

MEETING: REGULAR MEETING OF THE PUBLIC WORKS & HIGHWAYS COMMITTEE

DATE & TIME: Wednesday, April 1, 2026 at 5:30 PM

**LOCATION: Germantown Village Hall Board Room
N112 W17001 Mequon Road**

Any member of the body and/or citizen may attend the meeting virtually through the WebEx platform, Meeting #: **2555 672 0428** Password: **ZNmFyjsD343** which can be accessed by phone at 408-418-9388 or by logging on at: <https://villageofgermantown.my.webex.com/villageofgermantown.my/j.php?MTID=mc28ed9f85300bb8f63267a15d2f40b55>

Citizens not wishing to attend the meeting personally or virtually may submit any public comments by sending an email to comments@germantownwi.gov by 4 p.m. on the day of the meeting so that it can be provided to the members of the body for their consideration. Previously recorded Village Board Meeting Videos can be viewed at https://www.youtube.com/channel/UCOYp0EgELzTCa9X_iCohyhQ.

AGENDA

- I. **CALL TO ORDER:** *This meeting has been given public notice in accordance with Section 19.83 and 19.84, Wis. Stats, in such form that will apprise the general public and news media of subject matter that is intended for consideration and action.*
- II. **ROLL CALL:**
- III. **MEETING MINUTES:**
 - A. March 4, 2026
- IV. **PUBLIC COMMENT:** *Please be advised per State Statute Section 19.84(2), information will be received from the public. It is the policy of this municipality that there be a four-minute time period, per person, with time extensions per the Chief Presiding Officer's discretion; be further advised that there may be limited discussion on the information received, however, NO ACTION will be taken under public comments. Comments that may be injurious to village personnel or other individuals will not be allowed.*
- V. **UNFINISHED BUSINESS:**
- VI. **NEW BUSINESS:**
 - A. Purchase of a Jacobsen turf mower from Horst Distributing with trade-in value of \$10,000.00 for an amount not to exceed \$152,950.00. (ACTION)
 - B. Update on the removal of sprinkler heads at the Senior Center. (DISCUSSION)
 - C. Acceptance of Improvements constructed by Wolf Paving for the 2025 Road Program to begin the one year warranty period. (ACTION)
 - D. Award of a contract to Visu Sewer to repair storm pipe with cured-in-place pipe liner in Hickory Drive for an amount not to exceed \$36,487.50. (ACTION)
 - E. Annual Separated Storm Sewer System (MS4) Report. (DISCUSSION)
 - F. Consideration of a change order with Great Lakes TV & Seal for additional storm sewer cleaning not to exceed \$23,686.00. (ACTION)

- G. Authorization of a reduction to the Letter of Credit (LOC) for the Wrenwood North subdivision in the amount of \$215,500.00 for a proposed new LOC amount of \$181,000.00. (ACTION)
- H. ARIP award to reconstruct Pioneer Rd from Division Rd / CTH G to Country Aire Dr / CTH M. (DISCUSSION)

VII. DIRECTOR'S REPORT:

VIII. NEXT MEETING DATE:

IX. ANNOUNCEMENTS:

X. ADJOURNMENT:

UPON REASONABLE NOTICE, efforts will be made to accommodate the needs of disabled individuals through appropriate aids and services. For additional information or to request this service, please contact the Village Clerk at (262)250-4745 at least 2 days prior to the meeting.

Notice is hereby given that a possible quorum of other boards, committees, and/or commissions may attend this meeting to gather information about an item over which they have decision-making responsibility. This may constitute a meeting of these bodies per State ex rel. Badke v Greendale Village Board, even though these bodies will not take formal action at this meeting.

MEETING:	REGULAR MEETING OF THE PUBLIC WORKS & HIGHWAYS COMMITTEE
DATE AND TIME:	Wednesday, March 4, 2026 5:30 PM
LOCATION:	Germantown Village Hall Board Room N112 W17001 Mequon Road

MINUTES

I. CALL TO ORDER:

Chairperson Kaminski called the Public Works and Highways Committee meeting to order at 5:31PM.

II. ROLL CALL:

Present: Trustee Terri Kaminski, Trustee Rick Miller, Trustee Robert Warren, Trustee Jan Miller

Absent: None

Excused: None

Also Present: None

III. MEETING MINUTES:

A. February 4, 2026 (ACTION)

Motion: Approve as presented

Motioned By: Rick Miller

Seconded By: Robert Warren

Yes: Terri Kaminski, Rick Miller, Robert Warren, Jan Miller

No: None

Abstain: None

Motion Passed (Yes 4, No 0, Abstained 0)

IV. PUBLIC COMMENT:

Three citizens spoke:

Norman Berger of W141N9978 Seven Pines Way spoke about garbage pick up and fees.

Gary Konop of N117W17815 Augusta Ct spoke about the proposed sidewalk map.

Melanie Smythe of N140W17938 Cedar Lane spoke about the procedure for hiring new Director of Public Works.

Unidentified person on Webex from Lake Park West spoke about the proposed sidewalk map.

V. UNFINISHED BUSINESS:

None

VI. NEW BUSINESS:

A. A Resolution to adopt an Official Snow and Ice Removal Map as required by the update to Municipal Code 8.02. (ACTION)

Village Administrator, Steven Kreklow, explained the history of the proposed Official Snow and Ice Removal Map which was previously presented by the former Director of Public Works, Matt Mortwedt. HPBG Superintendent, Scott Anderson, explained the reasoning for the proposed map.

Motion: Approve as presented

Motioned By: Robert Warren

Seconded By: Rick Miller

Yes: Terri Kaminski, Rick Miller, Robert Warren

No: Jan Miller

Abstain: None

Motion Passed (Yes 3, No 1, Abstained 0)

B. Contract with Dan Larsen Landscaping for spring tree planting for an amount not to exceed \$27,866.00. (ACTION)

HPBG Superintendent, Scott Anderson, requested approval of a contract with Dan Larsen Landscaping for spring tree planting not to exceed \$27,866.00.

Motion: Approve as presented

Motioned By: Robert Warren

Seconded By: Rick Miller

Yes: Terri Kaminski, Rick Miller, Robert Warren, Jan Miller

No: None

Abstain: None

Motion Passed (Yes 4, No 0, Abstained 0)

C. Purchasing street lighting fixtures from Graybar for an amount not to exceed \$112,226.58. (ACTION)

HPBG Superintendent, Scott Anderson, explained the project will greatly reduce staff time spent responding to outages due to recent lamp failures. Increased visibility would also be a safety improvement, especially at major intersections in the project areas. County Line Road, Appleton Avenue, Lannon Road, Pilgrim Road, River Lane and the Maple Road Industrial Park are some of the areas where the project will have the greatest impact.

Motion: Approve as presented

Motioned By: Jan Miller

Seconded By: Robert Warren

Yes: Terri Kaminski, Rick Miller, Robert Warren, Jan Miller

No: None

Abstain: None

Motion Passed (Yes 4, No 0, Abstained 0)

D. Development Handbook (DISCUSSION)

Village Engineer, Kevin Driscoll, discussed possible changes to language in the Development Handbook. This was a discussion only item.

E. Telecom Consultant RFP Award. (ACTION)

1st Motion: Move order of Items: Item F before Item E

Motioned By: Rick Miller

Seconded By: Jan Miller

Yes: Terri Kaminski, Rick Miller, Robert Warren, Jan Miller

No: None

Abstain: None

1st Motion Passed (Yes 4, No 0, Abstained 0)

Village Engineer, Kevin Driscoll, discussed Consultant RFPs submitted to the Village and the multiple options.

2nd Motion: Entry into Consultant Agreement with Clark Dietz to provide permit reviews, site inspection, and costs to be reimbursed by fiberoptic companies.

Motioned By: Robert Warren

Seconded By: Jan Miller

Yes: Terri Kaminski, Rick Miller, Robert Warren, Jan Miller

No: None

Abstain: None

2nd Motion Passed (Yes 4, No 0, Abstained 0)

F. Consideration of approval to enter into agreements with respective utility companies to allow the Village to pass through costs of Consultant Permit Reviews and Inspection Services. (ACTION)

Village Engineer, Kevin Driscoll, explained in coordination with the Village Attorney, Village staff are looking to establish agreements with the respective fiberoptic utility applicants. These agreements are intended to recover 100% of the costs associated with permit review and inspection of the fiberoptic work. The Village is looking to contract consultant services for permit reviews and inspections. Village staff have been in communication with the prospective applicants of the respective utility companies regarding these agreements based on 8.065.

Motion: Recommend approval to the Village Board to enter into an agreement with the respective Utility companies that allows the Village to pass through costs of consultant permit reviews and inspection services contingent upon final review of the Village Attorney.

Motioned By: Robert Warren

Seconded By: Rick Miller

Yes: Terri Kaminski, Rick Miller, Robert Warren, Jan Miller

No: None

Abstain: None

Motion Passed (Yes 4, No 0, Abstained 0)

- G. Consideration of award of contract to Ruckert & Mielke for consultant services to improve Main Street Lift Station and Old Farm Lift Station not to exceed \$532,659.00. (ACTION)

Wastewater Superintendent, Tim Zimmerman, requests the Public Works and Highways Committee recommend to the Village Board the award of a contract for Consultant Design Services to Improve Main Street Lift Station and Old Farm Lift Station and Force Mains to Ruckert Mielke on a time and materials basis in an amount not to exceed \$532,659.00.

Motion: Approve as presented

Motioned By: Jan Miller

Seconded By: Robert Warren

Yes: Terri Kaminski, Rick Miller, Robert Warren, Jan Miller

No: None

Abstain: None

Motion Passed (Yes 4, No 0, Abstained 0)

- H. Stormwater Ordinance Updates resulting from DNR MS4 Audit. (ACTION)
Village Engineer, Kevin Driscoll, discussed Stormwater Ordinance updates regarding pond maintenance amendment.

Motion: Postpone and come back with additional language for an amendment to the ordinance following consultation with the Village Attorney regarding long-term maintenance agreements retroactively.

Motioned By: Rick Miller

Seconded By: Robert Warren

Yes: Terri Kaminski, Rick Miller, Robert Warren, Jan Miller

No: None

Abstain: None

Motion Passed (Yes 4, No 0, Abstained 0)

VII. DIRECTOR'S REPORT:

There was no March Director's Report due to the vacancy of the position. Village Administrator, Steven Kreklow, gave an update on the hiring process for the new Director of Public Works. The Village Board decided to hire internally, and four applications were received by the deadline. Interviews are to be scheduled for next week.

VIII. NEXT MEETING DATE:

The next Public Works and Highways Committee Meeting will be held on April 1, 2026 at 5:30PM.

IX. ANNOUNCEMENTS:

None

X. ADJOURNMENT:

Chairperson Kaminski adjourned the meeting at 7:29PM.

From: [crb.crb](#)
To: [Comments](#)
Subject: PUBLIC WORKS & HIGHWAY MEETING 3-4-26
Date: Tuesday, March 3, 2026 4:45:46 PM

**CAUTION: This email originated from outside the organization.
Do not click links or open attachments unless you recognize the sender and know the content is safe.**

Hello,

We highly disagree with the map of the snow removal drawings.

