

MEETING:	REGULAR MEETING OF THE GENERAL GOVERNMENT & FINANCE COMMITTEE
DATE AND TIME:	Monday, March 16, 2026 5:30 PM
LOCATION:	Germantown Village Hall Board Room N112 W17001 Mequon Road

MINUTES

- I. **CALL TO ORDER:** *This meeting has been given public notice in accordance with Section 19.83 and 19.84, Wis. Stats, in such form that will apprise the general public and news media of subject matter that is intended for consideration and action.*

Chairperson Trustee Rick Miller called the General Government & Finance Committee meeting to order at 5:30 PM.

II. **ROLL CALL:**

Present: Trustee Rick Miller, Trustee Jan Miller, Trustee Terri Kaminski, Trustee Meg Cutts

Also Present: Village Clerk Donna Ott, Finance Durector Matthew Uselding, Support Services Manager Gosia Wormsbacher, Public Works Superintendant Scott Anderson, Fire Chief John Delain (via WebEx)

- III. **CITIZEN INPUT:** *(Please be advised per 19.84(2) that information and comment will be received from the public. It is the policy of this municipality that public input be limited to a four (4) minute period per person with a time extension granted at the discretion of the Chairperson. Be advised that there may be limited discussion of the information received but no action will be taken under public comments.) Comments that may be injurious to village personnel or other individuals will not be allowed.*

Melanie Smythe (N140W17938 Cedar Ln) spoke regarding village finances.

Scott Hefle (W159N10514 Old Farm Rd) spoke regarding mill rates, impact fees, and the Village budget.

IV. **CONSENT AGENDA:**

- A. Meeting Minutes: February 16, 2026 (ACTION)

Motion: Approve as presented

Motioned By: Terri Kaminski

Seconded By: Meg Cutts

Yes: Rick Miller, Jan Miller, Terri Kaminski, Meg Cutts

No: None
Abstain: None

Motion Carried by Voice Vote (Yes 4, No 0, Abstained 0)

V. UNFINISHED BUSINESS:

A. Tyler Technologies - Annual ERP Service Agreement (ACTION)

Motion: Approve as presented
Motioned By: Meg Cutts
Seconded By: Jan Miller

Yes: Rick Miller, Jan Miller, Terri Kaminski, Meg Cutts
No: None
Abstain: None

Motion Carried by Voice Vote (Yes 4, No 0, Abstained 0)

B. Access to Tyler Munis Reporting Functionality (DISCUSSION)

Finance Director Uselding discussed the Executive Insights Dashboard available in Tyler Munis that would allow trustees to view financial reports.

C. Review of Departmental Expenses and Revenues (DISCUSSION)

Finance Director Uselding discussed a request from Trustee Cutts to begin providing a review of departmental expenses and revenues at each meeting.

VI. NEW BUSINESS:

A. Contract for Senior Center Audio Visual Improvements (ACTION)

Motion: Approve as presented
Motioned By: Terri Kaminski
Seconded By: None

Yes: Rick Miller, Jan Miller, Terri Kaminski, Meg Cutts
No: None
Abstain: None

Motion Carried by Voice Vote (Yes 4, No 0, Abstained 0)

B. A Resolution Establishing a Fee Schedule for Weights & Measures Devices Required Under Section 12.26 of the Municipal Code. (ACTION)

Motion: Approve as presented
Motioned By: Terri Kaminski
Seconded By: Jan Miller

Yes: Rick Miller, Jan Miller, Terri Kaminski, Meg Cutts
No: None
Abstain: None

Motion Carried by Voice Vote (Yes 4, No 0, Abstained 0)

C. Resolution Authorizing the Issuance and Establishing Parameters for the Sale of Not to Exceed \$17,170,000 General Obligation Promissory Notes (ACTION)

Motion: Approve Scenario #2 as presented
Motioned By: Meg Cutts
Seconded By: Terri Kaminski

Yes: Rick Miller, Jan Miller, Terri Kaminski, Meg Cutts
No: None
Abstain: None

Motion Carried by Voice Vote (Yes 4, No 0, Abstained 0)

D. 2026 Budget Amendment to Carry Over 2025 Funds to FY2026 for Projects Not Completed (ACTION)

Motion: Approve as presented
Motioned By: Terri Kaminski
Seconded By: Meg Cutts

Yes: Rick Miller, Jan Miller, Terri Kaminski, Meg Cutts
No: None
Abstain: None

Motion Carried by Voice Vote (Yes 4, No 0, Abstained 0)

E. Equity Salary Adjustment for Fire Chief Delain (ACTION)

Motion: Postpone until the April 20, 2026, General Government & Finance Committee meeting as presented
Motioned By: Terri Kaminski
Seconded By: Jan Miller

Yes: Rick Miller, Jan Miller, Terri Kaminski, Meg Cutts
No: None
Abstain: None

Motion Carried by Voice Vote (Yes 4, No 0, Abstained 0)

VII. REPORTS (Discussion Unless Otherwise Noted):

Finance Director Uselding provided the below reports and answered questions.

- A. Accounts Payable
- B. Budget to Actual
- C. Payroll
- D. Contracts
- E. Investments
- F. Director's Report

VIII. ADJOURNMENT:

Chairperson Trustee Rick Miller adjourned the General Government & Finance Committee meeting at 7:00 PM.