

<b>MEETING:</b>	<b>REGULAR MEETING OF THE PUBLIC WORKS &amp; HIGHWAYS COMMITTEE</b>
<b>DATE AND TIME:</b>	<b>Wednesday, April 1, 2026 5:30 PM</b>
<b>LOCATION:</b>	<b>Germantown Village Hall Board Room N112 W17001 Mequon Road</b>

## MINUTES

**I. CALL TO ORDER:**

Chairperson Kaminski called the Public Works and Highways Committee meeting to order at 5:30PM.

**II. ROLL CALL: Present: Trustee Terri Kaminski, Trustee Rick Miller, Trustee Robert Warren, Trustee Jan Miller**

**Absent:** None

**Excused:** None

**III. MEETING MINUTES:**

A. March 4, 2026

**Motion:** Approve as presented

**Motioned By:** Jan Miller

**Seconded By:** Robert Warren

**Yes:** Terri Kaminski, Rick Miller, Robert Warren, Jan Miller

**No:** None

**Abstain:** None

**Motion Passed (Yes 4, No 0, Abstained 0)**

**IV. PUBLIC COMMENT:**

Two residents spoke:

Norman Berger of W141N9978 Seven Pines Way spoke about trash pick fees on his taxes.

Melanie Smythe of N140W17938 Cedar Ln spoke about ponds and storm levels.

**V. UNFINISHED BUSINESS:**

None

**VI. NEW BUSINESS:**

A. Purchase of a Jacobsen turf mower from Horst Distributing with trade-in value of \$10,000.00 for an amount not to exceed \$152,950.00. (ACTION)

HPBG Superintendent, Scott Anderson, explained the need for a turf mower to replace the sidewalk tractor which was originally proposed.

**Motion:** Approve as presented

**Motioned By:** Rick Miller  
**Seconded By:** Robert Warren

**Yes:** Terri Kaminski, Rick Miller, Robert Warren, Jan Miller  
**No:** None  
**Abstain:** None

**Motion Passed (Yes 4, No 0, Abstained 0)**

B. Update on the removal of sprinkler heads at the Senior Center. (DISCUSSION)

HPBG Superintendent, Scott Anderson, discussed the recent successful project staff completed in removing the sprinkler heads in house rather than through a contractor which came out to an overall savings of about \$9,455.00. This was a discussion only item.

C. Acceptance of Improvements constructed by Wolf Paving for the 2025 Road Program to begin the one year warranty period. (ACTION)

Village Engineer, Kevin Driscoll, requested the acceptance of improvements completed by Wolf Paving for the 2025 Road Program to begin the one year warranty period.

**Motion:** Approve as presented  
**Motioned By:** Rick Miller  
**Seconded By:** Robert Warren

**Yes:** Terri Kaminski, Rick Miller, Robert Warren, Jan Miller  
**No:** None  
**Abstain:** None

**Motion Passed (Yes 4, No 0, Abstained 0)**

D. Award of a contract to Visu Sewer to repair storm pipe with cured-in-place pipe liner in Hickory Drive for an amount not to exceed \$36,487.50. (ACTION)

Village Engineer, Kevin Driscoll, explained the need for a cured-in-place lining in Hickory Dr. due to a hole that was found in the shoulder after the August of 2025 storm event.

**Motion:** Approve as presented  
**Motioned By:** Jan Miller  
**Seconded By:** Rick Miller

**Yes:** Terri Kaminski, Rick Miller, Robert Warren, Jan Miller  
**No:** None  
**Abstain:** None

**Motion Passed (Yes 4, No 0, Abstained 0)**

E. Annual Separated Storm Sewer System (MS4) Report. (DISCUSSION)

Village Engineer, Kevin Driscoll, discussed the required MS4 report that was submitted to the DNR. This was a discussion only item.

- F. Consideration of a change order with Great Lakes TV & Seal for additional storm sewer cleaning not to exceed \$23,686.00. (ACTION)

Village Engineer, Kevin Driscoll, requested a change order with Great Lakes TV & Seal for an additional CCTV length of 16,918 feet for an increase in the amount of approximately \$23,686.00.

**Motion:** Approve as presented

**Motioned By:** Rick Miller

**Seconded By:** Robert Warren

**Yes:** Terri Kaminski, Rick Miller, Robert Warren, Jan Miller

**No:** None

**Abstain:** None

**Motion Passed (Yes 4, No 0, Abstained 0)**

- G. Authorization of a reduction to the Letter of Credit (LOC) for the Wrenwood North subdivision in the amount of \$215,500.00 for a proposed new LOC amount of \$181,000.00. (ACTION)

Village Engineer, Kevin Driscoll, explained the majority of public improvements have been completed in the Wrenwood North Subdivision and recommends a reduction to the Letter of Credit to a remaining amount of \$181,000.00.

**Motion:** Approve as presented

**Motioned By:** Rick Miller

**Seconded By:** Jan Miller

**Yes:** Terri Kaminski, Rick Miller, Robert Warren, Jan Miller

**No:** None

**Abstain:** None

**Motion Passed (Yes 4, No 0, Abstained 0)**

- H. ARIP award to reconstruct Pioneer Rd from Division Rd / CTH G to Country Aire Dr / CTH M. (DISCUSSION)

Village Engineer, Kevin Driscoll, discussed the ARIP project the Village of Germantown in partnership with the Town of Jackson has been selected for reconstruction of Pioneer Rd from Division Rd to Country Aire Dr. This was a discussion only item.

**VII. DIRECTOR'S REPORT:**

There was no April Director's Report due to the recent transition of the Director of Public Works position.

**VIII. NEXT MEETING DATE:**

The next Public Works and Highways Committee Meeting will be held on May 13, 2026 at 5:30PM.

**IX. ANNOUNCEMENTS:**

Welcome to the new Director of Public Works, Tim Zimmerman. Farewell to Trustee Rick Miller as this is his last Public Works and Highways Committee Meeting and happy retirement after many dedicated years to the Village of Germantown.

**X. ADJOURNMENT:**

Chairperson Kaminski adjourned the meeting at 6:37PM.