the county residents who reside within and outside of communities that maintain their own libraries. Each of Wisconsin's 72 counties is a member of one of the 15 Public Library Systems; and works with their Systems to develop library service plans that ensure all county residents have access to adequate library services.

In Ozaukee and Sheboygan Counties, a joint county library planning committee is created every five years to develop a joint county plan for library service. The committee works under the guiding principle that all Ozaukee and Sheboygan County residents should have convenient access to high quality library services and should be free to use any public library in the member counties of

the library system (Dodge, Ozaukee, Sheboygan, and Washington) and public libraries in most neighboring counties.

The committee considers the needs, resources and services provided to all county residents with special emphasis on those areas without local municipal libraries. The committee provides recommendations to both County Boards on making library services and resources available to all county residents by libraries, on improving the resources and services in the county and the method and level of county library tax to implement the plan.

2026-2030 Joint County Library Planning Committee members

Ozaukee County Members

Tom Bichler	County Board Member – Non-librariated
Justin Strom	County Board Member – Librariated
Donald Zank	Member at Large - Librariated
Melissa Alexander	Member at Large – Non-librariated
Wendy Sprenger (<i>Chairperson</i>)	Monarch Library System Board Member
Amanda Kloppmann	Public Librarian

Sheboygan County Members

Keith Abler	County Board Member – Non-librariated
William Goehring (<i>Vice Chair</i>)	Monarch Library System Board Member
Leah Hibl	Member at Large - Librariated
Rachel Montes	Public Librarian
Becky Kuszunski	Member at Large – Non-librariated
Thomas Wegner	County Board Member – Librariated

Advisory Participants

Riti Grover	Director, Monarch Library System
Jason Dzwinel	County Administrator, Ozaukee County
Emily Stewert	Deputy County Administrator, Sheboygan County

Overview of committee timeline:

Wednesday, July 9, 2025

- Organizational meeting of Joint County Library Planning Committee, Lakeview Community Library, Random Lake.

Tuesday, August 12, 2025

- Meeting at Frank L. Weyenberg Library of Mequon-Thiensville.

Monday, September 15, 2025

- Meeting at Oostburg Public Library

October 2025:

- Prepared draft of 2026-2030 County Library Plan
- Distributed draft of 2026-2030 County Library Plan to media, libraries, municipalities, county boards, and other interested parties

November 2025:

- Held public hearing in each county
- Review results of public hearings and revise report if necessary

December 2025

- Presentation to Ozaukee County Board & Sheboygan County Board

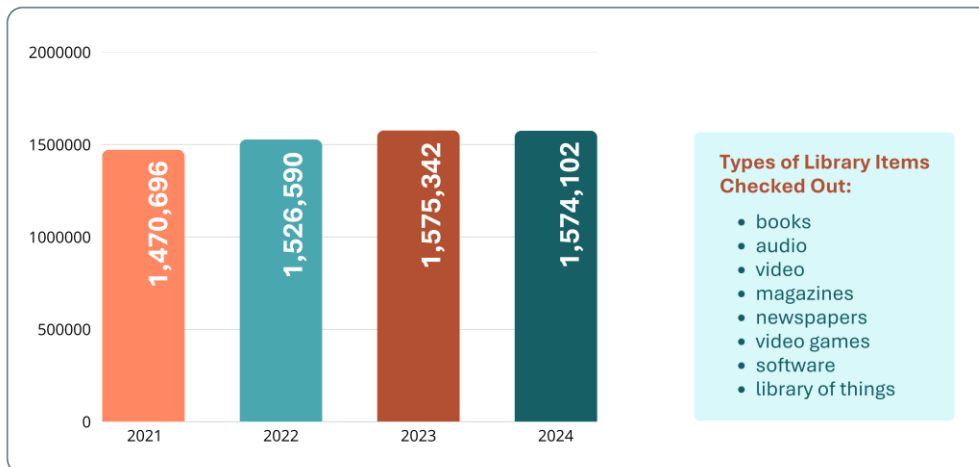
Reviewing Library Services under 2021-2025 Joint Sheboygan-Ozaukee County Library Plan

An approximate population of 117,029 residing in Sheboygan County within the libreried and non-libreried communities continue to be served by 8 public libraries and 14 bookmobile service locations. Whereas the libreried and non-libreried communities in Ozaukee County with 90,497 residents are being served by 5 public libraries and 4 bookmobile service locations.

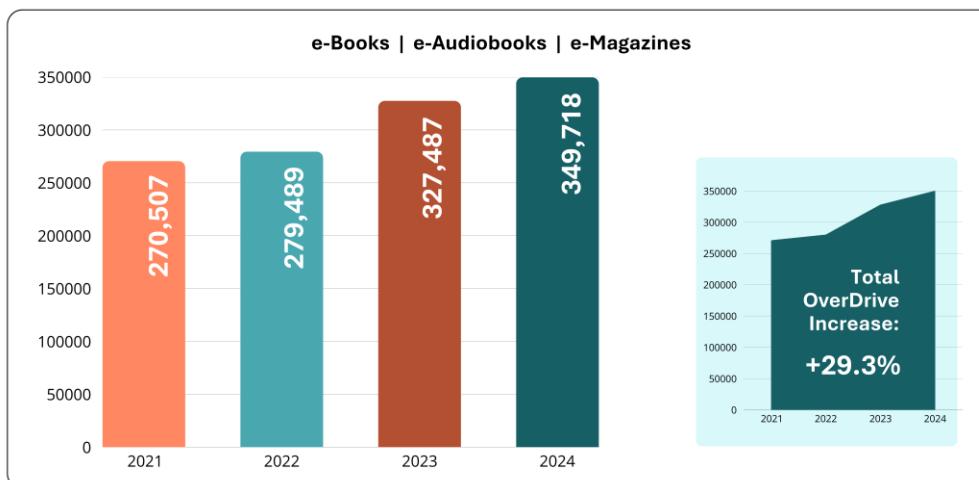
Both the Sheboygan and Ozaukee County libraries have witnessed a substantial increase in circulation of their collections, program attendance, and library visits in the past four years under the current 5-year plan 2021-2025.

Between 2021-2024, the circulation of physical items increased by 7.03% while that of digital content jumped by a substantial 29.3%. This trend indicates that libraries need to continue loaning out physical items but at the same time enhance their digital content to meet the increasing demand for e-Books, e-Audiobooks, and e-Magazines, etc.

Physical Circulation

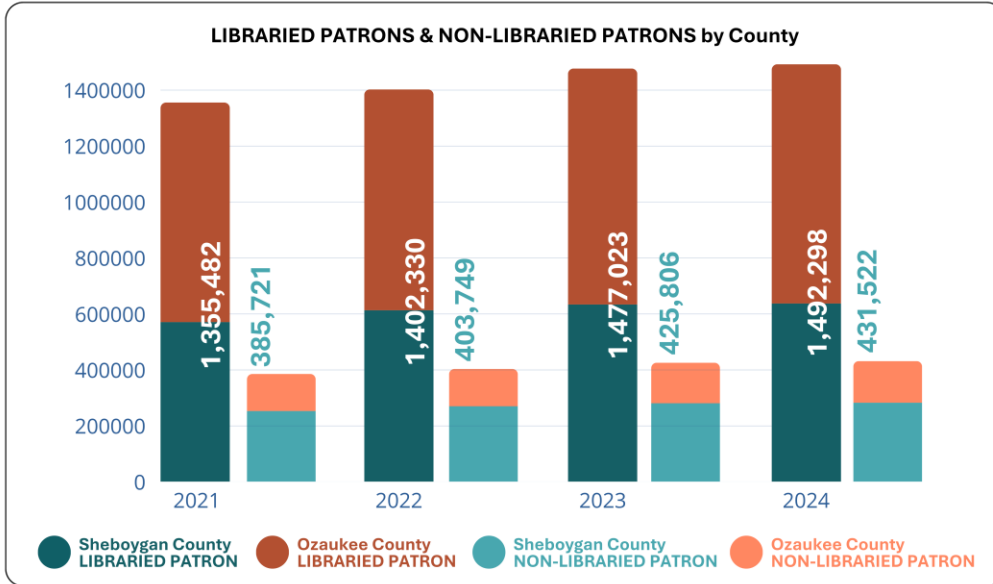


OverDrive Circulation



When considering all circulation of items in Sheboygan and Ozaukee County libraries, libraries witnessed an increase in usage by residents of the libraried (10.09%) as well as the non-libraried (11.87%) communities. The bar graphs below showcase the same. Usage by residents of non-libraried communities accounted for about 22.4% of the total circulation in 2024.

Physical & OverDrive Circulation

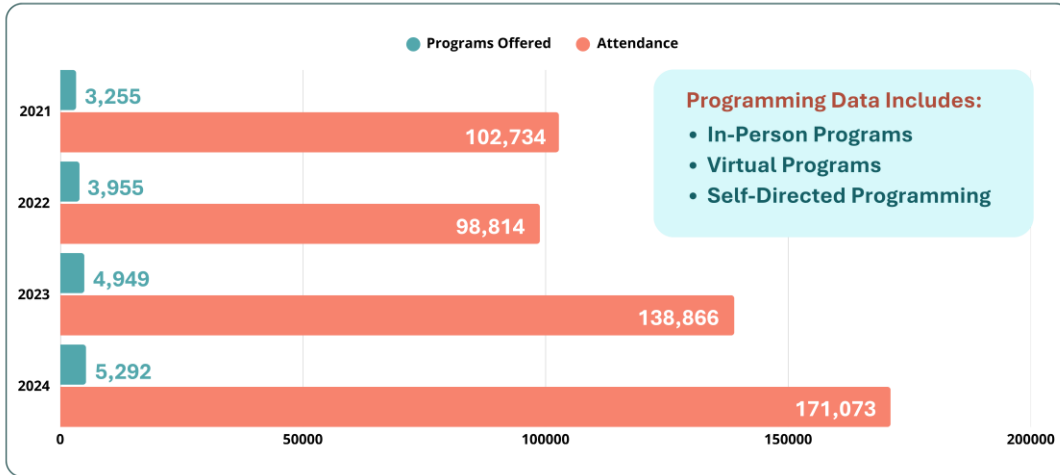


County Reimbursements for usage follow a formula designed to identify a unit cost for circulation of physical materials at each individual library in the two counties. The unit cost is multiplied by the total loans to non-libraried residents in the same year to determine total cost of service to non-libraried residents (county pays percentage of this total cost – Ozaukee: 100% and Sheboygan: 100%).

The Joint County Committee reviewed the substantial increase (29.3%) in the digital content circulation on the OverDrive Platform and proposed adding an additional non-libraried ‘Pass through’ fund to support the digital content usage. The non-libraried pass-through fund will be calculated by subtracting the above-mentioned county reimbursement for physical material from the total cost of service to non-libraried residents in both counties. The Monarch Library System (acting as fiscal agent) shall receive and use this amount to subscribe or purchase additional digital content on OverDrive (and/or any other platform) for its member libraries. By doing so, the Joint Committee hopes to decrease the amount of waiting time to get digital content by the residents in both counties. The committee will review the impact of this additional funding in 2030 before proposing the next plan.

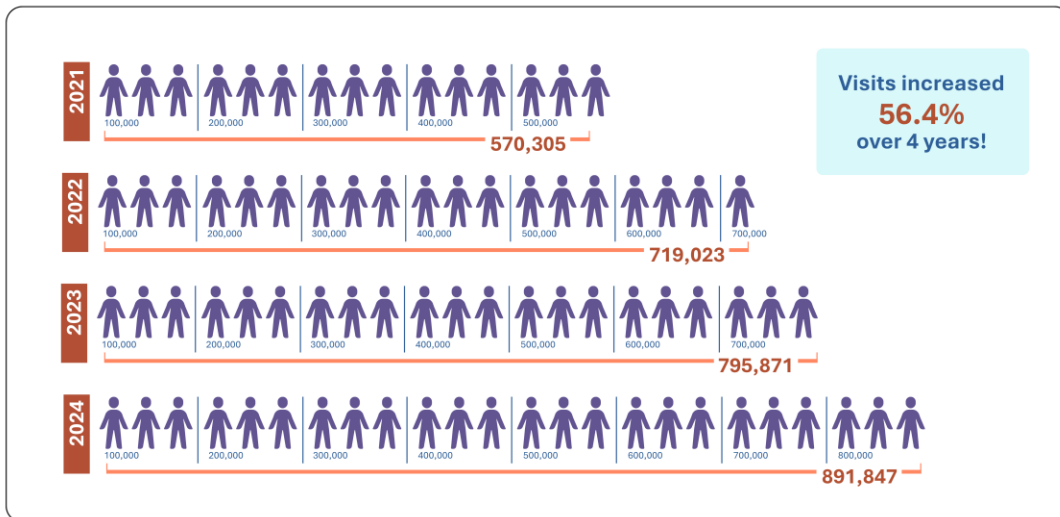
The Joint Library Planning committee also reviewed the overall usage of library services. The libraries in both counties showed a noteworthy 66.52% increase in the programs/events offered to their communities between 2021 through 2024. Non-librariated residents are welcome, just like local residents, to participate in free programs offered by the libraries.