First, we don't know how many years the village has been doing the snow removal on certain sidewalks in the village.

But do know, if been a very long time.

We believe you should continue what has been done up to now.

Going forward ANYTHING NEW, SHOULD NOT BE DONE AT ALL!

EXAMPLE: Holy Hill Rd and going south by Truck Country.

We know for sure these are newer area that are on the map for sure.

EXAMPLE: Pilgrim Rd. It shows the village does some but not all of it. Then take a look at County line Rd by Tree Tops too!

So, will the person who is doing the clearing of the snow, lift the blade and drive over the snow on the side walk they will not be moving? Really????

Plus the village agree with all developers when they put the sidewalks in.

EXAMPLES: LAKE PARK & BLACKSTONE CREEK PROPERTIES.

Did the village send out notices to every home on the map showing what will be effect as of now if this pass?

How residents reply back to the village on this?

OR

SUPRISE??

Guess What!! This is how it will be!

Like we said going forward, NO MORE ADDING OF REMOVAL OF SNOW ON SIDEWALKS TO BE REMOVE.

Make sure on any new development where they have to put a sidewalk in, it is "SPELLED OUT" in the village agreement with the developer too.

Do you really want to have more residents upset with the village?

But it is ok'd to give out RETENTION BONUSES TO EMPLOYEES?

Guess again!

We still didn't forget about the \$43,000.increases one employee has receive over a short

period of time!

Do we need to list the rest of them?

Yes, we understand the cost of the machine to be replace,

But it is ok'd to give out money left and right to the village employees?

The village needs to make cuts, then cuts the bonuses and buying a truck or ?

Also, remember what is going on in this world right now too!

This will effect everyone !

We have no control over this.

But you as a committee have control over things and how it will effect the residents.

The Schneider's

From: [john yatso](#)
To: [Jan Miller](#); [Comments](#)
Subject: Public Works Committee Sidewalk plowing map March 4, 2026
Date: Sunday, March 1, 2026 8:27:24 PM

Some people who received this message don't often get email from johnyatso@gmail.com. [Learn why this is important](#)

**CAUTION: This email originated from outside the organization.
Do not click links or open attachments unless you recognize the sender and know the content is safe.**

Dear Village Trustees,

I am writing to express my significant concerns regarding the proposed "winter sidewalk maintenance map" and the associated proposal to transfer the responsibility of sidewalk plowing from the Village to individual residents and property owners. I reside in the area of Lark Park West, and this proposal has considerable negative implications for our neighborhood and potentially many others throughout the Village.

My primary concerns stem from the financial and logistical burden this transfer of responsibility would place on residents. As noted in recent budget discussions, the Village currently lacks the \$170,000 needed to purchase a new snow blower to maintain these sidewalks. If the Village, with its resources and equipment, cannot manage this cost, it is unreasonable to expect residents at Lark Park West, to purchase the necessary equipment (such as a snow blower) to effectively clear public sidewalks. We lack the resources and capacity to maintain these public right-of-ways safely and consistently.

We understand that budget considerations are difficult. However, we urge the Board to explore alternative solutions. The suggestion of reallocating existing resources, such as potentially selling surplus snowplows to fund a dedicated sidewalk maintenance program, seems like a viable option worth exploring before downloading the responsibility onto residents. The current approach appears to prioritize equipment inventory over resident safety and accessibility.

Sidewalk plowing is one of those services that directly affect daily life—especially in winter communities like Germantown. When neighboring

cities such as **West Bend** and **Mequon** take responsibility for clearing sidewalks, it sets a visible standard. If Germantown doesn't match that, residents understandably feel the gap in service. I noticed both of these communities clear their sidewalks.

The maintenance of public sidewalks is a matter of public safety, accessibility for all residents (including those with mobility challenges), and community well-being. A patchwork of maintenance efforts driven by individual capacity is not an effective solution.

We ask that this committee consider a proposal to keep the current map "as is" and future developments are tasked with plowing their sidewalks, and work towards a solution that ensures the Village maintains its responsibility for safe and accessible sidewalks for all residents.

Thank you for your time and attention to these critical concerns.

Sincerely,
John Yatso
Lark Park West Vice President

**BUSINESS OF THE PUBLIC WORKS COMMITTEE & VILLAGE BOARD
GERMANTOWN, WI**

MEETING DATE: Wednesday, April 1st, 2026

AGENDA ITEM: New Business

ITEM TITLE: 2026 Jacobsen Turf Mower Purchase

SUBMITTED BY: Scott Anderson: Highway, Parks, Building & Grounds Superintendent

SUMMARY EXPLANATION:

Funds were allocated as part of the 2026 Parks Department capital budget in the amount of \$150,000.00 for the purchase of a 16' turf mower. This machine is a direct replacement for one of the sidewalk tractors which was originally proposed in the budget. This machine will be utilized 3-4 days per week during the mowing season, and will be responsible for mowing larger areas of turf, not limited to, but primarily in our park system.

Staff solicited bids from two regional vendors, and the pricing is outlined below highlighted in grey. The machine is currently priced at \$162,950.00, which leaves a \$12,950.00 budget shortfall. The capital line item used to purchase this mower also has the funding for the previously approved parks department pick-up truck. The pick-up truck pricing has come back favorably and there is \$4,000.00 remaining in the same capital account. This brings our shortfall down to \$8,950.00.

There are two options that can be used to close the remaining shortfall. One would be to auction the old sidewalk tractor and use the funding to close the gap. The average auction sales price for the sidewalk tractor is \$10,883.00 The other option is to trade-in our old sidewalk tractor. The vendor has offered the village \$10,000.00 in trade-in value. Please see the figures below for clarity.

Total purchase price:	\$162,950.00
Trade-in value:	\$10,000.00
Final sale price:	\$152,950.00
Original budget:	\$150,000.00
Shortfall covered in same capital account:	\$2,950.00

Horst Distributing:	\$162,950.00	Chilton, Wisconsin
TurfWerks:	\$179,245.00	Oakdale, Minnesota

ATTACHMENT: ORDINANCE _____ RESOLUTION _____ OTHER _____

RECOMMENDATION:

Staff recommends purchasing a Jacobsen HR800 16' turf mower with the trade-in value of \$10,000.00, for an amount not to exceed \$152,950.00 and to forward this request onto the Village Board with a positive recommendation. If approved, funds shall be allocated from the Park Department capital account: 40564000-592200.

COMMITTEE ACTION:

Proper parliamentary procedure to deny a request is to have a motion made in the affirmative and by voting NAY would deny the request if a majority vote.



HORST

DISTRIBUTING, INC.

QUOTE

444 N. Madison St. • PO Box 110 • Chilton, Wisconsin 53014
 (920) 849-2341 • Fax (920) 849-9576 • www.horstdistributing.com
Turf Equipment Specialists Serving Wisconsin & Upper Michigan

TO: Village of Germantown
 Attn: Matt Kolbow
 Germantown, WI

Date: 3/18/26

Attention: Matt

Your Inquiry: Verbal

QTY	DESCRIPTION	UNIT PRICE	TOTAL
ONE(1)	2026 Jacobsen HR800 "all hydraulic" rotary finish mower, 4WD, 75HP Kubota diesel engine, deluxe seat, 16 foot cutting width, complete with full cab with A/C, heat, lights, amber beacon.		
	<i>Regular Price</i>	\$223,000.00	
	<i>Special Price on New Unit (Ordered from factory—up to 6 months for delivery)</i>		<u>\$162,950.00</u>

FOB	DELIVERY	PAYMENT TERMS	SALESMEN
Germantown—Assembled & Ready for operation	Our Truck	Net 30	Dennis Dary

We are pleased to submit this quotation on our interpretation of your requirements. All quoted prices are subject to change after 30 days from date of this quotation. Credit card will not be accepted on equipment sales. All other sales will be subjected to a 3% fee unless cash, check, or ACH is used. Sales and use tax, where applicable, payable by the buyer.

We appreciate the privilege of quoting on your requirements and hope for your favorable consideration.

Sincerely Horst Distributing, Inc.

By: 

THANK YOU FOR YOUR BUSINESS!

GRANT MORTIMER, PRESIDENT

**BUSINESS OF THE PUBLIC WORKS COMMITTEE & VILLAGE BOARD
GERMANTOWN, WI**

MEETING DATE: Wednesday, April 1st, 2026.

AGENDA ITEM: New Business

ITEM TITLE: 2026 Senior Center Fire Suppression Report (No action necessary)

SUBMITTED BY: Scott Anderson: Highway, Parks, Building & Grounds Superintendent

SUMMARY EXPLANATION:

Members of the Public Works Committee may recall that in December of 2025, staff recommend the decommissioning the existing fire suppression system at the Senior Center. As discussed in December, having a fire suppression system in place at the facility was not a code requirement and the system needed costly upgrades to perform as necessary in the event of being needed. The system was drained in December and will generally be decommissioned in place. The draining of the system and subsequent antifreeze disposal were contracted through US Fire Protection and paid for out of the general fund Senior Center operating budget.

There is a code requirement that once decommissioned, any visible signs of the system must be removed from view. Because the topic was identified and discussed after the 2026 budget was well underway, no funding existed for the remaining work in 2026. Regardless of budget, staff obtained pricing for the remaining work, which in the end, consists of removing the visible sprinkler heads from the facility. The village received a proposal for \$16,590.00 to complete the removal. As staff considered the task, the possibility of completing the work in house was also a consideration. Staff completed several “test” removals in order to identify an estimated amount of time needed to complete the work. Our cost internal cost estimated compared to the proposed amount showed significant savings to the village and our overall budget. DPW staff started the removal in late in late February, completing it in early March. Our time and materials equated to \$7,135.00 to complete the work in house, which provided the village with a \$9,455.00 overall savings for something that was ultimately unbudgeted.

I am proud of our team and wanted to take the opportunity to highlight the project and overall savings. Having staff who are willing to step into unfamiliar tasks and complete extra work when necessary are a benefit to the village and certainly worth highlighting.

ATTACHMENT: ORDINANCE _____ RESOLUTION _____ OTHER _____

RECOMMENDATION:

No action item.

COMMITTEE ACTION:

No action item.

