

MEETING:	GERMANTOWN COMMUNITY OF THE LIBRARY BOARD
DATE AND TIME:	Wednesday, March 25, 2026 5:30 PM
LOCATION:	Germantown Community Library N112W16957 Mequon Road

MINUTES

I. **CALL TO ORDER:** *This meeting has been given public notice in accordance with Section 19.83 and 19.84, Wis. Stats, in such form that will apprise the general public and news media of subject matter that is intended for consideration and action.*
 The regular meeting of the Germantown Community Library was called to order by President Joyce Nelson at 05:30 PM.

II. **ROLL CALL:**
Present: Library Board President Joyce Nelson, Library Board Member Darlene Vosen, Library Board Member Charlene Brady, Library Board Member Sarah Larson, School District Representative Katie Kohel
Absent:
Excused: Member Joletta Kerpan, Trustee Jolene Pieper
Also present: Library Director Trisha Smith, Assistant Library Director Connie Lloyd

III. **APPROVAL OF AGENDA:**
Motion: Approve as presented
Motioned By: Charlene Brady
Seconded By: Sarah Larson

Yes: Joyce Nelson, Darlene Vosen, Charlene Brady, Sarah Larson, Katie Kohel
No: None
Abstain: None

Motion Passed (Yes 5, No 0, Abstained 0)

IV. **MEETING MINUTES:**

 A. February 25, 2026, Meeting Minutes - DRAFT
Motion: Approve as presented
Motioned By: Darlene Vosen
Seconded By: Sarah Larson

Yes: Joyce Nelson, Darlene Vosen, Charlene Brady, Sarah Larson, Katie Kohel

No: None

Abstain: None

Motion Passed (Yes 5, No 0, Abstained 0)

- V. **CITIZEN INPUT:** *(Please be advised per 19.84(2) that information and comment will be received from the public. It is the policy of this municipality that public input be limited to a four (4) minute period per person with a time extension granted at the discretion of the Chairperson. Be advised that there may be limited discussion of the information received but no action will be taken under public comments.) Comments that may be injurious to village personnel or other individuals will not be allowed.*

VI. **FINANCIAL MATTERS:**

A. Treasurer's Report

Vosen reported that Larson has reviewed the 2025 Treasurer records. Larson confirmed the 2025 records were found in good order.

Motion: Approve as presented

Motioned By: Joyce Nelson

Seconded By: Sarah Larson

Yes: Joyce Nelson, Darlene Vosen, Charlene Brady, Sarah Larson, Katie Kohel

No: None

Abstain: None

Motion Passed (Yes 5, No 0, Abstained 0)

B. Accounts Payable

Motion: Approve as presented

Motioned By: Sarah Larson

Seconded By: Katie Kohel

On roll call vote:

Yes: Joyce Nelson, Darlene Vosen, Charlene Brady, Sarah Larson, Katie Kohel

No: None

Abstain: None

Motion Passed (Yes 5, No 0, Abstained 0)

C. Budget Reports

Smith presented the monthly budget report.

VII. REPORTS (Discussion Unless Otherwise Noted):

A. Correspondence

B. Village Reports

The Village Administrator position is now vacant with Administrator Kreklow's departure. The Village Board has contracted with Mitch Reynolds as the Interim Village Administrator. Tim Zimmerman, the Village's Wastewater Superintendent, was hired as the new Public Works Director. The Village provided training on Open Meeting Laws for Village staff and trustees.

C. County Reports

D. System Reports

E. President's Report

President Nelson extended a thank you to Vice President Larson for running the February Library Board meeting on her behalf.

F. Director's Report

Smith reviewed the submitted Director's Report and attachments.

VIII. UNFINISHED BUSINESS:

IX. NEW BUSINESS:

A. 2026 Amended Budget (ACTION)

Smith reviewed the submitted 2026 Amended Budget documents.

Motion: Approve as presented

Motioned By: Sarah Larson

Seconded By: Joyce Nelson

On roll call vote:

Yes: Joyce Nelson, Darlene Vosen, Charlene Brady, Sarah Larson, Katie Kohel

No: None

Abstain: None

Motion Passed (Yes 5, No 0, Abstained 0)

B. Code of Conduct Policy Update (ACTION)

Smith reviewed the proposed changes to the Code of Conduct Policy. There was discussion regarding the wording and policy pertaining to "support" versus "therapy" animals permitted in the library. The Board requested Smith update the wording to add in and address "therapy" animals in addition to "service" animals and bring the updates back to the April 22, 2026, Library Board meeting for final review.

X. **ADJOURNMENT:**

Nelson announced the next Library Board meeting will be held on Wednesday, April 22, 2026, at 5:30 PM at the Germantown Community Library. Nelson adjourned the meeting at 05:56 PM.