

GERMANTOWN COMMUNITY LIBRARY BOARD

REGULAR MEETING

June 26, 2013

GCL Meeting Room

The regular meeting of the Germantown Community Library Board was called to order by President Joyce Nelson at 6:00 p.m. on Wednesday, June 26, 2013. **Members present:** Kim Musbach (6:05), Joyce Nelson, Darlene Vosen, Danny Ho (6:10), Shane Daniels, Claudia Butschli, Ronald Seiser. **Members absent:** **Also present:** Guest observers: Nathan and Jacob Knutsen; Matthew Kerr, Architectural Designer, Library Director Roberta Olson. Proper notification of the meeting had been given. MOTION (Vosen, Daniels)): Approve the agenda as published. Motion carried (5-0). MOTION (Butschli, Seiser): Approve the minutes of the May 22, 2013, meeting as corrected: June meeting date in minutes corrected from June 27 to June 26, 2013. Motion carried (5-0). There was no public input.

FINANCIAL MATTERS

TREASURER'S REPORT. Balances as of May 31, 2013: Hampel Memorial Account - \$2,076.92; Dhein Memorial Account - \$3,036.85; GCL/Rao Account - \$6,971.18; Board Savings Account - \$8,475.18; Board Checking Account - \$381.37; DML Building Fund - \$123,811.40. MOTION (Seiser, Daniels): Accept the Treasurer's Report. Motion carried (7-0).

Discussion: Vosen reported that a bank statement for the GCL Building Fund had been received, but that it did not reflect one quarter that had no activity. Guaranty Bank provided a printed copy and explained that they do not currently have online capabilities to access back statements for business accounts. Vosen will continue to monitor interest even though amounts are insignificant.

ACCOUNTS PAYABLE. MOTION (Musbach, Ho): Approve the schedule of operating vouchers and forward them to Village Hall for payment. ROLL CALL VOTE: President Nelson, aye; Trustee Vosen, aye; Trustee Daniels, aye; Trustee Ho, aye; Trustee Musbach, aye; Trustee Butschli, aye; Trustee Seiser, aye.

BUDGET PRINTOUT. The budget printout was reviewed.

REPORTS

VILLAGE/COUNTY/SYSTEM.

VILLAGE. No report. Daniels stated that the Village Board will soon begin work on the FY2014 budget.

COUNTY. Vosen: no report. Olson: GCL received the County 2013 capital funds distribution check. These funds are only for capital expenditures when matched by municipalities.

SYSTEM. Olson: There is discussion at the state level regarding merging single county systems with their contiguous neighboring system. Several factors will determine which, if any, systems will be affected: borders, budget, population, etc. Lakeshores and MWFLS have discussed and are continuing to explore the merits of a merger. The process will take the better part of a year or more.

PRESIDENT'S REPORT. Nelson: Evaluation forms have been returned except for one. Nelson presented the minutes from the last GT Holiday Celebration committee meeting.

DIRECTOR'S REPORT. Olson: Summer Reading Program currently has 955 children enrolled in only the third week, already reaching the total for last year's program. DPW is evaluating the cost effectiveness and efficiency of installing LED lighting. Trustee Ho offered suggestions regarding cost comparisons with improved fluorescent lighting. Vosen noted that the rain garden that was next to the brick patio is gone. Olson explained that it did not survive the recent work DPW completed in an effort to improve drainage. Vosen asked that Olson contact the donor as a courtesy. The System recently changed email providers and is still fine-tuning. ALA is in Chicago this year. Two GCL staff members are attending the open exhibits.

UNFINISHED BUSINESS

50th Anniversary celebration planning: Discussion and Possible Action

Discussed during President's Report

SHARE No report

Second Floor Rendering Presentation

Matthew Kerr presented two concept drawings of a second floor addition. He will make corrections (i.e. Germantown Community Library, not Germantown Public Library) and send digital copies to Olson. The printed copies will be kept at GCL for future use. Kerr will send a printed voucher to Vosen for payment. The Board was pleased with the drawings and Nelson thanked Kerr for his hard work. She also expressed appreciation to Trustee Ho for coordinating with Kerr and for his six years of service as GCL Trustee.

NEW BUSINESS

None

ANNOUNCEMENTS AND ADJOURNMENT

Butschli announced that the Germantown Schools librarian has resigned.

Nelson reminded members that GCL Board officers are due to be elected in July. Musbach has not yet received notice of her re-appointment.

The next regular meeting of the Library Board will be Wednesday, July 24, 2013, in the Germantown Community Library meeting room. Nelson declared the meeting adjourned at 6:55 p.m.

Janine L. Moffitt
Administrative Assistant