Senior Center Sprinkler Removal Project

Materials & Supplies				
Date	Items	Qty.	Cost per item	Total Cost
18-Feb	Menards			\$ 54.99
19-Feb	Menards			\$ 6.45
25-Feb	Menards			\$ 66.27
26-Feb	5" Ceiling Cover Plate	23	\$ 11.99	\$ 275.77
26-Feb	1" Square Pipe Plug	90	\$ 1.41	\$ 126.90
26-Feb	Menards			\$ 13.24
6-Mar	Menards			\$ 38.26
Total Cost of Supplies & Materials				\$ 581.88

Staff Hours & Cost				
Position	Hours	Hourly Rate	Total Income	
Crew Leader	8	\$ 34.38	\$	275.04
Heavy Equipment Operator	82	\$ 33.35	\$	2,734.70
Operator	89	\$ 33.96	\$	3,022.44
Total Staff Cost				\$ 6,032.18

Contracted Services				
Contractor	Qty.	Cost per unit	Total Cost	
Enviro-Safe				
Propylene Glycol	1	\$ 165.00	\$	165.00
Supplied Empty Container	1	\$ 85.00	\$	85.00
Transporation	1	\$ 155.00	\$	155.00
Fuel Surcharge	1	\$ 60.00	\$	60.00
Environmental, Insurance & Security Fee	1	12%	\$	55.80
Total Disposal Cost				\$ 520.80

Project Total Cost	\$ 7,134.86
Proposed Contractor Price*	#####
Money Saved	\$ 9,455.94
% Saved	57%

*contractor price + cost of disposal (not included in proposal)

**BUSINESS OF THE PUBLIC WORKS & HIGHWAYS COMMITTEE
GERMANTOWN, WI**

MEETING DATE: April 1, 2026

AGENDA ITEM: New Business

ITEM TITLE: Acceptance of Improvements – 2025 Road Program Pavement Reconstruction Project #2502 by Wolf Paving Co., Inc.

SUBMITTED BY: Kevin Driscoll – Village Engineer

SUMMARY EXPLANATION:

The Public Works and Highway Committee and Village Board approved the 2025 Annual Road Improvement Projects in March 2025, where notice of this work was transmitted to adjacent property owners; a pre-construction meeting was held with Village staff and the Contractor; the work was inspected; work was substantially completed in September 2025, payment applications were processed except for retainage; and the punchlist is complete. The Engineering staff has inspected this paving projects in Maple Road from Lannon Road to I-41 bridge, Wagon Trail from Donges Bay Road to a point north of the Jefferson Creek, Main Street Sidewalk, Catie Vista Subdivision including Montgomery Drive, Francese Drive and Sylvan Circle (#2502), and found the improvements to be acceptably built per contract documents, plans and specifications.

ATTACHMENT: ORDINANCE____ RESOLUTION____ OTHER____
Exhibit A - Notice of Acceptance to Wolf - EJCDC Form (C-626-2018)

RECOMMENDATION:

It is the Engineering Department recommendation to accept the improvements as constructed by Wolf Paving for the 2026 Road Program projects (#2502), and begin the one year warranty period effective today.

COMMITTEE ACTION:

A motion to support authorize staff and a vote “Aye” is in the affirmative to support the contract award.

Exhibit A

NOTICE OF ACCEPTABILITY OF WORK

Owner: Village of Germantown
Engineer: Germantown Engineering Dept.
Contractor: Wolf
Project: 2025 Road Improvement Projects
Contract Name: #2502 ARIP Road Improvements
(Maple Rd, Wagon Trl, Catie Vista, Main St.)

Owner's Contract No: 253102
Engineer's Project No.: 2502
Contractor's Project No.:

Notice Date: 4/2/2026

Effective Date of the
Construction Contract: 4/7/2025

The Engineer hereby gives notice to the Owner and Contractor that Engineer recommends final payment to Contractor, and that the Work furnished and performed by Contractor under the Construction Contract is acceptable, expressly subject to the provisions of the Construction Contract's Contract Documents ("Contract Documents") and of the Agreement between Owner and Engineer for Professional Services dated **[date of professional services agreement]** ("Owner-Engineer Agreement"). This Notice of Acceptability of Work (Notice) is made expressly subject to the following terms and conditions to which all who receive and rely on said Notice agree:

1. This Notice has been prepared with the skill and care ordinarily used by members of the engineering profession practicing under similar conditions at the same time and in the same locality.
2. This Notice reflects and is an expression of the Engineer's professional opinion.
3. This Notice has been prepared to the best of Engineer's knowledge, information, and belief as of the Notice Date.
4. This Notice is based entirely on and expressly limited by the scope of services Engineer has been employed by Owner to perform or furnish during construction of the Project (including observation of the Contractor's Work) under the Owner-Engineer Agreement, and applies only to facts that are within Engineer's knowledge or could reasonably have been ascertained by Engineer as a result of carrying out the responsibilities specifically assigned to Engineer under such Owner-Engineer Agreement.
5. This Notice is not a guarantee or warranty of Contractor's performance under the Construction Contract, an acceptance of Work that is not in accordance with the Contract Documents, including but not limited to defective Work discovered after final inspection, nor an assumption of responsibility for any failure of Contractor to furnish and perform the Work thereunder in accordance with the Contract Documents, or to otherwise comply with the Contract Documents or the terms of any special guarantees specified therein.
6. This Notice does not relieve Contractor of any surviving obligations under the Construction Contract, and is subject to Owner's reservations of rights with respect to completion and final payment.

Engineer
(signature): _____
Name (printed): Kevin Driscoll
Title: Village Engineer

**BUSINESS OF THE PUBLIC WORKS COMMITTEE & VILLAGE BOARD
GERMANTOWN, WI**

MEETING DATE: April 1, 2026

AGENDA ITEM: New Business

ITEM TITLE: Storm Sewer Repair with Cured-In-Place Lining in Hickory Drive

SUBMITTED BY: Kevin Driscoll, P.E.- Village Engineer

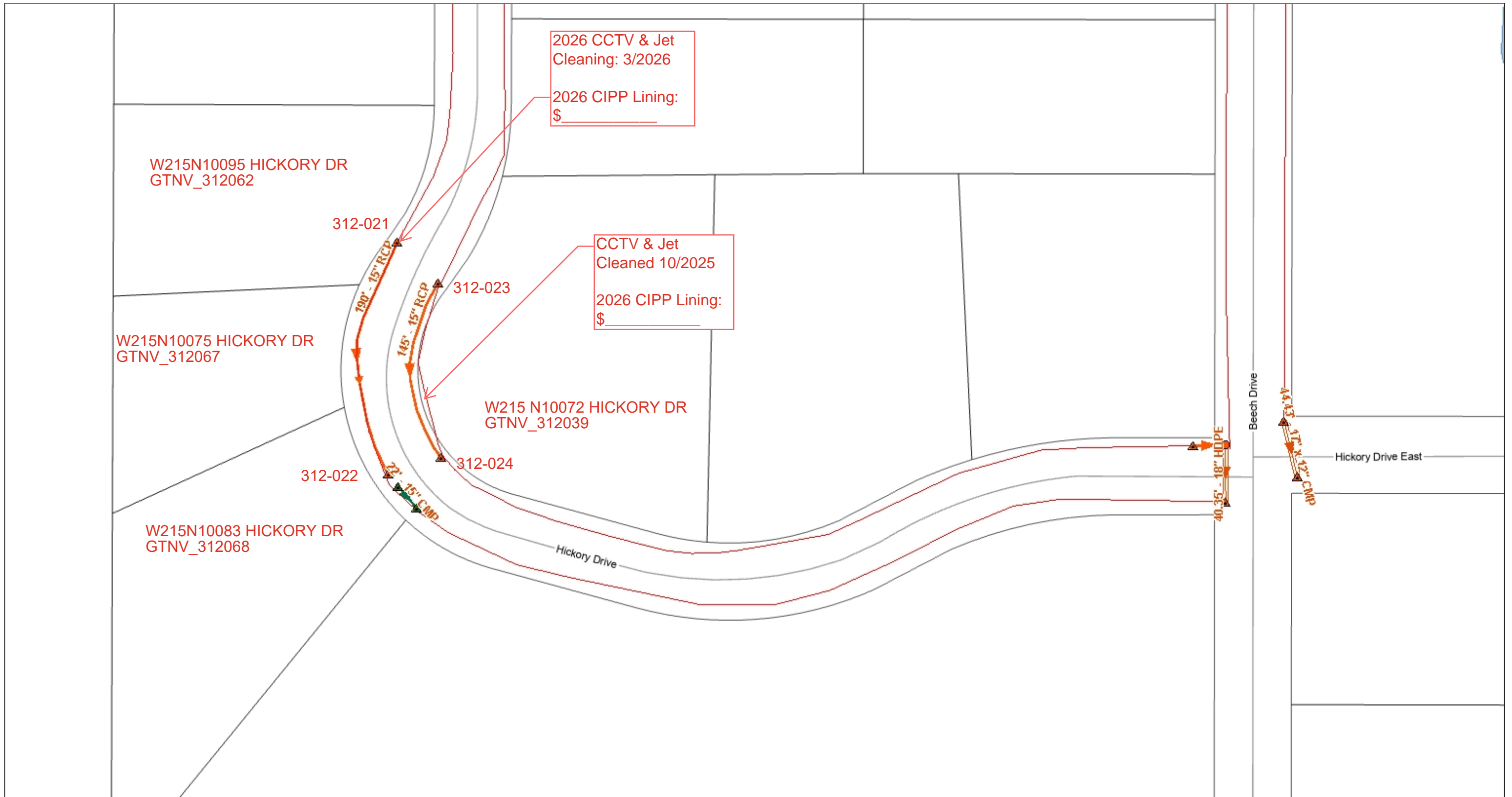
SUMMARY EXPLANATION: Hickory Drive was paved and new shoulder placed in 2024. Following the August 2025 storm event a hole appeared in the shoulder. Staff cleaned the storm sewer pipe and requested pricing repair the storm sewer. Prices were quoted from Visu Sewer and Michels Pipeline company. InSitu-Form did not respond.

ATTACHMENT: ORDINANCE_____ RESOLUTION_____ OTHER X
Exhibits of Location Map and Quotes

RECOMMENDATION: Staff requests the Public Works and Highway Committee recommend that Visu-Sewer, Inc. install the 235-ft of cured-in-place-pipe liner to repair the storm system repair to Visu Sewer in an amount of \$36,487.50 to install to the Village Board.

COMMITTEE ACTION:

Proper parliamentary procedure to deny a request is to have a motion made in the affirmative and by voting NAY would deny the request if a majority vote.



Village of Germantown GIS
CIPP Lining 15-inch dia. Storm

Section 31, NW 1/4
W/S Pipe ID: 312-021 - 312-022
E/S Pipe ID: 312-023 - 312-024



Village Of Germantown
N112 W17001 Mequon Road
Germantown, WI 53022
262-250-4700

DISCLAIMER:

This map is not a survey of the actual boundary of any property this map depicts.

The Village of Germantown Does not guarantee the accuracy of the material contained here in and is not responsible for any misuse or misrepresentation of this information or its derivatives.



SCALE: 1 = 100'

Print Date: 12/11/2025

Proposal

To: Kevin Driscoll
Village of Germantown
N112 W17001 Mequon Road
Germantown, WI 53022
262-250-4724

From: Mike Olsen
Visu Sewer, LLC.
W230 N4855 Betker Dr.
Pewaukee, WI 53072
262-695-2340

Date: 12/31/2025

Project: Hickory Road Storm Sewer CIPP Installation

Visu-Sewer is pleased to provide the following quotation for CIPP installation:

<u>Item 1 – 312-023-312-024:</u>		
Install 145 linear feet of 15" National Liner @ \$126.50 per linear foot		\$18,342.50
<u>Item 2 – 312-21-312-22:</u>		
Install 190 linear feet of 15" National Liner @ \$95.50 per linear foot		\$18,145.00

The above listed prices are based on a video inspection dated 11/6/2025 and above ground, visual inspection and assume the current pipe condition is suitable for CIPP installation utilizing air pressure for the inversion and hot air/ steam for curing. Pricing includes:

- Labor, material, and equipment.
- Mobilization and Traffic Control
- Light cleaning (up to two (2) passes) and televising of sewers prior to installation.
- Installation of National Liner per manufacturer's instructions, ASTM 1216.
- Fully Structural CIPP – 6.0 mm finished thickness
- Televising sewers after installation.