Programming Statistics



As the libraries in Sheboygan and Ozaukee counties expand the horizon of their services continuously, they are successfully becoming ‘Community Hubs’ for all residents. The library visits in the past 4 years 2021-2024 demonstrate the same, with a huge 56.4% increase.

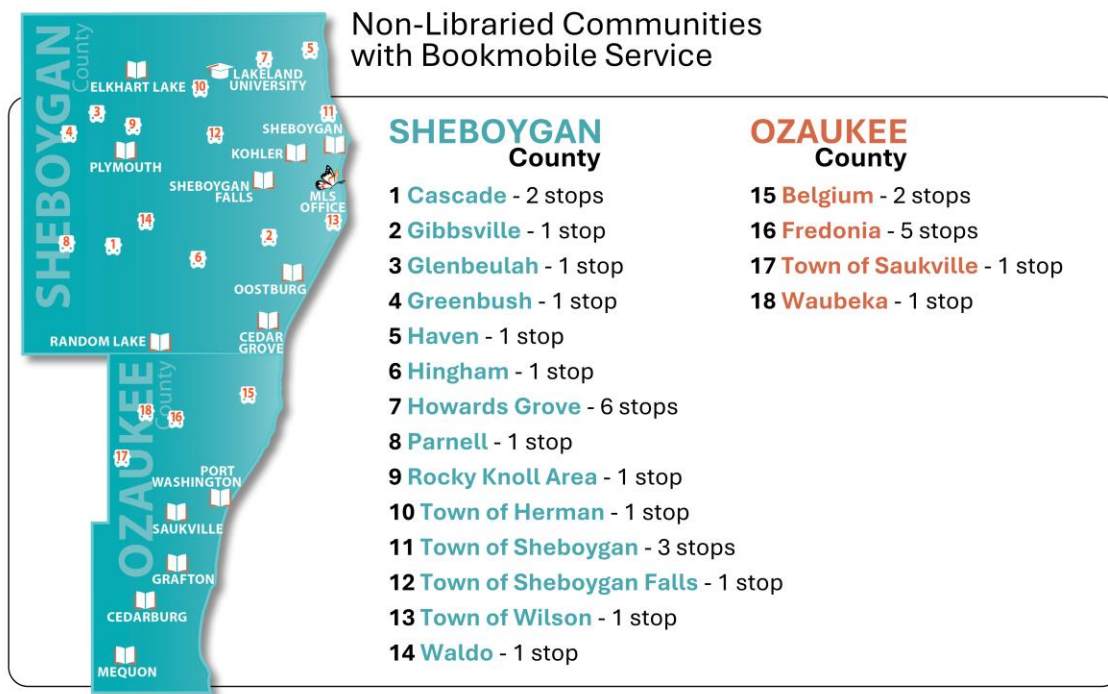
Library Visits



Review of the Bookmobile Services under the current 2021-2025 Library Plan

The Bookmobile service is funded by Sheboygan and Ozaukee Counties and operated by the Monarch Library System, serving the non-librariated residents of Ozaukee and Sheboygan counties. The bookmobile operations are overseen by a subcommittee of the Monarch Library System Board and managed by Monarch Library System administration and bookmobile staff. As of 2025, 2.35 staff FTE provide a variety of services including: access to local and system-wide collections, customized reserves and interlibrary loans, browsing collections for schools and residential communities (senior living, rehabilitation facilities), classroom curricular support, summer reading program for kids and teens, community event programming, and digital access etc.

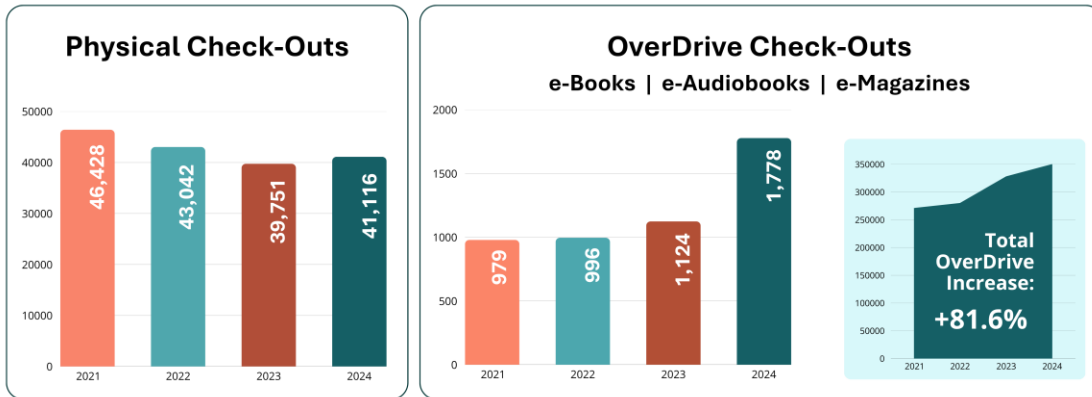
Monarch Bookmobile makes 775+ stops per year – 14 designated locations in Sheboygan and 4 locations in Ozaukee County respectively are visited each month. It serves as the major source of library services for the non-librariated communities in these counties. However, residents of librariated communities also frequently visit the bookmobile for its charm and convenience.



The bookmobile is equipped with storage for holds delivery, so patrons may request items from any library in the Monarch system or throughout the state to be delivered at their next local stop. Teachers at several elementary schools and daycares are able to request customized classroom collections to support their curricular needs. The bookmobile has Wi-Fi access so patrons can search digital content, download titles on their smartphone or tablets, or check out a mobile hotspot to use throughout the week in-between bookmobile visits.

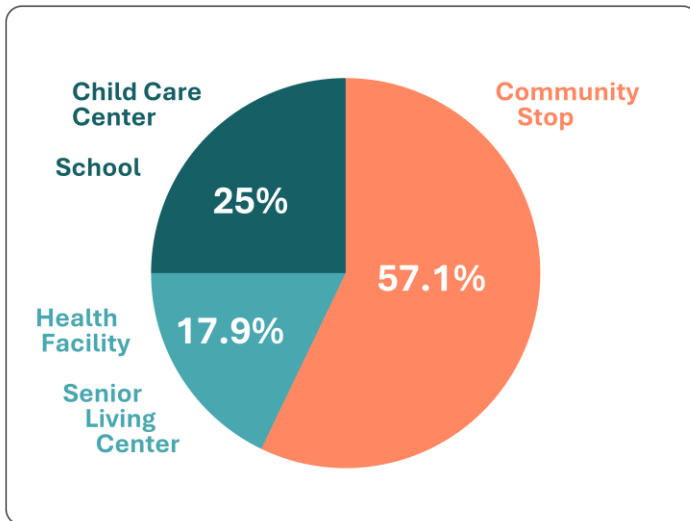
With 28,680 items in its physical circulating collection, bookmobile recorded a circulation count of 41,116 in 2024. You'll find our bookmobile driving through your neighborhood with approximately 3,000 items on board at any given time. Roughly 1/3 of the items circulated by the bookmobile are attributed to Ozaukee non-librariated residents, and 2/3 to those in Sheboygan County. The circulation for the physical material loaned by our bookmobile has fluctuated a bit during the past 4 years 2021-2024 but the digital circulation has witnessed a steady increase of about 81.6% in the same span of time.

Bookmobile Circulation



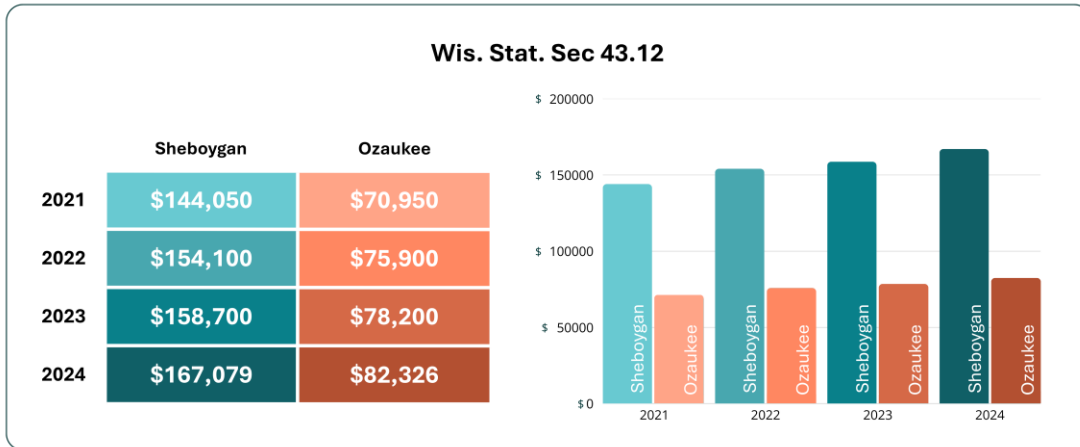
The bookmobile stops are split between local community stops that visit residential areas or community hubs, and institutional stops that visit schools, daycares, retirement facilities, and health rehabilitation facilities. Approximately 18,786 patrons per year visit bookmobile for various programs and events hosted for kids, teens and seniors throughout the year.

Types of Designated Stops



The bookmobile is financially supported by both counties through an additional allocation of county library tax levy dollars. Sheboygan County has traditionally funded more than the Ozaukee County based on the number of designated stops in non-librariated communities. A quick reference to the funds appropriated to run a bookmobile service in the past 4 years (2021-2024) is as follows:

Bookmobile Service Funds Appropriation



The planning committee discussed the future of bookmobile services in both counties. Members unanimously appreciated the current approach of constantly enriching its collection and services for continued services to the non-librariated communities in both counties.

Committee Recommendations for 2026-2030 Sheboygan-Ozaukee Joint County Library Service Plan

1. Reimbursements for ‘In-county’ and the Adjacent County Non-librariated Usage

The committee recommends that each county continue to maintain a 100% reimbursement of actual operational costs for non-librariated use of materials at libraries located in Sheboygan and Ozaukee counties. In Sheboygan County, the reimbursement level increased from 98% in 2020 to 100% in 2022, raising the level 1% each year and then holding at 100% through the duration of the previous five-year plan (2021-2025). In Ozaukee County, the reimbursement level of 100% was maintained for the full duration of the last five-year plan. Both counties should continue to reimburse libraries in the reciprocal county at ‘in-county’ funding levels of 100%. Adjacent counties to Ozaukee and Sheboygan will be reimbursed at the state mandated 70% reimbursement for service provided to Ozaukee or Sheboygan County residents.

Monarch Library System will continue to act as the fiscal agent, auditing non-librariated usage and coordinating the reimbursement requests and library payments on behalf of both counties.

2. Provide a Pass-through Payment for the Non-librariied Digital Usage

The committee recommends that libraries in both counties be reimbursed for the non-librariied usage of digital content at 100%. This payment will help meet a significant increase in the demand and consumption of digital content.

Monarch Library System will act as the fiscal agent for auditing the usage and coordinating the reimbursement requests and payments on behalf of both counties. The pass-through payment received by Monarch will be allocated to the System Advantage Account to purchase digital content on behalf of its members.

3. Bookmobile Services in Non-librariied Areas of both Counties

The committee recommends the continuation of the Bookmobile service to non-librariied areas of Ozaukee and Sheboygan Counties and specifies payment for this service on the basis of each county’s share of the use of this service (currently 2/3 Sheboygan, 1/3 Ozaukee). The committee recognizes that there might be a future need to provide funding for replacement of the vehicle, which should be evaluated in the next planning year (2029).

4. System Library Board membership

The committee recommends that both counties continue to provide representative membership on the Monarch Library System Board. Consideration should include a mix of librariied and non-librariied members, as well as members serving on local public library boards and the county boards.

5. Library Operational Standards

The committee suggests Monarch Library System work in partnership with all libraries in Ozaukee and Sheboygan Counties to utilize the 2018 Public Library Standards as developed by Wisconsin’s Department of Public Instruction as a toolkit to identify areas of excellence as well as areas for growth.

6. Plan Administration

The committee recommends that each county shall enter into an agreement with Monarch Library System to administer this Joint Ozaukee-Sheboygan County Library Service Plan or any county library service plan approved by either county for the 2026-2030 Plan and those that follow.

7. Communication

The committee recommends that each county shall encourage all municipal libraries in Ozaukee and Sheboygan Counties to regularly share information with their municipalities and county officials about library use by their constituents. Each county may consider inviting library representatives to present to the county board on an annual basis.

Next Plan Cycle

Before the end of 2029, a joint county library planning committee shall be established by each county board according to Wisconsin Stat. 43.11 to review and revise the county plan in 2025.

Committee Makeup

This Joint County Planning Committee should include sufficient members to represent the following demographic factors: libraried residents, non-libraried residents, urban, and rural residents. The committee should be representative of different geographic areas of the counties. The committee should also contain one or more librarians from both counties to provide valuable input on services and collections.

Committee Funding

Each county will appropriate sufficient funds in the 2029 budget to cover the expenses of the committee's work and to conduct surveys of libraries and system residents to gather input on library services.

Plan 2031-2035

A report to each county board shall be made of the next committee's findings and recommendations by December 2030.

