

<b>MEETING:</b>	<b>REGULAR MEETING OF THE ECONOMIC DEVELOPMENT COMMISSION</b>
<b>DATE AND TIME:</b>	<b>Tuesday, February 10, 2026 6:00 PM</b>
<b>LOCATION:</b>	<b>Germantown Village Hall Board Room N112 W17001 Mequon Road</b>

**MINUTES**

- I. **CALL TO ORDER:** *This meeting has been given public notice in accordance with Section 19.83 and 19.84, Wis. Stats, in such form that will apprise the general public and news media of subject matter that is intended for consideration and action.*

Chairperson Trustee Jan Miller called the Economic Development Commission meeting to order at 6:00 PM.

II. **ROLL CALL:**

**Present:** Trustee Jan Miller, Trustee Kristen Borst, Member Joletta Kerpan, Member Scott Hefle, Member Melanie Smythe, Member Jeffrey Voyer

**Excused:** Member Jim Sedgwick

**Also Present:** Deputy Clerk Maddy Laufenberg

III. **ANNOUNCEMENTS:**

Member Kerpan announced the Chamber of Commerce Leadership Luncheon on February 18, 2026, and the Chamber of Commerce Candidate Forum on March 11, 2026.

Chairperson Trustee Jan Miller announced the K9 Chili Cook Off on February 22, 2026.

Member Hefle announced the Scholarship Auction and Dinner on February 19, 2026.

- IV. **CITIZEN INPUT:** *(Please be advised per 19.84(2) that information and comment will be received from the public. It is the policy of this municipality that public input be limited to a four (4) minute period per person with a time extension granted at the discretion of the Chairperson. Be advised that there may be limited discussion of the information received but no action will be taken under public comments.) Comments that may be injurious to village personnel or other individuals will not be allowed.*

V. **MEETING MINUTES:**

- A. January 13, 2026, Meeting Minutes (ACTION)

**Motion:** Approve as presented

**Motioned By:** Jeffrey Voyer

**Seconded By:** Joletta Kerpan

**Yes:** Jan Miller, Kristen Borst, Joletta Kerpan, Scott Hefle, Melanie Smythe, Jeffrey Voyer

**No:** None

**Abstain:** None

**Motion Carried by Voice Vote (Yes 6, No 0, Abstained 0)**

**Motion:** Move the Business Development Loan Pool Application Item A to the bottom of the agenda

**Motioned By:** Kristen Borst

**Seconded By:** Scott Hefle

**Yes:** Jan Miller, Kristen Borst, Joletta Kerpan, Scott Hefle, Melanie Smythe, Jeffrey Voyer

**No:** None

**Abstain:** None

**Motion Carried by Voice Vote (Yes 6, No 0, Abstained 0)**

**VII. UNFINISHED BUSINESS:**

A. Operation Storefront Update

Russell Sagmoen and James McKenna of Colliers provided insight regarding vacant storefronts in Germantown and the process by which these storefronts can be bought or leased.

1. List of Empty Warehouses for Lease with Square Footage (DISCUSSION AND POSSIBLE ACTION)
2. List of Available Lots for Sale in the Village of Germantown (DISCUSSION AND POSSIBLE ACTION)
3. List of Empty Box Stores on County Line Road (DISCUSSION AND POSSIBLE ACTION)

**VIII. NEW BUSINESS:**

A. Germantown Business Loan Pool Monthly Report - Application Update (DISCUSSION)

Chairperson Trustee Jan Miller shared that she is working with Bank Five Nine to update the Germantown Business Loan Pool application.

- B. Report from EDWC on Flamingo Marine Expansion in Germantown and Discussion on EDWC Support for the Village (PRESENTATION)

Christian Tscheschlok of Economic Development Washington County (EDWC) provided insight into the anticipated Flamingo Marine expansion into Germantown. Topics of discussion included the timeline of the process, involved parties, and financing.

- C. Discussion Regarding EDC's Advisory Role to the Plan Commission (DISCUSSION)

Members requested a longer conversation about this item at the next Economic Development Commission meeting.

- D. Discussion Regarding the March 9, 2026, Presentation to the Tourism Commission for the "Celebrate Germantown" Marketing Campaign (DISCUSSION)

Members suggested that the previous presentation given by Communications Coordinator Brenton Schimp, as well as their compiled thoughts regarding the scope and name of the campaign, should be shared with the Tourism Commission request.

**VI. BUSINESS DEVELOPMENT LOAN POOL APPLICATIONS:**

- A. Germantown Business Development Loan Pool Application: Brandon Medved, Brandon Medved Photography, LLC DBA Bright Eyed Productions (ACTION)

**Motion:** Approve as presented

**Motioned By:** Kristen Borst

**Seconded By:** Jeffrey Voyer

**Yes:** Jan Miller, Kristen Borst, Joletta Kerpan, Scott Hefle, Melanie Smythe, Jeffrey Voyer

**No:** None

**Abstain:** None

**Motion Carried by Voice Vote (Yes 6, No 0, Abstained 0)**

**IX. NEXT MEETING:**

- A. Tuesday, March 10, 2026

**X. ADJOURNMENT:**

**Motion:** Adjourn

**Motioned By:** Scott Hefle

**Seconded By:** Kristen Borst

**Yes:** Jan Miller, Kristen Borst, Joletta Kerpan, Scott Hefle, Melanie Smythe, Jeffrey Voyer

**No:** None

**Abstain:** None

**Motion Carried by Voice Vote (Yes 6, No 0, Abstained 0)**