NOTES: The above listed prices are based on the assumption that Item 2 will be completed in conjunction with Item 1 or Item 1 will be completed on it's own. Due to the host pipe's condition and configuration, The final CIPP may have defects (e.g., wrinkles, lumps, etc.) and will be accepted "AS IS". Due to volatility in material pricing and availability this proposal is valid for 30 days from the date of origination. If a signed proposal has not been received within 30 days price(s) may be adjusted upon mutual agreement, or the proposal may be withdrawn by either party.

The Village of Germantown shall provide: drivable equipment access to all inlets/outlets, water from nearby hydrants (without charge), a dump site for captured debris, and traffic control beyond cones and signs. If needed, removal of obstructions (e.g., roots, deposits, and protruding taps), and heavy cleaning with vacuum extraction will be completed at a T&M rate of \$465.00 per hour. If needed, grouting of active leaks will be quoted separately. If it is determined that current pipe conditions are not suitable for an air inversion and hot air/ steam cure, pricing may be adjusted to reflect alternate installation methods. Mobilization and/ or time on site will be billed at a T&M rate of \$465.00 per hour for pipe sections not suitable for CIPP installation. Thank you for the opportunity to quote on this project. Please do not hesitate to call if you have any questions.

All material is guaranteed to be as specified. All work to be completed in a substantial workmanlike manner according to standard practices or specifications submitted. Any alteration or deviation from the above specifications involving extra costs will be executed only upon written orders and will become an extra charge over and above the estimate. All agreements contingent upon strikes, accidents, or delays beyond our control. The owner to carry fire, tornado, and other necessary insurance. If a collapse of the original pipe results during the lining process, Visu-Sewer, LLC. will not be held liable for costs associated with excavation, repairs, or restoration. Our workers are fully covered by Workmen's Compensation Insurance. Time and material rates are charged "port to port". This proposal may be withdrawn if not accepted within 30 days of issue. Terms - Net 30 days.

Acceptance of Proposal

The above prices / conditions are satisfactory and are hereby accepted. Visu-Sewer, LLC. is authorized to do the work as specified.

Date: _____ Signature: _____



Date: 12/19/2025

Attention: Kevin R. Driscoll – Village of Germantown, Village Engineer

Project: Hickory Drive Culvert Cleaning & Lining

Michels Trenchless Inc. (MTI), a MICON Group Company, is pleased to have the opportunity to provided budgetary pricing to supply the labor, supervision, equipment, and materials necessary to complete the items of work as listed below.

Class III Budget Pricing: (-20%/+30%)

Item	Description	Quantity	U/M	Unit	Extension
1	Michels Mobilization	1	LS	\$41,616.00	\$41,616.00
2	East and West Pipe Cleaning	335	LF	\$30.00	\$10,050.00
3	East Pipe CIPP	145	LF	330.00	\$47,850.00
4	West Pipe CIPP	190	LF	330.00	\$62,700.00
5					
				Total	\$162,216.00

Michels Budgetary Estimate is Based on the Following Assumptions:

- Above estimate is for 2025 construction, escalations could take affect for future years’ construction. Michels has not included winter construction costs.
- Michels proposal is based on executing all work in one mobilization to and from project site.
- Owner must provide legal right of way access and physical “drive to” access to both Upstream and Downstream manholes for equipment and personnel to perform all aspects of Clean/CCTV/CIPP operations. This shall include coordinating permission/access/notifications/special permits.
- Includes televising of pipe prior to CIPP installation. No Sonar inspection included.
- Includes post-CCTV inspection of pipe after CIPP installation.
- Estimate is based on working 10-12 hours/day 5-days/week.
- No bypass and temporary water diversion anticipated. Work to be done in dry weather.
- Final restoration and erosion control to be provided by others.
- Water supply to be provided by owner at no cost to MTI.
- CIPP Samples and Stamped CIPP Designs included in above price.
- Local traffic control (signs and cones only) included in above pricing.
- Liner thickness based on assumed based on limited data. Pipe depth variation will increase liner thickness.
- Cleaning based on light debris depths in pipe.

Thank You,

Vance Rath

Vance Rath
Senior Estimator
Michels Trenchless



817 Main Street, PO Box 128, Brownsville, WI 53006
920.583.3132 | www.michels.us

AA/EOE/M/W/Wet/Disability

**BUSINESS OF THE PUBLIC WORKS & HIGHWAYS COMMITTEE
GERMANTOWN, WI**

MEETING DATE: April 1, 2026

AGENDA ITEM: New Business

ITEM TITLE: Municipal Separated Storm Sewer System (MS4) Annual Report to the Wisconsin Department of Natural Resources (WDNR)

SUBMITTED BY: Kevin Driscoll – Village Engineer

SUMMARY EXPLANATION:

The Village of Germantown is required to submit an annual report to the Wisconsin Department of Natural Resources for the Municipal Separated Storm Sewer System (MS4) to adhere with the Wisconsin Pollutant Discharge Elimination System (WPDES) permit requirements. It is attached for reference and will also be posted to the Village's website.

ATTACHMENT: ORDINANCE _____ RESOLUTION _____ OTHER X
Annual Report

RECOMMENDATION:
Informational Item only

COMMITTEE ACTION:
Informational Item only

Submittal of Annual Reports and Other Compliance Documents for Municipal Separate Storm Sewer System (MS4) Permits

NOTE: Missing or incomplete fields are highlighted at the bottom of each page. You may save, close and return to your draft permit as often as necessary to complete your application. After 120 days your draft is **deleted**.

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Form 3400-224(R8/2021)

Reporting Information :

Will you be completing the Annual Report or other submittal type? Annual Report Other

Project Name: 2025 Annual Report

County: Washington

Municipality: Germantown, Village

Permit Number: S065404

Facility Number: 31267

Reporting Year: 2025

Is this submittal also satisfying an Urban Nonpoint Source Grant funded deliverable? Yes No

Required Attachments and Supplemental Information

Please complete the contents of each tab to submit your MS4 permit compliance document. The information included in this checklist is necessary for a complete submittal. A complete and detailed submittal will help us review about your MS4 permit document. To help us make a decision in the shortest amount of time possible, the following information must be submitted:

Annual Report

- Review related web site and instructions for [Municipal storm water permit eReporting](#) [Exit Form]
- Complete all required fields on the annual report form and upload required attachments
- Attach the following other supporting documents as appropriate using the attachments tab above
 - Public Education and Outreach Annual Report Summary
 - Public Involvement and Participation Annual Report Summary
 - Illicit Discharge Detection and Elimination Annual Report Summary
 - Construction Site Pollution Control Annual Report Summary
 - Post-Construction Storm Water Management Annual Report Summary
 - Pollution Prevention Annual Report Summary
 - Leaf and Yard Waste Management
 - Municipal Facility (BMP) Inspection Report
 - Municipal Property SWPPP
 - Municipally Property Inspection Report
 - Winter Road Maintenance
 - Storm Sewer Map Annual Report Attachment
 - Storm Water Quality Management Annual Report Attachment

- TMDL Attachment
 - Storm Water Consortium/Group Report
 - Municipal Cooperation Attachment
 - Other Annual Report Attachment
- Attach the following permit compliance documents as appropriate using the attachments tab above
- Storm Water Management Program
 - Public Education and Outreach Program
 - Public Involvement and Participation Program
 - Illicit Discharge Detection and Elimination Program
 - Construction Site Pollutant Control Program
 - Post-Construction Storm Water Management Program
 - Pollution Prevention Program
 - Municipal Storm Water Management Facility (BMP) Inventory
 - Municipal Storm Water Management Facility (BMP) Inspection and Maintenance Plan
 - Total Maximum Daily Load documents (**If applicable, see permit for due dates.*)
 - TMDL Mapping*
 - TMDL Modeling*
 - TMDL Implementation Plan*
 - Fecal Coliform Screening Parameter *
 - Fecal Coliform Inventory and Map (*S050075-03 general permittees Appendix B B.5.2 – document due to the department by March 31, 2022*)
 - Fecal Coliform Source Elimination Plan (*S050075-03 general permittees Appendix B - document due to the department by October 31, 2023*)
- Sign and Submit form

Municipal Contact Information- Has Missing Items

Notice: Pursuant to s. NR 216.07(8), Wis. Adm. Code, an owner or operator of a Municipal Separate Storm Sewer System (MS4) is required to submit an annual report to the Department of Natural Resources (Department) by March 31 of each year to report on activities for the previous calendar year ("reporting year"). This form is being provided by the Department for the user's convenience for reporting on activities undertaken in each reporting year of the permit term. Personal information collected will be used for administrative purposes and may be provided to the extent required by Wisconsin's Open Records Law [ss. 19.31-19.39, Wis. Stats.].

Note: Compliance items must be submitted using the Attachments tab.

Municipality Information

Name of Municipality: Germantown, Village

Facility ID # or (FIN): 31267

Updated Information: Check to update mailing address information

Mailing Address: N112 W17001 Mequon Rd

Mailing Address 2:

City: Germantown, Village

State: WI

Zip Code: 53022 xxxxx or xxxxx-xxxx

Primary Municipal Contact Person (Authorized Representative for MS4 Permit)

The "Authorized Representative" or "Authorized Municipal Contact" includes the municipal official that was charged with compliance and oversight of the permit conditions, and has signature authority for submitting permit documents to the Department (i.e., Mayor, Municipal Administrator, Director of Public Works, City Engineer).

Select to **create new** primary contact

First Name: Kevin

Last Name: Driscoll

Select to **update** current contact information

Title: Village Engineer

Mailing Address: N112 W17001 Mequon Rd

Mailing Address 2:

City: Germantown

State: WI

Zip Code: 53022 xxxxx or xxxxx-xxxx

Phone Number: 262-250-4724 Ext: xxx-xxx-xxxx

Email: kdriscoll@germantownwi.gov

Additional Contacts Information (Optional)

I&E Program

**Individual with responsibility for:
(Check all that apply)**

- IDDE Program
- IDDE Response Procedure Manual
- Municipal-wide Water Quality Plan
- Ordinances
- Pollution Prevention Program
- Post-Construction Program
- Winter roadway maintenance

First Name: Jake

Last Name: Sajdak

Title:

Mailing Address: N112 W17001 Mequon Road

Mailing Address 2:

City: Germantown WI 53022

State:

Zip Code: xxxxx or xxxxx-xxxx

Phone Number: Ext: xxx-xxx-xxxx

Email: jsajdak@germantownwi.gov

Municipal Billing Contact Person (Authorized Representative for MS4 Permit)

Select to **create new** Billing contact

First Name: Matthew

Last Name: Uselding

Select to **update** current contact information

Title: Finance Director

Mailing Address: N112 W17001 Mequon Rd

Mailing Address 2:

City: Germantown

State: WI

Zip Code: 53022 xxxxx or xxxxx-xxxx

Phone Number: 262-250-4777 Ext: xxx-xxx-xxxx

Email: muselding@germantownwi.gov

1. Does the municipality rely on another entity to satisfy some of the permit requirements?

Yes No

Public Education and Outreach Southeastern Wisconsin Watersheds Trust

Public Involvement and Participation Southeastern Wisconsin Watersheds Trust

Illicit Discharge Detection and Elimination

- Construction Site Pollutant Control _____
- Post-Construction Storm Water Management _____
- Pollution Prevention

2. Has there been any changes to the municipality's participation in group efforts towards permit compliances (i.e., the municipality has added or dropped consortium membership)?

