

GERMANTOWN COMMUNITY LIBRARY BOARD

REGULAR MEETING

March 27, 2013

GCL Large Study Room

The regular meeting of the Germantown Community Library Board was called to order by President Joyce Nelson at 6:00 p.m. on Wednesday, March 27, 2013. **Members present:** Kim Musbach, Joyce Nelson, Darlene Vosen, Danny Ho, Shane Daniels, Claudia Butschli, Ronald Seiser. **Members absent:** n/a **Also present:** Library Director Roberta Olson. Proper notification of the meeting had been given. MOTION (Vosen, Musbach): Approve the agenda as published. Motion carried (7-0). MOTION (Seiser, Ho): Approve the minutes of the February 27, 2013, meeting as printed. Motion carried (7-0). There was no public input.

FINANCIAL MATTERS

TREASURER'S REPORT. Balances as of February 28, 2013: Hampel Memorial Account - \$2,074.86; Dhein Memorial Account - \$3,0331.83; GCL/Rao Account - \$6,969.43; Board Savings Account - \$8,473.05; Board Checking Account - \$381.37; DML Building Fund - \$123,706.91. MOTION (Butschli, Daniels): Accept the Treasurer's Report. Motion carried (7-0).

Discussion: Metal replacement plaques for the patio benches arrived. Payment included a \$15.00 shipping charge. Penny jug balance and intended use of donations were discussed.

ACCOUNTS PAYABLE. MOTION (Daniels, Musbach): Approve the schedule of operating vouchers and forward them to Village Hall for payment. ROLL CALL VOTE: President Nelson, aye; Trustee Vosen, aye; Trustee Daniels, aye; Trustee Ho, aye, Trustee Musbach, aye; Trustee Butschli, aye; Trustee Seiser, aye.

BUDGET PRINTOUT. The budget printout was reviewed. Olson reminded Board that January and February paid bills were reflected on this printout.

REPORTS

VILLAGE/COUNTY/SYSTEM.

VILLAGE. Daniels reported that the Village Board is discussing the use of electronic board packets. GCL could consider this as a savings to eliminate the cost of packet postage. Nelson questioned whether the meeting minutes could be posted on the GCL website and also noted that Trustee Daniels' name has not been added to the website list of Board members. Olson explained that GCL is currently transitioning to a new website format where the information will be included.

COUNTY. Vosen: The next County Library Board meeting is scheduled for April 18, 2013.

SYSTEM. System report will be included in the SHARE discussion.

PRESIDENT'S REPORT. Nelson: included in the 50th Anniversary Discussion.

DIRECTOR'S REPORT. Olson attended a Lakeshore System meeting along with several other MWFLS library directors to represent SHARE members concerned with recent discussions about Lakeshores Library System withdrawing from SHARE. She explained the impact of such withdrawal on MWFLS patrons and member libraries. MOTION (Musbach, Daniels) Move SHARE / SYSTEM discussion from Unfinished Business D to Director's Report. Motion carried (7-0)

Discussion: Information only--no action to be taken. The Lakeshores Library System director has approached her System Board to discuss the feasibility of withdrawing from SHARE. The SHARE agreement is to be re-worded and there are several issues that she feels need to be addressed. This would involve seventeen (17) Lakeshores member libraries.

Olson explained parts of the current agreement and the concerns of the Lakeshores director. MWFLS has a new director and has just filled one of two vacant technical information positions. The Lakeshores IT personnel have been maintaining and updating the catalog system in the interim.

FofGCL 2013 Book Sale totaled over \$5300.00.

Olson distributed a patron email extolling the virtues of the library and its place in the community.

UNFINISHED BUSINESS

Review and Discussion of Study Room Policy Revisions

Olson will make revisions.

MOTION (Ho, Musbach) Accept the first reading of the Study Room policy with changes to be presented at the April 24, 2013 meeting. Motion carried (7-0)

50th Anniversary celebration planning: Discussion

President Nelson's meeting with Chamber of Commerce Executive Director Lynn Grgich has been rescheduled for April.

Review/Discussion of Draft Preliminary Second Floor Renderings

GLC Board members voted on which drawings (numbered 1 through 10) to present to Architectural Designer Matthew Kerr for completion. Numbers 7 and 9 were chosen. Changes to the drawings include removing a wall to indicate open space under a stairwell and show patrons carrying books.

NEW BUSINESS

Allocation of FY2012 Unexpended County Funds

MOTION (Vosen, Ho) Accept the proposed allocations as presented. Motion carried (7-0). Olson will forward the approved allocations to the Finance Director.

ANNOUNCEMENTS AND ADJOURNMENT

The next regular meeting of the Library Board will be Wednesday, April 24, 2013, in the Germantown Community Library meeting room. Nelson declared the meeting adjourned at 6:50 p.m.

Janine L. Moffitt
Administrative Assistant