

MEETING:	<i>AMENDED</i> REGULAR MEETING OF THE ECONOMIC DEVELOPMENT COMMISSION
DATE AND TIME:	Tuesday, March 10, 2026 6:00 PM
LOCATION:	Germantown Village Hall Board Room N112 W17001 Mequon Road

MINUTES

- I. **CALL TO ORDER:** *This meeting has been given public notice in accordance with Section 19.83 and 19.84, Wis. Stats, in such form that will apprise the general public and news media of subject matter that is intended for consideration and action.*

Chairperson Trustee Jan Miller called the Economic Development Commission meeting to order at 6:00 PM.

- II. **ROLL CALL:**

Present: Trustee Jan Miller, Trustee Kristen Borst, Member Joletta Kerpan, Member Jim Sedgwick, Member Scott Hefle, Member Melanie Smythe, Member Jeffrey Voyer
Also Present: Deputy Clerk Maddy Laufenberg

- III. **ANNOUNCEMENTS:**

Member Kerpan announced the upcoming Candidate Forum on March 11, 2026, as well as ongoing Leadership Germantown service projects.

Member Hefle announced a fundraising event for Germantown K-9 at Hounds & Taps on March 14, 2026.

Chairperson Trustee Jan Miller announced the Village Attorney's Open Meetings Presentation on May 12, 2026, and the Germantown 4th of July Celebration.

- IV. **CITIZEN INPUT:** *(Please be advised per 19.84(2) that information and comment will be received from the public. It is the policy of this municipality that public input be limited to a four (4) minute period per person with a time extension granted at the discretion of the Chairperson. Be advised that there may be limited discussion of the information received but no action will be taken under public comments.) Comments that may be injurious to village personnel or other individuals will not be allowed.*

- V. **MEETING MINUTES:**

- A. February 10, 2026 Meeting Minutes (ACTION)

Motion: Approve as presented
Motioned By: Kristen Borst
Seconded By: Jeffrey Voyer

Yes: Jan Miller, Kristen Borst, Joletta Kerpan, Scott Hefle, Melanie Smythe, Jeffrey Voyer
No: None
Abstain: Jim Sedgwick

Motion Carried by Voice Vote (Yes 6, No 0, Abstained 1)

VI. UNFINISHED BUSINESS:

- A. Operation Storefront: Industrial and Commercial Real Estate Presentation
(DISCUSSION AND ACTION)

Motion: Postpone presentation until the next meeting as presented
Motioned By: Melanie Smythe
Seconded By: Kristen Borst

Yes: Jan Miller, Kristen Borst, Joletta Kerpan, Jim Sedgwick, Scott Hefle, Melanie Smythe, Jeffrey Voyer
No: None
Abstain: None

Motion Passed (Yes 7, No 0, Abstained 0)

VII. NEW BUSINESS:

- A. Germantown Business Development Loan Pool Monthly Report and Review of Rewritten Application (DISCUSSION AND ACTION)

No applications were submitted this month.

Motion: Approve recommended changes to the application with additional edits as discussed
Motioned By: Melanie Smythe
Seconded By: Kristen Borst

Yes: Jan Miller, Kristen Borst, Joletta Kerpan, Jim Sedgwick, Scott Hefle, Melanie Smythe, Jeffrey Voyer
No: None
Abstain: None

Motion Passed (Yes 7, No 0, Abstained 0)

B. Economic Development Commission Municipal Code (DISCUSSION *AND ACTION*)

Commissioners read through the Economic Development Commission section of the Germantown Municipal Code, and discussed the structure and direction of the Commission, what priorities should be focused on, and next steps for setting goals.

C. *EDWC Strategic Platform Presentation Review (DISCUSSION)*

Commissioners briefly discussed the historical context of the Strategic Platform that was put together by Economic Development Washington County (EDWC) and the Economic Development Commission.

D. Ordinance Regarding the Members of the Economic Development Commission (DISCUSSION)

Chairperson Trustee Jan Miller briefly discussed Ordinance 05-2026, which added two members to the Economic Development Commission.

E. Village of Germantown Developers Agreements Review (DISCUSSION)

Commissioners requested that this item be postponed until the next Economic Development Commission meeting to allow more time for review.

VIII. NEXT MEETING:

A. April 14, 2026

IX. ADJOURNMENT:

Chairperson Trustee Jan Miller adjourned the Economic Development Commission meeting at 7:19 PM.