Respectfully submitted on behalf of the committee,

Riti Grover
Director, Monarch Library System

Appendix A History of County Library Service and Planning

Sheboygan County

The Sheboygan County Plan for Library Service was adopted in 1978 by the Sheboygan County Board. The plan is the work of a 1978 Sheboygan County Library Planning Committee, whose purpose was to establish county library service and to create a library system in Sheboygan County. The Committee reviewed the results of a federally funded countywide library service demonstration project in 1977 and 1978. The County's plan extended library services and bookmobile service for the first time to all residents of the County. Prior to this, libraries extended service through contracts to neighboring townships or through individual fees. In 1986, Sheboygan County amended its ordinance to establish Eastern Shores Library System as a joint agency of Ozaukee and Sheboygan Counties and entered into a new agreement with Eastern Shores Library System.

The 1979 Plan governed countywide library service through 2000. The 1979 Plan did not specify a method or level of funding beyond the first year for countywide library service. Beginning in 1981, the Library System used a method that reflected the use of the libraries by the 31,000+ residents and the operating expenses of the libraries. This method was funded at various percentages of full funding until 1992.

In 1993, a County Library Planning Committee looked at how the libraries were reimbursed for library services, how the county provided funds for county library service and how the library system functioned as the administrator of county library service funding. The Library System and Sheboygan County came to an agreement on funding for the countywide library service and the role the Library System plays in the disbursing county funds for countywide library service. This agreement replaced the countywide library service funding formula that includes library use and expenses as factors. In 1993, the county's funding was \$504,150. For each of the years 1994 to 1996, the County's funding would increase by the Consumer's Price Index (CPI) plus 1 percent. The agreement also affirmed that the Library System is a conduit of county funds to the libraries and only retains county funds for bookmobile service and liability insurance for board members.

In 1996, a County Library Planning Committee looked at how county library service should be funded, what library services should be provided to non-librarians, what should be the allocation of System Board membership and the role of the Library System in county library service. The Committee recommended county funding for library automation, discontinuing bookmobile service, revising the funding formula to reflect library use and library expenses and standards for receiving county library service funds and library system services. However, the County made few changes in county library services. The County increased its funding by 6% to \$600,000 for 1997 and then continued the indexing of the CPI plus 1% for the years 1998 to 2000. It did not support county funding for library automation. It made bookmobile service a responsibility of the library system and it also

attempted to establish standards for receiving county library service funds and library system services. The Library System could not carry out the last recommendation because it was contrary to Wisconsin Statutes.

In 2000, a County Library Planning Committee took a comprehensive approach to the county library service plan. Using guidelines from the recently enacted Act 150 of the Wisconsin Legislature, the Committee addressed all the statutory requirements for a county library service plan: membership on the Library System Board, reimbursement of public libraries serving non-librarians, library service to non-librarians, improvement of library service county-wide, and contracts for administering the library service plan. The 2001 - 2005 County Library Services Plan established a method to apportion the Library System board members between Ozaukee and Sheboygan Counties, increased the reimbursement of public libraries from 70% to 85%, provided the capital funding for the shared library automation network, increased awareness of library services to the homebound and among home-schooling parents, and contracted with Eastern Shores Library System to administer the County Library Service Plan. This Committee also recommended that in five years a new County Library Planning Committee review and revise the County Library Service Plan.

Meeting in 2004, the County Library Planning Committee made recommendations for a 2006-2010 plan on membership on the Library System, moving the reimbursement level from 85% to 90%, continuing bookmobile service to non-librarian municipalities, approved the role of the library system in the Sheboygan County Detention Center Inmate Libraries, continuing the administration of the plan by the Library System and that a joint county library planning committee be formed with Ozaukee County.

Sheboygan County levies a special county library tax on residents of seventeen towns and villages that do not operate public libraries. The money gathered from this tax is distributed to member libraries and the bookmobile for the library service they give to the 36,000+ non-librarian residents.

Ozaukee County

The Ozaukee County Plan for Library Service was adopted in 1986 by the Ozaukee County Board. The plan is the work of a 1984 - 1986 Ozaukee County Library Planning Committee that reviewed the results of a county library service demonstration project and demonstration of library system services. The plan extended library services and bookmobile service to residents of Ozaukee County municipalities that did not operate a library. The plan extended library system services to all libraries in Ozaukee County. Upon approval of the plan by the County Board and the Department of Public Instruction, Ozaukee County joined Sheboygan County in the establishment of the Eastern Shores Library System, and entered into an agreement with the Library System. This made it possible for municipalities that operated public libraries to authorize their libraries to join

the library system. The five public libraries in Ozaukee County became members of the Eastern Shores Library System.

The 1987 County Library Service Plan provided funding for reimbursing libraries that provided library service to residents of the county without a library. It recognized the autonomy of the public libraries in their operations. It stated that municipalities with libraries would be exempt from the county library tax if they met the exemption criteria. The plan allocated system board membership based upon population. The bookmobile service to non-librariated areas was part of the original plan.

The 2000 - 2005 County Library Services Plan recognized the potential for the efficient and effective use of technology to improve library services countywide. In addition to reimbursing libraries for serving non-librariated residents and bookmobile service, the 2000 Plan provided funding for the capital investment in a shared library automation project among the public libraries in Eastern Shores Library System. This project was implemented in 2001 and is now known as EasiCat. This investment spurred increased use of library services. It also created an increased level of cooperation and collaboration among the public libraries. EasiCat also attracted the interest of Lakeland College, who joined EasiCat in 2002.

In 2004, a County Library Services Planning Committee took a cautious approach in their recommendations for a 2006 - 2010 plan. They recommended maintaining the reimbursement at the 85% level, continuing the bookmobile service for the five year plan, establishing minimum requirements to establish a new public library in a non-librariated municipality, future studies on different county library service organizations, continuing the contract with the Library System to administer the Plan, support legislative efforts to modify the county library tax exemption method, and to create a county library planning committee in 2009. Subsequently, this plan was modified by the County Board which changed the method of reimbursement and created a commission that studied different county library service organizations and the exemption method.

Ozaukee County library service is funded by a county library tax levied on the residents of municipalities that do not operate a public library. Thus, those who receive the county library service pay for the county library service they use. Municipalities that operate public libraries may qualify for an exemption from that county library tax.

Joint Ozaukee & Sheboygan County Library Service Planning

A historic meeting took place on April 23, 2009. Appointees from Ozaukee and Sheboygan County met as a Joint County Library Service Planning Committee. As noted above, each county undertook county library service planning independently even though residents of both counties frequently used libraries in the other county. The purpose of the joint committee was to recognize this interaction and to coordinate the county library services

available to both counties' residents. It was especially important to coordinate the bookmobile service available to both counties' residents.

The result of the Joint County Library Service Planning Committee was a report to each County Board for a 2011-2015 County Library Service Plan that provided a coordinated approach to funding and providing county library services. The report requested that each county provide the same level of reimbursement to all libraries serving non-librarians residents. The Committee's recommendation was to set a goal of reimbursing the libraries for 100% of their costs, but to achieve that goal over a number of years. This report advocated for a 90% level of reimbursement over the first two years and then increase the level by 1% each year resulting in a 93% level by 2015. The report also included a proportional method for funding bookmobile service and for the replacement of the vehicle. It also recommended continuing the joint county library planning process in any subsequent county library service planning efforts.

Notwithstanding the Committee's recommendation that both counties adopt the report without substantial changes, Ozaukee County initially adopted a plan that did not provide the same level of reimbursement to libraries serving its non-librarian residents. However, at the end of 2011, the County Board approved a change in the plan to reimburse all libraries at the 85% level. Sheboygan County did adopt the recommendation for reimbursing Sheboygan County libraries at the higher levels of reimbursement, but reimbursed Ozaukee County libraries at the 85% level.

Both Counties adopted the bookmobile service recommendation for proportional funding of the service and replacement. They also adopted the recommendation to continue a joint county library planning process. This historic endeavor demonstrated the collaboration by both counties on services that are desired and needed by their residents.

In 2015, the second joint county library service plan 2016-2020 was developed. This plan continued to increase each county's commitment to reimbursing libraries within their two counties. By 2020, Sheboygan is reimbursing at 98% and Ozaukee has reached 100% reimbursement. Additionally, this plan recommended a reallocation of system board membership to replace two member-at-large positions with library board member positions. The committee considered but did not recommend operational standards for libraries as criteria for county tax exemption, and they did not recommend any crossover borrowing compensation. Bookmobile service continues to be a valuable service to non-librarian residents and the committee recommended that each county fund the program on a basis of each county's share of the use of the vehicle (number of stops in each county), averaging the use over the prior three years, and included funding for replacement of the vehicle.

In January 2017, Eastern Shores Library System merged with Mid-Wisconsin Federated Library System to create the state's first merged system: Monarch Library System.

Additionally, in spring of 2017, a new bookmobile was purchased. Patrons throughout all four counties have expanded access to collections through this merger.

Due to an unexpected vacancy within the Monarch Library System administration, the planning process for the 2021-2025 plan was delayed until the very end of 2019. The joint county library planning committee for the 2021-2025 plan built upon the success of the existing library services plan and was able to prepare the new plan in a compressed period of time. The 2021-2025 plan recommends the continuation of the existing funding model for bookmobile services and increasing Sheboygan County library reimbursements by 1% each year (99% in 2021, 100% in 2022) until 100% rate is reached, with both Ozaukee and Sheboygan counties holding at a 100% reimbursement rate for the duration of the plan. The committee discussed at length how the current reimbursement model tied to physical item circulation may become less representative of actual library use, as electronic content usage and program attendance continue to grow at rates faster than physical item circulation. However, since current e-content use by non-librarians is proportional to physical item usage, the current funding model is fair to county libraries. The committee recommended the next planning cycle look more deeply at e-content use. Additionally, the committee discussed the merits of operational standards, ultimately deciding to not recommend additional county library standards. Lastly, the committee recommended county boards consider inviting libraries to present updates on library services and trends throughout the planning cycle.

The discussions and presentations during 2025 for the next 5-year plan 2026-30 showcased primarily on the increased circulation of library materials by 7.03%; digital content by 29.3%; program attendance by 66.52% and overall library visits by 56.4%. All the statistics indicate a continued demand for library services in both counties. The libraries have continued to evolve their collections and programming throughout the duration of 2021-2025; and the committee appreciated their commitment to all residents. The committee assessed the financial need to support the libraries to subscribe or purchase digital content and recommended a pass-through payment for non-librarian usage of e-content. The committee also suggested that the next planning process should evaluate the impact of this additional funding and continue to support the libraries for additional needs that may arise during the next 5 years.

Appendix B

Wisconsin Library Law: Chapter 43 of the Wisconsin Statutes

43.001 Legislative findings and declaration of policy.

(1) The legislature recognizes:

- (a) The importance of free access to knowledge, information and diversity of ideas by all residents of this state;
 - (b) The critical role played by public, school, special and academic libraries in providing that access;
 - (c) The major educational, cultural and economic asset that is represented in the collective knowledge and information resources of the state's libraries;
 - (d) The importance of public libraries to the democratic process; and
 - (e) That the most effective use of library resources in this state can occur only through interlibrary cooperation among all types of libraries and the effective use of technology.
- (2) The legislature declares that it is the policy of this state to provide laws for the development and improvement of public libraries, school libraries and interlibrary cooperation among all types of libraries.

History: [1985 a. 177](#); [1997 a. 150](#).

Municipal libraries are a matter of statewide concern. Accordingly, home rule provisions will not justify local departures from the provisions of ch. 43. [76 Atty. Gen. 203](#).

43.11 County library planning committees.

- (1) CREATION. Any county board may appoint a county library planning committee under this section. If a county board, in a county where all public library service is administered or coordinated by an existing county library board or where there is a single-county public library system board, determines to appoint a committee under this section, the existing library board may serve as the county library planning committee. The county board shall notify the division immediately upon appointment of the committee.
- (3) DUTIES AND POWERS.
- (a) The committee may prepare a new plan for the organization of a county or multicounty system, revise an existing plan or change the boundaries of a public library system. It shall conduct public hearings concerning these plans, revisions and changes to which representatives of all libraries in the county shall be invited.
 - (b) The committee's final report, including a new plan, revisions to an existing plan or changes to the boundaries of a public library system and copies of any written agreements necessary to implement the proposal, shall be filed with the county board and submitted to the division. Plans for multicounty systems shall include a method for allocating system board membership among the member counties.
 - (c) The plan of library service for a county, whether for a single county or a multicounty system, shall provide for library services to residents of those municipalities in the

county not maintaining a public library under this chapter. The services shall include full access to public libraries participating in the public library system and the plan shall provide for reimbursement for that access. Services may include books-by-mail service, bookmobile service, the establishment of additional libraries or other services deemed appropriate by the committee. Services may be provided by contracting with existing public libraries in the county or in adjacent counties or with the public library system or by creating a county library organization under this chapter. The plan of library service for a county may provide for improving public library service countywide and in municipalities that have libraries. The plan shall specify the method and level of funding to be provided by the county to implement the services described in the plan, including the reimbursement of public libraries for access by residents of those municipalities in the county not maintaining a public library.

