

<b>MEETING:</b>	<b>REGULAR MEETING OF THE PUBLIC SAFETY COMMITTEE</b>
<b>DATE AND TIME:</b>	<b>Monday, March 2, 2026 6:00 PM</b>
<b>LOCATION:</b>	<b>Germantown Village Hall Board Room N112 W17001 Mequon Road</b>

**MINUTES**

- I. **CALL TO ORDER:** *This meeting has been given public notice in accordance with Section 19.83 and 19.84, Wis. Stats, in such form that will apprise the general public and news media of subject matter that is intended for consideration and action.*

Chairperson Trustee Meg Cutts called the Public Safety Meeting to order at 6:00 pm.

II. **ROLL CALL:**

**Present:** Trustee Meg Cutts, Trustee David Baum, Trustee Jolene Pieper, Trustee Kristen Borst

**Also Present:** Fire Chief John Delain, Police Chief Pat Merten, Administrative Manager Amy Lerch

- III. **CITIZEN INPUT:** *(Please be advised per 19.84(2) that information and comment will be received from the public. It is the policy of this municipality that public input be limited to a four (4) minute period per person with a time extension granted at the discretion of the Chairperson. Be advised that there may be limited discussion of the information received but no action will be taken under public comments.) Comments that may be injurious to village personnel or other individuals will not be allowed.*

Lynne Schauer Bednarz (W156N10121 Pawnee Ct) spoke against the proposed Police Dept building process.

IV. **MEETING MINUTES:**

- A. February 2, 2026 (ACTION)

**Motion:** Approve as presented

**Motioned By:** David Baum

**Seconded By:** Jolene Pieper

**Yes:** Meg Cutts, David Baum, Jolene Pieper, Kristen Borst

**No:** None

**Abstain:** None

**Motion Carried by Voice Vote (Yes 4, No 0, Abstained 0)**

**V. REPORTS (DISCUSSION AND POSSIBLE ACTION UNLESS OTHERWISE NOTED):**

A. Police Monthly Report

Chief Merten presented the monthly report and additional information. Trustee Cutts asked about the number of bail-jumping incidents, Chief Merten explained the situations that could cause that to occur.

B. Fire Department Monthly Report

There was no Fire monthly report. Chief Delain explained the Federal changes in 2026 reporting, next month will begin the new reporting information each month. He also presented the monthly building inspection information.

C. Fire Department Building Project

Chief Delain reported the Construction Manager At Risk (CMAR) selection process has narrowed the field to 3 companies: Moore Construction, CG Schmidt, and Scherrer Construction. Interviews will occur mid-March and one will move forward at the next PSC meeting.

D. Overtime Report

Chief Merten gave the Police OT report, noting it was up slightly due to investigation/conveyance situations.

Chief Delain gave the Fire OT report, noting it's the lowest it's been at just 194 hours last month.

Trustee Baum asked the value of the decreased OT (\$17,112.06 in savings).

E. Policy Updates

There were no policy updates for Police or Fire.

**VI. UNFINISHED BUSINESS:**

There was no unfinished business.

**VII. NEW BUSINESS:**

- A. Matteo's Mexican Grill One-Time Temporary Outdoor Entertainment Permit for Cinco de Mayo (05/05/2026) (ACTION)

**Motion:** Approve as presented

**Motioned By:** Jolene Pieper  
**Seconded By:** Kristen Borst  
**Yes:** Meg Cutts, David Baum, Jolene Pieper, Kristen Borst  
**No:** None  
**Abstain:** None  
**Motion Carried by Voice Vote (Yes 4, No 0, Abstained 0)**

- B. Producer Full-Service Retail Sales Application: Spirits of Norway Vineyard, LLC dba On Cloud Wine, LLC for Hops & Hounds event on July 10, 2026, at Homestead Hollow County Park (ACTION)

**Motion:** Approve as presented  
**Motioned By:** Jolene Pieper  
**Seconded By:** Kristen Borst  
**Yes:** Meg Cutts, David Baum, Jolene Pieper, Kristen Borst  
**No:** None  
**Abstain:** None  
**Motion Carried by Voice Vote (Yes 4, No 0, Abstained 0)**

- C. New IT Engineering Position to replace Records Clerk vacancy (DISCUSSION/ACTION)

Chief Merten presented the proposed position change of the Records Clerk open position to a new IT Engineering position. The PD would then have dedicated IT support going forward. Presently, a PD Captain and a PD Systems Specialist spend 2-3 hours per day supporting the PD's computer/wireless/etc. needs. CapData is presently the only option, but they are only in Germantown one day a week, and sometimes cannot solve the problem.