- Yes No

Missing Information

Note: For the minimum control measures, you must fill out all questions in sections 1 through 7.

Minimum Control Measures- Section 1 : Complete

1. Public Education and Outreach

- a. Does MS4 conduct any educational efforts or events independently (not with a group) Yes No
- b. How many total educational events were held during the reporting year:
- c. Were any of the public education and outreach delivery mechanisms conducted during the reporting year active or interactive? Yes No
- d. Please select all storm water topics, target audiences, and delivery mechanisms used in the reporting year

Public Education and Outreach Delivery Mechanisms (Active and Passive)	
Active/Interactive Mechanisms	Passive Mechanisms
<input type="checkbox"/> Education activities (school presentations, summer camps) <input checked="" type="checkbox"/> Information booth at event <input type="checkbox"/> Targeted group training (contractors, consultants, etc.) <input checked="" type="checkbox"/> Government event (public hearing, council meeting) <input type="checkbox"/> Workshops <input type="checkbox"/> Tours <input type="checkbox"/> Other: <input type="text"/>	<input type="checkbox"/> Passive print media (brochures at front desk, posters, etc.) <input checked="" type="checkbox"/> Distribution of print media (mailings, newsletters, etc.) via mail or email. <input checked="" type="checkbox"/> Media offerings (radio and TV ads, press release, etc.) <input type="checkbox"/> Social media posts <input type="checkbox"/> Signage <input type="checkbox"/> Website <input type="checkbox"/> Other: <input type="text"/>

Topics Covered	Target Audience
<input checked="" type="checkbox"/> Illicit discharge detection and elimination <input checked="" type="checkbox"/> Household hazardous waste disposal/pet waste management/vehicle washing <input checked="" type="checkbox"/> Yard waste management/pesticide and fertilizer application <input type="checkbox"/> Stream and shoreline management <input checked="" type="checkbox"/> Residential infiltration <input checked="" type="checkbox"/> Construction sites and post-construction storm water management <input checked="" type="checkbox"/> Pollution prevention <input type="checkbox"/> Green infrastructure/low impact development <input checked="" type="checkbox"/> Other: <input type="text" value="Public Works Project Summary for 2025"/>	<input checked="" type="checkbox"/> General Public <input checked="" type="checkbox"/> Public Employees <input checked="" type="checkbox"/> Residents <input checked="" type="checkbox"/> Businesses <input checked="" type="checkbox"/> Contractors <input checked="" type="checkbox"/> Developers <input type="checkbox"/> Industries <input checked="" type="checkbox"/> Public Officials <input type="checkbox"/> Other: <input type="text"/>

- e. Will additional information/summary of these education events be attached to the annual report? Yes No

If no, please provide additional comment in the brief explanation box below. *Limit response to 250 characters and/or attach supplemental information on the attachments page.*

Missing Information

Do not close your work until you **SAVE**.

Note: For the minimum control measures, you must fill out all questions in sections 1 through 7

Form 3400-224 (R8/2021)

Minimum Control Measures - Section 2 : Complete

2. Public Involvement and Participation

a. Permit Activities. Select all of the following topics the Permittee did to engage public participation and involvement.

Topics Covered	Target Audience	Estimated People Reached (Optional)	Regional Effort (Optional)
<input checked="" type="checkbox"/> MS4 Annual Report <input checked="" type="checkbox"/> Storm Water Management Program <input type="checkbox"/> Storm Water related ordinance <input type="checkbox"/> Other: <input type="text"/>	<input type="checkbox"/> General Public <input checked="" type="checkbox"/> Public Employees <input type="checkbox"/> Residents <input type="checkbox"/> Businesses <input type="checkbox"/> Contractors <input type="checkbox"/> Developers <input type="checkbox"/> Industries <input checked="" type="checkbox"/> Public Officials <input type="checkbox"/> Other	1 - 10	<input checked="" type="radio"/> Yes <input type="radio"/> No

b. Volunteer Activities. Select all of the following audiences targeted for volunteer involvement and participation related to storm water.

NA (Individual Permittee)

Topics Covered	Target Audience	Estimated People Reached (Optional)	Regional Effort (Optional)
Volunteer Opportunity	<input checked="" type="checkbox"/> General Public <input type="checkbox"/> Public Employees <input checked="" type="checkbox"/> Residents <input type="checkbox"/> Businesses <input type="checkbox"/> Contractors <input type="checkbox"/> Developers <input type="checkbox"/> Industries <input type="checkbox"/> Public Officials <input type="checkbox"/> Other	101 +	<input checked="" type="radio"/> Yes <input type="radio"/> No

c. Brief explanation on Public Involvement and Participation reporting. *Limit response to 250 characters and/or attach supplemental information on the attachments page.*

Missing Information

Do not close your work until you SAVE.

Note: For the minimum control measures, you must fill out all questions in sections 1 through 7

Form 3400-224 (R8/2021)

Minimum Control Measures - Section 3 : Complete

3. Illicit Discharge Detection and Elimination

- | | |
|---|---------------------------------|
| a. How many total outfalls does the municipality have? | <input type="text" value="20"/> |
| b. How many major outfalls does the municipality have? | <input type="text" value="5"/> |
| c. How many outfalls did the municipality evaluate as part of their routine ongoing field screening program? | <input type="text" value="0"/> |
| d. From the municipality's routine screening, how many were confirmed illicit discharges? | <input type="text" value="0"/> |
| e. How many illicit discharge complaints did the municipality receive? | <input type="text" value="0"/> |
| f. From the complaints received, how many were confirmed illicit discharges? | <input type="text" value="0"/> |
| g. How many of the identified illicit discharges did the municipality eliminate in the reporting year (from both routine screening and complaints)? | <input type="text" value="0"/> |

(If the sum of 3.c. and 3.e. does not equal 3.f., please explain below.)

- h. What types of regulatory mechanisms does the municipality have available to compel compliance with this program? Check all that are available and how many times each were used in the reporting year.

- | | |
|---|--------------------------------|
| <input checked="" type="checkbox"/> Verbal Warning | <input type="text" value="0"/> |
| <input checked="" type="checkbox"/> Written Warning (including email) | <input type="text" value="0"/> |
| <input checked="" type="checkbox"/> Notice of Violation | <input type="text" value="0"/> |
| <input checked="" type="checkbox"/> Civil Penalty/ Citation | <input type="text" value="0"/> |

Additional Information:

- i. Brief explanation on Illicit Discharge Detection and Elimination reporting. *If you marked Unsure for any questions above, justify the reasoning. Limit response to 250 characters and/or attach supplemental information on the attachments page.*

Missing Information

Do not close your work until you SAVE.

Note: For the minimum control measures, you must fill out all questions in sections 1 through 7

Form 3400-224 (R8/2021)

Minimum Control Measures - Section 4 : Complete

4. Construction Site Pollutant Control

- a. How many total construction sites with one acre or more of land disturbing construction activity were active at any point in the reporting year?
- b. How many construction sites with one acre or more of land disturbing construction activity did the municipality issue permits for in the reporting year?
- c. How many erosion control inspections did the municipality complete in the reporting year (at sites with one acre or more of land disturbing construction activity)?

- d. What types of regulatory mechanisms does the municipality have available to compel compliance with this program? Check all that are available and how many times each were used in the reporting year.

- | | |
|---|--------------------------------|
| <input checked="" type="checkbox"/> Verbal Warning | <input type="text" value="6"/> |
| <input checked="" type="checkbox"/> Written Warning (including email) | <input type="text" value="4"/> |
| <input checked="" type="checkbox"/> Notice of Violation | <input type="text" value="2"/> |
| <input checked="" type="checkbox"/> Civil Penalty/ Citation | <input type="text" value="0"/> |
| <input checked="" type="checkbox"/> Stop Work Order | <input type="text" value="1"/> |
| <input type="checkbox"/> Forfeiture of Deposit | <input type="text"/> |
| <input type="checkbox"/> Other - Describe below | <input type="text"/> |

- e. Brief explanation on Construction Site Pollutant Control reporting . *If you marked Unsure for any questions above, justify the reasoning. Limit response to 250 characters and/or attach supplemental information on the attachments page.*

Missing Information

Do not close your work until you **SAVE**.

Note: For the minimum control measures, you must fill out all questions in sections 1 through 7

Form 3400-224 (R8/2021)

Minimum Control Measures - Section 5 : Complete

5. Post-Construction Storm Water Management

- a. How many new structural storm water management Best Management Practice (BMP) have received local approval ?
*Engineered and constructed systems that are designed to provide storm water quality control such as wet detention ponds, constructed wetlands, infiltration basins, grassed swales, permeable pavement,
- b. Does the MS4 have procedures for inspecting and maintaining private storm water facilities? Yes No
- c. If Yes, how many privately owned storm water management facilities were

inspected in the reporting year ? Inspections completed by private landowners should be included in the reported number.

4

- d. Does the municipality utilize privately owned storm water management BMP in its pollutant reduction analysis? Yes No
- e. Does MS4 have maintenance authority on these privately owned BMPs? Yes No

f. What types of enforcement actions does the municipality have available to compel compliance with the regulatory mechanism? Check all that apply and enter the number of each used in the reporting year.

- Verbal Warning
- Written Warning (including email)
- Notice of Violation
- Civil Penalty/ Citation
- Forfeiture of Deposit
- Complete Maintenance
- Bill Responsible Party
- Other - Describe below

g. Brief explanation on Post-Construction Storm Water Management reporting . *If marked 'Unsure' on any questions above, justify your reasoning. Limit your response to 250 characters and/or attach supplemental information on the attachments page.*

Missing Information

Do not close your work until you **SAVE**.

Note: For the minimum control measures, you must fill out all questions in sections 1 through 7

Form 3400-224 (R8/2021)

Minimum Control Measures - Section 6 : Has Missing Items

6. Pollution Prevention

Storm Water Management Best Management Practice Inspections Not Applicable

a. Enter the total number of "municipally owned" (i.e., publicly owned BMPs) or operated (i. e., privately owned BMPs) structural storm water management best management practices.

b. How many new municipally owned storm water management best management practices were installed in the reporting year ?

c. How many municipally owned (public) storm water management best management practices were inspected in the reporting year?

d. What elements are looked at during inspections (250 character limit)?