- (d) The plan of library services for a county may include minimum standards of operation for public libraries in the county. The county shall hold a public hearing on any standards proposed under this paragraph. The standards shall take effect if they are approved by the county and the public library boards of at least 50 percent of the participating municipalities in the county that contain, according to the most recent estimate prepared under s. [16.96](#), at least 80 percent of the population of participating municipalities in the county.
- (e) The plan of library services for a county may require that a municipality located in whole or in part within the county that operates a public library compensate another municipality located in whole or in part within the county that operates a public library whenever the latter public library provides library services to residents of the municipality that operates the former public library. The plan's compensation for each loan may not exceed the actual cost of the loan, as defined by the department by rule.

History: [1971 c. 152](#); [1981 c. 20](#); [1985 a. 29, 177](#); [1993 a. 184](#); [1997 a. 150](#); [2005 a. 420](#).

43.12 County payment for library services.

(1)

- (a) By March 1 of each year, each of the following payments of not less than the minimum amount calculated under par. (b) shall be made:
 - 1. Except as provided in subd. [2.](#), by a county that does not maintain a consolidated public library for the county under s. [43.57](#) and that contains residents who are not residents of a municipality that maintains a public library under s. [43.52](#) or [43.53](#), to each public library in the county and to each public library in an adjacent county, other than a county with a population of at least 750,000 or a county that maintains a consolidated public library for the county.
 - 2. If the adjacent county maintains a consolidated public library and provides the notice under sub. [\(1m\)](#), by a county that does not maintain a consolidated public library for the county under s. [43.57](#) and that contains residents who are not residents of a municipality that maintains a public library under s. [43.52](#) or [43.53](#), to the consolidated public library for the adjacent county providing the notice under sub. [\(1m\)](#).

- 3.** If a county maintains a consolidated public library and provides a notice under sub. [\(1m\)](#), by that county to each public library in an adjacent county, other than a county with a population of at least 750,000, that provides a statement to the county under sub. [\(2\)](#).
- (b)** The minimum amount under par. [\(a\)](#) shall be calculated to equal 70 percent of the amount computed by multiplying the number of loans of material made by the library during the prior calendar year, for par. [\(a\) 1.](#) or [3.](#), to residents of the county who are not residents of a municipality that maintains a public library under s. [43.52](#) or [43.53](#), or, for par. [\(a\) 2.](#), to residents of the county who are not residents of a municipality that contains a branch of the consolidated library, as reported under sub. [\(2\)](#), by the amount that results from dividing the total operational expenditures of the library during the calendar year for which the number of loans are reported, not including capital expenditures or expenditures of federal funds, by the total number of loans of material made by the public library during the calendar year for which the loans are reported.
- (c)** The library board of the public library entitled to a payment under this subsection may direct the county to credit all or a portion of the payment to a county library service or library system for shared services.
- (1m)** If a county maintains a consolidated public library, the library shall provide a notice not later than April 1 to any public library from which it requests payment under sub. [\(1\)](#).
- (2)** By July 1 of each year, each public library lying in whole or in part in a county shall provide a statement to the county clerk of that county and to the county clerk of each adjacent county, other than a county with a population of at least 750,000, that reports all of the following:
 - (a)** The number of loans of material made by that library during the prior calendar year to residents of the county, or adjacent county, who are not residents of a municipality that maintains a public library under s. [43.52](#) or [43.53](#).
 - (b)** If the library is in a county that is adjacent to a county with a consolidated library system, the number of loans of material made by that library during the prior calendar year to residents of the adjacent county who are not residents of a municipality that contains a branch of the consolidated library.
 - (c)** The total number of loans of material made by that library during the previous calendar year.
- (3)** A county may enter into an agreement with its participating municipalities or with a public library system to pay no less than the amounts determined under sub. [\(1\)](#) to the public library system for distribution to the public libraries that participate in that system.
- (4)** Upon request of a county clerk, a public library shall provide access to all books and records used to determine the amount computed under sub. [\(2\)](#).
- (5m)** Nothing in this section prohibits a county from providing funding for capital expenditures.
- (6)** The county library board or, if no county library board exists, the county itself, shall either distribute the aid provided by the county to the public libraries, as provided in the plan

prepared under s. [43.11](#), or shall transfer the aid for distribution to the public library system in which it participates.

(7) This section does not apply to a county having a population of 750,000 or more.

43.12(8)(8) For the purposes of this section, a county that provides library service solely under s. [43.57 \(2m\)](#) is a county that maintains a consolidated public library, and a tribal college-county joint library under s. [43.57 \(2m\)](#) is a branch of the consolidated library.

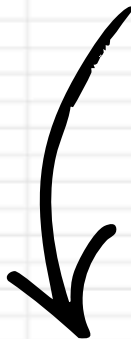
History: [1997 a. 150](#); [2005 a. 226, 420](#); [2007 a. 97](#); [2013 a. 157](#); [2015 a. 306](#); [2017 a. 207](#) s.

[5](#)

MONARCH LIBRARY SYSTEM

2026 HOLDS ROUTING SEQUENCE

Current Routing Sequence as of 3/4/2025			New Routing Sequence as of 3/2/2026		
data from Jan 2024-Dec. 2024			data from Jan 2025-Dec. 2025		
Library Grade	Library	RatioAvg	Library Grade	Library	RatioAvg
1	Mead Public Library (Sheboygan)	1.62	1	Mead Public Library (Sheboygan)	1.79
1	Cedarburg Public Library	0.55	1	Slinger Community Library	0.40
1	W.J. Niederkorn Library (Port Washington)	0.63	1	Cedarburg Public Library	0.59
1	Grafton Public Library	0.79	1	Grafton Public Library	0.72
1	Germantown Community Library	0.81	1	Frank L. Weyenberg Library of Mequon-Thiensville	0.72
1	West Bend Community Memorial Library	0.81	1	W.J. Niederkorn Library (Port Washington)	0.74
1	Frank L. Weyenberg Library of Mequon-Thiensville	0.87	1	Plymouth Public Library	0.76
1	Plymouth Public Library	1.03	1	West Bend Community Memorial Library	0.86
1	Sheboygan Falls Memorial Library	1.08	1	Germantown Community Library	0.89
1	Jack Russell Memorial Library (Hartford)	1.28	1	Sheboygan Falls Memorial Library	1.05
1	Lakeland University Library	1.95	1	Beaver Dam Community Library	1.46
1	Beaver Dam Community Library	2.07	1	Jack Russell Memorial Library (Hartford)	1.84
1	Waupun Public Library	2.33	1	Waupun Public Library	2.68
2	Slinger Community Library	0.35	1	Lakeland University Library	2.82
2	Bookmobile	0.44	2	Bookmobile	0.49
2	Oostburg Public Library	0.72	2	Oostburg Public Library	0.55
2	Lakeview Community Library (Random Lake)	0.84	2	Lakeview Community Library (Random Lake)	0.72
2	Kewaskum Public Library	0.90	2	Kewaskum Public Library	0.76
2	Oscar Grady Public Library (Saukville)	1.02	2	Ted and Grace Bachhuber Memorial Library-Mayville	0.93
2	Ted and Grace Bachhuber Memorial Library-Mayville	1.78	2	Oscar Grady Public Library (Saukville)	1.06
2	Horicon Public Library	2.63	2	Horicon Public Library	2.99
3	Kohler Public Library	0.56	3	Reeseville Public Library	0.44
3	Hustisford Community Library	0.82	3	Kohler Public Library	0.57
3	Lomira QuadGraphics Community Library	0.82	3	Cedar Grove Public Library	0.82
3	Cedar Grove Public Library	0.84	3	Juneau Public Library	0.82
3	Juneau Public Library	0.84	3	Lomira QuadGraphics Community Library	0.90
3	Brownsville Public Library	0.87	3	Brownsville Public Library	0.99
3	Reeseville Public Library	1.06	3	Elkhart Lake Public Library	1.09
3	Elkhart Lake Public Library	1.17	3	Hustisford Community Library	1.68
3	Iron Ridge Public Library	2.65	3	Theresa Public Library	2.95
3	Theresa Public Library	3.15	3	Fox Lake Public Library	3.17
3	Fox Lake Public Library	3.91	3	Iron Ridge Public Library	3.22



Germantown went from:

- 5 / 32 in 2025 (combined ratio: 0.81)
- 8 / 32 in 2026 (combined ratio: 0.89)

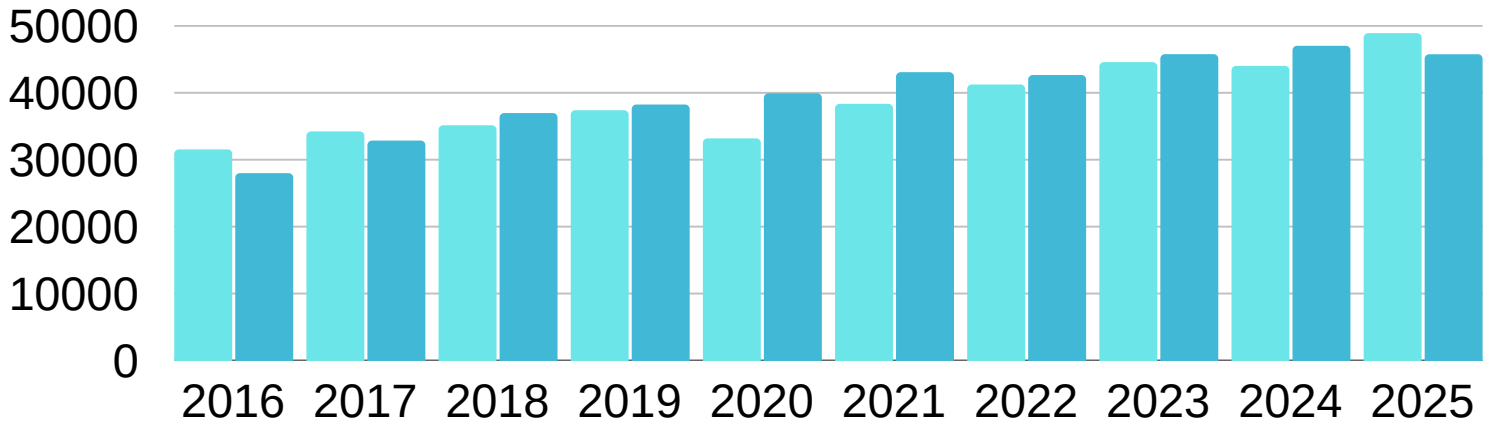
*Ratios based on total number of item loaned/borrowed and new items loaned/borrowed

Note as of Thursday, February 12, 2026:

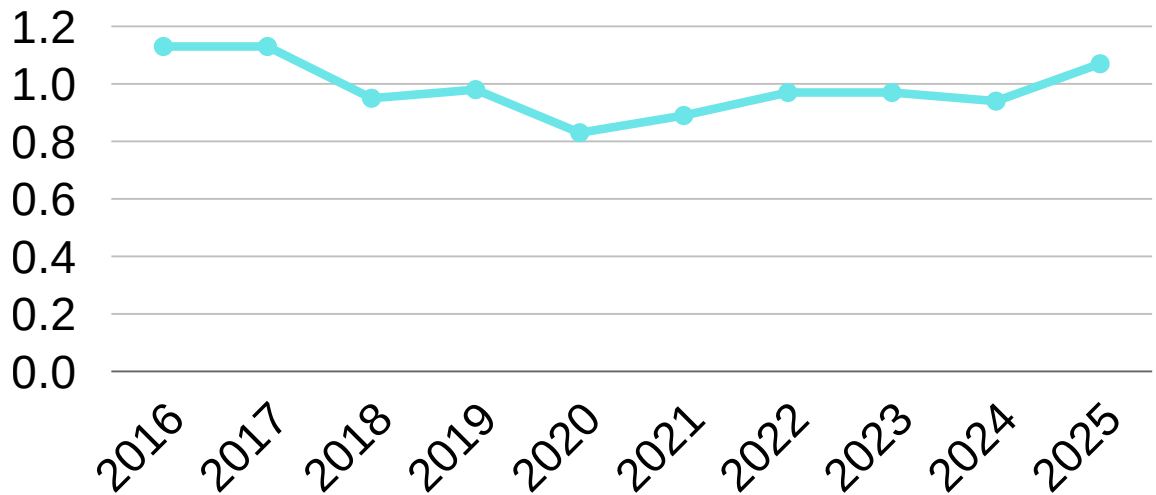
In 2025, the Slinger Community Library changed from a Grade 2 to a Grade 1 library. The Monarch Library System Directors voted that Slinger will be moved to the last spot in the grade 1 section for the 2026 Holds Routing Sequence. In the future, any library that changes grade levels will be placed at the end of the section for their grade for the first year.

