

MEETING:	REGULAR MEETING OF THE PARK & RECREATION COMMISSION
DATE AND TIME:	Wednesday, November 19, 2025 5:30 PM
LOCATION:	Germantown Village Hall Board Room N112 W17001 Mequon Road

MINUTES

- I. **CALL TO ORDER:** *This meeting has been given public notice in accordance with Section 19.83 and 19.84, Wis. Stats, in such form that will apprise the general public and news media of subject matter that is intended for consideration and action.*

Chairperson Brian Depies called the Park & Recreation Commission meeting to order at 5:30 PM

- II. **ROLL CALL:**

Present: Commissioners Depies, Eby, Stapleman, Trustee Cutts, School Board Member Pawlak

Excused: Commissioners Stiebs and Smith

Also Present: Engineer Kevin Driscoll

- III. **CITIZEN INPUT:** *(Please be advised per 19.84(2) that information and comment will be received from the public. It is the policy of this municipality that public input be limited to a four (4) minute period per person with a time extension granted at the discretion of the Chairperson. Be advised that there may be limited discussion of the information received but no action will be taken under public comments.) Comments that may be injurious to village personnel or other individuals will not be allowed.*

- IV. **MEETING MINUTES:**

A. Park & Rec Meeting Minutes for October 15, 2025 - (Action)

Motion: As presented

Motioned By: Steve Stapleman

Seconded By: Tracy Pawlak

Yes: Brian Depies, Steve Stapleman, Don Eby, Tracy Pawlak, Meg Cutts

No: None

Abstain: None

Motion Passed by a voice vote (Yes 5, No 0, Abstained 0)

- V. **UNFINISHED BUSINESS:**

A. Update on the 2026 budget - (Discussion)

Director Standridge updated the Commission on the status of the 2026 budget.

The budget was approved, with no reductions made.

The Board has approved the audio package upgrade at the Senior Center. This

system upgrade will allow us to market the conference room, multipurpose room and main banquet hall to bring in more rental revenue to the Senior Center.

Recap of capital equipment projects for 2025

Pickle ball lines were added to the two existing tennis courts at Alt Bauer Park.

Additional cracks in the pickle ball courts have been repaired. This process will continue until the pickle ball courts are completely redone, and the drainage issues can be addressed at both Haupt Strasse and Kinderberg Park.

At Freistadt Field there is new fencing, backstops and dugouts installed on the T-Ball field.

The Kinderberg Park baseball field received dugouts.

Capital equipment projects for 2026

In Haupt Strasse Park, fencing around the baseball area will be replaced.

On the north side of Kinderberg Park, the tennis court posts will be repositioned.

In Kinderberg Park there will be a netting system installed over the backstop in the baseball area.

The demolition of the Firemen's Park Shelter and the renovation of Firestation #1 will be going to the Village Board regarding the next steps.

Staff in the Park & Recreation department will receive a 3 1/2% wage increase.

Discussion to follow

VI. NEW BUSINESS:

A. Division Road 2024 Trail Plan Update - (Action)

Engineer Kevin Driscoll presented information regarding the Division Road 2024 Trail Plan update.

Make the following additions to that plan. North of Lilac Lane for connectivity, safety improvement and consistency with the Division Road reconstruction project, to add an additional 8' asphalt sidewalk extension to the right-of-way. To identify an extension for a future sidewalk section from Mequon Road south along the west side of Division Road to the existing sidewalk in the right-of-way at Virginia Avenue, previously omitted from the Trail Plan. Phase 1 of this plan will take place in 2026 and will consist of Mequon Road South to Jefferson Creek. Phase 2 will be from Jefferson Creek to County Line Road.

Discussion followed

Motion: Update the Trail Plan to design safety improvements and connectivity of sidewalks, improving Division Road for the reconstruction project as presented in the packet.