Vegetative overgrowth and inlet/outfall structural conditions

e. How many of these facilities required maintenance?

f. Brief explanation on Storm Water Management Best Management Practice inspection reporting. *If you marked Unsure for any questions above, justify the reasoning. Limit response to 250 characters and/or attach supplemental information on the attachments page.*

Routine maintenance includes mowing and vegetative care

Public Works Yards & Other Municipally Owned Properties that require a stormwater pollution prevention plan (SWPPP)* Not Applicable

g. How many municipal properties require a SWPPP?

h. How many inspections of municipal properties have been conducted in the reporting year?

i. Have amendments to the SWPPPs been made?

Yes No

j. If yes, describe what changes have been made. Limit response to 250 characters and/or attach supplemental information on the attachment page:

New SWPPP for New Town 9 Pkwy DPW Facility, and revised SWPPPs for Division Road Salt Dome and Main Street Yard Waste Facility.

k. Brief explanation on Storm Water Pollution Prevention Plan reporting. *If you marked Unsure for any questions above, justify the reasoning. Limit response to 250 characters and/or attach supplemental information on the attachments page.*

* Any municipally owned property that has the potential to generate stormwater pollution should have a SWPPP. For example, if a municipal property stores compost piles, material storage, yard wastes, etc., outside and can contaminate stormwater runoff—a SWPPP is required.

Collection Services - *Street Sweeping Program* Not Applicable

l. Did the municipality conduct street sweeping during the reporting year?

Yes No

m. If known, how many tons of material was removed?

n. Does the municipality have a [low hazard exemption](#) for this material? Yes No

o. If street sweeping is identified as a storm water best management practice in the pollutant loading analysis, was street cleaning completed at the assumed frequency?

Yes - Explain frequency _____

No - Explain _____

Not Applicable

Collection Services - *Catch Basin Sump Cleaning Program* Not Applicable

- p. Did the municipality conduct catch basin sump cleaning during the reporting year? Yes No
- q. How many catch basin sumps were cleaned in the reporting year?
- r. If known, how many tons of material was collected?
- s. Does the municipality have a low hazard exemption for this material? Yes No
- t. If catch basin sump cleaning is identified as a storm water best management practice in the pollutant loading analysis, was cleaning completed at the assumed frequency?
- Yes- Explain frequency _____
- No - Explain _____
- Not Applicable

Collection Services - *Leaf Collection Program* Not Applicable

Winter Road Management Not Applicable

*Note: We are requesting information that goes beyond the reporting year, answer the best you can.

- aa. How many lane-miles of roadway is the municipality responsible for doing snow and ice control? (*One mile of a two-way road equals two lane miles.*)
- ab. Provide amount of de-icing products used by month last winter season?
Solids (tons) (ex. sand, or salt-sand)

Product	Oct	Nov	Dec	Jan	Feb	Mar
Salt	<input type="text" value="0"/>	<input type="text" value="300"/>	<input type="text" value="570"/>	<input type="text" value="620"/>	<input type="text" value="247"/>	<input type="text" value="212"/>

Liquids (gallons) (ex. brine)

	Oct	Nov	Dec	Jan	Feb	Mar
Brine	<input type="text" value="0"/>	<input type="text" value="1706"/>	<input type="text" value="15814"/>	<input type="text" value="14034"/>	<input type="text" value="15743"/>	<input type="text" value="0"/>

- ac. Was salt applying machinery calibrated in the reporting year? Yes No
- ad. Have municipal personnel attended salt reduction strategy training in the reporting year? Yes No

Training Date	Training Name	# Attendance
<input type="text" value="3/31/2022"/>	<input type="text" value="Salt Wise"/>	<input type="text" value="20"/>

- ae. Brief explanation on Winter Road Management reporting. *If you marked Unsure for any questions above, justify the reasoning. Limit response to 250 characters and/or attach supplemental information on the attachments page*
-

Internal (Staff) Education & Communication

- af. Has the municipality provided an opportunity for internal training or education to staff implementing the municipality's procedures for each of the pollution prevention program element? Yes No

If yes, describe what training was provided (250 character limit):

SWWT Conference & UW/UWM online professional development courses

- ag. Describe how the municipality has kept the following local officials and municipal staff aware of the municipal storm water discharge permit programs, procedures and pollution prevention program requirements.

Elected Officials

Post copies of the MS4 online in the Public Works and Highways Committee Meeting packet, Village Board Meetings, on the Website, and at the Annual Public Works Public Information Meeting

Municipal Officials

Public Works and Highways Committee Meetings, Village Board Meetings, and Annual Public Works Public Information Meeting

Appropriate Staff (such as operators, Department heads, and those that interact with public)

Director of Public Works and Village Engineer have been points of contact at Public Meetings, along with Engineering Technicians at the Village Hall Engineering Office

- ah. Brief explanation on Internal Education reporting. If you marked Unsure for any questions above, justify the reasoning. Limit response to 250 characters and/or attach supplemental information on the attachments page.

Missing Information

Do not close your work until you SAVE.

Note: For the minimum control measures, you must fill out all questions in sections 1 through 7

Form 3400-224 (R8/2021)

Minimum Control Measures - Section 7 : Complete

7. Storm Sewer System Map

- a. Did the municipality update their storm sewer map this year?

Yes No

If yes, check the areas the map items that got updated or changed:

- Storm water treatment facilities
Storm pipes
Vegetated swales
Outfalls
Other - Describe below

- b. Brief explanation on Storm Sewer System Map reporting. If you marked Unsure for an question for any questions above, justify the reasoning. Limit response to 250 characters and/or attach supplemental information on the attachments page.

--

Do not close your work until you SAVE.

Final Evaluation - Has Missing Items

Fiscal Analysis

Complete the fiscal analysis table provided below. For municipalities that do not break out funding into permit program elements, please enter the monetary amount to your best estimate of what funding may be going towards these programs.

Annual Expenditure Reporting Year	Budget Reporting Year	Budget Upcoming Year	Source of Funds
-----------------------------------	-----------------------	----------------------	-----------------

Element: Public Education and Outreach

10250	12000	13000	<u>General revenue fund</u>
-------	-------	-------	-----------------------------

Element: Public Involvement and Participation

10000	10000	10000	<u>General revenue fund</u>
-------	-------	-------	-----------------------------

Element: Illicit Discharge Detection and Elimination

360	500	500	<u>General revenue fund</u>
			<u>Select...</u>

Element: Construction Site Pollutant Control

20323	25000	25000	<u>Permit fee and/or deposit/escrow</u>
-------	-------	-------	---

Element: Post-Construction Storm Water Management

8050	8100	8500	<u>Permit fee and/or deposit/escrow</u>
23500	0	0	<u>Permit fee and/or deposit/escrow</u>

Element: Pollution Prevention

2025	3000	3000	<u>Permit fee and/or deposit/escrow</u>
------	------	------	---

Other (describe)

			<u>Select...</u>
--	--	--	------------------

Please provide a justification for a "0" entered in the Fiscal Analysis. *Limit response to 250 characters.*

Water Quality

a: Were there any known water quality improvements in the receiving waters to which the municipality's storm sewer system directly discharges to?

Yes No Unsure If Yes, explain below:

b: Were there any known water quality degradation in the receiving waters to which the municipality's storm sewer system directly discharges to?

Yes No Unsure If Yes, explain below:

c: Have any of the receiving waters that the municipality discharges to been added to the impaired waters list during the reporting year?

Yes No Unsure

d: Has the municipality evaluated their storm water practices to reduce the pollutants of concern?

Yes No Unsure

Storm Water Quality Management

a. Has the municipality completed or updated modeling in the reporting year (relating to developed urban area performance standards of s. NR 151.13(2)(b)1., Wis. Adm. Code)? Yes No

b. If yes, enter percent reduction in the annual average mass discharging from the entire MS4 to surface waters of the state as compared to implementing no storm water management controls:

Total suspended solids (TSS)

Total phosphorus (TP)

Additional Information

Based on the municipality's storm water program evaluation, describe any proposed changes to the municipality's storm water program. *If your response exceeds the 250 character limit, attach supplemental information on the attachments page.*

Do not close your work until you SAVE.

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Form 3400-224 (R8/2021)

Requests for Assistance on Understanding Permit Programs

Would the municipality like the Department to contact them about providing more information on understanding any of the Municipal Separate Storm Sewer Permit programs?

Please select all that apply:

- Public Education and Outreach
- Public Involvement and Participation
- Illicit Discharge Detection and Elimination
- Construction Site Pollutant Control
- Post-Construction Storm Water Management
- Pollution Prevention
- Storm Water Quality Management
- Storm Sewer System Map
- Water Quality Concerns
- Compliance Schedule Items Due
- MS4 Program Evaluation

Do not close your work until you **SAVE**.

Form 3400-224(R8/2021)

Required Attachments and Supplemental Information

Any other MS4 program information for inclusion in the Annual Report may be attached on here. Use the Add Additional Attachments to add multiple documents.

Upload Required Attachments (15 MB per file limit) - [Help reduce file size and trouble shoot file uploads](#)

*Required Item

Note: To replace an existing file, use the 'Click here to attach file ' link or press the to delete an item.

Municipal Facility SWPPP

 File Attachment

[2026-03-23 SWPPP - Town 9 Pkwy \(DPW Site\).pdf](#)

Storm Sewer System Map

 File Attachment

Attach - Other Supporting Documents

AR Other

 File Attachment

[2025 DPW Spring Informational Meeting.pdf](#)

AR Other

 File Attachment

[2026-03-23 SWPPP - Division Road \(DPW Salt Dome\).pdf](#)

AR Other

 File Attachment

[2026-03-23 SWPPP - Main Street \(DPW Site\).pdf](#)

(To remove items, use your cursor to hover over the attachment section. When the drop down arrow appears, select remove item)

Attach - Permit Compliance Documents

SWQM TMDLModel

 File Attachment

[Exhibit M - Existing BMPs WInSLAMM result summary \(revised\).xlsx](#)

(To remove items, use your cursor to hover over the attachment section. When the drop down arrow appears, select remove item)

- Storm Water Management Program *(S050075-03 General Permit and S058416-04 Madison Area Group Permit shall have a written storm water management program that describes in detail how the permittee intends to comply with the permit requirements for each minimum control measure. Updated programs are due to the department by March 31, 2021.)*
 - Public Education and Outreach Program
 - Public Involvement and Participation Program
 - Illicit Discharge Detection and Elimination Program
 - Construction Site Pollutant Control Program
 - Post-Construction Storm Water Management Program
 - Pollution Prevention Program
 - Municipal Storm Water Management Facility (BMP) Inventory *(S050075-03 03 General Permit and S058416-04 Madison Area Group Permit 2.6.1 - inventory due to the department by March 31, 2021.)*
 - Municipal Storm Water Management Facility (BMP) Inspection and Maintenance Plan *(S050075-03 03 General Permit and S058416-04 Madison Area Group Permit 2.6.2 – document due to the department by March 31, 2021.)*
- Total Maximum Daily Load documents *(*if applicable, see permit for due dates.)*
 - TMDL Mapping*
 - TMDL Modeling*
 - TMDL Implementation Plan*
 - Fecal Coliform Screening Parameter *
 - Fecal Coliform Inventory and Map *(S050075-03 general permittees Appendix B B.5.2 – document due to the department by March 31, 2022)*
 - Fecal Coliform Source Elimination Plan *(S050075-03 general permittees Appendix B - document due to the department by October 31, 2023)*

Missing Information

Draft and Share PDF Report with the permittee's governing body or delegated representatives.