GERMANTOWN COMMUNITY LIBRARY HOLDS RATIO (2016 - 2025)

	LOANED (PROVIDED TO):	RECEIVED (BORROWED FROM):
2016	31,541	27,991
2017	37,229	32,861
2018	35,148	36,972
2019	37,397	38,246
2020	33,189	39,925
2021	38,350	43,082
2022	41,242	42,659
2023	44,582	45,776
2024	44,022	47,024
2025	48,918	45,761



	RATIO:
2016	1.13
2017	1.13
2018	0.95
2019	0.98
2020	0.83
2021	0.89
2022	0.97
2023	0.97
2024	0.94
2025	1.07




NOTE WORTHY DATES:

2017: GERMANTOWN BECAME PART OF THE MONARCH LIBRARY SYSTEM

2020: START OF COVID-19 PANDEMIC

➤ GERMANTOWN COMMUNITY LIBRARY

2025 ANNUAL REPORT



Trisha Smith, Library Director
 (262) 253-7760, ext. 2005 smithp@germantownlibrarywi.org

2025 By the Numbers


34,719

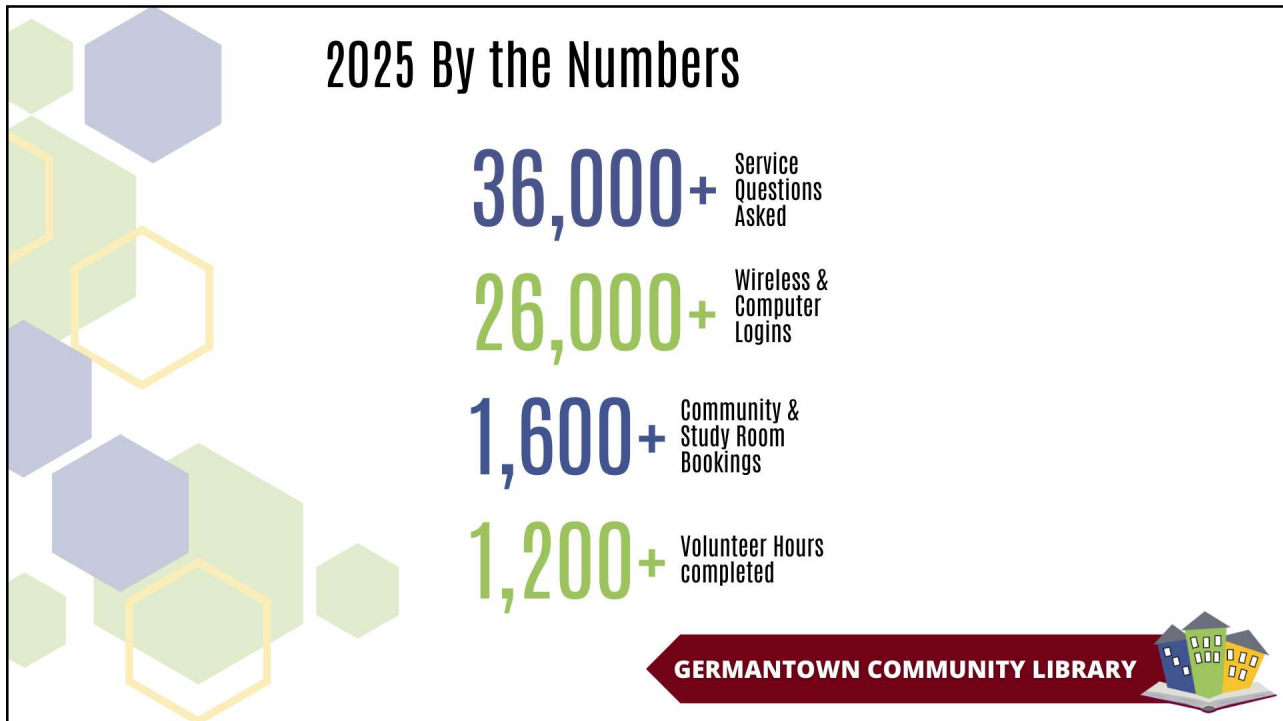
Service Population

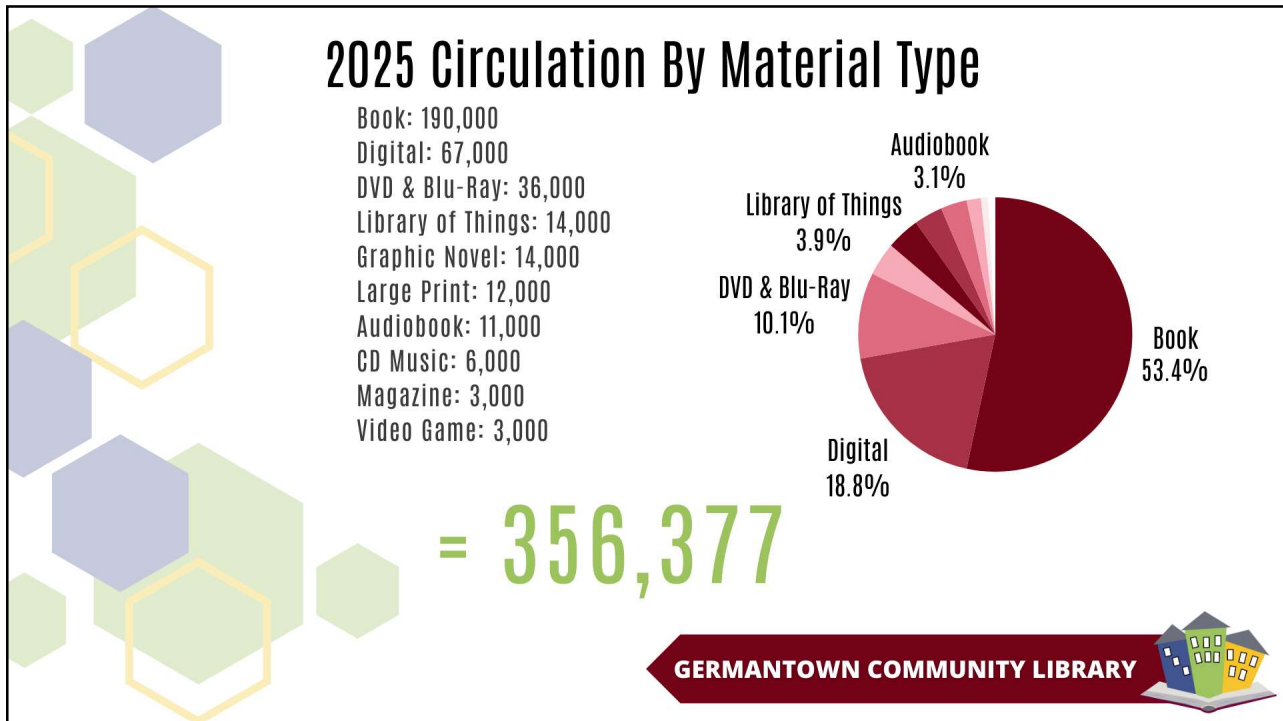
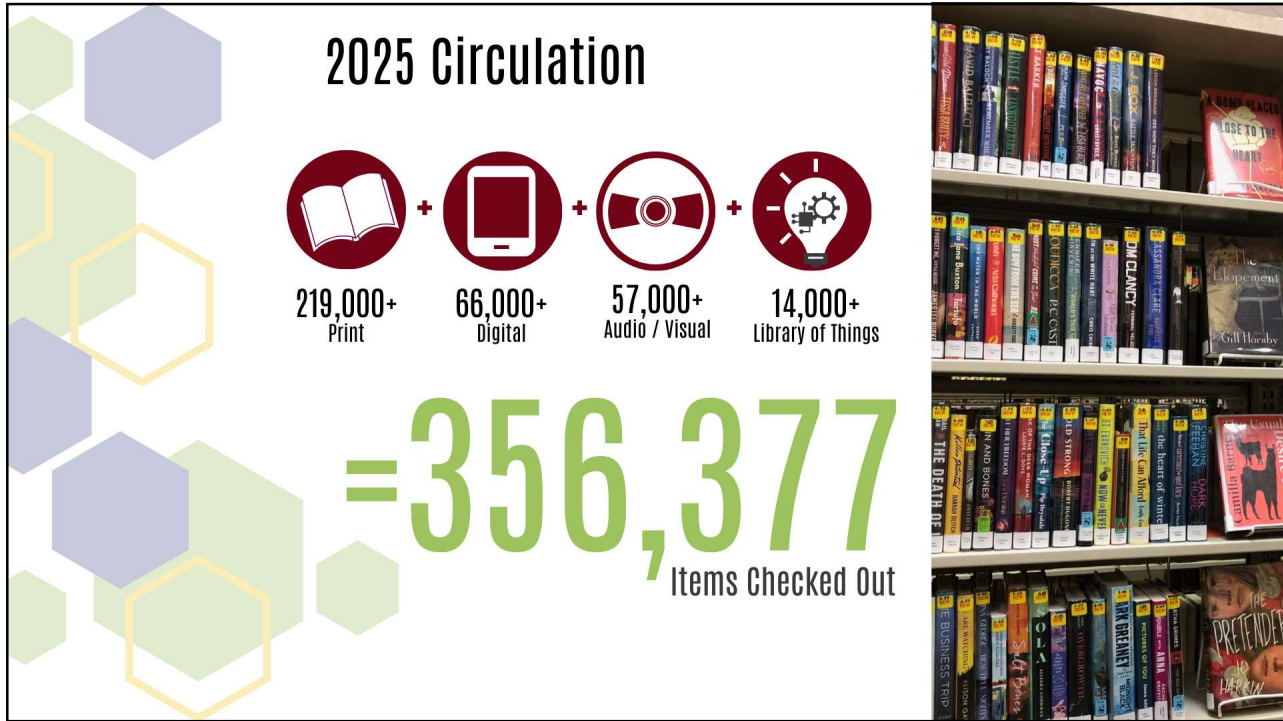
The Germantown Community Library service population is defined as residents living in the Village of Germantown as well as residents in areas of the Town of Germantown, Village of Richfield, Village of Jackson & Town of Jackson.

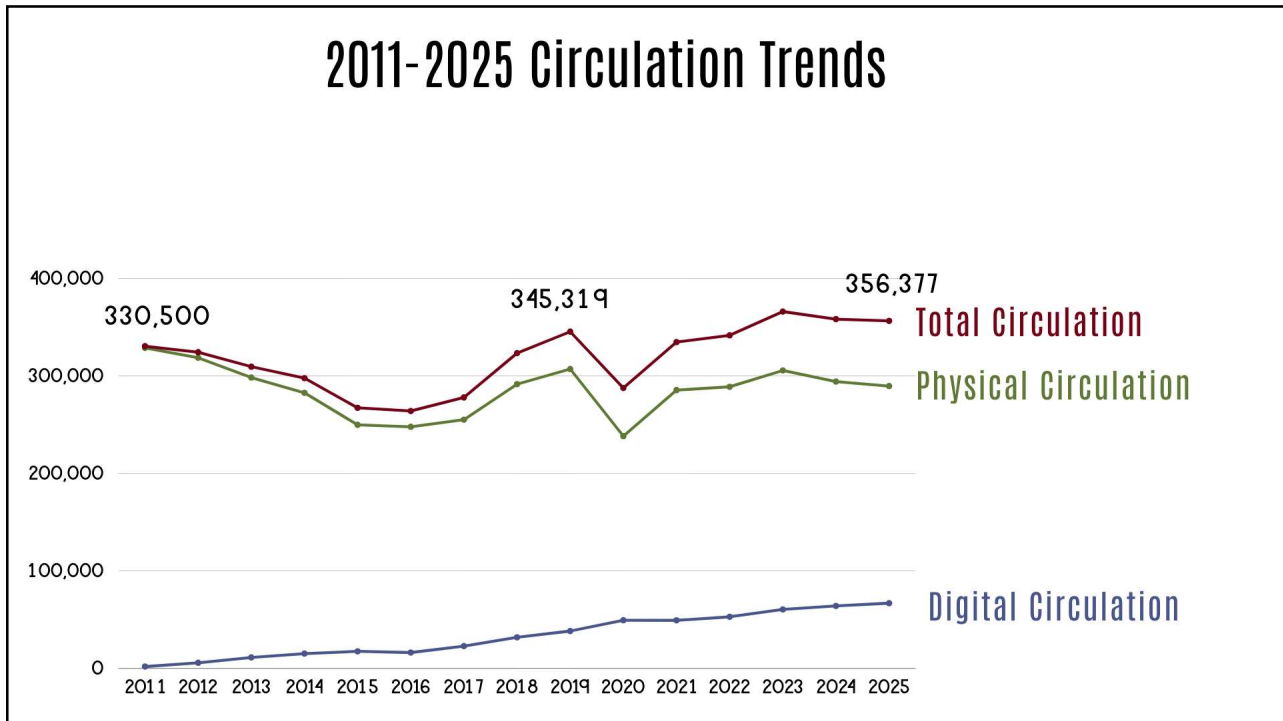
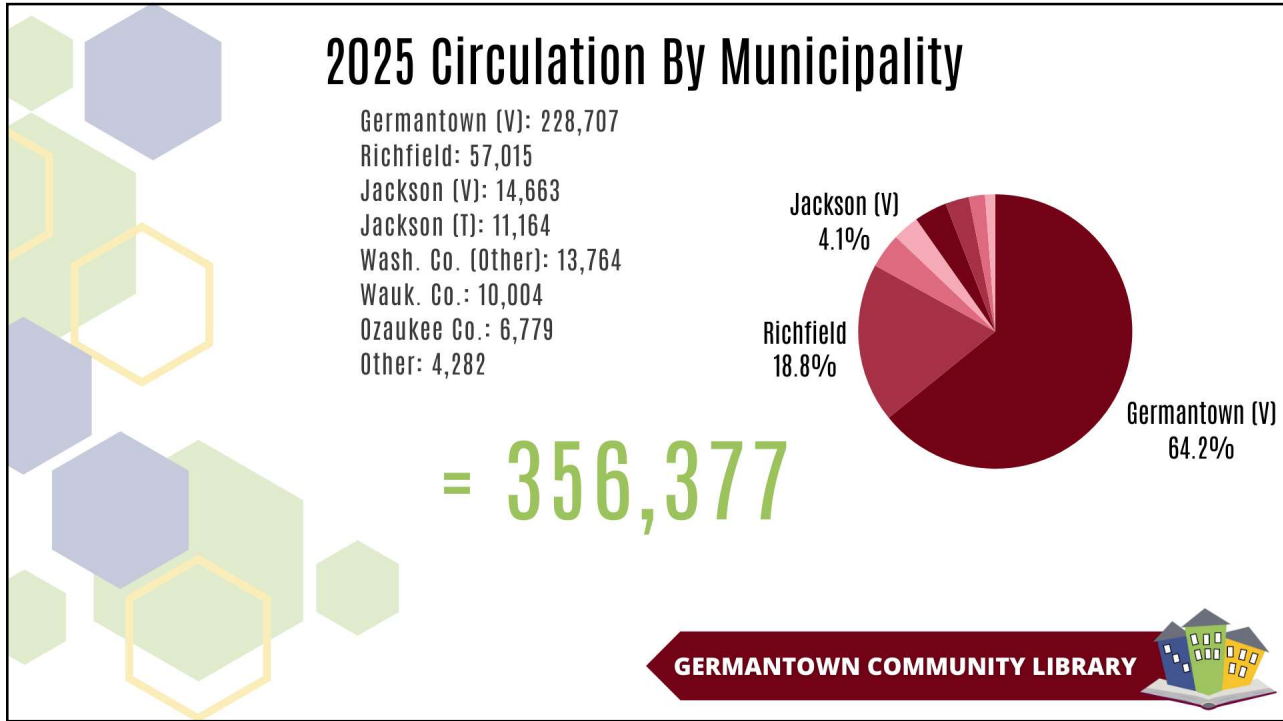
The library is open to everyone!