Motioned By: Meg Cutts

Seconded By: Don Eby

Yes: Brian Depies, Steve Stapleman, Don Eby, Tracy Pawlak, Meg Cutts

No: None

Abstain: None

Motion Passed by a voice vote (Yes 5, No 0, Abstained 0)

VII. VILLAGE BOARD REPORT:

Trustee Cutts presented the Village Board report.

The 2026 budget was approved on Monday, November 17th. No changes to the Park & Recreation budget from last year.

Tax bills should be going out on the second or third week of December.

There was a change in the PUD to allow a drive-thru restaurant on the corner of Blackstone Creek. The zoning change has been approved.

A new ordinance was created for ATVs & UTVs to ride on Village roads.

The Flower Source was discussed regarding the demolition of the building on that property.

RFP is out for the Town Center regarding the needs of the area. This should be completed by the end of the year.

VIII. SCHOOL BOARD REPORT:

School Board Member Tracy Pawlak presented his school board report.

The annual meeting took place a couple of weeks ago.

The academic awards ceremony took place on November 19 at the PAC. This ceremony takes place two times a year.

IX. DIRECTOR'S REPORT:

A. Directors Report - (Discussion Only)

Director Standridge presented his director's report

The fencing project for the baseball fields at both Freistadt Field and Kinderberg Park has almost been completed.

At Alt Bauer Pickleball Courts, Pro Track came in and made the necessary repairs to the cracks and dead spots on the courts.

The shed at Alt Bauer was vandalized. Nothing was stolen but \$600.00 of damage was done to the door and lock. The Public Works Department has made the necessary repairs and a police report was filed.

Senior Center Coordinator Mary Fiegel has taken a leave of absence and is currently on FMLA and will be until mid-December. Her assistants, Susan and Jenny, have stepped in to helping out with day-to-day activities along with the Park & Rec staff in Mary's absence.

The Firemen's Park Picnic Shelter will be going to the Village Board on December 15th. To discuss the demolition of the picnic shelter and using the remaining funds from the 2025 budget to hire a consulting firm to look at possibilities for remodeling Firestation #1.

Farmer's Market and 4th of July celebration: Director Standridge conducted a wrap-up meeting on the first Saturday in November with the vendors of the market. There was positive feedback on the market for this year, and they would like to come back in 2026. Director Standridge spoke to the vendors to see if they were willing to set up in the Firemen's Park and be present after the parade on the 4th of July. Vendors would like to participate on the 4th and would like to be part of the subcommittee for planning this event.

The Chamber of Commerce has taken on the responsibility of the parade for the 4th of July. The Park & Recreation Department is still being looked at to take on the responsibility of food vendors, beer garden, entertainment and fireworks. The Chamber is looking into different organizations for children's games. Director Standridge is looking into possible rides, a balloon artist and face painting. More will be decided once a budget has been established. Boot Jack Road has agreed to perform and a sound and lighting person has been secured. This person may also be the DJ until Boot Jack Road takes the stage. The fireworks' vendor, Wolverrine, has agreed to come back. The Village Administrator and the Village President will be

reaching out to collect volunteers for this event. There is a big concern as to what future years will look like.

The Chamber of Commerce organized the Christmas Parade this year.

Discussion followed

B. Recreation Report - (Discussion Only)

Director Standridge presented the recreation report

23 programs will begin in November

Sponsorship is going well

The Winter/Spring Recreation Guide is online at this time. There are also guides available at the Village Hall, Library and the Senior Center. Guide books were also distributed to the area schools.

X. ANNOUNCEMENT OF PUBLIC INTEREST:

A. The next regularly scheduled Park & Recreation Commission meeting will be held on December 17, 2025, at 5:30 PM.

XI. ADJOURNMENT:

Motion: Chairperson Depies adjourned the Park & Recreation Commission meeting at 6:30 PM.

Motioned By: Tracy Pawlak

Seconded By: Don Eby

Yes: Brian Depies, Steve Stapleman, Don Eby, Tracy Pawlak, Meg Cutts

No: None

Abstain: None

Motion Passed (Yes 5, No 0, Abstained 0)