Press the button below to create a PDF. The PDF will be sent to the email address associated with the WAMS ID that is signed in. After the annual report has been reviewed by the governing body or delegated representative, return to the MS4 eReporting System to submit the final report to the DNR.

[Draft and Share PDF Report](#)

Complete and Submit Your Application

You have not completed all areas of the application. Please return to the application and complete all missing items.

Contact Information:	Has Missing Items
Minimum Control Measures Section 1:	Complete
Minimum Control Measures Section 2:	Complete
Minimum Control Measures Section 3:	Complete
Minimum Control Measures Section 4:	Complete
Minimum Control Measures Section 5:	Complete
Minimum Control Measures Section 6:	Has Missing Items
Minimum Control Measures Section 7:	Complete
Attachments:	Has Missing Items
Final Evaluation:	Has Missing Items

**BUSINESS OF THE PUBLIC WORKS & HIGHWAYS COMMITTEE
GERMANTOWN, WI**

MEETING DATE: April 1, 2026

AGENDA ITEM: New Business

ITEM TITLE: Change Order with Great Lakes TV & Seal for Additional Storm Sewer Cleaning and Televising Work

SUBMITTED BY: Kevin Driscoll – Village Engineer

SUMMARY EXPLANATION:

In September 2025, the PWHC and VB approved a Contract in amount of \$29,975 with Great Lakes TV & Seal to examine storm sewers for the 2026 road program and for a section of large diameter storm sewers following the August 2025 flood event. Great Lakes TV & Seal is a pleasure completed the scope was under budget, as the cleaning items were less than expected. Note that based on the closed-circuit televising (CCTV) of the storm sewer pipes, required repairs were identified and these repairs are included in the 2026 road program to avoid paving over storm sewer that needs repair work.

In fall 2025, the PWHC and VB approved the 5-year CIP for 2026-2031 and that included additional CCTV to inventory existing storm sewer as part of the Village’s asset management strategy, ahead of paving. Village staff asked the company if they can continue to examine storm sewers within the 2027 & 2028 Road Program areas at the same rates they previously provided, and they agreed. At the time of this item, the cost of the work completed by Great Lakes was approximately \$29,500.

An additional CCTV length of 16,918 feet is estimated at \$1.40/LF for a change order increase in the amount of \$23,686, where this revised scope will include CCTV for the storm sewers in the 2027 and 2028 road program. A map of the additional storm sewers is attached, along with a link to the annual road program webpage: <https://www.germantownwi.gov/176/Construction-Projects>

ATTACHMENT: ORDINANCE _____ RESOLUTION _____ OTHER X

Summary Work Map of Change Order

RECOMMENDATION:














Staff requests the Public Works and Highways Committee approve the change order in the amount of \$23,686 for Great Lakes TV & Seal (Project #2507) to go against account 40-561000-593100.

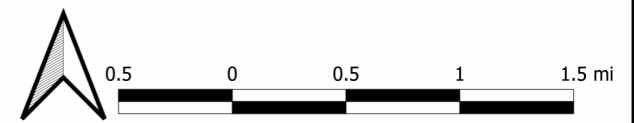
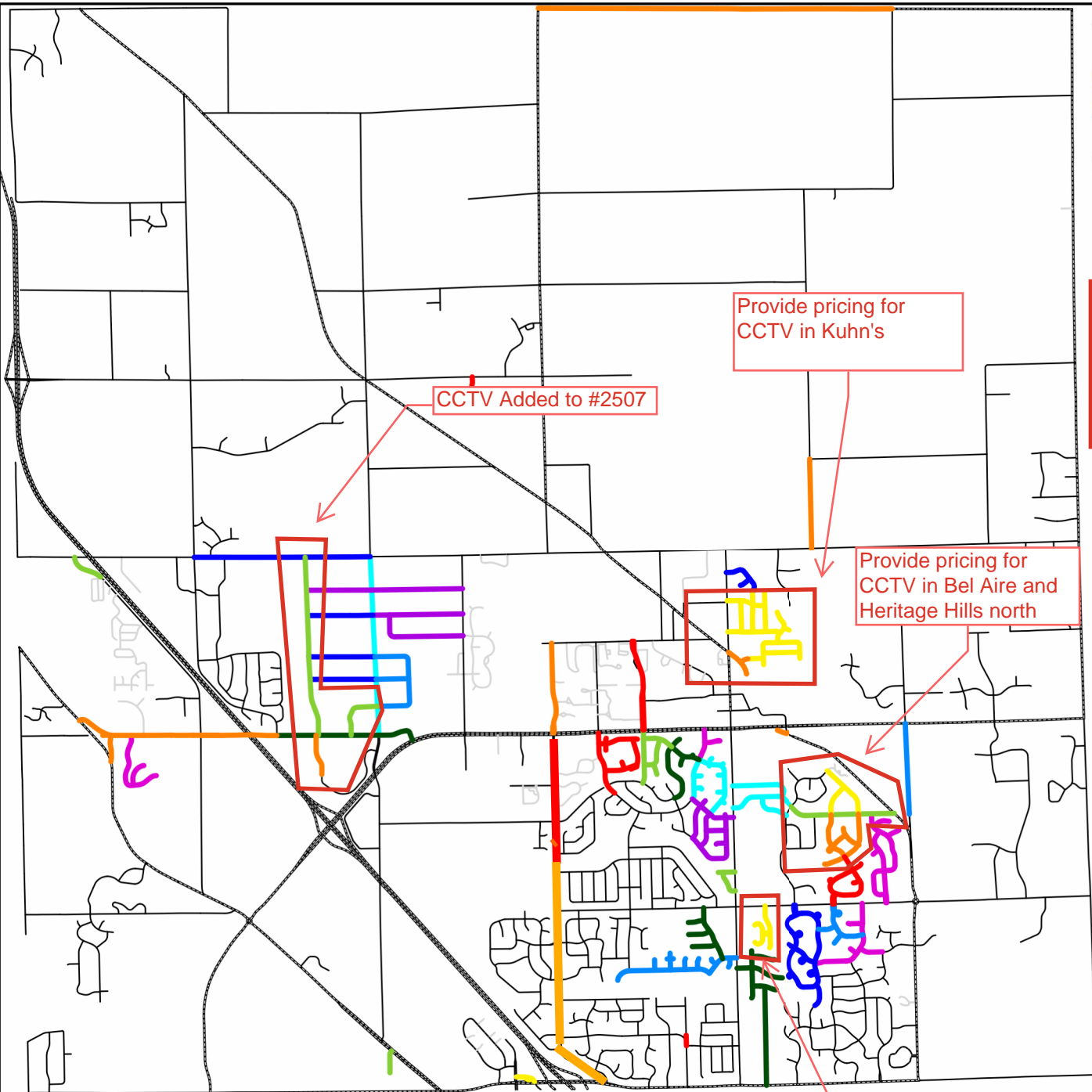
COMMITTEE ACTION:

A motion to support authorize staff and a vote “Aye” is in the affirmative to support the contract

Village of Germantown



-  2026
-  2027
-  2028
-  2029
-  2030
-  2031
-  2032
-  2033
-  2034
-  2035
-  Private Roads
-  Local Roads
-  County & State Highways



**BUSINESS OF THE PUBLIC WORKS COMMITTEE & VILLAGE BOARD
GERMANTOWN, WI**

MEETING DATE: April 1, 2026

AGENDA ITEM: New Business

ITEM TITLE: Letter of Credit Reduction – Wrenwood North Subdivision

SUBMITTED BY: Kevin Driscoll, P.E.- Village Engineer

SUMMARY EXPLANATION: The Neumann Builders developer of Wrenwood Subdivision has requested a reduction to the Letter of Credit (LOC). The current value of the LOC is \$396,500.00. The developer is requesting a reduction in the amount of \$215,500.00. The remaining amount is \$181,000.00.

The majority of public improvements have been completed and accepted. Asphalt surface pavement, minor curb & gutter replacement and minor punch list items are remaining.

ATTACHMENT: ORDINANCE _____ RESOLUTION _____ OTHER X
Letter dated 3/26/2026 from Neumann Development, Inc.

RECOMMENDATION: Staff requests the Public Works and Highway Committee recommend a reduction to the Letter of Credit for the Wrenwood North subdivision to a remaining amount of \$181,000.00, for approval by the Village Board.

COMMITTEE ACTION:

Proper parliamentary procedure to approve a request is to have a motion made in the affirmative and by voting NAY would deny the request if a majority vote.



March 26, 2026

Kevin Driscoll, Village Engineer
Village of Germantown
N112W17001 Mequon Road
Germantown, WI 53022

RE: Letter of Credit Reduction Request - Revised
Wrenwood North Subdivision

Dear Kevin,

Neumann Developments is submitting this request, on behalf of Wrenwood, LLC, for a reduction to the Letter of Credit for the Wrenwood North subdivision. The current LOC as issued by Midland States Bank included funds for the utility and paving for Phase 3 of the project. As Phase 3 is now substantially complete, with the exception of surface paving, street signs and other ancillary items, we are requesting a reduction to the LOC amount to account for un-completed work as outlined in the Development Agreement.

Current LOC Amount	\$396,500.00
Current Reduction Request	<u>(\$215,500.00)</u>
Proposed New LOC Amount	\$181,000.00

This reduction is being requested in accordance with the work as completed on the project. Specifically, completion of the Phase 3 roadways and storm water utilities, as highlighted on the attached recap sheet.

Note the recap outlines that funds remain in the LOC to cover surface paving, adjustments prior to surface paving, street lighting, street trees, street signs and finishing the interim storm water inlets prior to paving. Additionally, we have retained some funds for Street Trees in Phase 1 of the project.

If any additional information is required, please feel free to contact me. Please forward a written authorization for the amount of the Replacement Letter of Credit and I will coordinate with the lender as appropriate.