GERMANTOWN COMMUNITY LIBRARY










2025 Programming Numbers


27,000+
People Attended

741
Programs!

1,500+ Participants in the Summer Reading Challenge!



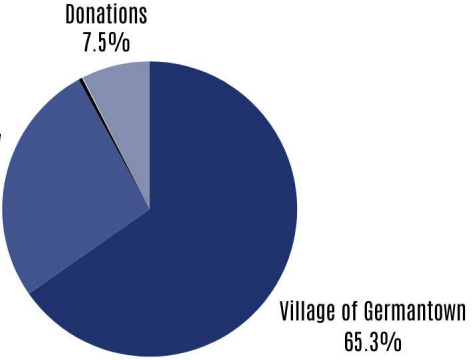
GERMANTOWN COMMUNITY LIBRARY



2025 Operating Revenue


Village of Germantown: \$818,000
Washington County: \$335,000
Adjacent Counties: \$5,000
Grants: \$1,000
Donations: \$94,000

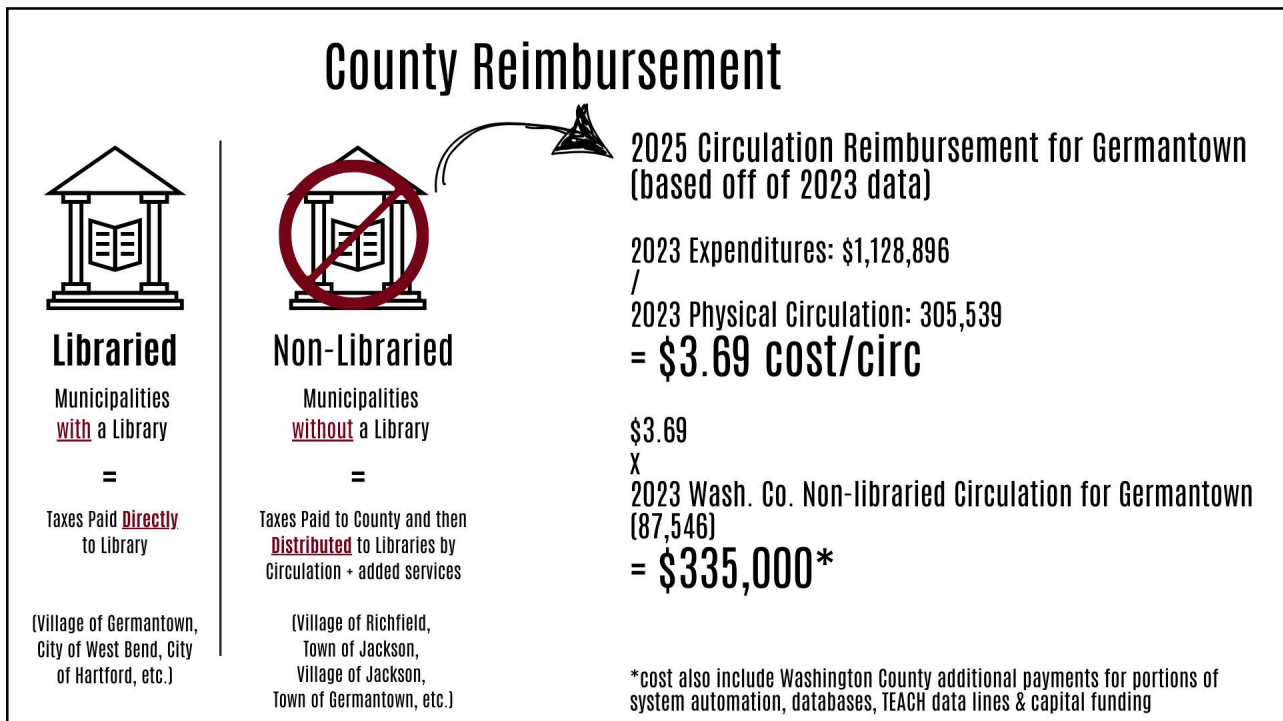
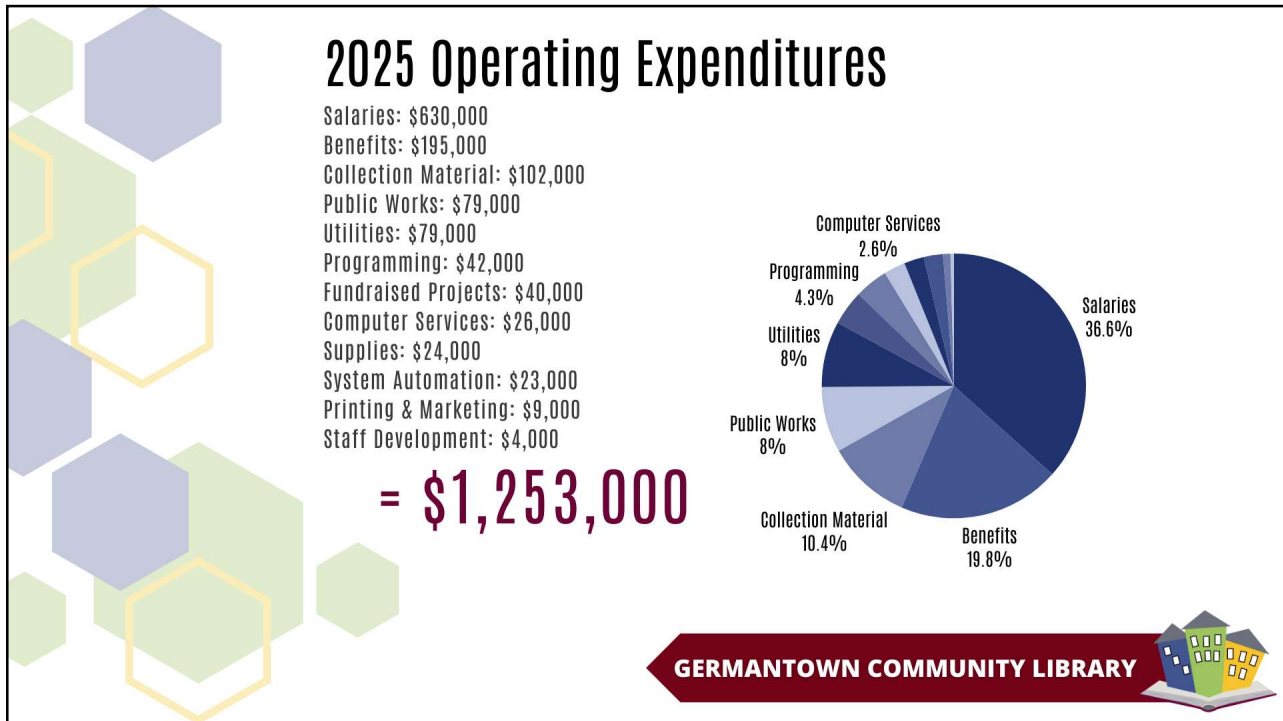
= \$1,253,000



Source	Percentage
Village of Germantown	65.3%
Washington County	26.7%
Donations	7.5%

GERMANTOWN COMMUNITY LIBRARY





Germantown Cost / Circ Comparisons in Wisconsin

\$3.69

2025 Cost / Circ
(based on 2023 data)

Out of 351 libraries

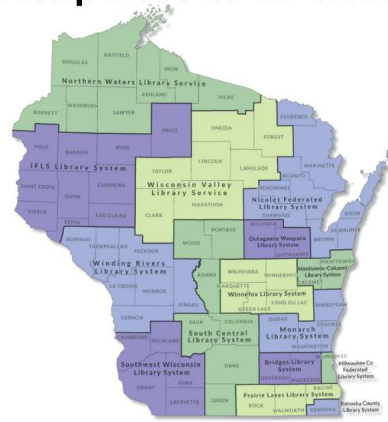
In 2023, Germantown was the

- 29th largest in population
- 19th largest in circulation
- 37th largest in operating expenditures
- **344th** largest in cost / circ reimbursement

State Average: \$7.76

Monarch Library System Average: \$7.24

*data taken from the 2023 DPI Annual Report
(single branch libraries only - taking out the 5 highest & lowest cost / circ values)



Why is Germantown cost / circ so low?

This is due to a combination of traditionally high circulation & low operating expenditures in comparison to other libraries.

Why is this important?

The cost / circ calculation is used for Washington County Reimbursement. Higher cost / circ = higher Washington County reimbursement each year (this was \$335,000 in 2025).

2024 Library Comparisons (Averages)



Circulation

Germantown: 358,184

Wash. Co. & Adjacent Counties: 325,760
Wisconsin Grade 1: 272,572



Expenditures

Germantown: \$1,154,806

Wash. Co. & Adjacent Counties: \$1,396,278
Wisconsin Grade 1: \$1,291,416



Municipal Resident Support per Capita

Germantown: \$34.41

Wash. Co. & Adjacent Counties: \$43.77
Wisconsin Grade 1: \$49.21



Cost per Circ

Germantown: \$3.93

Wash. Co. & Adjacent Counties: \$5.44
Wisconsin Grade 1: \$6.21



Program Attendance

Germantown: 21,356

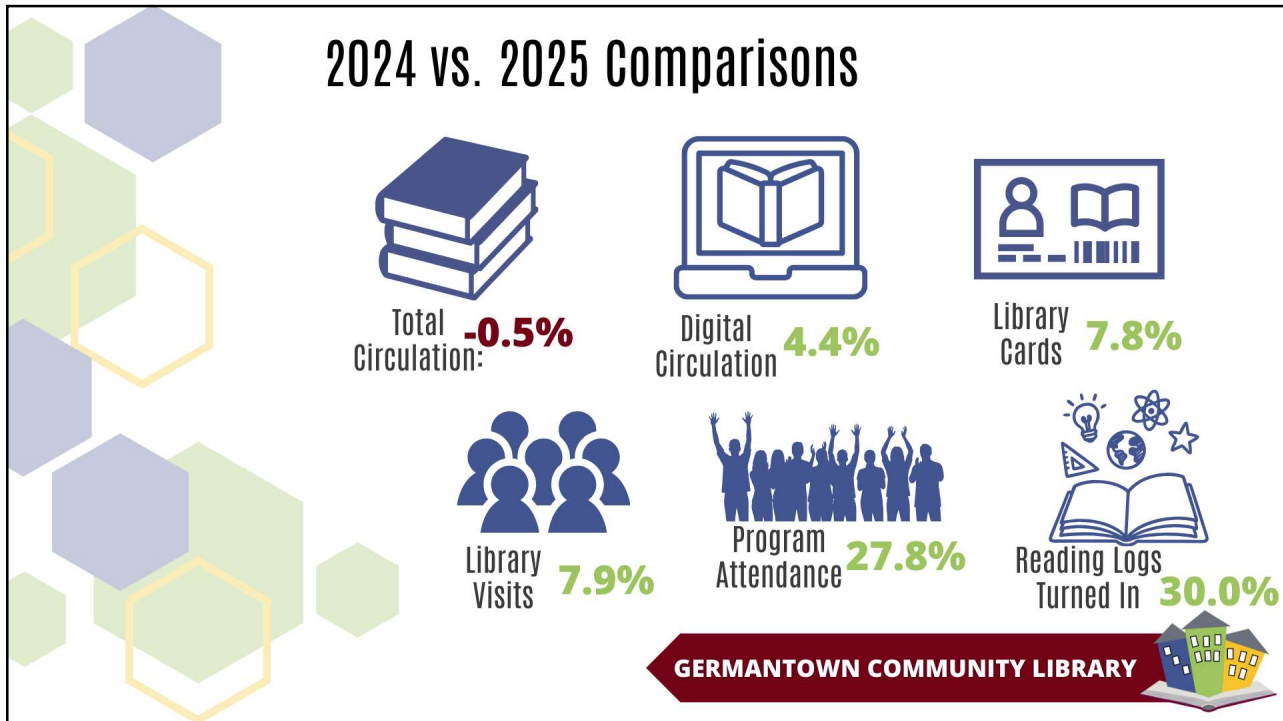
Wash. Co. & Adjacent Counties: 15,376
Wisconsin Grade 1: 14,600