Committee discussion ensued, with detailed Q&A with Chief Merten.

**Motion:** Approve with a clause to hold off on hiring until the job description is confirmed and our new Village Administrator is in place.  
**Motioned By:** Jolene Pieper  
**Seconded By:** David Baum for discussion.  
Trustee Baum asked if perhaps this position should be a Village-level position, not at the Police-level position.  
Chief Merten offered to do more research and bring the findings forward at the next PSC meeting.  
**Motion withdrawn:** Jolene Pieper  
**Seconded By:** David Baum

**Motion:** Table this topic until the next PSC meeting to review in detail the job description and additional findings from Chief Merten.  
**Motioned By:** Jolene Pieper  
**Seconded By:** David Baum for discussion.  
Detailed Committee discussion ensued.

**Yes:** Meg Cutts, David Baum, Jolene Pieper, Kristen Borst

**No:** None

**Abstain:** None

**Motion Carried by Voice Vote (Yes 4, No 0, Abstained 0)**

- D. Award of Architectural Firm contract for Police Department Building Construction Project - recommendation to Village Board on March 16, 2026 (ACTION)

Chief Merten presented information regarding the 12 proposals received for this building project. There have been two companies selected for interviews happening this week. The building project team will propose their final decision of contract award to the full Village Board at their next meeting.

Committee discussion ensued at length, being reminded that this is a recommendation to move the approval process to the full Village Board on 3/16/26. Conversation covered seeing all 12 proposals, selecting the top 3 for recommendation to the Village Board. It was requested the top three present at a special PSC meeting prior to the Village Board meeting in mid-April.

**Motion:** Hold a Special PSC meeting on THUR 4/9/26 to discuss the top 3 architecture companies for the PD building project.

**Motioned By:** Kristen Borst

**Seconded By:** Jolene Pieper

Discussion ensued prior to voting.

**Yes:** Meg Cutts, Jolene Pieper, Kristen Borst

**No:** David Baum

**Abstain:** None

**Motion Carried by Voice Vote (Yes 3, No 1, Abstained 0)**

## VIII. ADJOURNMENT:

The next PSC meeting will be Thursday, April 9, 2026 @ 6pm.

Chairperson Trustee Cutts adjourned the meeting at 6:55pm.

**Amy Lerch**

---

**Subject:** FW: PUBLIC SAFETY MEETING 3-2-26

---

**Sent:** Monday, March 2, 2026 2:59 PM  
**Subject:** FW: PUBLIC SAFETY MEETING 3-2-26

The comments below should be included in your minutes of tonight's meeting.

Thank you,

Donna Ott  
Village Clerk

---

**From:** crb crb <[cash2u@outlook.com](mailto:cash2u@outlook.com)>  
**Sent:** Monday, March 2, 2026 10:12 AM  
**To:** Comments <[Comments@germantownwi.gov](mailto:Comments@germantownwi.gov)>  
**Subject:** PUBLIC SAFETY MEETING 3-2-26

Hello,

The hiring a new Information Technology System Engineer.  
We would like to suggest that place on hold until the new village administer is hirer.  
Since it would be also used with the village staff too ensure alignment in the village and departments.

We would like to suggest monthly updates at Public Safety/ Village Board meetings about any calls at the OLD FLOWER SOURCE.  
Until the demo is completed.

Police/Fire depts. Safe rooms/ space for leaving a unwanted baby.  
Will this be included at the new police dept? Also at the remodel fire dept?  
Will there still be one on Mequon Rd someplace? After the police dept moves?  
This very important to have in our village. Times are changing.

Thank you for your time!  
The Schneider's