Sincerely,

Neumann Developments

Kevin Anderson
Project Manager

EXHIBIT "C"

WRENWOOD-north SUBDIVISION

Revised 03/26/26

Residential Single Family Subdivision

Phase # 1 (46 Lots)-- Sanitary, Water, Storm & Roads (include off-site water main)

Phase # 2 (26 Lots)-- Sewer & Water Laterals, Storm Sewer & Roadways

Phase # 3 (23 Lots)-- Sewer & Water Laterals, Storm Sewer & Roadways

ITEM DESCRIPTION	BASIS	ESTIMATED AMOUNT	COMPLETED AMOUNT	REMAINING AMOUNT	COMMENTS
Survey Monuments	1.02	\$500.00	\$0.00	\$500.00	
Site & Pond Grading	1.03 & 1.11	\$273,170.00	\$273,170.00	\$0.00	
Site & Pond Grading_Phase #2	1.03 & 1.11	\$65,000.00	\$65,000.00	\$0.00	
Site & Pond Grading_Phase #3	1.03 & 1.11	\$35,000.00	\$35,000.00	\$0.00	
Gravel Base and Asphalt Binder Coarse_Phase #1	1.05	\$299,540.00	\$299,540.00	\$0.00	
Gravel Base and Asphalt Binder Coarse_Phase #2	1.05	\$140,000.00	\$140,000.00	\$0.00	
Gravel Base and Asphalt Binder Coarse_Phase #3	1.05	\$110,000.00	\$110,000.00	\$0.00	
Curb & Gutter_Phase #1	1.05	\$86,660.00	\$86,660.00	\$0.00	
Curb & Gutter_Phase #2	1.05	\$35,000.00	\$35,000.00	\$0.00	
Curb & Gutter_Phase #3	1.05	\$30,000.00	\$30,000.00	\$0.00	
Asphalt Surface Coarse_Phase #1	1.05	\$89,100.00	\$89,100.00	\$0.00	
Asphalt Surface Coarse_Phase #2	1.05	\$45,000.00	\$0.00	\$45,000.00	
Asphalt Surface Coarse_Phase #3	1.05	\$35,000.00	\$0.00	\$35,000.00	
Freistadt Intersection at East Entrance(Ph2)	1.05	\$35,000.00	\$35,000.00	\$0.00	
Storm Water System & Ponds_Phase # 1	1.12	\$229,319.00	\$229,319.00	\$0.00	
Storm Water System & Ponds_Phase # 2 & #3	1.12	\$0.00	\$0.00	\$0.00	included in grading)
Walk Path (granular base course & Asphalt pave)	1.05	\$50,000.00	\$50,000.00	\$0.00	Paid to Village on Freistadt Rd.
Sanitary Sewer System_Phase #1	1.02	\$1,184,581.00	\$1,184,581.00	\$0.00	
Sanitary Sewer System_Phase #2	1.02	\$174,419.00	\$144,419.00	\$30,000.00	PHASE #2 / finish manholes
Sanitary Sewer System_Phase #3	1.02	\$141,000.00	\$121,000.00	\$20,000.00	PHASE #3 / finish manholes
Water System_Phase #1	1.03	\$728,332.00	\$728,332.00	\$0.00	
Water System_Phase #2	1.03	\$166,000.00	\$166,000.00	\$0.00	
Water System_Phase #3	1.03	\$134,000.00	\$134,000.00	\$0.00	
Off-Site Water System__WaterMain Loop	1.03	\$308,000.00	\$308,000.00	\$0.00	COMPLETED IN 2023
Street Lights_Phase #1	1.11	\$30,000.00	\$30,000.00	\$0.00	
Street Lights_Phase #2	1.11	\$10,000.00	\$10,000.00	\$0.00	
Street Lights_Phase #3	1.11	\$5,000.00		\$5,000.00	
Street Signs_Phase #1	1.05	\$2,000.00	\$2,000.00	\$0.00	
Street Signs_Phase #2	1.05	\$1,500.00		\$1,500.00	
Street Signs_Phase #3	1.05	\$0.00		\$0.00	not in original budget (keep Ph. 2)
Street Trees_Phase #1 ---Ph 1-117 trees-\$40,950	1.1	\$68,950.00	\$65,450.00	\$3,500.00	
Street Trees_Phase #2-55---\$19,000	1.1	\$19,000.00		\$19,000.00	
Street Trees_Phase #3-25--\$9,000	1.1	\$9,000.00		\$9,000.00	
Interim Storm Inlets_Phase #1	1.12	\$12,500.00	\$12,500.00	\$0.00	
Interim Storm Inlets_Phase #2	1.12	\$7,500.00		\$7,500.00	
Interim Storm Inlets_Phase #3	1.12	\$5,000.00		\$5,000.00	
SUB-TOTAL__PHASE #1		\$3,397,652.00	\$4,384,071.00	\$4,000.00	
SUB-TOTAL__PHASE #2		\$663,419.00	\$560,419.00	\$103,000.00	
SUB-TOTAL__PHASE #3		\$504,000.00	\$430,000.00	\$74,000.00	
TOTAL PH #1 & PH #2		\$4,565,071.00	\$5,374,490.00	\$181,000.00	
DATA Conversion Fee (record drawings)	4.03	\$1,000.00			*
Improvement Review Fee:	4.03	\$50,264.88			*
Professional Fee (Attorney)	4.05	\$500.00			*
Inspection Fee Estimate (Actual based on construction time	4.05	\$150,000.00			*
SUB-TOTAL		\$201,764.88			

PHASE #1

IMPACT & CONNECTION FEE'S TO BE PAID AT THE TIME OF BUILDING PERMIT ISSUANCE

Sanitary Sewer (46 REC @ \$4,469.00 / REC)	4.02	\$205,574.00	**
Water (46 REC @ \$832 / REC)	4.02	\$38,272.00	**
Fire (46 REC @ \$171.00 / REC)	4.02	\$7,866.00	**
Police (46 REC @ \$148.00 / REC)	4.02	\$6,808.00	**
Park & Recreation (46 REC @ \$736.00 / REC)	4.02	\$33,856.00	**
Library (46 REC @ \$281.00 / REC)	4.02	\$12,926.00	**
SUB-TOTAL		\$305,302.00	

* Amount to be Paid at Time of Signing of Development Agreement **\$201,764.88**

** Amount to be Paid at Time of Building Permit Issuance **\$305,302.00**

PHASE #2

IMPACT & CONNECTION FEE'S TO BE PAID AT THE TIME OF BUILDING PERMIT ISSUANCE

Sanitary Sewer (26 REC @ \$4,469.00 / REC)	4.02	\$116,194.00	**
Water (26 REC @ \$832 / REC)	4.02	\$21,632.00	**
Fire (26 REC @ \$171.00 / REC)	4.02	\$4,446.00	**
Police (26 REC @ \$148.00 / REC)	4.02	\$3,848.00	**
Park & Recreation (26 REC @ \$736.00 / REC)	4.02	\$19,136.00	**
Library (26 REC @ \$281.00 / REC)	4.02	\$7,306.00	**
SUB-TOTAL		\$172,562.00	

** Amount to be Paid at Time of Building Permit Issuance **\$172,562.00**

PHASE #3

IMPACT & CONNECTION FEE'S TO BE PAID AT THE TIME OF BUILDING PERMIT ISSUANCE

Sanitary Sewer (23 REC @ \$4,469.00 / REC)	4.02	\$102,787.00	**
Water (23 REC @ \$832 / REC)	4.02	\$19,136.00	**
Fire (23 REC @ \$171.00 / REC)	4.02	\$3,933.00	**
Police (23 REC @ \$148.00 / REC)	4.02	\$3,404.00	**
Park & Recreation (23 REC @ \$736.00 / REC)	4.02	\$16,928.00	**
Library (23 REC @ \$281.00 / REC)	4.02	\$6,463.00	**
SUB-TOTAL		\$152,651.00	

** Amount to be Paid at Time of Building Permit Issuance **\$152,651.00**

**BUSINESS OF THE PUBLIC WORKS & HIGHWAYS COMMITTEE
GERMANTOWN, WI**

MEETING DATE: April 1, 2026

AGENDA ITEM: New Business

ITEM TITLE: ARIP/LRIP/MSIS Grant Funding Update

SUBMITTED BY: Kevin Driscoll – Village Engineer
Tim Zimmerman – Director of Public Works

SUMMARY EXPLANATION:

The Village of Germantown in partnership with the Town of Jackson has been selected for the ARIP project to reconstruct Pioneer Road from Division Road / CTH G to Country Aire Drive/CTH M. Design is planned for 2026 with 2 miles of road reconstruction in 2027.

This \$1.4m for Pioneer Road is in addition to the \$2.5m for Rockfield/Pleasant View (5.5 miles), plus the pending LRIP/MSIS for Division (2+ miles; potentially 50% of \$1.7m. Where over the last two years the WisDOT grants total up to \$4.5m (\$3.75m ARIP), and may triple the annual road program allocation of approximately \$1.5m for the Village.

ATTACHMENT: ORDINANCE _____ RESOLUTION _____ OTHER X _____

RECOMMENDATION:

Non-action item. Information only

COMMITTEE ACTION:

Information Only

Proper parliamentary procedure to deny a request is to have a motion made in the affirmative and by voting NAY would deny the request if a majority vote.



Wisconsin Department of Transportation
Office of the Secretary
4822 Madison Yards Way, S903
Madison, WI 53705

Governor Tony Evers
Secretary Kristina Boardman
wisconsindot.gov
Telephone: (608) 266-1114
Email: sec.exec@dot.wi.gov

March 24, 2026

Robert M Eichner
Town of Jackson
Jackson, WI 53037

Dear Robert M Eichner,

Congratulations! This letter confirms funding for your local project on **Pioneer Rd** from the 2026-27 Agricultural Roads Improvement Program (ARIP) Round 1 project solicitation. ARIP is a reimbursement program administered by the Wisconsin Department of Transportation (WisDOT) which improves highways functionally classified as local roads or minor collectors providing access to agricultural lands or facilities used to produce agricultural or forestry products. The ARIP program covers up to 90% of the total eligible project costs, with the balance of costs funded by the political subdivision where the work is performed.

Your project was one of 29 selected for funding. The total eligible cost of the project is currently estimated to be \$1,400,000.00 based on the application materials submitted. WisDOT reimbursement to the Town of Jackson will be limited to a **maximum of ninety percent (90%)** participation in eligible items or to the **\$1,260,000.00 limit** approved for the improvement – whichever is *less*.

It is important that you **not incur any project costs** until receipt of your signed State Municipal Project Agreement (SMA) from WisDOT.

In the absence of written notification to WisDOT indicating that the project award is being declined, this award will be considered accepted. In the event that your municipality or county chooses to decline this project award, please complete the form on the following page and email it to the ARIP Program Manager, Hillary Pelton, at hillary.pelton@dot.wi.gov.

I greatly appreciate your commitment to providing a quality transportation system that promotes public safety and economic development. Our state and local partnership is imperative to the future of Wisconsin's transportation infrastructure. Congratulations on your project award, which is a key piece of this effort.

Sincerely,

A handwritten signature in black ink, appearing to read "Kristina Boardman", with a horizontal line extending to the right.

Kristina Boardman, Secretary
Wisconsin Department of Transportation

ARIP Project Award Declination Form

After review of the ARIP project award letter, the undersigned political subdivision hereby **declines** the ARIP project award for the following project:

On Route: _____

Political Subdivision (Municipality or County): _____

Reason for declination: _____

The political subdivision understands that by declining this project award, the ARIP funds previously awarded will be returned to the State of Wisconsin for reallocation in accordance with program requirements. This action cannot be undone.

Authorized Signature: _____

Printed Name & Title: _____

Date: _____