*data taken from the 2024 DPI Annual Report

**Comparisons include only Libraries with Population 25,000 to 41,000


GERMANTOWN COMMUNITY LIBRARY



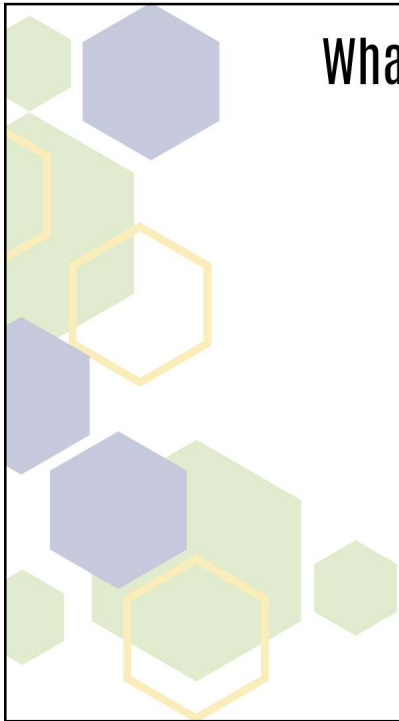


2025 Highlights

- Return to normal operating hours
- New system for text & phone notifications
- New local author collection
- Expanded Library of Things shelving
- Moved Library of Things and Video Game collection to the front of the building
- New furniture in Teen Area
- Visit from Wisconsin State Librarian
- Building upgrades included: door access system, fire panels, sidewalk replacement & sealcoating of parking lot
- Patio Project completed with \$55,000+ raised in local donations



GERMANTOWN COMMUNITY LIBRARY



What's Next?

- AARP free tax service appointments
- Implementation of remote printing for patrons
- Quiet study pods to allow for additional quiet spaces in the building for patrons to read, work, study & attend online appointments
- Increase of digital books & audiobook offerings through Overdrive/Libby
- Continue increasing trends in circulation, programs & services

... & more!



GERMANTOWN COMMUNITY LIBRARY



**BUILD CONNECTIONS
ENRICH LIVES**

THANK YOU

TRISHA SMITH, LIBRARY DIRECTOR
(262) 253-7760, EXT. 2005 SMITHP@GERMANTOWNLIBRARYWI.ORG

GCL Statistical Trends 2016-2025

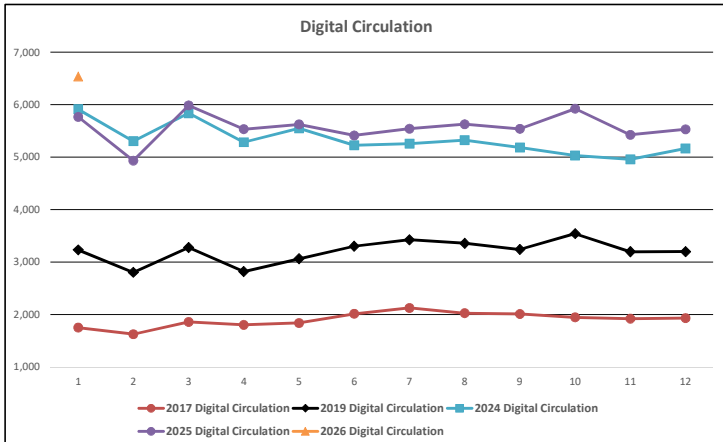
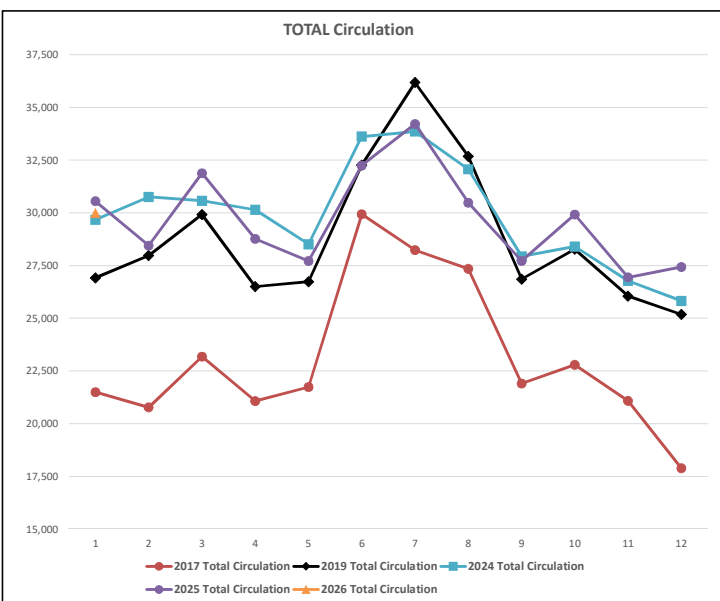
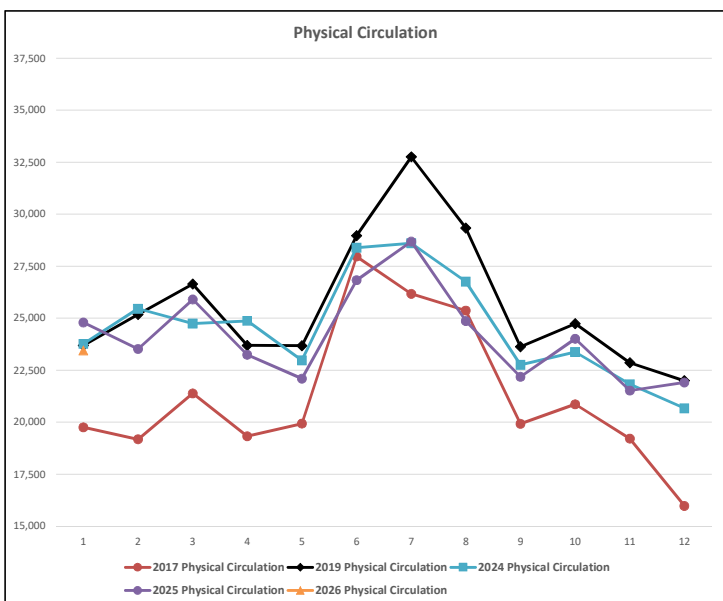
Stats	YTD	Jan	Feb	Mar	Apr	May	June	July	August	Sept	Oct	Nov*	Dec
2026 Physical Circulation	23,455	23,455											
% over 2025	-5.4%	-5.4%											
2026 Overdrive - eBook	3,110	3,110											
2026 Overdrive - Audio	2,420	2,420											
2026 Overdrive - Magazine	1,006	1,006											
2026 Digital Circulation	6,536	6,536											
% over 2025	13.4%	13.4%											
2026 Total Circulation	29,991	29,991											
% over 2025	-1.8%	-1.8%											

2025 Physical Circulation	289,525	24,788	23,519	25,896	23,239	22,096	26,831	28,680	24,860	22,185	24,003	21,517	21,911
% over 2024	-1.6%	4.3%	-7.6%	4.7%	-6.6%	-3.8%	-5.5%	0.3%	-7.1%	-2.5%	2.7%	-1.4%	6.0%
2025 Overdrive - eBook	24,702	2,157	1,907	2,285	2,000	1,993	1,999	2,097	2,102	1,968	2,066	2,015	2,113
2025 Overdrive - Audio	31,213	2,663	2,310	2,672	2,640	2,686	2,582	2,651	2,641	2,627	2,666	2,553	2,522
2025 Overdrive - Magazine	10,906	945	714	1,028	892	943	831	792	881	942	1,189	855	894
2025 Digital Circulation	66,821	5,765	4,931	5,985	5,532	5,622	5,412	5,540	5,624	5,537	5,921	5,423	5,529
% over 2024	4.4%	-2.5%	-7.0%	2.6%	4.8%	1.4%	3.6%	5.4%	5.7%	6.9%	17.7%	9.5%	7.1%
2025 Total Circulation	356,346	30,553	28,450	31,881	28,771	27,718	32,243	34,220	30,484	27,722	29,924	26,940	27,440
% over 2024	-0.5%	3.0%	-7.5%	4.3%	-4.6%	-2.8%	-4.1%	1.1%	-4.9%	-0.8%	5.3%	0.6%	6.2%

2024 Physical Circulation	294,178	23,760	25,453	24,744	24,868	22,970	28,397	28,606	26,751	22,761	23,375	21,827	20,666
2024 Digital Circulation	64,006	5,912	5,304	5,835	5,281	5,547	5,223	5,257	5,320	5,180	5,032	4,954	5,161
2024 Total Circulation	358,184	29,672	30,757	30,579	30,149	28,517	33,620	33,863	32,071	27,941	28,407	26,781	25,827

2019 Physical Circulation	307,128	23,686	25,174	26,645	23,688	23,677	28,968	32,758	29,329	23,622	24,736	22,856	21,989
2019 Digital Circulation	38,442	3,230	2,803	3,276	2,819	3,060	3,300	3,425	3,356	3,239	3,540	3,196	3,198
2019 Total Circulation	345,570	26,916	27,977	29,921	26,507	26,737	32,268	36,183	32,685	26,861	28,276	26,052	25,187

2017 Physical Circulation	255,030	19,755	19,174	21,386	19,321	19,932	27,965	26,173	25,364	19,920	20,858	19,209	15,973
2017 Digital Circulation	22,848	1,751	1,625	1,859	1,803	1,838	2,015	2,125	2,025	2,011	1,946	1,919	1,931
2017 Total Circulation	277,461	21,499	20,774	23,179	21,078	21,738	29,934	28,236	27,352	21,906	22,793	21,082	17,890



Germantown library to host ‘Abigail Adams: A Lifeline in Letters’

GERMANTOWN — The Germantown Community Library, N112-W16957 Mequon Road, will be welcoming Jessica Michna, founder of First Impressions, to portray Abigail Adams at 1 p.m. on Tuesday in “Abigail Adams: A Lifeline in Letters.”

“After forty years of marriage, Abigail looks back on their early years together, recalling days of revolution and uncertainty,” said the release. “She reminisces about friendships forged in France and England as a diplomat’s wife.”

Michna, who is renowned for her portrayals of historic figures and a lover of history and theater, founded her company First Impressions in 2000, through which she has portrayed 17 historic figures. According to the release, her work earned her the 2016 Presidential Service Center’s Distinguished Service award for her portrayals of first ladies.

“History buffs will find this presentation a great way to learn more about the early days of our nation, which celebrates 250 years of independence in 2026,” said the release.

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Chamber seeking questions for candidate forum

The Germantown Area Chamber of Commerce will be hosting the 2026 Candidate Forum, which provides an opportunity for businesses and the community to hear directly from local office candidates. Community members are encouraged to submit questions to the County Supervisor, Circuit Court, School Board and Village Board attendees.

Questions may be submitted online at germantownchamber.org or dropped off in person to the Germantown Area Chamber of Commerce office at N112W16760 Mequon Road during posted office hours. All questions will be asked and/or edited at the discretion of the Germantown Area

Chamber of Commerce and Forum moderator and the candidates will not be informed of their source. The deadline for questions is Friday, March 6 at noon.

The Candidate Forum will be held on Wednesday, March 11 at the Germantown Village Board Room. The event can be seen in person, through Facebook Live on the Chamber's Facebook page or on the Village's Cable Channel. The event can be seen online after the event through Facebook and YouTube links. The Schedule for the Forum is as follows:

- 4:30-4:45 p.m. - County Supervisors District 16-18, 21;
- 5-5:30 p.m. - Circuit Court Judge,

- Branch 2;
- 5:45-6:45 p.m. School Board Seat 3 and 5;
- 7-8:30 p.m. - Germantown Village Trustee, Districts 1-3.

