

GERMANTOWN COMMUNITY LIBRARY BOARD

REGULAR MEETING

July 24, 2013

GCL Meeting Room

The regular meeting of the Germantown Community Library Board was called to order by President Joyce Nelson at 6:00 p.m. on Wednesday, July 24, 2013. **Members present:** Joyce Nelson, Darlene Vosen, Charlene Brady, Shane Daniels, Claudia Butschli, Ronald Seiser. **Members absent:** n/a **Also present:** Library Director Roberta Olson. Proper notification of the meeting had been given. MOTION (Vosen, Daniels): Approve the agenda as published. Motion carried (6-0). MOTION (Vosen, Butschli): Approve the minutes of the June 26, 2013, meeting as corrected. [Announcements: Butschli – change “Germantown Schools librarian” to read “Germantown Elementary School librarian”] Motion carried (6-0). There was no public input. President Nelson introduced new GCL trustee, Charlene Brady.

FINANCIAL MATTERS

TREASURER’S REPORT. Balances as of July 24, 2013: Hampel Memorial Account - \$2,076.92; Dhein Memorial Account - \$3,036.85; GCL/Rao Account - \$6,971.18; Board Savings Account - \$7,475.18; Board Checking Account - \$381.37; DML Building Fund - \$124,242.53. MOTION (Butschli, Seiser): Accept the Treasurer’s Report. Motion carried (6-0).

ACCOUNTS PAYABLE. MOTION (Seiser, Daniels): Approve the schedule of operating vouchers and forward them to Village Hall for payment. ROLL CALL VOTE: President Nelson, aye; Trustee Vosen, aye; Trustee Daniels, aye; Trustee Brady, aye; Trustee Butschli, aye; Trustee Seiser, aye.

BUDGET PRINTOUT. The budget printout was reviewed.

Discussion: Seiser pointed out that an article distributed by Olson regarding the popularity of E-books mentions the expense involved. GCL participates in the state-sponsored Wisconsin Digital Library E-book program (OverDrive) for which there is no cost to GCL.

REPORTS

VILLAGE/COUNTY/SYSTEM.

VILLAGE. Daniels: There has been no budget discussion. Daniels will check with the Village to see if the packet will be distributed soon.

COUNTY. Olson: The next Washington County Library Board meeting will be August 14, 2013, at which time the budget will be presented to the County Library Services Board for discussion and for approval to present to the Finance Committee, Executive Board and Board of Supervisors. Circulation distribution, already affected by Act 420 payments, could be further impacted by possible cost increases in automation.

SYSTEM. Olson: Discussion of system mergers is ongoing. Van delivery replacement bids (the current delivery company is going out of business) have been reviewed and selection will be determined.

Lakeshores and Waukesha Library Systems are still conducting searches for new system directors.

PRESIDENT’S REPORT. Nelson: The library agendas are now accessible on the Village website.

DIRECTOR’S REPORT. Olson: Trustee Musbach reapplied for a position on the GCL Board of Trustees but has not yet been reappointed. Olson will meet with the new school superintendent to discuss school representation on the GCL Board. The Summer Reading Program has over 1100 children participating. Wisconsin Retirement contributions are going up, reaching a 2.5% increase over the past four years. ALA will be providing information for libraries to share when the next phase of the Health Care Reform Act takes effect.

UNFINISHED BUSINESS

50TH anniversary celebration planning: Discussion and Possible Action

The next Holiday Celebration committee meeting is scheduled for July 30, 2013. Nelson asked if the Board would like to be a sponsor for the celebration. Members would prefer choosing a small memento of the library's anniversary to be distributed during the activities to be held in the library community room. Olson will research library supply catalogs for possibilities.

SHARE

Discussed during Director's report.

NEW BUSINESS

ELECTION OF OFFICERS

MOTION (Daniels, Butschli) Accept GCL slate of officers as nominated:

President: Joyce Nelson

Vice-President: Ron Seiser

Treasurer: Darlene Vosen

Motion carried (6-0)

Preliminary budget discussion

No FY2014 budget packet or preparation information has been received. Once the packet is received, Olson will prepare a DRAFT budget to be presented to the GCL Budget Committee. The GCL Budget Committee will meet prior to the next GCL Board Meeting.

ADJOURN TO CLOSED SESSION PER WI § 19.85 (1)(C): --Considering performance evaluation data of library employees—annual evaluation of Library Director.

MOTION: (Vosen, Daniels) Adjourn regular meeting and convene closed session at 6:45 p.m., July 24, 2013. ROLL CALL VOTE: Trustee Nelson, aye; Trustee Vosen, aye; Trustee Daniels, aye; Trustee Seiser, aye; Trustee Brady, aye; Trustee Butschli, aye. Motion carried (6-0).

Closed Session adjourned at 7:07 p.m.

ANNOUNCEMENTS AND ADJOURNMENT

The next regular meeting of the Library Board will be Wednesday, August 28, 2013, in the Germantown Community Library meeting room.

Janine L. Moffitt
Administrative Assistant