This Forum is an important opportunity for both the candidates and voters, and all contested race candidates are encouraged to participate. The Germantown Area Chamber of Commerce does not endorse any candidates; the Forum is offered solely as an informational resource for Chamber members and the community. Follow the event at germantownchamber.org which will be updated with confirmed

participants. For questions, please contact the Germantown Area Chamber of Commerce at 262-255-1812, e-mail to executivedirector@germantownchamber.org or visit during office hours.

(Germantown Area Chamber of Commerce Bylaws

ARTICLE I - GENERAL

Section 3. Limitation of Methods: The Germantown Area Chamber of Commerce in its activities shall be non-partisan, non-sectional, non-sectarian and shall take no part in, nor lend its influence directly to, the election of any candidate for federal, state, county, or local government office.)

Schoemann ends GOP campaign for governor

Washington County Executive Josh Schoemann ended his campaign for governor on Jan. 28 after President Donald Trump endorsed Rep. Tom Tiffany as the GOP candidate for the post.

"I want to congratulate Congressman Tiffany and his supporters for receiving

President Trump's endorsement. I wish Tom great success in November. If we focus on the people of Wisconsin rather than fighting with one another, we can make Wisconsin the place to be, not just be from," Schoemann said. "I am proud of the campaign we ran and want to give my sincere thanks to my family and

supporters who believe in our message. Our fight to reclaim Wisconsin will go on."

Tiffany issued a statement thanking Schoemann for his decision.

"I appreciate Josh's kind words and wish him the very best. We are both committed to making Wisconsin the

place to be. As governor, I will ensure seniors, young families, and the next generation can afford to stay here by lowering property taxes and utility rates, cutting red tape to reduce housing costs, and delivering honest government and strong schools for every Wisconsinite," Tiffany said.

Jessica Michna portrays Abigail Adams in Feb. 3 event at Germantown library

The Germantown Community Library will host Jessica Michna as she portrays Abigail Adams, wife of President John Adams, on Tuesday, February 3rd, at 1 p.m.

After 40 years of marriage, Abigail looks back on their early years together, recalling days of revolution and uncertainty. She reminisces about

friendships forged in France and England as a diplomat's wife. History buffs will find this presentation a great way to learn more about the early days of our nation, which celebrates 250 years of independence in 2026.

Michna is renowned for her portrayals of historic figures. A love of theater and history led Jessica to found

her company, "First Impressions". Since its founding in the year 2000, Jessica has expanded her repertoire to include seventeen historic figures. In 2016 she was awarded the Presidential Service Center's Distinguished Service award for her riveting portrayals of First Ladies.

The Germantown Community Library is a cornerstone of our community that

provides services, ideas, and resources that enrich lives, build connections, and grow the community. The event will take place at N112W16957 Mequon Road, Germantown, and is free and open to the public.

Germantown Police Blotter

The following information was provided by the Germantown Police Department.

Operating a vehicle after revocation

• A male subject was taken into custody for operating a vehicle after revocation and failure to install an ignition interlock device following a traffic stop on Jan. 21. Officers responded to the area of I-41 and Pilgrim Road after

officers received a report of a male subject operating a vehicle recklessly. Officers located the vehicle and initiated a traffic stop. Police learned the driver's license was revoked due to a conviction for operating a vehicle while intoxicated and that the driver failed to have an ignition interlock device installed in the vehicle, which was required.

Warrant arrests

• A male subject was taken into custody for two arrest warrants from Waukesha County after police attempted to locate the subject near County Line Road and I-41 on Jan. 24. The subject had warrants from Waukesha County for hit-and-run and failure to appear in court.

Weekly data

• During the week of Jan. 18-24, Germantown police responded to 355 calls for service, made seven arrests, issued 25 citations and wrote 21 incident reports. Officers were involved in 71 traffic enforcement situations, conducted 74 property checks and one welfare check and responded to 27 traffic accidents, 35 ambulance requests, 15 disorderly conduct complaints, four fraud/theft complaints, and 14 hazardous conditions.

Assisting other agency

• Germantown Police responded to the area of I-41 and Holy Hill Road on Jan. 18 to assist the State Patrol, which was pursuing a male subject. During the pursuit, the fleeing vehicle came to a stop and the male subject fled on foot into a field area. A Germantown officer deployed a drone and was able to locate the male subject. The location of the subject was provided to other officers and the subject was taken into custody.

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BUSINESS OF THE LIBRARY BOARD

MEETING DATE: February 25, 2026

PLACEMENT: Action Item

ITEM TITLE: Display, Exhibit, and Posting Policy Review (ACTION)

SUBMITTED BY: Trisha Smith, Library Director

SUMMARY EXPLANATION:

A copy of the updated Display, Exhibit, and Posting Policy is attached for review and approval as part of the Library Board's three-year rotation for approval of policies. The policy was last updated on September 28, 2022.

ATTACHMENT:

1. Display, Exhibit, and Posting Policy - 02-25-26 DRAFT

STAFF RECOMMENDATION:

Approve the submitted Display, Exhibit, and Posting Policy.

ACTION BY COMMITTEE:

Germantown Community Library Display, Exhibit, and Posting Policy

The Germantown Community Library has multiple areas for public displays of information and local events. Posted material does not necessarily represent the view or imply the endorsement of the library trustees, administration, or staff.

LOBBY BULLETIN BOARD & BROCHURE KIOSK

1. Posting of public material is limited to the lobby bulletin board and lobby community brochure kiosk.
2. Postings and handouts should be no larger than 8 ½ x 11.
3. Anyone wishing to post material on the library bulletin boards or on the brochure kiosk may submit their items to the Circulation Desk for staff posting. Approval will be given within 48 hours. Organizations will not be notified of approval.
4. Posting or placing of materials is limited to the available space on the bulletin board or in the brochure kiosk. Posting on the bulletin board shall not extend beyond the edges of the board, nor overlap another posting.
5. Because of space limitations, priority will be given to materials that originate from the library, the Monarch Library System, the Friends of the Germantown Community Library, local community non-profit organizations (e.g., Kiwanis, **Historical Societies**, etc.), public educational institutions, government agencies, and similar community-focused organizations which announce upcoming events within 30 days, provide information on community resources, or provide educational information to broad sections of the community.
6. The Library Director or their designee will determine, based on available space, how long an item will be posted.
7. Postings that will not be displayed include:
 - Postings that are purely commercial in nature including posts advertising goods or services, “for sale/lease” posts and “wanted” posts.
 - Postings which are pornographic in nature.
 - Postings containing content that could be considered discriminatory or harassing based on a group or individual's protected status (i.e., race, color, religion/religious creed, sex/gender, pregnancy, marital status, age, national origin/ancestry, physical and/or mental disability, medical condition, sexual orientation, gender identity, military or veteran status, or status in any other group protected by federal, state or local law) or which advocates in any way for such discrimination.
 - Postings that promote drugs, alcoholic beverages or tobacco products.
 - Postings that are purely personal in nature including messages related to birthdays, anniversaries, school reunions, and retirements.

DIGITAL MESSAGE BOARD

1. There is a Digital Message Board located on the Village Hall and Library grounds. Requests for messages should be made through the Germantown Village Hall and are approved by the Village of Germantown Support Services Manager according to the Village of Germantown Digital Message Board Policy.

GUIDELINES FOR EXHIBITS & DISPLAYS ON LIBRARY GROUNDS

1. Space inside the library and on library grounds may be used for the displays, postings, or exhibit of materials and programs that are sponsored by the library only. Postings found will be removed and discarded.
2. Exceptions may be made for municipal government and school districts located in the library service area as well as community events that the library is participating in.
3. The library welcomes suggestions for library displays of material and exhibits and may partner with organizations to develop content.

The library assumes no responsibility for the preservation, protection, or possible damage or theft for any item displayed or exhibited. Submitted pPostings will become property of the library and will not be returned.

ADOPTED: 6/26/02

REVISED and APPROVED: 9/24/19; 7/28/21; 9/28/22; 2/25/26

BUSINESS OF THE LIBRARY BOARD

MEETING DATE: February 25, 2026

PLACEMENT: Action Item

ITEM TITLE: Library Board Request for Funding (ACTION)

SUBMITTED BY: Trisha Smith, Library Director

SUMMARY EXPLANATION:

A spreadsheet is attached that includes the 2026 request for funding from the Germantown Community Library Board donation accounts.

Charts are also attached that include 2025 & 2026 comparisons regarding the library general budget with the addition of estimated donations from the Friends of the Germantown Community Library and the Germantown Community Library Board.

Items presented at future meetings:

- 2026 Amended Budget
- 2026 Request for Funding from Furniture CD Accounts for Quiet Study Pods (\$20,000 estimated)

ATTACHMENT:

1. 2026 Library Board Request for Funding (pt. 1 - Account List)
2. 2026 Library Board Request for Funding (pt. 2 - Budget Charts)

STAFF RECOMMENDATION:

Approve the 2026 request for funding in the amount of \$15,000.

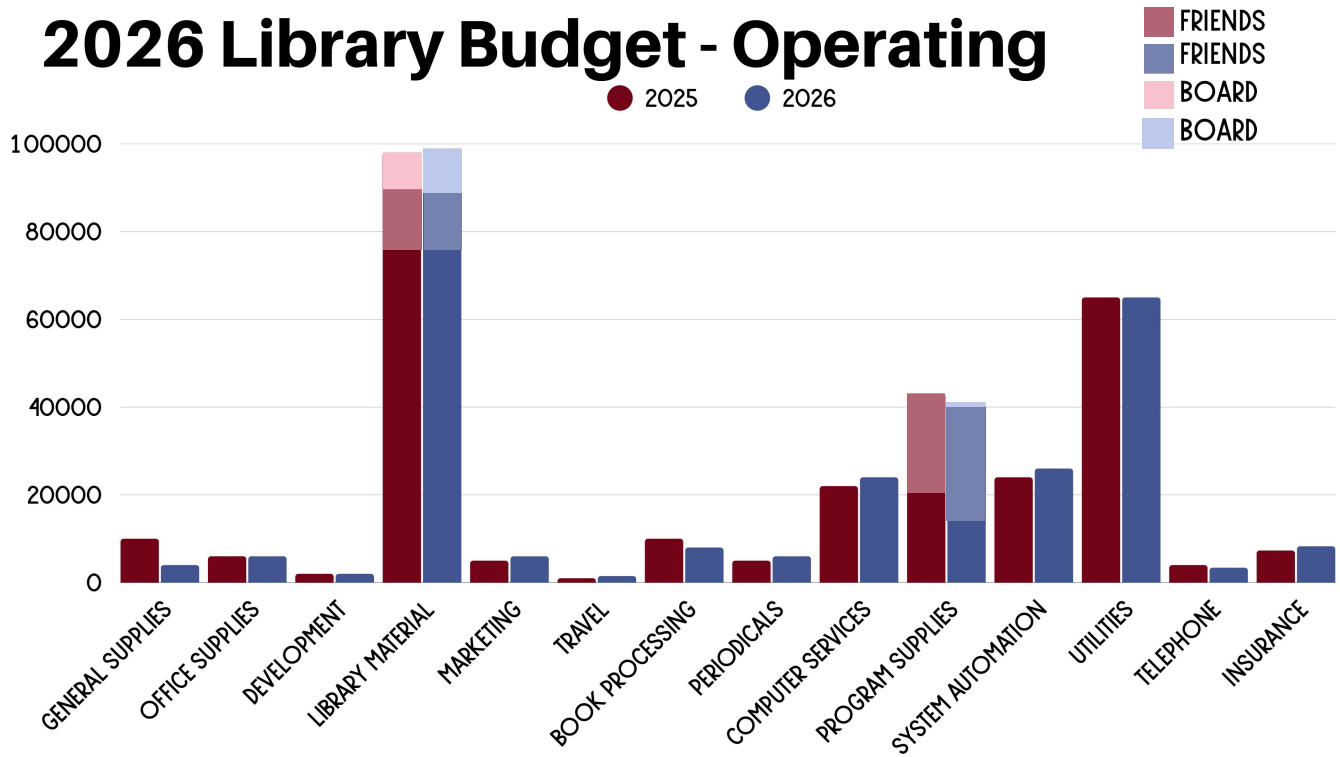
ACTION BY COMMITTEE:

**Request of Funding from Library Board
Jananuary - December 2026**

	ITEM	BOARD ACCOUNT	BUDGET
PROGRAM SUPPLIES & EXP	Patio Area Enrichment	<i>Checking - Early Literacy</i>	\$476.89
	Patio Area Enrichment	<i>Checking - 2025 Patio</i>	\$523.11
			\$1,000.00
LIBRARY MATERIAL	Adult Fiction & Large Print Titles	<i>Building - Materials</i>	\$5,000.00
	Youth Titles	<i>Building - Materials</i>	\$5,000.00
	Youth Read-Along Titles (book + audio)	<i>Building - Materials</i>	\$4,000.00
			\$14,000.00

Total: \$15,000.00

2026 Library Budget - Operating



2026 Library Budget - Revenue

